

***Proposed Agenda – January 2, 2024***

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve January 2, 2024 agenda  
Community Comments – For County Commission  
2024 Reorganization/Chair and Vice Chair  
Approve minutes of December 28, 2023  
Approve accounts payable  
Approve Commission meeting dates and times  
Approve county depositories  
Approve wage scale for 2024  
Approve salary listing for 2024  
Approve Resolution 2024-01/elections  
Approve Resolution 2024-02/officials training/travel  
Approve Resolution 2024-03/claims  
Approve 2024 Board Appointments/dept liaisons and other appointments  
Approve travel requests  
Approve Emergency Management personnel action form  
Approve personnel action(s)  
Approve Utility Occupancy Application 2024-01 (Sioux Valley Energy)

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

**REPORTS RECEIVED:** 2023 Tax Sale Certificate List

**PUBLIC NOTICES:**

January 16, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

February 6, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

**\*\*NOTE:** Zoom is offered as a courtesy. If you have an agenda item that you are particularly interested in, we encourage you to attend in person. Thank you for understanding!

***Proposed Agenda – January 16, 2024***

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve January 16, 2024 agenda  
Community Comments – For County Commission  
Approve minutes of January 2, 2024  
Approve payroll  
Approve accounts payable  
Approve personnel action(s)  
Appoint member to Mental Health Board  
Approve Intergovernmental Contract for SDML Workers Compensation  
Approve Letter of Agreement with First District for GIS 911 Data Maintenance

Brooke Rollag, LAIC, re: LAIC update; consideration of LAIC request for contribution to Washington Ave/455<sup>th</sup> Ave improvements

Eric Kunzweiler, ICAP, re: programs administered by ICAP

Jen Hayford, 4-H Youth Program Advisor, re: Quarterly Report

Kody Keefer, Emergency Manager, re: LEMPG 1<sup>st</sup> Quarter Report

Rick Becker, Equalization Director, re: overtime/working holiday and recommended starting bid for gravel pit

Nels Nelson, Highway Superintendent, re: Quarterly Report; Southeast SD County Striping Project; BNSF Crossing Surface Installation Agreement

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:** Countywide Fee Review

**REPORTS RECEIVED:** Highway Dept Annual Report

**PUBLIC NOTICES:**

February 6, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

February 20, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

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**Proposed Agenda – February 6, 2024**

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve February 6, 2024 agenda  
Community Comments – For County Commission, **Planning Commission**, or **Board of Adjustment**  
Approve minutes of January 16, 2024  
Approve payroll  
Approve accounts payable  
Approve travel requests  
Approve personnel action(s)

Shirley Ebsen, ROD re: Abatement

April Denholm re: 911 Board recommendation to renovate 911 Dispatch Center

Approve #24-01 Application to Rent Lake County 4-H Buildings and Grounds (Mike Clark)  
Approve 2024 Fire Alarm Checkout Proposal with Automatic Building Controls

Courthouse Security Committee re: recommendation to conduct physical security assessment site survey

Nels Nelson, Highway Superintendent, re: TR-037 2007 Ford Sterling LT75, Sander SS-37 HI-WAY E2500, SNOW PLOW SP-37; seasonal load limits review

Kody Keefer, Emergency Manager, re: LEMPG 1<sup>st</sup> Quarter Report

**Recess as County Commission / Convene Jointly as Planning Commission and County Commission**  
**Approval of Joint PC / CC agenda and acknowledge community comments**  
**Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communication**  
**Consideration of 1 Plat: Lots 11A & 12A of Sioux Park of County Auditor's Subdivision of Government**  
**Lots 2 & 3**

**10:00 a.m.** **Adjourn as Joint Planning Commission and County Commission / Convene as a Board of Adjustment**  
**Approval of BOA agenda and acknowledge community comments**  
**Disclosure of Conflicts of Interest, Relationship(s) to Applicant; or Ex Parte Communications**  
**Hearing and Consideration of Conditional Use #24-01 (Steve & Sheila Hoiten) and Conditional Use #24-02 (Richard Beyer)**  
**Convene as County Commission**

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:** E911 Signs – Forms and Fees

**REPORTS RECEIVED:** Register of Deeds and Sheriff

**PUBLIC NOTICES:**

February 20, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

March 5, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

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***Proposed Agenda – February 20, 2024***

- 9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve February 20, 2024 agenda  
Community Comments – For County Commission or **Planning Commission**  
Approve minutes of February 6, 2024  
Approve payroll  
Approve accounts payable  
Approve personnel action(s)  
April Denholm re: action on 911 Board recommendation to renovate 911 Dispatch Center
- 9:15 a.m.** Brooke Rollag, LAIC, re: consideration of LAIC request for contribution to Washington Ave/455th Ave improvements  
Courthouse Security Committee re: action on recommendation to conduct physical security assessment site survey
- 9:30 a.m.** Public Auction – Sale by County of Surplus Land (Lots 2 and 3 of Lake County Subdivision of the NE1/4 3-105-54, Parcel #131001055403120)
- 9:45 a.m.** Becky Brunsing, SDPAA, re: liability insurance
- 10:00 a.m.** Recess as County Commission / Convene Jointly as Planning Commission and County Commission  
Approval of Joint PC / CC agenda and acknowledge community comments  
Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communication  
Consideration of 24-01 Application for Rezoning and Ordinance 24-83: An Ordinance Amending the Official Zoning Map of Lake County by Rezoning Certain Property (Martens Family Trust)  
Public Hearing  
Recommendation of Planning Commission  
Action on 24-01 Application for Rezoning / First Reading of Ordinance 24-83  
Adjourn as Joint Planning and County Commission and reconvene as County Commission
- 10:30 a.m.** Todd Kays re: First District yearly update  
Approve 24-02 Application to Rent Lake County 4-H Buildings and Grounds (Jed's Safety Camp)  
Approve Resolution 2024-04: Establishing Designees Authorized to Request Firefighting Resources  
Approve inmate housing contracts  
Approve Agreement for Detention Services with Minnehaha County and Lutheran Social Services  
Approve Utility Occupancy Application 24-02, 24-03, 24-04, and 24-05 (All Sioux Valley Energy)  
Approve withdrawal of BIG Preservation Grant Applications (40-094-130; 40-143-150; 40-210-072)  
Approve bid and contract for Southeast SD County Striping Project  
Consider approval of revised Crossing Surface Installation Agreement (457<sup>th</sup> Ave/CR29)  
Approve Resolution 2024-05: Bridge Reinspection Program Resolution  
Paula Barrick, Auditor & Tina Johnson, Deputy Auditor re: Fixed Assets  
Approve Resolution 2024-06: Establishing E911 Addressing Fees  
Executive Session 1-25-2(1) Personnel

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:** SVCA Meeting 3/13/24; Town & Townships Meeting 3/6/24; School Courthouse Tours 4/16/24

**REPORTS RECEIVED:**

**PUBLIC NOTICES:**

March 5, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room  
March 11, 2024 – 6:00 p.m. Town and Townships Meeting – Commission Room  
March 13, 2024 – 12:00 p.m. – Sioux Valley Commissioner's Association Meeting – Huron Campus Center  
March 19, 2024 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

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***Proposed Agenda – March 5, 2024***

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve March 5, 2024 agenda  
Community Comments – For County Commission, **Planning Commission**, or **Board of Adjustment**  
Approve minutes of February 20, 2024  
Approve payroll  
Approve accounts payable  
Approve travel requests  
Approve personnel action(s)  
Approve Utility Occupancy Applications #24-06, #24-07, #24-08 (All Sioux Valley Electric)

Tim Tolley, Interim Highway Superintendent, and Michelle Uhrig, Office Manager, re: Bid Discussion and Awarding (2024 seasonal bids; weed spray contract bid)

Shelli Gust, CAO, re: Encroachment of Fence in ROW on Tax Deed Property

Paula Barrick, Auditor, re: liability insurance

**Recess as County Commission / Convene Jointly as Planning Commission and County Commission**  
Approval of Joint PC / CC agenda and acknowledge community comments  
Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communication  
Consideration of 1 Plat: Plat of Lot 1, Lot 2, and Lot 3 Schladweiler Addition

**10:00 a.m.** Adjourn as Joint Planning Commission and County Commission / Convene as a Board of Adjustment  
Approval of BOA agenda and acknowledge community comments  
Disclosure of Conflicts of Interest, Relationship(s) to Applicant; or Ex Parte Communications  
Public Hearing and Consideration of:  
Conditional Use #24-03 (Highway 34 Storage, LLC, Rick Odland – Oversize Commercial Storage Building)  
Conditional Use #24-04 (Mitchell & Jody Poppens – Commercial Public Entertainment Enterprise)  
Convene as County Commission

Executive Session, 1-25-2(3), Legal/Contractual Matters

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

**REPORTS RECEIVED:** Sheriff

**PUBLIC NOTICES:**

3/7/2024: Sioux Valley Energy Revive 2030 Info Session, 6:00 p.m., Lakes Bar and Grill

3/11/2024: Town and Townships Meeting, 6:00 p.m., Commission Room/1<sup>st</sup> Floor Courthouse

3/13/2024: Sioux Valley Commissioner Association Meeting, 12:00 p.m., Huron Campus Center

3/19/2024: County Commission/Planning Commission/Board of Adjustment Meeting, 9:00 a.m., 1<sup>st</sup> Floor Courthouse/Commission Room

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***Proposed Agenda – March 19, 2024***

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve March 19, 2024 agenda  
Community Comments – For County Commission [or Board of Adjustment](#)  
Approve minutes of March 5, 2024  
Approve payroll  
Approve accounts payable  
Approve personnel action(s)  
Approve SD DOT Joint Powers Agreement for Pavement Marking of County Roads / Review 2024 Striping Payout Amounts  
Approve Assignment, Assumption and Consent Agreement with Computershare Trust Company for Qualified Energy Conservation Bonds

Deb Walburg, Treasurer, re: Abatement #24-01

Deb Walburg, Treasurer, and Dave Hare, Buildings and Grounds Superintendent, and Shelli Gust, CAO re:  
Tax Deed Reconveyance Request  
Encroachment of Fence in ROW on Tax Deed Property  
Request for Public Auction of Tax Deed Properties (Parcels #10100-10653-01020 and 1010-10653-02010 and Parcel #18200-00700-06010)

**10:00 a.m.** [Recess as a County Commission / Convene as a Board of Adjustment](#)  
[Approval of BOA agenda and acknowledge community comments](#)  
[Disclosure of Conflicts of Interest, Relationship\(s\) to Applicant; or Ex Parte Communications](#)  
[Public Hearing and Consideration of:](#)  
[Conditional Use #24-04 \(Mitchell & Jody Poppens – Commercial Public Entertainment Enterprise\)](#)  
[Convene as County Commission](#)

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

**REPORTS RECEIVED:** Weed Annual Report

**PUBLIC NOTICES:**

4/2/24: County Commission/Planning Commission/Board of Adjustment Meeting, 9:00 a.m., 1<sup>st</sup> Floor Courthouse/Commission Room  
4/16/24: County Commission/Planning Commission/Board of Adjustment Meeting, 9:00 a.m., 1<sup>st</sup> Floor Courthouse/Commission Room

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***Proposed Agenda – April 2, 2024***

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve April 2, 2024 agenda  
Community Comments – For County Commission, **Planning Commission**  
Approve minutes of March 19, 2024  
Approve payroll  
Approve accounts payable  
Approve personnel action(s)  
Approve Resolution 2024-07: Reconveyance to Record Owner of Land Held By County Under Tax Deed  
Approve Utility Occupancy Applications #24-09 and #24-10 (City of Madison – Highland Ave/Bypass Project)  
Approve Utility Occupancy Application #24-11 (City of Madison – S. Washington/455<sup>th</sup> Ave/Industrial Park Project)  
Consider request for speed limit reduction on S. Washington Ave/455<sup>th</sup> Ave  
Consider State of SD County Contract for Provision of Community Health Services for FY24

Sarina Talich, Sheriff, re: Award prisoner meal bids

Rick Becker, Director of Equalization, re: oath of office / County Board of Equalization Schedule / Abatements #24-03, #24-04, #24-07

Deb Walburg, Treasurer, re: Abatements #24-05 and #24-06

Carrie Schiernbeck, Welfare Officer, re: Burial Application #24-01

**Recess as County Commission / Convene Jointly as Planning Commission and County Commission**  
**Approval of Joint PC / CC agenda and acknowledge community comments**  
**Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communication**  
**Consideration of Plat: Prorok-Graff Homestead Addition**  
**Adjourn as Joint Planning Commission and County Commission / Convene as County Commission**

National County Government Month Recognition and Proclamation  
Employee Recognition (Years of Service Milestones)

Executive Session – 1-25-2(1) Personnel

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

**REPORTS RECEIVED:**

**PUBLIC NOTICES:**

4/9/24: County Board of Equalization, 9:00 a.m., 1<sup>st</sup> Floor Courthouse/Commission Room

4/16/24: County Commission/Planning Commission/Board of Adjustment Meeting, 9:00 a.m., 1<sup>st</sup> Floor Courthouse/Commission Room

5/7/24: County Commission/Planning Commission/Board of Adjustment Meeting, 9:00 a.m., 1<sup>st</sup> Floor Courthouse/Commission Room

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