

Proposed Agenda – January 2, 2024

9:00 a.m. Call to order
Roll Call
Pledge of Allegiance
Approve January 2, 2024 agenda
Community Comments – For County Commission
2024 Reorganization/Chair and Vice Chair
Approve minutes of December 28, 2023
Approve accounts payable
Approve Commission meeting dates and times
Approve county depositories
Approve wage scale for 2024
Approve salary listing for 2024
Approve Resolution 2024-01/elections
Approve Resolution 2024-02/officials training/travel
Approve Resolution 2024-03/claims
Approve 2024 Board Appointments/dept liaisons and other appointments
Approve travel requests
Approve Emergency Management personnel action form
Approve personnel action(s)
Approve Utility Occupancy Application 2024-01 (Sioux Valley Energy)

MEETINGS ATTENDED:

DISCUSSION / ACTION ITEMS:

REPORTS RECEIVED: 2023 Tax Sale Certificate List

PUBLIC NOTICES:

January 16, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

February 6, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

****NOTE:** Zoom is offered as a courtesy. If you have an agenda item that you are particularly interested in, we encourage you to attend in person. Thank you for understanding!

Proposed Agenda – January 16, 2024

9:00 a.m. Call to order
Roll Call
Pledge of Allegiance
Approve January 16, 2024 agenda
Community Comments – For County Commission
Approve minutes of January 2, 2024
Approve payroll
Approve accounts payable
Approve personnel action(s)
Appoint member to Mental Health Board
Approve Intergovernmental Contract for SDML Workers Compensation
Approve Letter of Agreement with First District for GIS 911 Data Maintenance

Brooke Rollag, LAIC, re: LAIC update; consideration of LAIC request for contribution to Washington Ave/455th Ave improvements

Eric Kunzweiler, ICAP, re: programs administered by ICAP

Jen Hayford, 4-H Youth Program Advisor, re: Quarterly Report

Kody Keefer, Emergency Manager, re: LEMPG 1st Quarter Report

Rick Becker, Equalization Director, re: overtime/working holiday and recommended starting bid for gravel pit

Nels Nelson, Highway Superintendent, re: Quarterly Report; Southeast SD County Striping Project; BNSF Crossing Surface Installation Agreement

MEETINGS ATTENDED:

DISCUSSION / ACTION ITEMS: Countywide Fee Review

REPORTS RECEIVED: Highway Dept Annual Report

PUBLIC NOTICES:

February 6, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

February 20, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

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Proposed Agenda – February 6, 2024

9:00 a.m. Call to order
Roll Call
Pledge of Allegiance
Approve February 6, 2024 agenda
Community Comments – For County Commission, **Planning Commission**, or **Board of Adjustment**
Approve minutes of January 16, 2024
Approve payroll
Approve accounts payable
Approve travel requests
Approve personnel action(s)

Shirley Ebsen, ROD re: Abatement

April Denholm re: 911 Board recommendation to renovate 911 Dispatch Center

Approve #24-01 Application to Rent Lake County 4-H Buildings and Grounds (Mike Clark)
Approve 2024 Fire Alarm Checkout Proposal with Automatic Building Controls

Courthouse Security Committee re: recommendation to conduct physical security assessment site survey

Nels Nelson, Highway Superintendent, re: TR-037 2007 Ford Sterling LT75, Sander SS-37 HI-WAY E2500, SNOW PLOW SP-37; seasonal load limits review

Kody Keefer, Emergency Manager, re: LEMPG 1st Quarter Report

Recess as County Commission / Convene Jointly as Planning Commission and County Commission
Approval of Joint PC / CC agenda and acknowledge community comments
Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communication
Consideration of 1 Plat: Lots 11A & 12A of Sioux Park of County Auditor's Subdivision of Government
Lots 2 & 3

10:00 a.m. **Adjourn as Joint Planning Commission and County Commission / Convene as a Board of Adjustment**
Approval of BOA agenda and acknowledge community comments
Disclosure of Conflicts of Interest, Relationship(s) to Applicant; or Ex Parte Communications
Hearing and Consideration of Conditional Use #24-01 (Steve & Sheila Hoiten) and Conditional Use #24-02 (Richard Beyer)
Convene as County Commission

MEETINGS ATTENDED:

DISCUSSION / ACTION ITEMS: E911 Signs – Forms and Fees

REPORTS RECEIVED: Register of Deeds and Sheriff

PUBLIC NOTICES:

February 20, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

March 5, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

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Proposed Agenda – February 20, 2024

- 9:00 a.m.** Call to order
Roll Call
Pledge of Allegiance
Approve February 20, 2024 agenda
Community Comments – For County Commission or **Planning Commission**
Approve minutes of February 6, 2024
Approve payroll
Approve accounts payable
Approve personnel action(s)

April Denholm re: action on 911 Board recommendation to renovate 911 Dispatch Center
- 9:15 a.m.** Brooke Rollag, LAIC, re: consideration of LAIC request for contribution to Washington Ave/455th Ave improvements

Courthouse Security Committee re: action on recommendation to conduct physical security assessment site survey
- 9:30 a.m.** Public Auction – Sale by County of Surplus Land (Lots 2 and 3 of Lake County Subdivision of the NE1/4 3-105-54, Parcel #131001055403120)
- 9:45 a.m.** Becky Brunsing, SDPAA, re: liability insurance
- 10:00 a.m.** Recess as County Commission / Convene Jointly as Planning Commission and County Commission
Approval of Joint PC / CC agenda and acknowledge community comments
Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communication
Consideration of 24-01 Application for Rezoning and Ordinance 24-83: An Ordinance Amending the Official Zoning Map of Lake County by Rezoning Certain Property (Martens Family Trust)
Public Hearing
Recommendation of Planning Commission
Action on 24-01 Application for Rezoning / First Reading of Ordinance 24-83
Adjourn as Joint Planning and County Commission and reconvene as County Commission
- 10:30 a.m.** Todd Kays re: First District yearly update

Approve 24-02 Application to Rent Lake County 4-H Buildings and Grounds (Jed's Safety Camp)
Approve Resolution 2024-04: Establishing Designees Authorized to Request Firefighting Resources

Approve inmate housing contracts
Approve Agreement for Detention Services with Minnehaha County and Lutheran Social Services

Approve Utility Occupancy Application 24-02, 24-03, 24-04, and 24-05 (All Sioux Valley Energy)
Approve withdrawal of BIG Preservation Grant Applications (40-094-130; 40-143-150; 40-210-072)
Approve bid and contract for Southeast SD County Striping Project
Consider approval of revised Crossing Surface Installation Agreement (457th Ave/CR29)
Approve Resolution 2024-05: Bridge Reinspection Program Resolution

Paula Barrick, Auditor & Tina Johnson, Deputy Auditor re: Fixed Assets

Approve Resolution 2024-06: Establishing E911 Addressing Fees

Executive Session 1-25-2(1) Personnel

MEETINGS ATTENDED:

DISCUSSION / ACTION ITEMS: SVCA Meeting 3/13/24; Town & Townships Meeting 3/6/24; School Courthouse Tours 4/16/24

REPORTS RECEIVED:

PUBLIC NOTICES:

March 5, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

March 11, 2024 – 6:00 p.m. Town and Townships Meeting – Commission Room

March 13, 2024 – 12:00 p.m. – Sioux Valley Commissioner's Association Meeting – Huron Campus Center

March 19, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

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Proposed Agenda – March 5, 2024

9:00 a.m. Call to order
Roll Call
Pledge of Allegiance
Approve March 5, 2024 agenda
Community Comments – For County Commission, **Planning Commission**, or **Board of Adjustment**
Approve minutes of February 20, 2024
Approve payroll
Approve accounts payable
Approve travel requests
Approve personnel action(s)
Approve Utility Occupancy Applications #24-06, #24-07, #24-08 (All Sioux Valley Electric)

Tim Tolley, Interim Highway Superintendent, and Michelle Uhrig, Office Manager, re: Bid Discussion and Awarding (2024 seasonal bids; weed spray contract bid)

Shelli Gust, CAO, re: Encroachment of Fence in ROW on Tax Deed Property

Paula Barrick, Auditor, re: liability insurance

Recess as County Commission / Convene Jointly as Planning Commission and County Commission
Approval of Joint PC / CC agenda and acknowledge community comments
Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communication
Consideration of 1 Plat: Plat of Lot 1, Lot 2, and Lot 3 Schladweiler Addition

10:00 a.m. Adjourn as Joint Planning Commission and County Commission / Convene as a Board of Adjustment
Approval of BOA agenda and acknowledge community comments
Disclosure of Conflicts of Interest, Relationship(s) to Applicant; or Ex Parte Communications
Public Hearing and Consideration of:
Conditional Use #24-03 (Highway 34 Storage, LLC, Rick Odland – Oversize Commercial Storage Building)
Conditional Use #24-04 (Mitchell & Jody Poppens – Commercial Public Entertainment Enterprise)
Convene as County Commission

Executive Session, 1-25-2(3), Legal/Contractual Matters

MEETINGS ATTENDED:

DISCUSSION / ACTION ITEMS:

REPORTS RECEIVED: Sheriff

PUBLIC NOTICES:

3/7/2024: Sioux Valley Energy Revive 2030 Info Session, 6:00 p.m., Lakes Bar and Grill

3/11/2024: Town and Townships Meeting, 6:00 p.m., Commission Room/1st Floor Courthouse

3/13/2024: Sioux Valley Commissioner Association Meeting, 12:00 p.m., Huron Campus Center

3/19/2024: County Commission/Planning Commission/Board of Adjustment Meeting, 9:00 a.m., 1st Floor Courthouse/Commission Room

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Proposed Agenda – March 19, 2024

9:00 a.m. Call to order
Roll Call
Pledge of Allegiance
Approve March 19, 2024 agenda
Community Comments – For County Commission or Board of Adjustment
Approve minutes of March 5, 2024
Approve payroll
Approve accounts payable
Approve personnel action(s)
Approve SD DOT Joint Powers Agreement for Pavement Marking of County Roads / Review 2024 Striping Payout Amounts
Approve Assignment, Assumption and Consent Agreement with Computershare Trust Company for Qualified Energy Conservation Bonds

Deb Walburg, Treasurer, re: Abatement #24-01

Deb Walburg, Treasurer, and Dave Hare, Buildings and Grounds Superintendent, and Shelli Gust, CAO re:
Tax Deed Reconveyance Request
Encroachment of Fence in ROW on Tax Deed Property
Request for Public Auction of Tax Deed Properties (Parcels #10100-10653-01020 and 1010-10653-02010 and Parcel #18200-00700-06010)

10:00 a.m. Recess as a County Commission / Convene as a Board of Adjustment
Approval of BOA agenda and acknowledge community comments
Disclosure of Conflicts of Interest, Relationship(s) to Applicant; or Ex Parte Communications
Public Hearing and Consideration of:
Conditional Use #24-04 (Mitchell & Jody Poppens – Commercial Public Entertainment Enterprise)
Convene as County Commission

MEETINGS ATTENDED:

DISCUSSION / ACTION ITEMS:

REPORTS RECEIVED: Weed Annual Report

PUBLIC NOTICES:

4/2/24: County Commission/Planning Commission/Board of Adjustment Meeting, 9:00 a.m., 1st Floor Courthouse/Commission Room
4/16/24: County Commission/Planning Commission/Board of Adjustment Meeting, 9:00 a.m., 1st Floor Courthouse/Commission Room

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Proposed Agenda – April 2, 2024

9:00 a.m. Call to order
Roll Call
Pledge of Allegiance
Approve April 2, 2024 agenda
Community Comments – For County Commission, **Planning Commission**
Approve minutes of March 19, 2024
Approve payroll
Approve accounts payable
Approve personnel action(s)
Approve Resolution 2024-07: Reconveyance to Record Owner of Land Held By County Under Tax Deed
Approve Utility Occupancy Applications #24-09 and #24-10 (City of Madison – Highland Ave/Bypass Project)
Approve Utility Occupancy Application #24-11 (City of Madison – S. Washington/455th Ave/Industrial Park Project)
Consider request for speed limit reduction on S. Washington Ave/455th Ave
Consider State of SD County Contract for Provision of Community Health Services for FY24

Sarina Talich, Sheriff, re: Award prisoner meal bids

Rick Becker, Director of Equalization, re: oath of office / County Board of Equalization Schedule / Abatements #24-03, #24-04, #24-07

Deb Walburg, Treasurer, re: Abatements #24-05 and #24-06

Carrie Schiernbeck, Welfare Officer, re: Burial Application #24-01

Recess as County Commission / Convene Jointly as Planning Commission and County Commission
Approval of Joint PC / CC agenda and acknowledge community comments
Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communication
Consideration of Plat: Prorok-Graff Homestead Addition
Adjourn as Joint Planning Commission and County Commission / Convene as County Commission

National County Government Month Recognition and Proclamation
Employee Recognition (Years of Service Milestones)

Executive Session – 1-25-2(1) Personnel

MEETINGS ATTENDED:

DISCUSSION / ACTION ITEMS:

REPORTS RECEIVED:

PUBLIC NOTICES:

4/9/24: County Board of Equalization, 9:00 a.m., 1st Floor Courthouse/Commission Room

4/16/24: County Commission/Planning Commission/Board of Adjustment Meeting, 9:00 a.m., 1st Floor Courthouse/Commission Room

5/7/24: County Commission/Planning Commission/Board of Adjustment Meeting, 9:00 a.m., 1st Floor Courthouse/Commission Room

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LAKE COUNTY COMMISSION
200 EAST CENTER ST
COMMISSION MEETING ROOM/1ST FLOOR COURTHOUSE
MADISON SD 57042
605-256-7600
605-256-7622 FAX
lakegovt@lake.sd.gov

Tentative Agenda
April 9, 2024

9:00 a.m. Call to order
Roll Call
Pledge of Allegiance
Community Comments
Approve April 9, 2024 agenda
County Board of Equalization / Oath

Rick Becker, Director of Equalization

Deb Walburg, Treasurer, RE: Elderly Tax Freeze Applications

9:15 a.m. CB 2024-01 – Lake Area Environmental Development Recycling and Repair, Inc.-Charles Scholl
(44753 230th St, Madison)

Director Becker

9:45 a.m. CB 2024-02 – Brian Johnson (6449 Christiansen Lane, Wentworth)

Director Becker

10:15 a.m. CB 2024-03 – M&O Homes-Don Medema (23769 461A Ave, Wentworth)

Director Becker

10:45 a.m. CB 2024-04 – Michael Unke (23765 461st A Ave, Wentworth)

Director Becker

11:15 a.m. CB 2024-05 – Kevin Jensen (23778 461 Ave, Wentworth)

Director Becker

11:45 a.m. CB 2024-06 – Christopher Thompson (714 & 716 Best Point Dr, Madison)

Director Becker

Executive Session – 1-25-2(1) Personnel

Adjournment

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Proposed Agenda – April 16, 2024

- 9:00 a.m.** Call to order
Roll Call
Pledge of Allegiance
Approve April 16, 2024 agenda
Community Comments – For County Commission, Planning Commission, or Board of Adjustment or County Board of Equalization
Approve minutes of April 2 and April 9, 2024
Approve payroll
Approve accounts payable
Consider approval of amendments to FY24 Wage Scale and approve personnel action(s)
Consider approval of draft of WIC contract
Approve Utility Occupancy Application 24-11 (ITC Inc)
Consider approval of proposal for 2024 chip seal project (The Road Guy Construction Company Inc)
Approve completion of contract with First District for Comprehensive Land Use Plan
Approve EECBG Strategy Plan and Grant Application
Resolution 2024-08: Resolution Supporting Designation of Chief Deputy Ken Prorok Memorial Highway
Resolution 2024-09: Resolution Establishing Labor & Equipment Rates for the Highway Department for FY24
First Reading of Ordinance #24-84: An Ordinance Establishing a Speed Zone on a Part of County Road 33 (455th Ave / S. Washington Ave)
- 9:30 a.m.** Recess as a County Commission and Convene as County Board of Equalization
CB2024-02 – Brian Johnson (6449 Christiansen Lane, Wentworth)
Adjourn as a County Board of Equalization / Convene Jointly as Planning Commission & County Commission
Approval of Joint PC / CC agenda and acknowledge community comments
Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communication
Consideration of Plats: Lot 2 Johnson's Addition; Preliminary Plat and Development Plan for Foland's Addition; Phase 2 – Final Development Plan for Southlake Estates
- 10:00 a.m.** Adjourn as a Joint Planning Commission and County Commission / Convene as a Board of Adjustment
Approval of BOA agenda and acknowledge community comments
Disclosure of Conflicts of Interest, Relationship(s) to Applicant; or Ex Parte Communications
Public Hearing and Consideration of:
Conditional Use #24-05 – (Hodne Homes LLC – Storage facility with larger dimensions)
Variance #24-02 – (Hodne Homes LLC – Variance from the required minimum rear yard setback for a commercial storage building)
Conditional Use #24-06 (Southlake Holdings LLC – Attached garage with larger dimensions)
Conditional Use #24-07 (Keith and Shelly Miller – Attached garage with larger dimensions)
Variance #24-01 (Aaron & Dua Anderson – Variance from the required minimum rear yard (lake side) setback)
Convene as County Commission
Dave Hare, Bldgs & Grounds Supt. re: Skylight roof quote/north entrance & commission room entrance
11:30 a.m. – 2:30 p.m. School Tours

MEETINGS ATTENDED:

DISCUSSION / ACTION ITEMS: Recreational Trails; Project Boundary Fence; Grant Opportunities; Hwy Dept's Semi

REPORTS RECEIVED:

PUBLIC NOTICES:

5/7/24: County Commission/Planning Commission/Board of Adjustment Meeting, 9:00 a.m., 1st Floor Courthouse/Commission Room

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