

Lake County Procedures for E-Recording

Electronic Recording provided through Simplifile

Electronic recordings will be received between the hours of 8:00 AM to 3:00 PM CST.

Documents may be submitted at any time through our E-recording vendor.

All documents received after the 3:00 PM deadline will be recorded in order of arrival when the recording of documents resumes.

Only Electronic Models 2 & 3 will be accepted (visit pria.us for additional information regarding Models 2 & 3)

Payment of all fees for recording of e-recordings must be made through the e-recording vendor. Payments will be made via ACH by the Delivery Agent.

There are no additional cost or fees charged by the county for e-recording, however a submission fee will be charged by the submitter vendor (Simplifile).

Documents must be original and scanned in black and white with a minimum of 300 dpi.

Images must be sent in TIFF format.

Electronic Documents must adhere to all South Dakota Statutes and Administrative Rules.

Documents will be rejected if not legible.

Lake County Register of Deeds, by communicating the request to Simplifile, reserves the right to terminate the right for submitter customers to continue to e-record in Lake County.

Plats can not be submitted to be e-recorded.