

## LAKE COUNTY COMMISSION MINUTES

January 7, 2025

The elected officials took their oath of office at 8:30 a.m. in the courtroom.

The Board of Lake County Commissioners met in regular session on January 7, 2025, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Auditor Paula Barrick called the meeting to order. Barrick called roll call: Commissioner Corey Johnke, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. Aaron McGowan, States Attorney, was also present. The Pledge of Allegiance was recited.

### **COMMUNITY COMMENTS: COUNTY COMMISSION, PLANNING COMMISSION, OR BOARD OF ADJUSTMENT:**

Aaron Johnson, representing himself, thanked the board for applying for party status regarding Summit Carbon Solutions and invited the board to scheduled open meetings.

### **AGENDA APPROVED:**

Motion by Reinicke, second by Slaughter, to approve the agenda for January 7, 2025. Motion carried.

### **2025 REORGANIZATION:**

**LAKE COUNTY CHAIR** - Auditor Barrick called for nominations for Chair of the Lake County Commission for 2025. Motion by Reinicke, second by Slaughter, to nominate Commissioner Leighton for Chair of the Lake County Board of Commissioners. 3 ayes, 2 nays. Motion carried.

**LAKE COUNTY VICE-CHAIR** – Auditor Barrick called for nominations for Vice-Chair of the Lake County Commission for 2025. Motion by Johnke, second by Slaughter, to nominate Commissioner Reinicke for Vice-Chair of the Lake County Board of Commissioners. Motion carried.

Barrick turned the meeting over to Chair Leighton.

### **MINUTES APPROVED:**

Motion by Slaughter, second by Johnke, to approve the unapproved minutes of December 30, 2024. Motion carried.

### **PAYROLL APPROVED:**

Motion by Reinicke, second by Slaughter, to approve payroll #1-January 10, 2025. Motion carried. Comm: \$6,449.25; Auditor: \$6,138.75; Treasurer: \$6,034.11; States Atty: \$9,404.00; Govt Bldg: \$6,254.30; DOE: \$8,413.04; ROD: \$4,640.71; VSO: \$556.56; Sheriff: \$28,448.21; Jail: \$23,155.99; Poor: \$84.67; WIC: \$1,693.32; Extension: \$735.33; Zoning: \$2,182.63; Rd-Br: \$24,622.33; 911: \$17,293.48; EMA: \$2,141.58; 24/7: \$58.42 **Grand Total: \$148,306.68**

### **ACCOUNTS PAYABLE:**

Motion by Johnke, second by Slaughter, to approve accounts payable in the amount \$88,497.23. Motion carried.

**01/07/2025 AP- Commissioner:** Column, Notices, \$286.84, SDML, Renewal, \$194.54, **Judicial:** Deya Thorin, Interpret, \$75.00, Nelson & Ericsson Law Office, CAA, \$730.25, Teesdale Law, CAA, \$546.25, **Auditor:** Allegiant, Fax, \$7.98, Column, Notice, \$8.52, First Bank, Safe Deposit Box, \$15.00, SDML, Renewal, \$325.73, **Treasurer:** Allegiant, Fax, \$7.98, Column, Notices, \$508.72, SDML Renewal, \$357.39, **St Atty:** Allegiant, Fax, \$7.98, Century Business, Maint, \$76.25, Relx, Serv, \$250.00, SD States Atty Assn, Dues, \$996.77, SDML, Renewal, \$538.38, Thomson Reuters, SD Codified Laws, \$107.20, **Bldg:** Bud's CleanUp, Serv, \$209.49, Shred-It, Serv, \$495.14, SDML, Renewal, \$4,514.95, **Bldg Fund:** Lake County Intl, Final Payment Skidloader, \$5,965.00, **DOE:** Allegiant, Fax, \$7.98, SDML, Renewal, \$465.97, **ROD:** Century Business, Maint, \$50.30, SDML, Renewal, \$280.49, **VSO:** Allegiant, Fax, \$7.98, SDML, Renewal, \$49.76, **IT:** Infotech, Computer, \$1,074.99, **Sheriff:** Madison Ace, Supplies, \$2.80, SDML, Renewal, \$11,061.18, **Jail:** Allegiant, Fax, \$7.99, SDML, Renewal, \$7,980.34, **24/7:** SDML, Renewal, \$610.74, **EMA:** Column, Bid Notices, \$17.75, SDML, Renewal, \$171.91, **911:** Office Peeps, Cabinets, \$4,870.00, SDML, Renewal, \$809.79, **Dive:** SDML, Renewal, \$9.05, **Rd & Br:** Banner, Serv, \$516.00, Butler, Parts, \$264.99, City Of Madison, Util, \$546.79, Madison Ace, Supplies, \$34.98, Madison Reg Health, Test, \$150.00, Sioux Valley, Util, \$52.78, SD Retirement, Spec Pay, \$45.00, SDML, Renewal, \$17,562.16, **Poor:** Infotech,

Computer, \$1,623.98, SDML, Renewal, \$4.52, **WIC:** SDML, Renewal, \$67.85, **Extension:** City Of Madison, Util, \$638.55, SDSU Extension, Salary, \$23,050.00, SDML, Renewal, \$108.58, **Zoning:** SDML Renewal, \$126.67 **Total: \$88,497.23**

**2025 COMMISSION MEETING DATES AND TIMES:**

Motion by Reinicke, second by Johnke, to approve the 2025 Commission dates and times; the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month, with the exception of a meeting on Tuesday, December 30<sup>th</sup> at 4:00 p.m. for yearend business. Motion carried.

**COUNTY DEPOSITORIES:**

Motion by Reinicke, second by Slaughter, to approve the county depositories of First Bank & Trust and Wells Fargo Bank for 2025. Motion carried.

**LAKE COUNTY ANNUAL SALARY LISTING FOR 2025:**

Motion by Wollmann, second by Reinicke, to approve and publish the rates/salaries for fiscal year 2025 in compliance with SDCL 6-1-10. Agnew, Nicole, \$21.17, Anderson, John, \$23.19, Aus, Adam, \$25.79, Barrick, Paula, \$70,357, Becker, Desirae, \$21.06, Becker, Rick, \$30.63, Blanchette, Chance, \$20.53, Blanchette, Debra, \$25.09, Denholm, April, \$28.85, Devries, Kaylee, \$21.06, Dold, Jill, \$21.63, Ebsen, Shirley, \$67,868, Fods, Brenda, \$21.63, Gerry, Joseph, \$24.25, Gilman, Brian, \$23.80, Hahn, Jennifer, \$24.02, Hand, Larry, \$26.67, Hanson, Teagan, \$19.40, Hare, Ashley, \$21.06, Hare, David, \$28.13, Harmdierks, Takenric, \$21.48, Heiden, Hannah, \$22.38, Helwig, Micah, \$20.53, Hoeschen, Joseph, \$19.93, Hoffman, Shannon, \$23.24, Hofman, Micah, \$29.71, Houser, Megan, \$24.68, Johnke, Corey, \$14,576, Johnson, Tina, \$21.48, Kaufmann, Corissa, \$28.84, Keefer, Kody, \$26.77, Kruse, Jay, \$21.48, Leighton, Adam, \$14,576, Lentsch, Joshua, \$23.54, Lester, Benjamin, \$23.71, Lund, April, \$22.89, Mallett, Thomas, \$23.71, Mathieu, Kimberly, \$19.06, McGowan, Aaron, \$124,506, Meehan, Olivia, \$19.93, Menor, Vicki, \$23.43, Mielke, Michelle, \$25.23, O'Connell, Michael, \$23.05, Oostra, Jason, \$21.07, Reinicke, Deb, \$14,576, Reinicke, Erin, \$23.20, Reinicke, Hanna, \$24.25, Reurink, Lisa, \$20.60, Rowe, Steven, \$28.92, Ryan, Stephanie, \$22.65, Schiernbeck, Carrie, \$24.77, Seppala, Thomas, \$21.06, Slaughter, Dennis, \$14,576, Stamm-Gartner, Deb, \$27.80, Talich, Sarina, \$72,672, Thompson, Jennie, \$31.05, Tolley, Tim, \$35.32, Tyburec, Adam, \$22.28, Walburg, Debra, \$63,971, Williams, Abigail, \$21.06, Williams, Tristan, \$19.93, Wollmann, Kelli, \$15,776. **LONGEVITY PAY:** The rate/salary amounts do not include longevity pay that may be due some employees.

**RESOLUTION 2025-01/ELECTION:**

Chair Leighton read Resolution 2025-01/ELECTION. Motion by Slaughter, second by Johnke, to approve Resolution 2025-01/Election and authorize the chair to sign. Motion carried.

**RESOLUTION 2025-01/ELECTION**

WHEREAS SDCL 12-15-11 states that each precinct superintendent and precinct deputy shall receive a fee to be established annually by resolution of the board of county commissioners at its first regular meeting each year. The person delivering the poll books and ballot boxes to the proper authority at the county seat shall receive the county rate for mileage established pursuant to SDCL 7-7-24, for miles necessarily traveled in going to and returning from making the delivery.

WHEREAS SDCL 12-15-7 states that election officials be allowed a fixed fee for attendance at a meeting called by the County Auditor for instruction on election laws and the duties of the judges and clerks of election.

THEREFORE BE IT RESOLVED that the following rates will be paid to election workers:

Elections

Attendance at election schools	\$25.00
ExpressVote Training	\$25.00
Election Superintendents	\$175/day
Election Deputies	\$150/day
Information Table Official(s)	\$150/day
Resolution Board Members	\$150/day
ExpressVote Assistant(s)	\$100/day
Absentee Precinct Officials	\$12.50/hr

Election Office Workers	\$12.50/hr
County-Wide Hand Count/Superintendent	\$200/day
County-Wide Hand Count/Deputies	\$175/day
Post Election Audit Board	\$20/hr

The State rate will be paid for applicable mileage, currently \$0.67/mile.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 7<sup>th</sup> day of January 2025.

/s/Adam Leighton

Adam Leighton, Lake County Commission Chair

ATTEST:

/s/Paula Barrick

Paula Barrick, Lake County Auditor

**RESOLUTION 2025-02/TRAVEL:**

Chair Leighton read Resolution 2025-02/Travel. Motion by Reinicke, second by Wollmann, to approve Resolution 2025-02/Travel and authorize the chair to sign. Motion carried.

**RESOLUTION 2025-02/TRAVEL**

WHEREAS, SDCL 7-7-25 states that the Board of County Commissioners, by resolution, may authorize county officials to attend educational conferences, meetings, and conventions held and conducted within or without the state of South Dakota pertaining to the betterment and advancement of county government;

THEREFORE, BE IT RESOLVED that the county commissioners, county highway superintendent, auditor, treasurer, register of deeds, state's attorney, sheriff, county assessing officer, and coroner be authorized to attend conferences, meetings, and conventions called for the purpose set forth in SDCL 7-7-25 and that the mileage and necessary expenses to attend such be allowed. This resolution shall be in force for the year 2025.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 7<sup>th</sup> day of January 2025.

/s/Adam Leighton

Adam Leighton, Lake County Commission Chair

ATTEST:

/s/Paula Barrick

Paula Barrick, Lake County Auditor

**RESOLUTION 2025-03/CLAIMS:**

Chair Leighton read Resolution 2025-03/Claims. Motion by Slaughter, second by Wollmann, to approve Resolution 2025-03/Claims and authorize the chair to sign. Motion carried.

**RESOLUTION 2025-03/CLAIMS**

WHEREAS certain entities require the payment of funds by the 15<sup>th</sup> of the month or payment by a deadline,

WHEREAS many of these claims are received after the Board of Commissioners meet,

WHEREAS interest or penalties may apply if these claims are not paid timely,

NOW THEREFORE BE IT RESOLVED the County Auditor is hereby given the authority to pay such claims without the Commissioners approval provided the claims are presented at the next regular meeting of the Board of County Commissioners.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 7<sup>th</sup> day of January 2025.

/s/Adam Leighton

Adam Leighton, Lake County Commission Chair

ATTEST:

/s/Paula Barrick

Paula Barrick, Lake County Auditor

**2025 BOARD APPOINTMENTS/DEPT LIAISONS:**

Auditor Barrick presented the 2025 Board Appointment/Department Liaison listing. Motion by Reinicke, second by Wollmann, to approve 2025 board appointments and department liaisons with the changes. Motion carried.

**2025 Board Assignments and Department Liaisons**

1. 911 Communications Board – Slaughter and Wollmann
2. 911 - Slaughter
3. SD 911 Coordination Board – Wollmann (appointed position)
4. Auditor - Leighton
5. Bypass Committee – Leighton and Johnke
6. Buildings and Grounds - Reinicke
7. Catastrophic County Poor Relief Program – Wollmann (appointed position)
8. Chamber of Commerce – Wollmann (Johnke alternate)
9. County Government Day – Wollmann and Reinicke (School Tours)
10. Courthouse Security Committee – Slaughter
11. Dive Team – Slaughter (Johnke alternate)
12. Domestic Violence Network - Reinicke
13. East Dakota Transit - Slaughter
14. East Dakota Water Development District – Leighton
15. Emergency Management Agency – Leighton
16. Equalization - Wollmann
17. Extension and Extension Board – Johnke
18. First District Planning – Leighton
19. Highway – Slaughter (Reinicke alternate)
20. Human Resources - Leighton
21. Insurance - Johnke and Reinicke
22. Interlakes Community Action Board - Slaughter
23. IT Support/Website/Social Media - Leighton
24. Lake Area Improvement – Slaughter
25. Lake County Public Access /Scott Pedersen Memorial Park - Wollmann
26. Legislative Point of Contact – Wollmann (Reinicke alternate)
27. LEPC (Local Emergency Planning Committee) – Wollmann and Leighton
28. Personnel Policy – Johnke, Reinicke and Auditor
29. Planning, Zoning, and Natural Resources - Leighton
30. Public Library Board - Wollmann
31. Register of Deeds - Johnke
32. Safety Committee – Wollmann
33. Sheriff/Jail – Leighton
34. South Dakota Public Funds Investment Trust – Wollmann (appointed position)
35. State's Attorney - Reinicke
36. Task Force on Flood Prevention/Protection and FEMA Risk Map Project – Wollmann
37. Treasurer - Reinicke
38. Vermillion River Basin Watershed Development District – Johnke
39. Veterans Services – Reinicke (Slaughter alternate)
40. Wage Scale – Reinicke and Slaughter
41. Weed Department and Weed and Pest Board – Leighton (Reinicke alternate)
42. Welfare - Leighton

Other Appointments

1. 911 Communication Center Director: April Denholm
2. Board of Adjustment Alternates: *Vacant* (term ends 2026); *Vacant* (term ends 2026)
3. Commission Administrative Officer/Human Resources Specialist: *Vacant*
4. Courthouse Security Committee – Commissioner Slaughter; Circuit Court Judge; Commission Administrative Officer/*Vacant*; Deputy (Adam Aus); Buildings and Grounds Superintendent

5. Cyber Representative: *Vacant*
6. Director of Equalization: Rick Becker and Cori Kaufmann
7. Dive Team Advisory Board – Commissioner Wollmann, Sheriff, Emergency Management Director, Chief Diver
8. Emergency Management: Kody Keefer
9. First District at-large representative: Brooke Rollag
10. Health Board: Robert Summerer, D.O.; Madison City Atty; Lake County State's Atty; Madison City Police Chief; and Sheriff
11. Highway Superintendent: Tim Tolley
12. Legal Newspaper: Madison Daily Leader
13. LEPC: Representatives of government (state, county, city); Tier II Facilities (owners or managers); Fire Departments; Law Enforcement Agencies; Environmental; Hospitals or Clinics; Transportation; Media; Community Groups; Emergency Management Office; 2 Commissioners (Wollmann and Leighton)
14. Mental Health Board: *Vacant* (Term 2023-2025), *Vacant* (Term 2024-2026), Attorneys Richard Ericsson and Abby Oftedal and John Nelson
15. Planning Commission Subcommittee – Commissioner Leighton, First District Representative, Commission Administrative Officer, Planning and Zoning Officer
16. Planning, Zoning, and Natural Resources: Carrie Schiernbeck
17. Safety Committee: Hwy Supt, Commission Administrative Officer/*Vacant*, Bldgs and Grounds Supt, Sheriff, Emergency Manager, State's Attorney, Highway Dept Employee (Rotating), Courthouse Employee (Nicole Agnew), 4-H Center Employee (Kim Mathieu), Public Safety Building Employee (Micah Hofman), and Commissioner Wollmann
18. Sale of Property location: Courthouse 1<sup>st</sup> floor lobby
19. Solid Waste – Planning and Zoning Officer
20. Veterans Service Officer: John Anderson
21. Weed & Pest Board: **Mike McGillivray/TBD (term ends 2024)**, *Vacant* (term ends 2026), *Vacant* (term ends 2026), James Hildebrandt (term ends 2025), **Roger Abraham/TBD (term ends 2024)**, and Pat Schut (term ends 2025), and Commissioner Leighton (Commissioner Reinicke alternate)
22. Welfare Director: Carrie Schiernbeck

#### **PERSONNEL:**

Auditor Barrick presented four personnel matters. Motion by Reinicke, second by Wollmann, to approve the hire of Teagan Hanson, full-time correctional officer, at a rate of \$19.40/hr. effective 12/23/2024. Motion carried. Motion by Reinicke, second by Slaughter, to ratify the employment of Chance Blanchette, full-time correctional officer, at a rate of \$19.93/hr. effective 8/26/24. Motion carried. Motion by Wollmann, second by Slaughter, to ratify the employment of Micah Helwig, full-time correctional officer, at a rate of \$19.93/hr. effective 10/21/24. Motion carried. Motion by Slaughter, second by Reinicke, to approve the termination of Andrew Williams, heavy equipment operator, effective 1/6/2025. Motion carried.

#### **UTILITY OCCUPANCY 2025-01/EAST RIVER ELECTRIC:**

Jerae Wire, East River Electric Coop Construction and Permit Coordinator, was present to discuss Utility Occupancy 2025-01. East River will be upgrading some of the substations. Motion by Slaughter, second by Wollmann, to approve Utility Occupancy 2025-01 for East River Electric and authorize the chair to sign. Motion carried.

A short break was held.

#### **COST SHARING AGREEMENT/LAIC-S WASHINGTON PROJECT:**

Auditor Barrick told the board she had received a Cost Share Agreement from LAIC regarding the South Washington Ave project. Aaron McGowan, States Attorney, told the board LAIC has submitted this agreement with final cost numbers. The total amount of the county's contribution will be \$44,907.40 and will be paid over a 10-year period. Motion by Reinicke, second by Slaughter, to approve the cost share agreement between LAIC (Lake Area Improvement Corporation) and Lake

County for the Lakeview Industrial Park Improvements (S. Washington Ave) and authorize the chair to sign. Motion carried.

**APPROVE 2025 INMATE HOUSING CONTRACTS:**

Auditor Barrick presented the 2025 Inmate Housing Contracts for Moody and Sanborn Counties.

Aaron McGowan, States Attorney, and Sarina Talich, Sheriff, have reviewed these documents.

Motion by Wollmann, second by Slaughter, to approve the Inmate Housing Contract between Lake County and Moody County for 2025 and authorize the chair to sign. Motion carried.

Motion by Reinicke, second by Wollmann, to approve the Inmate Housing Contract between Lake County and Sanborn County for 2025 and authorize the chair to sign. Motion carried.

**ANNUAL FIRE ALARM MAINTENANCE PROPOSAL:**

Auditor Barrick told the board that Dave Hare has received the annual fire alarm maintenance proposal from Automatic Building Controls, Inc. Motion by Reinicke, second by Slaughter, to approve the proposal from Automatic Building Controls for services at the Courthouse for 2025 in the amount \$380.00. Motion carried. Motion by Slaughter, second by Johnke, to approve the proposal from Automatic Building Controls for services at the Public Safety Building for 2025 in the amount \$449.00. Motion carried.

**MEETINGS ATTENDED:** None

**EXECUTIVE SESSION:**

Motion by Reinicke, second by Johnke, to enter into executive session pursuant to SDCL 1-25-2(1)/personnel. Motion carried.

**REGULAR SESSION:**

Motion by Reinicke, second by Wollmann, to return to regular session. Motion carried. Chair Leighton reported that three personnel matters had been discussed.

**REPORTS RECEIVED:**

December fees collected: Zoning-\$266.00

**ADJOURN MEETING:**

Motion by Reinicke, second by Wollmann, at 10:48 a.m. to adjourn. Motion carried. The next meeting will be on January 21, 2025 at 9:00 a.m.

/s/Paula Barrick

PAULA BARRICK

Lake County Auditor

/s/Adam Leighton

ADAM LEIGHTON

Lake County Commission Chair

## LAKE COUNTY COMMISSION MINUTES

January 21, 2025

The Board of Lake County Commissioners met in regular session on January 21, 2025, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Adam Leighton called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann were all present. The Pledge of Allegiance was recited.

**COMMUNITY COMMENTS: COUNTY COMMISSION, PLANNING COMMISSION, OR BOARD OF ADJUSTMENT:** None

**AGENDA APPROVED:**

Motion by Reinicke, second by Wollmann, to approve the agenda for January 21, 2025. Motion carried.

**MINUTES APPROVED:**

Motion by Slaughter, second by Johnke, to approve the unapproved minutes of January 7, 2025. Motion carried.

**PAYROLL APPROVED:**

Motion by Reinicke, second by Slaughter, to approve payroll #2-January 24, 2025. Motion carried.  
Comm: \$2,849.25; Auditor: \$6,154.85; Treasurer: \$6,034.13; States Atty: \$9,104.00; Govt Bldg: \$5,654.28; DOE: \$8,413.05; ROD: \$4,340.71; VSO: \$1,113.12; Sheriff: \$22,895.84; Jail: \$15,749.06; Poor: \$84.67; WIC: \$1,693.32; Extension: \$795.76; Zoning: \$1,882.63; Rd-Br: \$8,797.22; 911: \$12,281.33; EMA: \$2,195.12; 24/7: \$622.45 **Grand Total: \$110,660.79**

**ACCOUNTS PAYABLE:**

Motion by Slaughter, second by Johnke, to approve accounts payable in the amount \$340,669.61. Motion carried.

**01/10/2025 AP - General:** Lake Co Treasurer, Withholdings, \$24,675.96, **Rd & Br:** Graham Tire, Tires, \$3,961.68, Lake Co Treasurer, Withholdings, \$2,306.15, SDRS Special Pay, Emp #5740, \$14,656.33, **911:** Lake Co Treasurer, Withholdings, \$4,049.73, **EMA:** Lake Co Treasurer, Withholdings, \$488.09, **24/7:** Lake Co Treasurer, Withholdings, \$38.94 **Total: \$50,176.88**

**01/21/2025 AP - General:** SD DOR, Vital Records, \$650.00, SD DOR, MV Collections, \$197,595.77, SDACO, Fees, \$314.00, **Commissioner:** Quadient, Lease, \$2.26, **Elections:** Quadient, Lease, \$189.92, **Judicial:** LoopUp, Serv, \$26.62, **Auditor:** Centurylink, Util, \$0.12, First Bank, Scanner, \$423.74, Quadient, Lease, \$122.98, **Treasurer:** Centurylink, Util, \$0.12, Quadient, Lease, \$350.46, **St Atty:** Centurylink, Util, \$0.12, Quadient, Lease, \$5.90, **Bldg:** Centurylink, Util, \$0.06, City Of Madison, Util, \$2,051.71, First Bank, Training/Supplies, \$143.87, Sturdevant's, Battery, \$152.99, **DOE:** Centurylink, Util, \$0.12, First Bank, Training, \$275.06, Quadient, Lease, \$147.75, **ROD:** Centurylink, Util, \$0.06, Quadient, Lease, \$47.48, **VSO:** Centurylink, Util, \$0.06, Quadient, Lease, \$1.77, Verizon, Serv, \$40.01, **Sheriff:** First Bank, Supplies, \$403.84, Quadient, Lease, \$50.72, **Jail:** AT&T, Util, \$398.94, Centurylink, Util, \$0.12, City Of Madison, Util, \$1,612.16, First Bank, Supplies, \$644.69, **EMA:** Centurylink, Util, \$0.06, Quadient, Lease, \$0.60, Verizon, Util, \$82.74, **911:** Centurylink, Util, \$197.44, Interlakes Wireless, Serv, \$55.00, Propio, Serv, \$22.25, Quadient, Lease, \$0.88, Triotel, Util, \$187.53, Verizon, Util, \$42.73, **Rd & Br:** Quadient, Lease, \$2.95, Verizon, Util, \$40.01, **Poor:** Centurylink, Util, \$0.06, Quadient, Lease, \$1.47, **WIC:** Quadient, Lease, \$25.85, **Develop Disabled:** SD DOR, Serv, \$256.49, **Extension:** First Bank, Supplies, \$120.00, Quadient, Lease, \$8.16, **Zoning:** Centurylink, Util, \$0.06, Quadient, Lease, \$23.89 **Total: \$206,721.59**

**01/21/2025 AP - General:** Barton, Jared, Overpayment, \$1,011.86, **Commissioner:** Infotech, Maint, \$46.00, SDACC, Dues, \$3,633.00, **Elections:** Infotech, Maint, \$99.00, Quadient, Postage, \$24.15, Daniel P Feldhaus, Transcript, \$44.10, Dawson, Jacob, CAA, \$9,417.85, De Castro, Manuel, CAA, \$5,229.00, Deya Thorin, Serv, \$321.02, Miller, Cody, CAA, \$1,772.50, Nelson & Ericsson Law, CAA, \$1,305.86, Witness/Juror/Appeal, \$639.76, **Auditor:** BOA, Util, \$2.86, Gordon Flesch, Maint, \$380.24, Infotech, Maint, \$144.00, Office Peeps, Supplies, \$12.70, Quadient, Postage, \$180.51, SDACO, Dues, \$451.56, **Treasurer:** BOA, Util, \$7.60, Infotech, Maint, \$177.00, Quadient, Postage,

\$181.19, SDACO, Dues, \$451.57, **St Atty:** BOA, Util, \$5.19, Infotech, Maint, \$292.00, Quadient, Postage, \$0.69, **Bldg:** Automatic Bldg, Sensor, \$115.00, BOA, Util, \$0.06, Grainger, Hammer, \$254.00, Hillyard, Supplies, \$426.83, Infotech, Maint, \$84.00, Kone, Maint \$1,850.16, Menards, Texture Gun & Hopper, \$99.99, Runnings, Supplies, \$313.35, **DOE:** BOA, Util, \$5.25, Century Business, Repairs, \$80.00, Infotech, Maint, \$282.00, Quadient, Postage, \$28.03, **ROD:** BOA, Util, \$1.76, IBE, Repairs, \$197.89, Infotech, Maint, \$257.00, Quadient, Postage, \$57.47, SDACO, Dues, \$451.56, **VSO:** BOA, Util, \$2.38, Infotech, Maint, \$60.95, Quadient, Postage, \$2.07, **IT:** Tyler Tech, Maint, \$6,175.22, Infotech, Maint, \$1,005.50, **Sheriff:** A & B Business, Maint, \$59.31, Dell, Computers, \$18,929.40, Gordon Flesch, Maint, \$177.83, Infotech, Maint, \$718.68, Madison Reg Health, BL Test, \$520.00, Quadient, Postage, \$50.57, Redwood Toxicology, BL Test, \$472.00, Steves Tire, Brake Pads, \$164.85, **Jail:** BOA, Util, \$20.88, Gordon Flesch, Lease, \$35.50, Infotech, Maint, \$718.68, Lewis Drug, Meds, \$252.23, Pharchem, Sweat Patch, \$255.60, Sunshine, Prisoner Meals, \$7,207.56, **CORONER:** Rustand, Mark, Serv, \$172.78, Hofman, Micah, Serv, \$150.00, **EMA:** Gordon Flesch, Maint, \$104.14, Infotech, Maint, \$48.00, Office Peeps, Supplies, \$13.53, **911:** First District, Serv, \$4,000.00, Infotech, Maint, \$1,121.99, Runnings, Supplies, \$235.85, **RD & BR:** Avera Occupational, Testing, \$80.00, Carquest, Supplies, \$553.65, DCI, Background Check, \$26.75, Gordon Flesch, Maint, \$113.64, Infotech, Maint, \$192.00, Quadient, Postage, \$10.86, Runnings, Supplies, \$10.86, Vestis, Serv, \$19.76, Xcel, Util, \$39.38, **POOR:** Infotech, Maint, \$39.00, **WIC:** Quadient, Postage, \$8.28, **MI:** Community Counseling, Serv, \$1,498.50, Dean Schaefer, Serv, \$120.00, Lewis & Clark, Serv, \$225.00, Lincoln County Auditor, Serv, \$140.00, Nelson & Ericsson Law, Serv, \$360.00, Yankton Co Sheriff, Serv, \$50.00, **EXTENSION:** Bud's CleanUp, Util, \$154.26, Gordon Flesch, Maint, \$347.70, Infotech, Maint, \$235.00, Office Peeps, Supplies, \$135.30, Quadient, Postage, \$13.80, Riverside Technologies, Computer Dock, \$289.00, **ZONING:** BOA, Util, \$6.14, First District, 1st Qtr Allotment, \$6,041.82, Infotech, Maint, \$48.00, Quadient, Postage, \$1.38 **Total:** **\$83,771.14**

#### **COUNTY DEPOSITORIES:**

Deb Walburg, Treasurer, informed the board 1<sup>st</sup> Premier Bank was left off the listing for County Depositories at the January 7<sup>th</sup> meeting. Motion by Reinicke, second by Slaughter, to amend the county depositories motion and add 1<sup>st</sup> Premiere Bank as a Lake County Depository for 2025. Motion carried.

#### **AGREEMENT WITH FIRST DISTRICT FOR GIS 911 DATA MAINTENANCE:**

Auditor Barrick presented the annual agreement for contracted services with First District to maintain Lake County's E-911 mapping database. Motion by Reinicke, second by Wollmann, to approve the agreement between Lake County and First District for GIS 911 Data Maintenance for FY2025 in the amount of \$4,000. Motion carried.

#### **RESOLUTION 2025-04/BRIDGE REINSPECTION PROGRAM:**

Michelle Mielke, Highway Operations Manager, presented Resolution 2025-04/Bridge Reinspection Program. Banner Associates will inspect all bridges in Lake County. Chair Leighton read Resolution 2025-04. Motion by Slaughter, second by Johnke, to approve Resolution 2025-04/Bridge Reinspection/Program Resolution For Use with SDDOT Retainer Contracts. Motion carried.

#### **RESOLUTION 2025-04/BRIDGE REINSPECTION**

#### **PROGRAM RESOLUTION FOR USE WITH SDDOT RETAINER CONTRACTS**

**WHEREAS**, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

**THEREFORE**, Lake County is desirous of participating in the Bridge Inspection Program. The County requests SDDOT to hire Banner Associates, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 21<sup>st</sup> of January 2025, at Madison, South Dakota.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann  
Board of County Commissioners of Lake County

Voting nay: none



/s/Adam Leighton

Adam Leighton, Lake County Commission Chair

ATTEST:

/s/ Paula Barrick

Paula Barrick, Lake County Auditor

**RAIF GRANT AGREEMENTS:**

Michelle Mielke, Highway Operations Manager, presented two Rural Access Infrastructure (RAIF) agreements with Franklin Township. Lake County is the administrator of the grant program and acts as a pass-through for the state funds. Motion by Slaughter, second by Wollmann, to approve the Lake County Rural Access Infrastructure Funding Program Agreement between Lake County and Summit Township for structures #40-1639-1903, #40-1639-1904, #40-1599-1925, and #40-1599-1924 on 239<sup>th</sup> St in the total project amount \$117,632 with the RAIF grant amount \$94,000. Motion carried. Motion by Slaughter, second by Johnke, to approve the Lake County Rural Access Infrastructure Funding Program Agreement between Lake County and Summit Township for structure #40-1701-2016 in the total project amount \$137,287 with the RAIF grant amount \$109,000. Motion carried.

**UTILITY OCCUPANCY 2025-02/SIOUX VALLEY ENERGY:**

Highway Operations Manager Mielke presented Utility Occupancy 2025-02 to the board for their review. Sioux Valley Energy would like to remove overhead lines and bury the lines underground. Motion by Reinicke, second by Slaughter, to approve Utility Occupancy 2025-02 for Sioux Valley Energy and authorize the chair to sign. Motion carried.

A short break was held.

**EM QUARTERLY REPORT/PERSONNEL ACTION:**

Kody Keefer, EM Director, presented his quarterly report and his Personnel Action Form. His quarterly report will be on file in the Auditor's Office. Motion by Wollmann, second by Slaughter, to approve the 1<sup>st</sup> quarter LEMPG Report and to acknowledge the Director's Personnel Action form. Motion carried.

**PERSONNEL:**

Sarina Talich, Sheriff, informed the board of two personnel changes in the Sheriff's Department. Motion by Slaughter, second by Reinicke, to approve the status change of Micah Hofman from sergeant to deputy sheriff at a rate of \$27.04/hr effective 1/20/25. Motion carried. Motion by Reinicke, second by Wollmann, to approve the status change of Adam Aus from deputy sheriff to patrol sergeant, at a rate of \$29.00/hr, effective 1/20/25. Motion carried.

**MEETINGS ATTENDED:**

Commissioner Slaughter attended the 911 Board meeting, PUC meeting, and East Dakota Transit. Commissioner Reinicke attended the Domestic Violence Network board meeting. Commissioner Wollmann attended 911 Board meeting, and SD 911 coordination board meeting. Commissioners Leighton, Reinicke, Slaughter and Wollmann attended the January 7<sup>th</sup> swearing in of county officials at the courthouse.

A short break was held.

**BOARD OF ADJUSTMENT:**

Motion by Reinicke, second by Wollmann, to recess as a County Commission and convene as a Board of Adjustment. Motion carried.

**BOARD OF ADJUSTMENT AGENDA:**

Motion by Wollmann, second by Slaughter, to approve the Board of Adjustment agenda. Motion carried.

**ACKNOWLEDGE PUBLIC COMMENTS:**

There were no public comments.

**DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT(S); OR EX PARTE COMMUNICATIONS:** None

**PUBLIC HEARING/CONSIDERATION OF CU#25-01:**

Carrie Schiernbeck, Zoning Officer, presented a report on CU#25-01.

**#25-01 Conditional Use application of Charles Wiseman/Complete Contracting LLC-6502**

Evergreen Acres Dr, NW1/4NW1/4 lying NE RR Row Incl. Gov't Lot 1 Lying W of Lots 27 & 28 Evergreen Acres and North of Tract A & Exc Avides Add & Exc Hemmer Additions and Exc Nordstrom & Other Deeded and Platted Portions (parcel #06000-10652-36210). Charles Wiseman was present to discuss his application. Chair Leighton called for any proponents or opponents in the audience or on Zoom. Motion by Reinicke, second by Wollmann, to approve the applicant's Conditional Use Permit #25-01 and adopt the findings and specific conditions outlined in the staff report to include being 15' instead of 10' from the sideyard which is recommended by Zoning staff. Motion carried. Commissioner Slaughter stated the decision of the Board of Adjustment in this matter will be filed today in the Planning and Zoning Office, which serves as the county office of the Board of Adjustment for filing purposes. The decision will also be filed in the Auditor's Office.

**ADJOURN AS BOARD OF ADJUSTMENT/CONVENE AS A JOINT PLANNING COMMISSION AND COUNTY COMMISSION:**

Motion by Wollmann, second by Reinicke, to adjourn as a Board of Adjustment and convene jointly as a Planning Commission and County Commission. Motion carried.

**JOINT PLANNING COMMISSION/COUNTY COMMISSION AGENDA APPROVED:**

Motion by Reinicke, second by Wollmann, to approve the Joint Planning Commission/ County Commission agenda. Motion carried.

A break was held before the next appointment.

**ACKNOWLEDGE PUBLIC COMMENTS:**

There were no public comments.

**DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT(S); OR EX-PARTE COMMUNICATIONS:** None

**FIRST DISTRICT UPDATE:**

Todd Kays, First District Association of Local Governments Executive Director, provided a handout to the board and gave an update on what the district has done in the preceding year and what services it provides.

**WORK SESSION/PROPOSED ZONING ORDINANCE CHANGES:**

Todd Kays, First District Association of Local Governments Executive Director, reviewed the following articles with the board: Article I: Short Title and Application; Article II: Definitions; Article III: Establishment of Districts; Article IV: Nonconforming Uses or Lots of Record; Article V: Appeals, Variance, and Conditional Uses; Article VI: Planning Commission, Zoning Official and Special Permitted Uses; Article VII: Permits, Schedule of Fees, Charges, and Expenses, Article VIII: Enforcement; and Article IX: Amendments. The board invited Kays to the February 18<sup>th</sup> meeting at 11:30 a.m. to continue reviewing the ordinance.

**REGULAR SESSION:**

Motion by Reinicke, second by Johnke, to adjourn as a Joint Planning/County Commission and return to regular session. Motion carried.

**REPORTS RECEIVED:**

December fees collected: Register of Deeds-\$12,993.70 and Sheriff-\$11,647.28.

**ADJOURN MEETING:**

Motion by Reinicke, second by Wollmann, at 1:27 p.m. to adjourn. Motion carried. The next meeting will be on February 4, 2025 at 9:00 a.m.

/s/Paula Barrick

PAULA BARRICK

Lake County Auditor

/s/Adam Leighton

ADAM LEIGHTON

Lake County Commission Chair

## LAKE COUNTY COMMISSION MINUTES

February 4, 2025

The Board of Lake County Commissioners met in regular session on February 4, 2025, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Adam Leighton called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann were all present. The Pledge of Allegiance was recited.

### **COMMUNITY COMMENTS: COUNTY COMMISSION, PLANNING COMMISSION, OR BOARD OF ADJUSTMENT:**

Chair Leighton read the community comment guidelines. Robb Graham, representing his father and himself, spoke to the county commission on his concerns of Summit Carbon Solutions pipeline. Graham also spoke regarding his concerns with the Zimmerman Landing/Van Buskirk Development.

### **AGENDA APPROVED:**

Motion by Reinicke, second by Wollmann, to approve the agenda for February 4, 2025. Motion carried.

### **MINUTES APPROVED:**

Motion by Slaughter, second by Johnke, to approve the unapproved minutes of January 21, 2025. Motion carried.

### **PAYROLL APPROVED:**

Motion by Reinicke, second by Slaughter, to approve payroll #3-February 7, 2025. Motion carried. Comm: \$6,449.25; Auditor: \$6,154.85; Treasurer: \$6,034.12; States Atty: \$9,363.94; Govt Bldg: \$6,254.29; DOE: \$8,413.05; ROD: \$4,640.70; VSO: \$1,252.26; Sheriff: \$23,328.23; Jail: \$17,469.06; Poor: \$84.67; WIC: \$1,693.32; Extension: \$786.23; Zoning: \$2,182.63; Rd-Br: \$9,638.70; 911: \$15,283.86; EMA: \$2,141.59; 24/7: \$395.88 Grand Total: \$121,566.63

### **ACCOUNTS PAYABLE:**

Motion by Wollmann, second by Johnke, to approve accounts payable in the amount \$121,633.47. Motion carried.

**01/24/2025 AP - General:** Lake Co Treasurer, Withholding, \$19,689.47, **Auditor:** GFC, Lease, \$155.29, **Extension:** GFC, Lease, \$175.18, **Zoning:** GFC, Lease, \$145.44, **Rd & Br:** Lake Co Treasurer, Withholding, \$2,046.51, **911:** Lake Co Treasurer, Withholding, \$2,512.86, **EMA:** Lake Co Treasurer, Withholding, \$506.10, **Bldg Fund:** Northland Securities, Annual Disclosure, \$550.00, **24/7:** Lake Co Treasurer, Withholding, \$129.81 **Total: \$25,910.66**

**01/28/2025 AP - General:** Aflac, Ded, \$2,093.50, Delta Dental, Ded, \$974.00, Optilegra, Prem, \$464.19, SD Retirement, Withholdings, \$23,418.74, SD Supp Retirement, Withholdings, \$2,528.50, Unum, Prem, \$224.34, Wellmark, Prem, \$26,188.45, **Commission:** Midco, Util, \$21.97, **Auditor:** Midco, Util, \$26.04, Unemployment, Remit, \$5.84, **Treasurer:** Midco, Util, \$6.75, **St Atty:** Midco, Util, \$28.72, **Bldg:** City Of Madison, Util, \$28.84, Midco, Util, \$7.18, Northwestern, Util, \$12.73, **DOE:** Midco, Util, \$33.22, Unemployment, Remit, \$58.48, **ROD:** Midco, Util, \$14.36, **VSO:** Midco, Util, \$7.17, **Sheriff:** Midco, Util, \$66.87, Unemployment, Remit, \$15.63, **24/7:** Unemployment, Remit, \$5.84, **Jail:** Midco, Util, \$53.37, Northwestern, Util, \$837.92, Unemployment, Remit, \$168.36, **Rd & Br:** Aflac, Ded, \$161.22, City Of Madison, Util, \$568.74, Delta Dental, Ded, \$74.64, Madison Reg Health, Test, \$150.00, Midco, Util, \$141.09, Northwestern, Util, \$975.10, Optilegra, Prem, \$62.35, SD Retirement, Withholdings, \$2,149.36, SD Supp Retirement, Withholdings, \$125.58, Sioux Valley, Util, \$166.50, Unemployment, Remit, \$15.37, Unum, Prem, \$22.40, Wellmark, Prem, \$3,187.60, **911:** Aflac, Ded, \$636.26, Delta Dental, Ded, \$147.00, Midco, Util, \$9.86, Optilegra, Prem, \$83.69, SD Retirement, Withholdings, \$3,548.96, SD Supp Retirement, Withholdings, \$105.00, Unum, Prem, \$32.09, Wellmark, Prem, \$7,145.63, **EMA:** Aflac, Ded, \$125.24, City Of Madison, Util, \$348.13, Delta Dental, Ded, \$47.86, Midco, Util, \$7.18, Northwestern, Util, \$108.55, Optilegra, Prem, \$8.73, SD Retirement, Withholdings, \$520.40, SD Supp Retirement, Withholdings, \$24.42, Sioux Valley, Util, \$672.90, Unum, Prem, \$5.60, Wellmark, Prem, \$883.69, **Poor:** Midco, Util, \$7.18, **Extension:** City Of

Madison, Util, \$657.63, Midco, Util, \$111.09, Northwestern, Util, \$412.00, Unemployment, Remit, \$18.44, **Weed:** Midco, Util, \$4.93, **Zoning:** Midco, Util, \$7.18 **Total: \$80,770.60**

**02/04/2025 AP- Judicial:** Deya Thorin, Interpret, \$246.02, Miller, Cody, CAA, \$2,556.25, Nelson & Ericsson Law, CAA, \$3,341.40, Nelson, Jennifer, CAA, \$1,034.00, **Treasurer:** A & B Business, Maint, \$107.78, **St Atty:** Century Business, Maint, \$67.33, **Bldg:** Gordon Flesch, Repairs, \$194.00, Madison Ace, Pine Sol/Batteries, \$64.96, Shred-It, Serv, \$248.13, **DOE:** Century Business, Maint, \$57.15, **ROD:** Century Business, Maint, \$50.98, **Sheriff:** Keltek, Bumper, \$436.02, McLeods, Traffic Tickets, \$92.44, Redwood Toxicology, Tests, \$182.00, **Jail:** AT&T, Util, \$403.03, Rising Hope Counseling, Serv, \$398.00, **24/7:** Redwood Toxicology, Supplies, \$881.35, **Coroner:** Rustand, Mark, Serv, \$150.00, **911:** AT&T Util, \$40.04, Lumen, Util \$10.93, Sioux Valley, Util \$138.30, **Rd & Br:** Butler, Fee, \$15.26, Ekos, Software, \$2,148.00, Kimball Midwest, Striping, \$210.84, **Poor:** Schiernbeck, Carrie, Supplies, \$27.02, **MI:** Fox Law, Serv, \$194.47, Katterhagen, Mark, Serv, \$20.00, Larson, Val, Serv, \$20.00, Nelson & Ericsson Law, Serv, \$180.00, **Extension:** American Income Life, Sockhop 4h Dance Ins, \$8.75, Riverside Tech, Computer, \$1,399.00, **Zoning:** Schiernbeck, Carrie, Supplies, \$28.76 **Total: \$14,952.21**

#### **PERSONNEL:**

Michelle Mielke, Highway Operations Manager, informed the board Jay Kruse, heavy equipment operator, will not be coming back for seasonal work. Motion by Reinicke, second by Wollmann, to acknowledge the resignation of Jay Kruse effective February 9, 2024. Motion carried. Mielke also told the board Mike O'Connell, heavy equipment operator, did not receive the \$2/hr wage increase at the beginning of the year. Motion by Slaughter, second by Reinicke, to approve the \$2/hr wage increase for Mike O'Connell. Motion carried. Auditor Barrick informed the board that Lisa Reurink, field appraiser, and Nicole Agnew, WIC WPHA, have resigned. Motion by Slaughter, second by Wollmann, to accept the resignation of Lisa Reurink, with the last working day of 2/7/2025. Motion carried. Motion by Wollmann, second by Johnke, to accept the resignation of Nicole Agnew, with the last working day of 2/14/2025. Motion carried. Barrick told the board Kaylee DeVries, correctional officer, will be going part-time from full-time status. Motion by Reinicke, second by Wollmann, to accept the status change for Kaylee DeVries, full-time correctional officer to part-time correctional officer effective 2/17/2025. Motion carried. Commissioner Reinicke told the board that Abby Oftedal has accepted the position of interim Commission Administrative Officer. Motion by Reinicke, second by Wollmann, to approve the hire of Abby Oftedal as Commission Administrative Officer and will fill in the States Attorney's office as needed at a salary of \$2,000/month effective 2/4/2025. Motion carried. Aaron McGowan, States Attorney, told the board that Ms. Oftedal will be a great benefit to the county.

#### **TRAVEL REQUESTS:**

None

#### **MIDCONTINENT YEARLY CONTRACT:**

Auditor Barrick informed the board she had received the Midcontinent yearly contract. The monthly price will go down from \$289.73 to \$268.71/month. Motion by Reinicke, second by Wollmann, to approve the Midcontinent yearly contract and authorize the chair to sign. Motion carried.

#### **SILVER CREEK ENTERTAINMENT WINE APPLICATION:**

Auditor Barrick told the board that the SD DOR will prorate the fee that was collected from Mitch & Jody Poppens in December to carryover to 2025. A new fee will not be required.

#### **RESOLUTION #2025-05/ESTABLISHING DESIGNEES FIREFIGHTING RESOURCES:**

Chair Leighton read portions of Resolution #2025-05/Establishing Designees Authorized to Request Firefighting Resources on Behalf of the Lake County Board of Commissioners and Establishing a County Rural Fire Coordinator. Motion by Reinicke, second by Slaughter, to approve Resolution #2025-05/Establishing Designees Authorized to Request Firefighting Resources on Behalf of the Lake County Board of Commissioners and Establishing a County Rural Fire Coordinator and authorize the chair to sign. Motion carried.

## **RESOLUTION #2025-05**

### **ESTABLISHING DESIGNEES AUTHORIZED TO REQUEST FIREFIGHTING RESOURCES ON BEHALF OF THE LAKE COUNTY BOARD OF COMMISSIONERS AND ESTABLISHING A COUNTY RURAL FIRE COORDINATOR**

BE IT HEREBY RESOLVED that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the County of Lake as specified in SDCL 41-20A-11. The authority to request assistance shall continue in full force and effect until terminated or modified by resolution of the County of Lake Board of Commissioners.

County Fire Assistance Authorization List

Effective Date: 2/1/2025

<b>Name of Individual</b>	<b>Position</b>	<b>Daytime Phone</b>	<b>Emergency (Cell or PSAP)</b>
Adam Leighton	County Commissioner	605-270-0490	605-256-7620
Kody Keefer	Emergency Manager	605-256-7611	605-256-7620
Sarina Talich	Sheriff	605-256-7615	605-256-7620
Randy Minnaert	Madison Fire Dept Chief	605-256-7523	605-256-7620
Dan Hansen	Nunda Fire Dept Chief	605-586-4180	605-256-7620
Steve Heyn	Chester Fire Dept Chief	605-489-2241	605-256-7620
Brady Christiansen	Ramona Fire Dept Chief	605-270-0231	605-256-7620
Terry Reck	Wentworth Fire Dept Chief	605-270-6262	605-256-7620

BE IT FURTHER RESOLVED that Kody Keefer, Emergency Manager, is appointed County Rural Fire Coordinator for the County of Lake. The County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of the County of Lake, in dealing with administrative matters such as burn bans, billings, or questions about the Rangeland Fire Agreement specific to the County. This authority shall continue in full force and effect until terminated or modified by resolution of the County of Lake Board of Commissioners.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, Wollmann

Voting nay: none

Dated this 4<sup>th</sup> day of February 2025, at Madison, South Dakota.

BOARD OF LAKE COUNTY COMMISSIONERS

/s/Adam Leighton

Lake County Commission Chair

ATTEST:

/s/Paula Barrick

Lake County Auditor

### **APRA GRANT/BETHEL LUTHERAN HOME:**

Auditor Barrick informed the board she had received a letter from Jeremiah Schneider, Bethel Lutheran Home Administrator/CEO, thanking the board for the opportunity to apply for an ARPA Grant. After receiving the funds from the grant, Bethel was able to update the HVAC system. Motion by Reinicke, second by Slaughter, to acknowledge the letter from Bethel Lutheran Home. Motion carried.

### **RENTAL 4-H GROUNDS APPLICATION/JED'S SAFETY CAMP:**

Auditor Barrick presented the 4-H Ground Rental Application from Korisa Haak for a farm safety day for children of all ages June 13 & 14, 2025. Motion by Slaughter, second by Wollmann, to approve application of Korisa Haak for Jed's Safety Camp on June 13 & 14, 2025, contingent upon proof of insurance and authorize the chair to sign. Motion carried.

### **RECESS AS COUNTY COMMISSION/CONVENE AS A JOINT PLANNING COMMISSION AND COUNTY COMMISSION:**

Motion by Reinicke, second by Wollmann, to recess as a Board of Adjustment and convene jointly as a Planning Commission and County Commission. Motion carried.

**JOINT PLANNING COMMISSION/COUNTY COMMISSION AGENDA APPROVED:**

Motion by Reinicke, second by Wollmann, to approve the Joint Planning Commission/ County Commission agenda. Motion carried.

**ACKNOWLEDGE PUBLIC COMMENTS:**

There were no public comments.

**DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT(S); OR EX PARTE COMMUNICATIONS:** None

**CONSIDERATION/PRESENTATION ON PLATS:**

Carrie Schiernbeck, Zoning Officer, gave a report on the following plats. Commissioner Johnke recused himself from the Edward & Judy Minnaert plat.

**Plat of Lot 1 of Johnke's Addition** in SW1/4 in Section 15, Township 105N, Range 53W of the 5<sup>th</sup> P.M., Lake County, SD. The owners, Edward & Judith Minnaert Trust, would like to subdivide the parcel from adjacent farmland.

**Plat of Tracts 1, 2, & 3 of Linge Addition** in the S1/2 of Section 18, Township 105N, Range 51W of the 5<sup>th</sup> P.M., Lake County, SD. The owner, Joyceann L Linge, would like to plat property for future sale.

**PLANNING COMMISSION RECOMMENDATION:**

Motion by Reinicke, second by Slaughter, to recommend to the County Commission approval of the Plat of Tracts 1, 2, and 3 of Linge Addition. Motion carried.

Motion by Wollmann, second by Reinicke, to recommend to the County Commission approval of the Plat of Johnke's Addition. Motion carried.

**ACTION OF THE COUNTY COMMISSION:**

Motion by Reinicke, second by Wollmann, to acknowledge receipt of the Planning Commission's recommendations. Motion carried.

Motion by Reinicke, second by Johnke, to approve the Plat of Tracts 1, 2, & 3 of Linge Addition in the S1/2 of Section 18, Township 105N, Range 51W of the 5<sup>th</sup> P.M., Lake County, SD, as it meets county regulations and contingent upon paying taxes to date. Motion carried.

Motion by Wollmann, second by Slaughter, to approve the Plat of Lot 1 of Johnke's Addition in the SW1/4 in Section 14, Township 105N, Range 53W of the 5<sup>th</sup> P.M., Lake County, SD, as it meets county regulations and contingent upon paying taxes to date. Motion carried.

**ADJOURN AS A JOINT PLANNING COMMISSION/COUNTY COMMISSION AND RECONVENE AS A COUNTY COMMISSION:**

Motion by Reinicke, second by Slaughter, to adjourn as a Joint Planning Commission and County Commission and reconvene as a County Commission. Motion carried.

**MEETINGS ATTENDED:**

Commissioner Slaughter attended the LAIC Planning Session, on-line Cyber Security webinar, and SD DOT phone meeting. Commissioner Reinicke attended the State of the City and toured the new city administration building and participated in two SD Counties webinars. Commissioner Wollmann attended an LEPC meeting, SD 911 Coordination meeting, two SD Counties webinars, Madison Chamber tour at Kestaloos, participated in the 2<sup>nd</sup> annual Puzzle Competition at the Madison Library, attended the new Madison City Hall ribbon cutting, SD FIT on-line meeting, and annual GOP meeting.

**REPORTS RECEIVED:**

January fees collected: Zoning - \$1,259.00.

**ADJOURN MEETING:**

Motion by Reinicke, second by Wollmann, at 9:42 a.m. to adjourn. Motion carried. The next meeting will be on February 18, 2025 at 9:00 a.m.

/s/Paula Barrick

PAULA BARRICK

Lake County Auditor

/s/Adam Leighton

ADAM LEIGHTON

Lake County Commission Chair

## LAKE COUNTY COMMISSION MINUTES

February 18, 2025

The Board of Lake County Commissioners met in regular session on February 18, 2025, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Adam Leighton called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann were all present. The Pledge of Allegiance was recited.

### **COMMUNITY COMMENTS: COUNTY COMMISSION, PLANNING COMMISSION, OR BOARD OF ADJUSTMENT:**

Lora Zwart and Craig Hoffman waived the community comment guideline reading. Lora Zwart, representing herself, addressed the county commission and spoke of her opposition to Summit Carbon Solutions Pipeline. Craig Hoffman, also representing himself, addressed the county commission and spoke of his opposition to Summit Carbon Solutions Pipeline.

### **AGENDA APPROVED:**

Motion by Reinicke, second by Wollmann, to approve the agenda for February 18, 2025 with the addition of Kayla Aman and Rhonda Schelling, WIC representatives, calling to visit with the board the WIC vacant position at 9:30 a.m. Motion carried.

### **MINUTES APPROVED:**

Motion by Slaughter, second by Johnke, to approve the unapproved minutes of February 4, 2025. Motion carried.

### **PAYROLL APPROVED:**

Motion by Reinicke, second by Slaughter, to approve payroll #4-February 21, 2025 and directed the auditor to email to the board members the finished report. Motion carried.

Comm: \$3,849.25; Auditor: \$6,154.86; Treasurer: \$6,034.11; States Atty: \$9,104.00; Govt Bldg: \$5,654.29; DOE: \$7,537.19; ROD: \$4,340.70; VSO: \$776.87; Sheriff: \$19,182.76; Jail: \$16,220.27; Poor: \$84.67; WIC: \$3,198.50; Extension: \$786.23; Zoning: \$1,882.63; Rd-Br: \$10,877.45; 911: \$12,074.53; EMA: \$2,228.57; 24/7: \$449.42. **Grand Total: \$110,436.30**

### **ACCOUNTS PAYABLE:**

Motion by Wollmann, second by Slaughter, to approve accounts payable in the amount \$400,615.61. Motion carried.

**2025.02.04 AP Commissioner:** Emp # 5900, Reimburse, \$931.92. **Total: \$931.92**

**2025.02.13 AP General:** First Bank, Meals, \$230.27, Poppens, Jody, License Reimburse, \$300.00, SD DOR, Vital Records, \$330.00, SD DOR, MV Collections, \$337,849.66, SDACO, Fees, \$1,140.00, **Commission:** First Bank, Sub, \$159.90, **Judicial:** LoopUp, Serv, \$26.62, **Auditor:** BOA, Util, \$10.93, Centurylink, Util, \$0.12, **Treasurer:** BOA, Util, \$4.20, Centurylink, Util, \$0.12, **St Atty:** BOA, Util, \$6.74, Centurylink, Util, \$0.12, **Bldg:** BOA, Util, \$0.15, Centurylink, Util, \$0.06, City Of Madison, Util, \$2,526.74, **DOE:** BOA, Util, \$8.63, Centurylink, Util, \$0.12, **ROD:** BOA, Util, \$3.38, Centurylink, Util, \$0.06, **VSO:** BOA, Util, \$11.13, Centurylink, Util, \$0.06, Verizon, Util, \$40.01, **Sheriff:** First Bank, Computer/Travel, Dues, \$1,144.98, **Jail:** BOA, Util, \$35.93, Centurylink, Util, \$0.12, City Of Madison, Util, \$2,033.79, First Bank, Supplies/Chair, \$230.07, Sunshine, Meals, \$5,003.82, **Coroner:** First Bank, Cadaver Bags /Supplies, \$343.05, **EMA:** Centurylink, Util, \$0.06, Verizon, Util, \$82.75, **911:** Centurylink, Util, \$0.16, Interlakes Wireless, Serv, \$55.00, Kolorworks, Supplies, \$96.93, Quill, Supplies, \$906.57, Triotel, Util, \$171.53, Verizon, Util, \$42.74, **Rd & Br:** First Bank, Seat Belt Assembly, \$78.36, MidAmerican, Util, \$267.95, Verizon, Util, \$40.01, Xcel Energy, Util, \$39.68, **Poor:** Centurylink, Util, \$0.06, **Develop Disabled:** SD DOR, Serv, \$611.63, **Extension:** First Bank, Supplies, \$2,217.12, **Zoning:** BOA, Util, \$6.95, Centurylink, Util, \$0.06, First Bank, Membership, \$50.00. **Total: \$356,108.34**

**2025.02.18 AP Commission:** Column, Notices, \$405.77, **Elections:** Quadient, Postage, \$39.33, **Judicial:** De Castro, Manuel, CAA, \$2,353.00, Deya Thorin, Serv, \$249.20, Jencks & Jencks, CAA, \$258.75, Nelson & Ericsson Law, CAA, \$540.00, Nelson, Jennifer, CAA, \$1,961.33, Witness/Juror/ Appear, \$672.74, **Auditor:** Allegiant, Serv, \$7.99, Office Peeps, Supplies, \$179.12, Quadient,

Postage, \$218.73, **Treasurer:** Allegiant, Serv, \$7.99, Quadient, Postage, \$438.99, **St Atty:** Allegiant, Serv, \$7.99, Quadient, Postage, \$3.57, Relx, Sub, \$250.00, **Bldg:** Bud's Cleanup, Util, \$209.49, Cole's, Fuel, \$191.18, Hillyard, Supplies, \$1,000.64, Home Service, Salt, \$22.50, Lewis Drug, Supplies, \$25.98, Runnings, Saw, \$26.97, **DOE:** Allegiant, Serv, \$7.99, Office Peeps, Supplies, \$28.33, Quadient, Postage, \$15.59, **ROD:** Emp # 1895, Ded Reimburse, \$800.00, Office Peeps, Supplies, \$36.50, Quadient, Postage, \$55.20, **VSO:** Allegiant, Serv, \$7.98, **Sheriff:** A & B Business, Maint, \$59.31, Cole's, Fuel, \$2,518.32, Jack's Service, Serv, \$46.99, Madison Reg Health, Tests, \$208.00, Office Peeps, Supplies, \$14.85, Quadient, Postage, \$110.30, Redwood, Tests, \$712.00, Steves Tire, Oil Changes, \$341.04, **Jail:** Allegiant, Serv, \$7.99, Lewis Drug, Meds, \$218.43, Madison Reg Health, Serv, \$15.00, Rising Hope, Serv, \$1,763.00, **24/7:** Intoximeters, Supplies, \$798.00, Pharmchem, Sweat Patches, \$255.60, **EMA:** Cole's, Fuel, \$194.27, Sturdevant's, Supplies, \$23.06, Tri-State EMA, Dues, \$20.00, **911:** CenturyLink, Util, \$197.28, Mechanical A & M, Supplies, \$5,179.06, Babbel, Serv, \$5,870.00, Menards, Supplies, \$163.36, On-The-Go, License, \$1,000.00, Propio, Interpret, \$24.92, Quill, Wireless Keyboard, \$59.99, Runnings, Supplies, \$37.14, **Dive:** Runnings, Hammer Drill, \$530.91, **Rd & Br:** Carquest, Supplies, \$114.92, Central Parts, Hydraulic Motor, \$219.51, Cole's, Fuel, \$4,730.25, Column, Notice, \$34.51, Krug, Fitting, \$5.46, Office Peeps, Supplies, \$11.07, Quadient, Postage, \$41.21, Spencer Quarries, Chip Seal, \$6,687.25, Sturdevant's, Supplies, \$191.52, Vestis, Serv, \$19.76, **WIC:** Cole's, Fuel, \$62.36, **MI:** Lewis & Clark BHS, Serv, \$225.00, Nelson & Ericsson Law, Serv, \$240.00, Yankton Co Sheriff's, Serv, \$50.00, Yankton County Treasurer, Serv, \$260.00, **Extension:** Office Peeps, Supplies, \$54.80, Quadient, Postage, \$73.48, **Zoning:** Column, Notice, \$26.63, Office Peeps, Supplies, \$131.81, Quadient, Postage, \$4.14. **Total: \$43,575.35**

**PERSONNEL:** None

#### **TRAVEL REQUESTS:**

Auditor Barrick informed the board she had received three travel requests. Motion by Reinicke, second by Slaughter, to approve the three submitted travel requests. Motion carried. The requests will be on file in the Auditor's Office.

#### **EQUALIZATION/PERSONNEL & OFFICE SPACE:**

Rick Becker and Cori Kaufmann, Directors of Equalization, spoke to the board about their desire to hire a clerk for the Equalization Office. This would take place after assessment notices have been mailed. Motion by Reinicke, second by Wollmann, to allow Becker and Kaufmann to advertise for a non-certified clerk position with a starting wage of \$16.85-\$18.55 depending on experience. Motion carried. The board also discussed with the directors the possibility of moving the equalization department into the existing WIC office, giving equalization more room. The WIC office would then move to the Equalization office. This will be discussed again at a later meeting.

#### **911 COMMUNICATION/PERSONNEL:**

April Denholm, 911 Director, told the board she would like to hire another full-time employee. Motion by Reinicke, second by Wollmann, to allow April Denholm to advertise for a full-time dispatcher. Motion carried.

#### **MEETINGS ATTENDED:**

Commissioner Slaughter attended the Chamber of Commerce legislative round table, county legislative update via Zoom, and Lakes Association bike trail meeting. Commissioner Leighton attended the Chamber of Commerce legislative round table and Lakes Association bike trail meeting. Commissioner Reinicke attended the Chamber of Commerce Ribbon cutting for Bent Arrow Archery, two SD county updates via Zoom, DVN Board meeting, and Chamber of Commerce legislative round table. Commissioner Wollmann attended two SD county updates via Zoom.

#### **WIC POSITION:**

Kayla Aman and Rhonda Schelling, WIC representatives, appeared via phone call, to discuss the vacant WIC position. Aman informed the board of the possibility of filling the position by a state contract employee. This would eliminate the county position. The board discussed this option. Motion by Reinicke, second by Johnke, to still offer WIC services, eliminate the WIC county position, and have the State contract the position. Motion carried. Chair Leighton asked Aman and Schelling if



moving the WIC office to the Equalization office would provide a hindrance in WIC services. Aman told the board that they would need a waiting room, a confidential room for appointments, and a room for the dietician if the WIC room is unavailable. The board assured Aman that if the move was made, the new office would provide that.

**BOARD OF ADJUSTMENT:**

Motion by Reinicke second by Wollmann, to recess as a County Commission and convene as a Board of Adjustment. Motion carried.

**BOARD OF ADJUSTMENT AGENDA:**

Motion by Reinicke, second by Wollmann, to approve the Board of Adjustment agenda. Motion carried.

**ACKNOWLEDGE PUBLIC COMMENTS:**

There were no public comments.

**DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT(S); OR EX PARTE COMMUNICATIONS:** None

**PUBLIC HEARING/CONSIDERATION OF CU#25-02:**

Carrie Schiernbeck, Zoning Officer, presented a report on CU#25-02.

**#25-02 Conditional Use application of Gracevale Hutterian Brethren & Dakota Environmental-**

NE1/4 Section 21 T105N R54W, Clarno Twp, Lake County (parcel #13000-10554-21110). Peter Hofer, representing Gracevale Colony, was present to discuss the application. Brian Friedrichsen, representing Dakota Environmental, appeared via Zoom. The applicants would like to amend their current Conditional Use Permit (#23-04) that was issued on March 2023 to add an accessory use/structure to the current CAFO. Chair Leighton called for any proponents or opponents in the audience or on Zoom. Motion by Reinicke, second by Wollmann, to approve the Conditional Use Permit #25-02 and adopt the findings and specific conditions outlined in the staff report. Motion carried. Commissioner Slaughter stated the decision of the Board of Adjustment in this matter will be filed today in the Planning and Zoning Office, which serves as the county office of the Board of Adjustment for filing purposes. The decision will also be filed in the Auditor's Office.

**REGULAR SESSION:**

Motion by Reinicke, second by Wollmann, to adjourn as a Board of Adjustment and reconvene as a County Commission. Motion carried.

**REPORTS RECEIVED:**

January fees collected: Register of Deeds - \$20,335 and Sheriff - \$13,526.80.

**ADJOURN MEETING:**

Motion by Reinicke, second by Wollmann, at 10:14 a.m. to adjourn. Motion carried. The next meeting will be on March 4, 2025 at 9:00 a.m.

/s/Paula Barrick

PAULA BARRICK

Lake County Auditor

/s/Adam Leighton

ADAM LEIGHTON

Lake County Commission Chair

## LAKE COUNTY COMMISSION MINUTES

March 4, 2025

The Board of Lake County Commissioners met in regular session on March 4, 2025, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Adam Leighton called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann were all present. Also present was Interim CAO Abby Oftedal. The Pledge of Allegiance was recited.

### **COMMUNITY COMMENTS: COUNTY COMMISSION, PLANNING COMMISSION, OR BOARD OF ADJUSTMENT:**

Charlie Johnson, representing himself, addressed the county commission regarding a Lake County Highway proposal. Johnson provided a handout that explained 10 areas of planning he believes Lake County should take to improve county roads. Aaron Johnson, representing himself, spoke to the Planning and County Commission on creating a carbon dioxide ordinance and having a public discussion.

### **AGENDA APPROVED:**

Motion by Reinicke, second by Wollmann, to approve the agenda for March 4, 2025. Motion carried.

### **MINUTES APPROVED:**

Motion by Slaughter, second by Wollmann, to approve the unapproved minutes of February 18, 2025. Motion carried.

### **PAYROLL APPROVED:**

Motion by Reinicke, second by Slaughter, to approve payroll #5-March 7, 2025 and directed the auditor to email to the board the finished report. Motion carried.

Comm: \$7,449.25; Auditor: \$6,154.85; Treasurer: \$6,034.10; States Atty: \$9,404.01; Govt Bldg: \$6,254.29; DOE: \$6,765.05; ROD: \$4,640.71; VSO: \$1,310.24; Sheriff: \$22,885.88; Jail: \$16,227.82; Poor: \$84.67; Extension: \$914.88; Zoning: \$2,182.64; Rd-Br: \$9,160.80; 911: \$14,290.23; EMA: \$2,141.59; 24/7: \$375.75. **Grand Total: \$116,276.76**

### **ACCOUNTS PAYABLE:**

Motion by Slaughter, second by Johnke, to approve accounts payable in the amount \$160,161.73. Motion carried.

**2025.02.21 AP General:** Lake Co Treasurer, Withholding, \$18,944.91, Rd & Br: Lake Co Treasurer, Withholding, \$2,555.34, 911: Lake Co Treasurer, Withholding, \$2,470.80, EMA: Lake Co Treasurer, Withholding, \$565.48, 24/7: Lake Co Treasurer, Withholding, \$103.67. **Total: \$24,640.20**

**2025.02.25 AP General:** Aflac, Ded, \$2,073.60, Delta Dental, Ded, \$931.30, Optilegra, Prem, \$416.15, SD Retirement, Withholding, \$21,210.98, SD Supp, Withholding, \$2,691.00, Unum, Prem, \$207.54, Wellmark, Prem, \$23,474.26, Commissioner: Midco, Util, \$22.13, Auditor: Midco, Util, \$26.16, Treasurer: Midco, Util, \$6.75, St Atty: Midco, Util, \$28.88, Bldg: City Of Madison, Util, \$28.84, Midco, Util, \$7.22, Northwestern, Util, \$12.78, DOE: Midco, Util, \$33.38, Schneider Geospatial, Beacon, \$11,028.00, ROD: Century Business, Maint, \$52.26, Midco, Util, \$14.44, VSO: Midco, Util, \$7.22, Sheriff: Jack's Uniforms, Serv, \$46.99, Midco, Util, \$67.04, Jail: AT&T, Util, \$379.08, Midco, Util, \$53.55, Northwestern, Util, \$824.71, EMA: Aflac, Ded, \$111.75, City Of Madison, Util, \$396.48, Delta Dental, Ded, \$44.02, Midco, Util, \$7.22, Northwestern, Util, \$144.11, Optilegra, Prem, \$7.79, SD Retirement, Withholding, \$524.42, SD Supp, Withholding, \$21.79, Unum Life, Prem, \$5.60, Wellmark, Prem, \$788.61, 911: Aflac, Ded, \$636.26, Delta Dental, Ded, \$151.50, Midco, Util, \$9.94, Optilegra, Prem, \$83.69, SD Retirement, Withholding, \$3,283.02, SD Supp, Withholding, \$105.00, Unum, Prem, \$32.09, Wellmark, Prem, \$7,145.63, Rd & Br: Aflac, Ded, \$174.71, City Of Madison, Util, \$646.20, Delta Dental, Ded, \$56.98, Midco, Util, \$144.97, Northwestern, Util, \$872.84, Optilegra, Prem, \$63.29, SD Retirement, Withholding, \$2,564.14, SD Supp, Withholding, \$128.21, Unum, Prem, \$22.40, Wellmark, Prem, \$2,830.31, Poor: Midco, Util, \$7.22, Extension: City Of Madison, Util, \$708.25, Midco, Util, \$114.97, Northwestern, Util, \$440.42, Weed: Midco, Util, \$4.97, Zoning: Midco, Util, \$7.22. **Total: \$85,930.28**

**2025.03.04 AP Commissioner:** Chamber Of Commerce, Dues, \$175.00, Infotech, Maint, \$46.00, Elections: Infotech, Maint, \$99.00, Judicial: Daniel P Feldhaus, Transcripts, \$51.00, Dawson, Jacob D, CAA, \$2,996.25, Jencks & Jencks, CAA, \$184.00, Miller, Cody, CAA, \$1,574.00, Nelson, Jennifer, CAA, \$3,098.50, SDACC-Clerp, 1st Qtr Assessment, \$7,606.00, Auditor: Emp # 480, Deductible Reimb, \$800.00, GFC, Leasing, \$155.29, Infotech, Maint, \$144.00, Treasurer: A & B Business, Maint, \$120.45, Infotech, Maint, \$177.00, St Atty: Century Business, Maint, \$90.12, Infotech, Maint, \$307.00, Bldg: Heiman, Extinguishier Maint, \$560.00, Infotech, Maint, \$84.00, Lake Co Treasurer, Maint, \$137.50, Lake County Intern'l, Brush, \$962.50, DOE: Infotech, Maint, \$282.00, ROD: Infotech, Maint, \$257.00, VSO: Infotech, Maint, \$60.95, IT: Infotech, Maint, \$1,029.00, Sheriff: Bellator Medical, Renewal, \$78.00, Gall's, Pants, \$142.31, Infotech, Maint, \$1,035.18, Redwood Toxicology, BL Tests, \$688.00, Streicher's, Supplies, \$307.54, Trittech Software, Maint, \$8,227.36, Jail: Charm-Tex, Supplies, \$309.50, Infotech, Maint, \$1,035.18, Trittech Software, Maint, \$8,227.36, 24/7: Supercom, GPS Monitoring, \$91.00, EMA: Infotech, Maint, \$48.00, 911: Grainger, Supplies, \$363.66, Infotech, Maint, \$859.42, Rd & Br: Equipment Blades, Blades, \$2,692.00, Infotech, Maint, \$192.00, Kimball Midwest, Supplies, \$159.00, Lake Co Treasurer, Maint Fee, \$137.50, Poor: Infotech, Maint, \$39.00, Isburg Funeral Home, Cremation, \$1,200.00, Rustand-Weiland, Cremation, \$1,500.00, MI: Community Counseling, Serv, \$666.00, Extension: GFC, Leasing, \$175.18, Infotech, Maint, \$190.00, Lake Co Treasurer, Maint Fee, \$137.50, Zoning: Gordon Flesch, Supplies, \$46.00, Infotech, Maint, \$48.00. **Total: \$49,591.25**

**PERSONNEL:** None

**TRAVEL REQUESTS:** None

**DESIGNATE ARPA MONIES:**

Auditor Barrick informed the board that to be able to close out the ARPA account and finish the SLFRF (Coronavirus State and Local Fiscal Recovery Funds) Compliance Report, the ARPA monies will need to be designated. Motion by Wollmann, second by Reinicke, to designate ARPA monies to General and Road & Bridge salaries and benefits. Motion carried.

**LEMPG MATRIX:**

Kody Keefer, EM, was present to discuss the new quarterly matrix the state has created. This report shows the goals and objectives of emergency managers across the state. Motion by Reinicke, second by Wollmann, to acknowledge the LEMPG matrix. Motion carried.

**HOMELAND SECURITY GRANT:**

EM Keefer told the board he had applied for a Homeland Security Grant to purchase pagers and radios. This grant was time-sensitive and needed to be signed before this meeting. He had discussed this with his liaison. Motion by Reinicke, second by Slaughter, to approve ratification of Keefer's Homeland Security Grant to purchase pagers and radios in the amount of \$55,798.70. Motion carried.

**INTERSECTION 244<sup>th</sup> ST/464<sup>th</sup> AVE:**

Michelle Mielke, Highway Operations Manager, was present to discuss an email she had received from Jacob Maras, Minnehaha County Highway Interim Superintendent. In the communication, Maras stated that Minnehaha County and the SDDOT have been looking at the curve at 244<sup>th</sup> St and 464<sup>th</sup> Ave. This curve has a very high accident rate due to the poor design. After discussion, the board decided to wait until more information and dollar amounts have been received.

**24/7 SOBRIETY PROGRAM STAFFING GRANT:**

Sarina Talich, Lake County Sheriff, told the board the Sheriff's Office is the recipient of a \$10,000 staffing grant for the 24/7 program. Motion by Reinicke, second by Wollmann, to acknowledge the \$10,000 staffing grant for the 24/7 program for 2025. Motion carried.

**JJDPA REIMBURSEMENT:**

Sheriff Talich informed the board that she had submitted the 2024 juvenile housing and transportation costs to the state. The amount submitted for reimbursement to the South Dakota Juvenile Services is \$3,843.90. Motion by Slaughter, second by Johnke, to ratify Sheriff Talich's submission in the amount \$3,843.90 for juvenile housing and transportation. Motion carried.

**2022-2023 AUDIT UPDATE:**

Jeff Schaefer, Legislative Audit, was present to tell the board that due to the new county software and balancing issues, the 2022-2023 will take longer than expected to complete. He hopes to have it completed in the next couple of weeks.

**2025 SEASONAL HIGHWAY BIDS:**

Per advertisement, the Lake County Highway material annual bid opening was held on Tuesday, February 25<sup>th</sup> at 10:30 a.m. Highway Operations Manager Mielke, Deputy Auditors Jill Dold and Tina Johnson, and two vendors were present. The following bids were opened and read.

**Liquid Asphalt**

<b>Vendor</b>	<b>Product</b>	<b>Price</b>
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Jebro	CRS 2P	\$685.99/ton
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Flint Hills	CRS 2P	\$649.00/ton	Does not meet bid requirements
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Motion by Reinicke, second by Slaughter, to approve the bid of Jebro for liquid asphalt CRS 2P as the low bid did not meet bid specifications. Motion carried.

**Asphalt Patching Material**

<b>Vendor</b>	<b>Product</b>	<b>Price</b>
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Knife River	all	\$72.00/ton
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Commercial Asphalt	all	\$73.00/ton (Mitchell), \$70/ton (Spencer when Running)
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Mryl & Roy	G1	\$91.00/ton
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G2	\$93.00/ton
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Bowe's	E1/E2	\$76.00/ton
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Motion by Wollmann, second by Slaughter, to approve all asphalt patching material vendors and utilize at the Highway Superintendent's discretion. Motion carried.

**Red Crushed Quartzite Chips**

<b>Vendor</b>	<b>Price</b>
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Spencer Quarries	\$15.00/ton
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LG Everist	\$23.60/ton
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Motion by Reinicke, second by Slaughter, to approve the low bid of Spencer Quarries, Inc., for red crushed quartzite chips. Motion carried.

**Chipseal Project**

<b>Vendor</b>	<b>Project</b>	<b>Price</b>
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Astech	A	\$188,976.96
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B	\$146,982.08
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C	\$209,974.40
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The Road Guy	A	\$174,240.00
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B	\$135,520.00
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C	\$193,600.00
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Motion by Reinicke, second by Wollmann, to reject all chip seal project bids until a later date. Motion carried.

**Rip-Rap (Class B Red Rock) or (Class C Field Stone)**

<b>Vendor</b>	<b>Product</b>	<b>Price</b>
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Spencer Quarries	Class B Red Rock	\$18.75/ton
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LG Everist	Class B Red Rock	\$30.55/ton	Dell Rapids Quarry
M. Johnson Const.	Class C Field Stone	\$38.00/ton	Winfred pit

Motion by Wollmann, second by Slaughter, to approve the low bid of Spencer Quarries, Inc. for Class B red rock and approve Michael Johnson Construction for Class C field stone. Motion carried.

### **Polypropylene Culverts**

<b>Vendor</b>	<b>Size</b>	<b>Price</b>
Core & Main	12HP	\$15.77/ft
	15 HP	\$17.40/ft
	18 HP	\$22.34/ft
	24 HP	\$36.34/ft

Motion by Reinicke, second by Wollmann, to approve the lone bid of Core & Main for polypropylene culverts. Motion carried.

### **Ice Sand**

<b>Vendor</b>	<b>Price/delivered</b>	<b>Price/picked up</b>	<b>Pit Location</b>
Johnson Brothers	\$12.00/ton	\$5.00/ton	Rutland
M. Johnson Const.	\$14.50/ton	\$7.75/ton	Winfred

Motion by Reinicke, second by Slaughter, to approve the low bid from Johnson Brothers for ice sand. Motion carried.

### **Equipment Rental**

<b>Vendor</b>	<b>Equipment</b>	<b>Price</b>
Johnson Brothers	Bulldozer	\$200/hr
	Excavator	\$250/hr
	Loader/966M	\$250/hr
	Loader 938G	\$195/hr
	Scraper	\$310/hr
	tractor/sidedump trailer	\$150/hr
	tractor/bellydump trailer	\$150/hr
M. Johnson Const.	Bulldozer/130HP	\$195/hr
	Bulldozer/122HP	\$165/hr
	Excavator/210	\$250/hr
	Excavator/340	\$350/hr
	Loader/ 500Komatsu	\$300/hr
	Loader 380 Komatsu	\$235/hr
	Loader/Doosan	\$235/hr
	Loader/Cat	\$200/hr
	Scraper	\$325/hr
	tractor/sidedump trailer	\$185/hr
	tractorbellydump trailer	\$185/hr

Motion by Reinicke, second by Wollmann, to approve both Johnson Brothers and Michael Johnson Construction for equipment rental. Motion carried.

**ABATEMENT 2025-01:**

Deb Walburg, Treasurer, met with the board to discuss an abatement where the applicant missed the deadline for the elderly or disabled tax freeze. Motion by Reinicke, second by Wollmann, to approve Abatement 2025-01 in the amount of \$328.62 and authorize the chair to sign. Motion carried.

**RECESS AS COUNTY COMMISSION/CONVENE AS A JOINT PLANNING COMMISSION AND COUNTY COMMISSION:**

Motion by Reinicke, second by Slaughter, to recess as a County Commission and convene jointly as a Planning Commission and County Commission. Motion carried.

**JOINT PLANNING COMMISSION/COUNTY COMMISSION AGENDA APPROVED/**

**ACKNOWLEDGE PUBLIC COMMENTS:**

Motion by Reinicke, second by Wollmann, to approve the Joint Planning Commission/ County Commission agenda and acknowledge Aaron Johnson's public comments from earlier in the meeting. Motion carried.

**DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT(S); OR EX PARTE COMMUNICATIONS:** None

**CONSIDERATION/PRESENTATION ON PLAT:**

Carrie Schiernbeck, Zoning Officer, gave a report on the following plat.

**Plat of Lots 9A & 9B of Bruns 2<sup>nd</sup> Addition** in the NE1/4 of Section 9, T106N, R53W of the 5<sup>th</sup> P.M., Lake County, SD. The owner, Bruns Living Trust, would like to plat property for future sale.

**PLANNING COMMISSION RECOMMENDATION:**

Motion by Reinicke, second by Wollmann, to recommend to the County Commission approval of the Plat of Lots 9A and 9B of Bruns 2<sup>nd</sup> Addition. Motion carried.

**ACTION OF THE COUNTY COMMISSION:**

Motion by Reinicke, second by Slaughter, to acknowledge receipt of the Planning Commission's recommendations. Motion carried.

Motion by Slaughter, second by Wollmann, to approve the Plat of Lots 9A and 9B of Bruns 2<sup>nd</sup> Addition in the NE1/4 of Section 9 of Herman Township, Lake County, SD as it meets county guidelines, and all taxes and fees have been paid. Motion carried.

**ADJOURN AS A JOINT PLANNING COMMISSION/COUNTY COMMISSION AND RECONVENE AS A COUNTY COMMISSION:**

Motion by Reinicke, second by Slaughter, to adjourn as a Joint Planning Commission and County Commission and reconvene as a County Commission. Motion carried.

**WELFARE/INDIGENT #25-01:**

Carrie Schiernbeck, Welfare Director, presented the application of Indigent #25-01 for county burial. Motion by Wollmann, second by Slaughter, to ratify the cremation cost of \$1,500 for the deceased (#25-01). Approval based upon SDCL 28-17-2. Any person who is destitute and has no estate, and has no one legally bound for funeral expenses, and where there is no other source to pay the cost of burial expense, the funeral expense shall then be borne by the County of which the deceased was a resident at the time of death. Motion carried.

**WELFARE/INDIGENT #25-02:**

Welfare Director Schiernbeck also presented the application of Indigent #25-02 for county burial. Motion by Slaughter, second by Wollmann, to ratify the cremation cost of \$1,200 for the deceased (#25-02). Approval based upon SDCL 28-17-2. Any person who is destitute and has no estate, and has no one legally bound for funeral expenses, and where there is no other source to pay the cost of burial expense, the funeral expense shall then be borne by the County of which the deceased was a resident at the time of death. Motion carried.

**MEETINGS ATTENDED:**

Commissioner Slaughter attended East Dakota Transit meeting, Pipeline Safety meeting, hwy supt and operations manager meeting, LAIC, and SD DOT update. Commissioner Reinicke attended two SD County webinars, SD DOT, Laughs & Linguine, two Domestic Abuse meetings, and SD Pipeline Safety. Commissioner Wollmann attended SD Pipeline Safety meeting and two SD weekly webinars.

**ROAD & BRIDGE LEVY DISCUSSION:**

Auditor Barrick gave an overview of the Road & Bridge Levy. The CPI for 2025 pay 2026 is 2.9%. Since Lake County has over 2 billion in taxable value, the maximum the road & bridge levy can collect is \$.60 per \$1,000 in value. The board of commissioners must pass a resolution with a 2/3 vote prior to July 15<sup>th</sup>. The board would like to have all interested taxpayers come to the April 1<sup>st</sup> meeting to hear their concerns/questions.

**ADJOURN MEETING:**

Motion by Reinicke, second by Johnke, at 10:20 a.m. to adjourn. Motion carried. The next meeting will be on March 18, 2025 at 9:00 a.m.

/s/Paula Barrick  
PAULA BARRICK  
Lake County Auditor

/s/Adam Leighton  
ADAM LEIGHTON  
Lake County Commission Chair

## LAKE COUNTY COMMISSION MINUTES

March 18, 2025

The Board of Lake County Commissioners met in regular session on March 18, 2025, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Adam Leighton called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann were all present. Also present was Interim CAO Abby Oftedal. The Pledge of Allegiance was recited.

### **COMMUNITY COMMENTS: COUNTY COMMISSION, PLANNING COMMISSION, OR BOARD OF ADJUSTMENT:**

None

### **AGENDA APPROVED:**

Motion by Reinicke, second by Wollmann, to approve the agenda for March 18, 2025. Motion carried.

### **MINUTES APPROVED:**

Motion by Johnke, second by Slaughter, to approve the unapproved minutes of March 4, 2025. Motion carried.

### **PAYROLL APPROVED:**

Motion by Reinicke, second by Wollmann, to approve payroll #6-March 21, 2025 and directed the auditor to email the board the finished report. Motion carried.

Comm: \$3,849.25; Auditor: \$6,154.85; Treasurer: \$6,034.11; States Atty: \$9,104.00; Govt Bldg: \$5,654.28; DOE: \$6,765.04; ROD: \$4,340.70; VSO: \$1,113.12; Sheriff: \$19,785.00; Jail: \$14,686.56; Poor: \$84.67; Ext: \$806.81; Zoning: \$1,882.63; Rd-Br: \$9,073.09; 911: \$12,144.00; EMA: \$2,141.58; 24/7: \$415.56 **Grand Total: \$104,035.25**

### **ACCOUNTS PAYABLE:**

Motion by Slaughter, second by Johnke, to approve accounts payable in the amount \$212,658.79. Motion carried.

**2025.03.07 AP General:** Lake Co Treasurer, Withholding, \$20,408.77, **Bldg:** Safe-N-Secure, Serv, \$3,637.63, Sturdevant's, Supplies, \$13.99, **Sheriff:** Safe-N-Secure, Serv, \$1,470.82, **Jail:** Safe-N-Secure, Serv, \$1,470.83, **24/7:** Lake Co Treasurer, Withholding, \$92.79, **Rd & Br:** Lake Co Treasurer, Withholding, \$2,136.20, Sioux Valley, Util, \$166.50, **911:** AAA Collections, Garnish, \$172.47, AT&T, Util, \$40.04, Lake Co Treasurer, Withholding, \$3,116.02, Sioux Valley, Util, \$152.74, **EMA:** Lake Co Treasurer, Withholding, \$487.90, Sioux Valley, Util, \$677.64, **Extension:** Shop 4-H, Supplies, \$98.60 **Total: \$34,142.94**

**2025.03.13 AP General:** Bleyenburgh, Gina, Reimburse, \$784.93, SD DOR, Fees, \$780.00, SD DOR, MV Collections, \$95,648.43, SDACO, Fees, \$286.00, **Commissioner:** First Bank, Supplies, \$21.49, **Auditor:** BOA, Util, \$7.43, Centurylink, Util, \$0.12, First Bank, Supplies, \$71.07, **Treasurer:** BOA, Util, \$5.99, Centurylink, Util, \$0.12, **St Atty:** BOA, Util, \$3.41, Centurylink, Util, \$0.12, First Bank, Supplies, \$21.08, **Bldg:** BOA, Util, \$1.27, Centurylink, Util, \$0.06, City Of Madison, Util, \$2,585.67, **DOE:** BOA, Util, \$9.91, Centurylink, Util, \$0.12, First Bank, Subscription, \$400.00, **ROD:** BOA, Util, \$2.16, Centurylink, Util, \$0.06, **VSO:** BOA, Util, \$8.73, Centurylink, Util, \$0.06, Verizon, Util, \$40.01, **Sheriff:** First Bank, Supplies, \$1,707.18, **Jail:** BOA, Util, \$23.58, Centurylink, Util, \$0.12, City Of Madison, Util, \$1,655.23, First Bank, Supplies, \$130.43, Sunshine, Meals, \$3,773.30, **EMA:** Centurylink, Util, \$0.06, Verizon, Util, \$132.74, **911:** Centurylink, Util, \$197.44, Interlakes Wireless, Serv, \$63.00, Lumen, Util, \$13.01, Triotel, Util, \$167.53, Two Way, Speaker, \$1,393.99, Verizon, Util, \$42.74, **Rd & Br:** Midamerican, Util, \$281.40, Verizon, Util, \$40.01, Xcel, Util, \$32.16, **Poor:** Centurylink, Util, \$0.06, **Develop Disabled:** SD DOR, Serv, \$552.44, **Extension:** First Bank, Supplies, \$223.63, Sunshine, Supplies, \$294.75, **Zoning:** BOA, Util, \$11.28, Centurylink, Util, \$0.06 **Total: \$111,414.38**

**2025.03.18 AP Commissioner:** Column, Notice, \$538.90, SDACC, Reg(3), \$375.00, **Elections:** Quadient, Postage, \$38.42, **Judicial:** Daniel P Feldhaus, Serv, \$155.00, Dawson, Jacob D, CAA, \$8,043.50, Miller, Cody, CAA, \$1,020.00, Nelson & Ericsson Law Office, CAA, \$1,427.85, Nelson, Jennifer, CAA, \$811.33, Oftedal, Abby, CAA, \$2,110.70, **Auditor:** Allegiant, Serv, \$7.99, First Bank,



Rental, \$15.00, Gordon Flesch, Maint, \$30.50, Quadient, Postage, \$210.75, SDACES, Dues, \$15.00, Software Services, Serv, \$450.00, **Treasurer:** Allegiant, Serv, \$7.99, Quadient, Postage, \$304.57, Qualified, Serv, \$5,526.02, SDACES, Dues, \$15.00, **St Atty:** Allegiant, Serv, \$7.99, Quadient, Postage, \$6.90, Relx Inc, Subscription, \$250.00, **Bldg:** Bud's CleanUp, Serv, \$209.49, Cole's, Fuel, \$237.92, Gordon Flesch, Repairs, \$194.00, Hillyard, Ice Melt, \$852.50, Madison Ace, Supplies, \$14.99, Runnings, Batteries, \$101.99, **DOE:** Allegiant, Serv, \$7.99, Century Business, Maint, \$55.05, SDAAO, Dues, \$225.00, Quadient, Postage, \$4,012.62, **ROD:** First Bank, Deposit Slips, \$108.01, Office Peeps, Supplies, \$23.62, Quadient, Postage, \$83.93, SDACES, Dues, \$15.00, **VSO:** Allegiant, Serv, \$7.99, **Sheriff:** Axon, Fleet Cameras In Cars, \$16,541.76, Cole's, Fuel, \$2,750.17, Fed Ex, Shipping, \$19.06, Gordon Flesch, Maint, \$61.00, Madison Reg Health, Tests, \$520.00, Office Peeps, Desk, \$3,154.01, Quadient, Postage, \$76.31, **Jail:** Allegiant, Serv, \$7.98, Charm-Tex, Supplies, \$377.64, GFC, Lease, \$14.68, **24/7:** Pharmchem, Supplies, \$159.75, Supercom, GPS Monitoring, \$48.75, **Coroner:** Rustand-Weiland Funeral Home, Transport, \$120.00, **EMA:** Office Peeps, Supplies, \$20.50, Gordon Flesch, Maint, \$30.50, Cole's, Fuel, \$431.06, **911:** Madison Ace, Supplies, \$55.98, Menards, Supplies, \$295.29, Rosebud Wood, Cabinets/Countertops, \$2,992.15, Runnings, Supplies, \$138.18, **Dive:** Madison Ace, Supplies, \$72.77, Runnings, Supplies, \$176.96, Steve's Tire, Serv, \$127.66, **Rd & Br:** Carquest, Filters, \$258.48, Cole's, Fuel, \$5,802.77, Column, Notice, \$24.14, F & M, Fuel, \$361.40, Gordon Flesch, Maint, \$30.50, Office Peeps, Supplies, \$4.38, Runnings, Supplies, \$107.48, SD Dept Of Transportation, Bridge Inspection, \$126.63, Spencer Quarries, Chip Seal, \$2,583.23, Sturdevant's, Handle, \$96.99, **Mi:** Oftedal, Abby, Serv, \$270.00, Fox Law, Serv, \$108.75, Katterhagen, Mark, Serv, \$32.00, Larson, Val, Serv, \$32.00, Lewis & Clark BHS, Serv, \$225.00, Lewno, Lucy, Serv, \$98.73, Nelson & Ericsson Law Office, Serv, \$510.00, Yankton County Treasurer, Serv, \$296.25, **Extension:** Gordon Flesch, Maint, \$30.50, Hayford, Jennifer, Lodging/Meals, \$144.98, Lewis Drug, Supplies, \$196.44, Quadient, Postage, \$47.39, **Zoning:** Quadient, Postage, \$2.76 **Total: \$67,101.47**

**PERSONNEL:** None

**TRAVEL REQUESTS:**

Auditor Barrick told the board she has received three travel requests. Motion by Reinicke, second by Wollmann, to approve the travel requests received. Motion carried. The requests will be on file in the Auditor's office.

**LAIC/INDUSTRIAL PARK IMPROVEMENT PAYMENTS:**

Auditor Barrick informed the board she had received correspondence from Adam Eggert, LAIC Finance Coordinator/Office Administrator, inquiring when the county would like to make payments regarding the cost share agreement that was signed at the January 7, 2025 meeting for the Lakeview Industrial Park improvements. Payments can be deferred for two years or begin immediately. Motion by Slaughter, second by Reinicke, to start payments beginning immediately. Motion carried.

**ROAD & BRIDGE LEVY:**

Chair Leighton wanted to remind all present that the Road & Bridge Levy discussion with public input will be Tuesday, April 1<sup>st</sup> at 9:20 a.m.

**ABATEMENT 2025-02:**

Rick Becker, Director of Equalization, met with the board to discuss an abatement where the owner-occupied status was not applied to a parcel for 2023 pay 2024 and 2024 pay 2025. Motion by Reinicke, second by Slaughter, to approve Abatement 2025-02 in the amount of \$1,280.52 and refund the taxpayer \$1,328.44 and authorize the chair to sign. Motion carried.

**ABATEMENT 2025-03:**

Auditor Barrick presented Abatement 2025-03. Barrick told the board that the tax applied to Lake Park Road District taxpayers appeared twice on their tax receipt. One taxpayer had already paid and nine had not paid as of 3/7/2025. Barrick told the board she had spoken with her liaison, Chair Leighton, and he agreed with her that the abatements should be made as soon as possible to avoid any confusion with the taxpayer. Motion by Reinicke, second by Wollmann, to ratify Abatement 2025-03 in the amount \$7,064.37 and refund check to the taxpayer who had already made payment in the amount \$784.93. Motion carried.

**RECESS AS COUNTY COMMISSION/CONVENE AS A JOINT PLANNING COMMISSION AND COUNTY COMMISSION:**

Motion by Reinicke, second by Slaughter, to recess as a County Commission and convene jointly as a Planning Commission and County Commission. Motion carried.

**JOINT PLANNING COMMISSION/COUNTY COMMISSION AGENDA APPROVED:**

Motion by Reinicke, second by Johnke, to approve the Joint Planning Commission/County Commission agenda. Motion carried.

**ACKNOWLEDGE PUBLIC COMMENTS:**

None

**DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT(S); OR EX PARTE COMMUNICATIONS:** None

**CONSIDERATION/PRESENTATION ON PLAT:**

Carrie Schiernbeck, Zoning Officer, gave a report on the following plat.

**Plat of Lot 49 of Nordstrom's Addition** in Government Lot 1 and the NW1/4 of the NW1/4 of Section 36, T106N, R52W of the 5<sup>th</sup> P.M., Lake County, SD (#06000-10652-36210). The owner, Nordstrom Investment Company LLC-Lance Nordstrom, would like to plat property for future sale.

**PLANNING COMMISSION RECOMMENDATION:**

Motion by Reinicke, second by Slaughter, to recommend to the County Commission approval of the Plat of Lot 49 of Nordstrom's Addition. Motion carried.

**ACTION OF THE COUNTY COMMISSION:**

Motion by Slaughter, second by Wollmann, to acknowledge receipt of the Planning Commission's recommendations. Motion carried.

Motion by Johnke, second by Slaughter, to approve the Plat of Lot 49 of Nordstrom's Addition in the NW1/4 of Section 36 of Lakeview Township, Lake County, SD, as it meets county guidelines, and all taxes and fees have been paid. Motion carried.

**ADJOURN AS A JOINT PLANNING COMMISSION/COUNTY COMMISSION AND RECONVENE AS A COUNTY COMMISSION:**

Motion by Reinicke, second by Slaughter, to adjourn as a Joint Planning Commission and County Commission and reconvene as a County Commission. Motion carried.

**MEETINGS ATTENDED:**

Commissioner Johnke attended a meeting with DOE Kaufmann. Commissioner Slaughter attended a meeting with the Highway Department, met with DOE Kaufmann, and sat in on a DOT Zoom update. Commissioner Leighton listened to the final legislative update and met with DOE Kaufmann. Commissioner Reinicke viewed two SD County update webinars, attended a Township meeting, DVN Board meeting, Summit Carbon Solutions open house and met with DOE Kaufmann. Commissioner Wollmann viewed two SD County update webinars, SD 911 Coordination, and met with DOE Kaufmann.

A break was held before the next appointment.

**WORK SESSION/PROPOSED ZONING ORDINANCE CHANGES:**

Todd Kays, First District Association of Local Governments Executive Director, gave a brief history of updating the Lake County Zoning Ordinances. Kays also reviewed the following articles with the board: Article X: Legal Status Provisions; Article XI: Zoning Districts; and a portion of Article XII: General Requirements. Kays will return at a later meeting to complete the ordinance review.

**REPORTS RECEIVED:**

February 2025 fees collected: Zoning - \$2,199.

**ADJOURN MEETING:**

Motion by Reinicke, second by Wollmann, at 12:56 p.m. to adjourn. Motion carried. The next meeting will be on April 1, 2025 at 9:00 a.m.

/s/Paula Barrick

PAULA BARRICK

Lake County Auditor

/s/Adam Leighton

ADAM LEIGHTON

Lake County Commission Chair

## LAKE COUNTY COMMISSION MINUTES

April 1, 2025

The Board of Lake County Commissioners met in regular session on April 1, 2025, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Adam Leighton called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann were all present. Also present was Interim CAO Abby Oftedal. The Pledge of Allegiance was recited.

**COMMUNITY COMMENTS: COUNTY COMMISSION, PLANNING COMMISSION, OR BOARD OF ADJUSTMENT:** None

### **AGENDA APPROVED:**

Motion by Reinicke, second by Wollmann, to approve the agenda for April 1, 2025. Motion carried.

### **MINUTES APPROVED:**

Motion by Wollmann, second by Reinicke, to approve the unapproved minutes of March 18, 2025. Motion carried.

### **PAYROLL APPROVED:**

Motion by Reinicke, second by Slaughter, to approve payroll #7-April 4, 2025 and directed the auditor to email the board the finished report. Motion carried.

Comm: \$7,449.25; Auditor: \$6,154.86; Treasurer: \$6,034.11; States Atty: \$9,404.01; Govt Bldg: \$6,254.29; DOE: \$6,765.05; ROD: \$4,640.71; VSO: \$1,113.12; Sheriff: \$25,325.65; Jail: \$14,676.58; Poor: \$84.67; Ext: \$781.46; Zoning: \$2,182.63; Rd-Br: \$10,047.81; 911: \$12,154.70; EMA: \$2,221.89; 24/7: \$260.95 **Grand Total: \$115,551.74**

### **ACCOUNTS PAYABLE:**

Auditor Barrick informed the board of a requirement from the state auditors who have been performing the 2022-2023 audit. The accounts payable will have a cut off on Thursday at noon before the commission meeting. These bills will be mailed in the commission packets. Any bills that are received after that will be submitted to the board as an addendum on the morning of the commission meeting. After a motion, second, and a vote to approve, each commissioner will then sign on the payment authorization form provided by the auditor. The payment vouchers will be available for inspection. Also, auditors stated that bills can only be paid after a commission meeting where the board has reviewed the payment vouchers. Payment to the state is the only exception.

Motion by Reinicke, second by Wollmann, to approve accounts payable in the amount \$444,447.13 and authorize the board to sign. Motion carried.

Motion by Slaughter, second by Wollmann, to amend the January 21, 2025 minutes to reflect Franklin Township receiving RAIF funds instead of Summit Township. Motion carried.

**2025.03.18 AP - Rd & Br:** Franklin Township, RAIF Grant (2), \$203,000.00 **Total: \$203,000.00**

**2025.03.21. AP - General:** Lake Co Treasurer, Withholding, \$17,893.45, **Rd & Br:** Lake Co Treasurer, Withholding, \$2,108.34, **911:** AAA Collections, Garnish, \$172.47, Lake Co Treasurer, Withholding, \$2,487.06, **EMA:** Lake Co Treasurer, Withholding, \$487.90, **24/7:** Lake Co Treasurer, Withholding, \$95.47 **Total: \$23,244.69**

**2025.03.27 AP General:** Aflac, Ded, \$1,970.88, Delta Dental, Ded, \$903.10, Optilegra, Prem, \$361.09, SD Retirement, Withholding, \$19,785.46, SD Supp Retirement, Withholding, \$2,591.00, Unum, Prem, \$207.54, Wellmark, Prem, \$22,542.34, **Commission:** Brookings Co Treasurer, Regs, \$70.00, **Treasurer:** Brookings Co Treasurer, Reg, \$14.00, **Bldg:** City Of Madison, Util, \$28.84, Northwestern, Util, \$12.00, **ROD:** Brookings Co Treasurer, Regs, \$14.00, **Jail:** Northwestern, Util, \$787.39, **EMA:** Aflac, Ded, \$128.22, City Of Madison, Util, \$401.53, Delta Dental, Ded, \$50.50, Northwestern, Util, \$128.20, Optilegra, Prem, \$8.94, SD Retirement, Withholding, \$513.98, SD Supp Retirement, Withholding, \$25.00, Sioux Valley, Util, \$669.99, Unum, Prem, \$5.60, Wellmark, Prem, \$904.73, **Rd & Br:** Aflac, Ded, \$171.20, City Of Madison, Util, \$606.98, Delta Dental, Ded, \$50.50, Northwestern, Util, \$822.15, Optilegra, Prem, \$62.14, SD Retirement, Withholding, \$2,188.06, SD Supp Retirement, Withholding, \$125.00, Sioux Valley, Util, \$166.50, Unum, Prem, \$22.40, Wellmark, Prem, \$1,361.82, **Extension:** City Of Madison, Util, \$754.74, Northwestern, Util, \$369.32, **911:** Aflac, Ded, \$636.26, Delta Dental, Ded, \$151.50, Optilegra, Prem, \$83.69, SD Retirement, Withholding,

\$3,172.12, SD Supp Retirement, Withholding, \$105.00, Unum, Prem, \$32.09, Wellmark, Prem, \$7,145.63 **Total: \$70,151.43**

**2025.04.01 AP - General:** SD DOR, 2nd Half Of Feb MV, \$117,195.77, **Commission:** Infotech, Maint, \$46.00, Midco, Util, \$22.13, **Elections:** Infotech, Maint, \$99.00, **Judicial:** Deya Thorin, Interpret, \$305.45, Miller, Cody, CAA, \$588.00, Nelson & Ericsson Law, CAA, \$789.60, Nelson, Jennifer, CAA, \$4,410.71, Witness/Juror/Appeal, \$469.75, **Auditor:** GFC, Lease, \$155.29, Infotech, Maint, \$144.00, Midco, Util, \$26.16, **Treasurer:** A & B Business, Maint, \$179.39, Infotech, Maint, \$177.00, Midco, Util, \$6.75, **St Atty:** Century Business, Maint, \$82.18, Infotech, Maint, \$307.00, Midco, Util, \$28.88, **Bldg:** Gordon Flesch, Replace Server, \$580.00, Grainger, Supplies, \$119.75, Infotech, Maint, \$84.00, Kone, Repairs, \$650.00, Midco, Util, \$7.22, **DOE:** Century Business, Maint, \$103.95, Infotech, Maint, \$282.00, Midco, Util, \$33.38, **ROD:** Century Business, Maint, \$50.72, Infotech, Maint, \$257.00, Midco, Util, \$14.42, **VSO:** Infotech, Maint, \$60.95, Midco, Util, \$7.22, **IT:** Infotech, Maint, \$983.00, **Sheriff:** A & B Business, Maint, \$59.31, Infotech, Maint, \$735.18, Midco, Util, \$67.04, Redwood Toxicology, Tests, \$743.00, SD Sheriffs' Assoc, Patches, \$46.15, Stemper Auto, Replace Decals, \$170.00, Steve's Tire, Serv, \$660.66, Streicher's, Supplies, \$1,488.90, **24/7:** Pharmchem, Supplies, \$575.67, **Jail:** AT&T, Util, \$379.08, Infotech, Maint, \$735.18, Kone, Repairs, \$650.00, Lewis Drug, Feb Meds, \$22.98, Midco, Util, \$53.55, **Coroner:** Sanford Health, Autopsy, \$2,319.00, **EMA:** Infotech, Maint, \$48.00, Midco, Util, \$7.22, **911:** AT&T, Util, \$40.04, Denholm, April, Cell Phone Reimburse, \$209.33, Grainger, Supplies, \$116.74, Emp #2350, Ded Reimburse, \$800.00, Hoffman, Shannon, Travel Exp, \$239.19, Infotech, Maint, \$302.50, Midco, Util, \$9.92, Office Peeps, Desktop, \$239.00, Sioux Valley Energy, Util \$128.10, Williams, Abigail, Mlg, \$333.11, **Rd & Br:** DCI, Background Check, \$53.50, Infotech, Maint, \$192.00, Knife River, Cold Mix, \$1,687.46, MidAmerican, Util, \$149.06, Midco, Util, \$143.19, **Poor:** Infotech, Maint, \$39.00, Lake Co Food Pantry, Allotment, \$797.00, Midco, Util, \$7.22, **Development Disabled:** Valiant Living, Allotment, \$1,250.00, **MI:** Community Counseling, Serv, \$832.50, Nelson & Ericsson Law, Serv, \$690.00, Oftedal, Abby, Serv, \$180.00, **Museum:** Lake County Museum, Allotment, \$375.00, **Extension:** GFC, Lease, \$175.18, Infotech, Maint, \$190.00, Midco, Util, \$113.19, **Weed:** Midco, Util, \$4.97, **Zoning:** GFC, Lease, \$46.00, Infotech, Maint, \$48.00, Midco, Util, \$7.22, **Economic Dev/Tourism:** Lake Area Improvement, Allotment, \$1,250.00, Prairie Village, Allotment, \$375.00 **Total: \$148,051.01**

#### **PERSONNEL:**

Auditor Barrick reported on two personnel actions. Motion by Slaughter, second by Johnke, to approve the seasonal hire of Mike O'Connell, heavy equipment operator, at a rate of \$25.11/hr effective 6/3/2025. Motion carried.

Motion by Slaughter, second by Reinicke, to approve the seasonal hire of William Uhrig, heavy equipment operator, at a rate of \$20.85/hr effective 3/24/2025. Motion carried.

#### **TRAVEL REQUESTS:**

None

#### **UTILITY OCCUPANCY 2025-03/SIOUX VALLEY ENERGY:**

Michelle Mielke, Highway Operations Manager, presented via Zoom, Utility Occupancy 2025-03 to the board for their review. Sioux Valley Energy would like to install a vault and primary cable on the intersection of 223<sup>rd</sup> St and 453<sup>rd</sup> Ave. Motion by Slaughter, second by Reinicke, to approve Utility Occupancy 2025-03 for Sioux Valley Energy and authorize the chair to sign. Motion carried.

#### **OPIOID PURCHASE/SHERIFF DEPT:**

Sarina Talich, Lake County Sheriff, was present to discuss a purchase she would like to make using the Opioid Grant money. Motion by Reinicke, second by Wollmann, to approve Sheriff Talich to purchase a Sharps Container Take Back Box using Opioid Grant money. Motion carried.

#### **PACKAGE (OFF-SALE) LIQUOR TRANSFER-HEF'S BAR & GRILL:**

This being the date and time per advertisement, the board reviewed the Package (Off-Sale) Liquor License application of P&D Thompson Properties, LLC. Doug and Pete Thompson, representing P&D Thompson Properties, LLC, were present to discuss the transfer from Sarah Owan. Sheriff Talich has no concerns about this transfer. Chair Leighton called for any opponents or proponents in the audience or on Zoom. Motion by Reinicke, second by Wollmann, to approve the transfer application for Hef's Package Off-Sale Liquor of P&D Thompson Properties, LLC. Motion carried.

**PUBLIC ROAD & BRIDGE LEVY DISCUSSION:**

Charlie Johnson & Steve Kant told the board their opinions on the proposed Road & Bridge Levy. Chair Leighton directed Auditor Barrick to place on the May 6<sup>th</sup> agenda at 9:20 a.m. another Road & Bridge Levy public discussion.

**RECESS AS COUNTY COMMISSION/CONVENE AS A JOINT PLANNING COMMISSION AND COUNTY COMMISSION:**

Motion by Slaughter, second by Reinicke, to recess as a County Commission and convene jointly as a Planning Commission and County Commission. Motion carried.

**JOINT PLANNING COMMISSION/COUNTY COMMISSION AGENDA APPROVED:**

Motion by Reinicke, second by Wollmann, to approve the Joint Planning Commission/County Commission agenda. Motion carried.

**ACKNOWLEDGE PUBLIC COMMENTS:** None**DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT(S); OR EX****PARTE COMMUNICATIONS:** None**CONSIDERATION/PRESENTATION ON PLATS:**

Carrie Schiernbeck, Zoning Officer, gave a report on the following plats.

**Plat of Lot 2A of Block 4 of Woodland's 72<sup>nd</sup> Addition** a subdivision of Gov't Lot 5 of Section 23, Township 106N, Range 52W of the 5<sup>th</sup> P.M., Lakeview Township, Lake County, SD (#06035-00400-00210). The manager, Dan Lemme, representing 415 Linden Dr, LLC, would like to replat an existing parcel.

**Plat of Lots 2 & 3 of Harvest Creek Addition** in the N1/2 of the NW1/4 of Section 22, Township 106N, Range 53W of the 5<sup>th</sup> P.M., Herman Township, Lake County, SD (#10351-10653-22120). The owners, Adam & Carleigh Foland, would like to replat for future sale.

**Plat of Lot 2 of Stoney Point Addition** in Gov't Lot 4 and the NW1/4 of the NW1/4 in Section 24, Township 106N, Range 52W of the 5<sup>th</sup> P.M., Lakeview Township, Lake County, SD (#06000-10652-24210). The owners, Henry & Shirley Hauck, would like to replat for future sale.

**PLANNING COMMISSION RECOMMENDATION:**

Motion by Reinicke, second by Wollmann, to recommend to the County Commission approval of the following plats: Lot 2A of Block 4 of Woodland's 72<sup>nd</sup> Addition, Lots 2 & 3 of Harvest Creek Addition, and Lot 2 of Stoney Point Addition. Motion carried.

**ACTION OF THE COUNTY COMMISSION:**

Motion by Reinicke, second by Wollmann, to acknowledge receipt of the Planning Commission's recommendations. Motion carried.

Motion by Wollmann, second by Slaughter, to approve the Plat of Lot 2A of Block 4 of Woodland's 72<sup>nd</sup> Addition a Subdivision of Gov't Lot 5 of Section 23, Township 106N, Range 52W of the 5<sup>th</sup> P.M., Lake County, SD as it meets county regulations and taxes and fees have been paid in full. Motion carried.

Motion by Reinicke, second by Wollmann, to approve the Plat of Lots 2 & 3 of Harvest Creek Addition in the N1/2 of the NW1/4 of Section 22, Township 106N, Range 53W of the 5<sup>th</sup> P.M., Lake County, SD as it meets county regulations and taxes and fees have been paid in full. Motion carried.

Motion by Slaughter, second by Johnke, to approve the Plat of Lot 2 of Stoney Point Addition in Gov't Lot 4 and the NW1/4 of the NW1/4 in Section 24, Township 106N, Range 52W of the 5<sup>th</sup> P.M., Lake County, SD as it meets county regulations and taxes and fees have been paid in full. Motion carried.

**ADJOURN AS A JOINT PLANNING COMMISSION/COUNTY COMMISSION AND CONVENE AS A BOARD OF ADJUSTMENT:**

Motion by Reinicke, second by Slaughter, to adjourn as a Joint Planning Commission and County Commission and convene as a Board of Adjustment. Motion carried.

A short break was held before the next appointment.

**BOARD OF ADJUSTMENT AGENDA:**

Motion by Reinicke, second by Slaughter, to approve the Board of Adjustment agenda. Motion carried.

**ACKNOWLEDGE PUBLIC COMMENTS:**

There were no public comments.

**DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT(S); OR EX PARTE COMMUNICATIONS:** None

**PUBLIC HEARING/CONSIDERATION OF CONDITIONAL USE #25-03:**

Carrie Schiernbeck, Zoning Officer, presented a report on CU #25-03.

**#25-03 Conditional Use application of C-Lemme Companies, LLC**, Lot 2 Block 2 Smith's Cove Addition, Chester Twp (parcel #01050-00200-02010). Eric Johnson, representing C-Lemme Companies, was present to discuss this application. Johnson told the board he would like to build an oversized attached garage with larger dimensions than ordinance regulates. Motion by Reinicke, second by Wollmann, to approve the applicant's Conditional Use Permit #25-03 and adopt the findings and specific conditions outlined in the staff report. Motion carried. Commissioner Slaughter stated the decision of the Board of Adjustment in this matter will be filed today in the Planning and Zoning Office, which serves as the county office of the Board of Adjustment for filing purposes. The decision will also be filed in the Auditor's Office.

**ADJOURN AS A BOARD OF ADJUSTMENT AND RECONVENE AS A COUNTY COMMISSION:**

Motion by Reinicke, second by Johnke, to adjourn as a Board of Adjustment and reconvene as a County Commission. Motion carried.

**MEETINGS ATTENDED:**

Commissioner Johnke attended Friends of 4H and 4H Leaders meetings. Commissioner Slaughter attended East Dakota Transit, Lake Madison Recreation Trail, and LAIC meetings. Commissioner Leighton attended Lake Madison Recreation Trail meeting. Commissioner Wollmann attended Public Safety Building, Madison Public Library, 2025 Severe Weather Awareness, discussed elected officials with the Boy Scouts, and sang the National Anthem at the 2025 Madison American Legion Post 25 Gun Championship.

**REPORTS RECEIVED:**

February 2025 fees collected: Sheriff - \$14,111.18.

**RECESS MEETING:**

Motion by Reinicke, second by Johnke, to recess the meeting and reconvene at the end of the 3<sup>rd</sup> grade school tours. Motion carried.

**MEETING RESUMED:**

Chair Leighton called the meeting to order at 2:33 p.m.

**ADJOURN MEETING:**

Motion by Reinicke, second by Wollmann, at 2:35 p.m. to adjourn. Motion carried. The next meeting will be on April 15, 2025 at 9:00 a.m.

/s/Paula Barrick

PAULA BARRICK

Lake County Auditor

/s/Adam Leighton

ADAM LEIGHTON

Lake County Commission Chair

## **LAKE COUNTY BOARD OF EQUALIZATION**

**April 8, 2025**

The Board of Lake County Commissioners met as a County Board of Equalization on April 8, 2025, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Leighton called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. Rick Becker and Cori Kaufmann, Directors of Equalization, and Abby Oftedal, Interim CAO, were also present.

The Pledge of Allegiance was recited.

**COMMUNITY COMMENTS:** None

### **AGENDA APPROVED:**

Motion by Reinicke, second by Wollmann, to approve the agenda of April 8, 2025. Motion carried.

### **DIRECTORS OF EQUALIZATION OATHS:**

Rick Becker and Cori Kaufmann, Directors of Equalization, took their oaths of office.

### **COUNTY BOARD OF EQUALIZATION OATHS:**

The commissioners took their oath of office.

### **OWNER-OCCUPIED STATUS SDCL 10-13-39:**

Director Becker discussed the 2025 owner-occupied listing. There were four applications that were received after assessment notices were mailed in 2025 and before the March 15<sup>th</sup> deadline. Becker also reported that there was one removal. Motion by Reinicke, second by Wollmann, to approve the owner-occupied listing pursuant to SDCL 10-13-39 with the four new additions and one removal. Motion carried.

### **ELDERLY/DISABLED ASSESSMENT FREEZE SDCL 10-6A:**

Director Becker told the board he had received 84 applications for the elderly/disabled assessment freeze. There were 67 approved applications and 17 applications were declined. The assessment freeze is based on income, ownership, age or disability, and property value. Motion by Johnke, second by Wollmann, to approve the 67 applications for the elderly/disabled assessment freeze pursuant to SDCL 10-6A. Motion carried.

### **DISABLED VETERAN SDCL 10-4-40:**

Director Becker discussed the 2025 disabled veteran property exemption list. He told the board 12 new applications were approved, and five were removed due to sale of property or death of applicant. Applications for Veterans exemption are confidential. 32 applications were granted for Disabled Veteran and resulted with a total \$5,720,968 in exempt valuation. Motion by Wollmann, second by Reinicke, to approve the Disabled Veteran exemptions. Motion carried.

### **TAX EXEMPT PROPERTIES SDCL 10-4-15:**

Director Becker told the board he had received one additional 2025 tax exempt application from last year. Churches, church parking lots, church education centers, and cemeteries are exempt from annual applications once the initial application has been approved and property is used for that purpose. Churches only need to annually apply for tax exempt status such as a parsonage that is occupied by the pastor. Motion by Reinicke, second by Wollmann, to approve the tax-exempt property list for 2025. Motion carried.

### **INDUSTRIAL DEV CORP EXEMPTION:**

Director Becker discussed SDCL 10-4-8.1; Two million five hundred thousand dollars (\$2,500,000) of the full and true value of the total amount of real property or portion thereof owned by a local industrial development corporation is exempt from property taxation. No real property which is leased to an entity not otherwise exempt from property taxes, pursuant to chapter 10-4, may receive a property tax exemption. There were two applications:

### **LAKE AREA IMPROVEMENT CORP/WNP DEVELOPMENT CORPORATION, INC:**

Lake Area Improvement Corporation, Tract 1 Henkins First Addition, and WNP Development Corporation Inc., Lot 2 Block 1 Northwestern Estates 1<sup>st</sup> Addition, Lot 2 Block 2 Northwestern Estates 2<sup>nd</sup> Addition, and unplotted portion of SW1/4 9-106-51 being 19'8" wide bordered on the east by Lots

1, 2, and 3, Block 1 Northwestern Estates 2<sup>nd</sup> Addition for a land exemption of \$12,300. Motion by Reinicke, second by Slaughter, to follow SDCL10-4-8.1 as these parcels do not have leases. Motion carried.

**TOWNSHIP APPEALS:**

The following townships had appeals: Wentworth-2 and Lakeview-2. The City of Madison had 1 appeal. A total of 5 appeals went to local boards.

**TAX INCREMENT DISTRICTS:**

Director Becker reviewed the five TIF'S of Lake County and the five TIF's of the City of Madison.

**OMITTED HOUSE VALUE:**

Director Kaufmann informed the board that the residence value on parcel #02004-00800-01010 was omitted on the taxpayer's assessment notice. Motion by Reinicke, second by Wollmann, to add the omitted house value on parcel #02004-00800-01010 in the amount of \$318,743 and authorize the chair to sign. Motion carried.

**OFFICE CORRECTIONS:**

Director Becker presented the following office corrections:

**Parcel 10580-10653-16010**/cabin was destroyed. Motion by Reinicke, second by Slaughter, to acknowledge the clerical error and change the Owner-Occupied land classification to a Non-Ag classification leaving the value at \$68,900 and changing the Owner-Occupied classification of the residence to Non-Ag and decrease the value from \$25,900 to \$5,357. Motion carried.

**Parcel 01400-10551-03010**/cabin was destroyed. Motion by Slaughter, second by Johnke, to acknowledge the clerical error and leave the Land NA C value at \$307,200 and decrease the Residence NA C1 value from \$119,900 to \$2,316. Motion carried.

**Parcel 13000-10554-08210**/removal of AG building. Motion by Johnke, second by Slaughter, to acknowledge the removal of the AG building and leave the Land AG A value at \$423,716 and decrease the AG Building A1 value to \$0. Motion carried.

**Parcel 01999-10551-28210**/removed bins on leased site. Motion by Wollmann, second by Slaughter, to acknowledge the removal of the bins on leased site and leave the Land AG A value at \$0 and decrease the AG Building A1 value from \$2,400 to \$0. Motion carried.

**SPLIT PARCEL – CLERICAL ERROR:**

Director Becker told the board that parcel 06000-10652-14210 will need to be split. Motion by Wollmann, second by Slaughter, to approve the split of parcel 06000-10652-14210 into parcel 06000-10652-14210 (93.89 total acres and a total value of \$270,116) and parcel 06000-10652-14220, (19.54 acres and a total value of \$48,173). Motion carried.

**AMEND TODAY'S AGENDA:**

Motion by Reinicke, second by Wollmann, to amend today's agenda and add the split of parcel 06000-10652-14210. Motion carried.

**DOUBLE SOIL ASSESSMENT:**

Director Kaufmann informed the board there had been an issue with the legacy software and Vanguard software where double soils were added to the assessment. Two parcels will need to be adjusted. Motion by Reinicke, second by Wollmann, to adjust the number of acres and value on parcel 17400-00300-24010 from 4.72 acres, \$11,869 value to 2.36 acres, \$7,969 value. Motion carried. Motion by Wollmann, second by Johnke, to adjust the number of acres and value on parcel 17400-00400-12010 from 2.54 acres, \$5,621 value to 1.27 acres, \$3,522 value. Motion carried.

**MISSING SOILS:**

Director Kaufmann told the board 81 parcels were missing soil classifications from the legacy system to the new Vanguard system. Those that had more than a 3% discrepancy from last year were sent letters notifying them of the issue. They were invited to the Board of Equalization if they wanted to dispute the updated classifications. The list of those involved will be in the Director of Equalization's Office and the Auditor's Office. Motion by Reinicke, second by Wollmann, to add omitted soil classifications to the properties affected and authorize the chair to sign. Motion carried.

**COUNTY WIDE VALUATIONS:**



Director Becker told the board the county wide valuations before exemptions increased \$66,882,803 (2.74%). 2024 Value - \$2,440,125,452/2025 Value - \$2,507,008,255. The county growth before exemptions, discounts, and factored amounts is \$22,924,545. Becker also informed the board the ag land value per acre decreased. The price per acre in 2024 was \$2,598 and in 2025 the price per acre will be \$2,549.

**ADJOURN:**

Motion by Reinicke, second by Wollmann, to adjourn at 10:10 a.m. Motion carried. The next regular meeting will be Tuesday, April 15, 2025 at 9 a.m.

/s/Paula Barrick  
Lake County Auditor

/s/Adam Leighton  
Chair, Lake County Commission

## LAKE COUNTY COMMISSION MINUTES

April 15, 2025

The Board of Lake County Commissioners met in regular session on April 15, 2025, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Adam Leighton called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann were all present. Also present was Interim CAO Abby Oftedal. The Pledge of Allegiance was recited.

**COMMUNITY COMMENTS: COUNTY COMMISSION, PLANNING COMMISSION, OR BOARD OF ADJUSTMENT:** None

### **AGENDA APPROVED:**

Motion by Reinicke, second by Slaughter, to approve the agenda for April 15, 2025. Motion carried.

### **MINUTES APPROVED:**

Motion by Slaughter, second by Johnke, to approve the unapproved minutes of April 1, 2025. Motion carried.

Motion by Reinicke, second by Wollmann, to approve the Board of Equalization unapproved minutes of April 8, 2025. Motion carried.

### **PAYROLL APPROVED:**

Motion by Reinicke, second by Wollmann, to approve payroll #8-April 18, 2025 and directed the auditor to email the board the completed report. Motion carried.

Comm: \$3,849.25; Auditor: \$6,154.86; Treasurer: \$6,034.12; States Atty: \$9,103.99; Govt Bldg: \$5,654.28; DOE: \$6,765.05; ROD: \$4,340.71; VSO: \$1,113.12; Sheriff: \$18,740.02; Jail: \$15,011.32; Poor: \$84.67; Ext: \$833.88; Zoning: \$1,882.63; Rd-Br: \$11,020.12; 911: \$12,197.65; EMA: \$2,201.81; 24/7: \$368.79 **Grand Total: \$105,356.27**

### **ACCOUNTS PAYABLE:**

Motion by Slaughter, second by Wollmann, to approve accounts payable in the amount \$350,480.54 and authorize the board to sign. Motion carried.

**2025.04.04 AP - GENERAL:** Lake Co Treasurer, Withholdings, \$20,825.71, **Rd & Br:** Lake Co Treasurer, Withholdings, \$2,306.55, **911:** AAA Collections, Emp # 3740 Garnish, \$172.47, Lake Co Treasurer, Withholdings, \$2,489.43, **EMA:** Lake Co Treasurer, Withholdings, \$514.74, **24/7:** Lake Co Treasurer, Withholdings, \$74.88 **Total: \$26,383.78**

**2025.04.10 AP: General:** SD DOR, Child Trust, \$730.00, SD DOR, MV Collections, \$234,170.77, SDACO, Fees, \$420.00 **Total: \$235,320.77**

**2025.04.15 AP: General:** Unum, Prem, \$207.44, **Commission:** Column, Notice, \$254.89, Infotech, Maint, \$46.00, One Stop, Sub Platter/School Tour, \$48.47, Quadient, Lease, \$2.26, **Elections:** Infotech, Maint, \$99.00, Quadient, Lease, \$189.92, **Judicial:** Dawson, Jacob, CAA, \$1,530.00, Deya Thorin, Interpret, \$321.02, First Bank, Supplies, \$37.15, Loopup, Serv, \$26.62, Miller, Cody, CAA, \$2,302.50, Nelson, Jennifer, CAA, \$1,370.50, Witness/Juror/Appear, \$440.92, Resolute Law, CAA, \$2,598.65, **Auditor:** Allegiant, Serv, \$7.99, BOA, Util, \$8.72, Emp #2565, Ded Reimburse, \$800.00, First Bank, Cert Letter, \$5.86, First Madison Ins, Barrick/Notary, \$80.00, Gordon Flesch, Maint, \$66.09, Infotech, Maint, \$173.99, Johnson, Tina, Postage Reimburse, \$19.36, Office Peeps, Supplies, \$40.73, Quadient, Lease, \$122.98, SDACC, Reg, \$200.00, Software Service, Serv, \$250.00, Unemployment, Remit, \$113.73, **Treasurer:** Allegiant, Serv, \$7.99, BOA, Util, \$10.65, Infotech, Maint, \$177.00, Office Peeps, Supplies, \$19.53, Quadient, Lease, \$350.46, SDACC, Reg, \$200.00, Unemployment, Remit, \$117.96, **St Atty:** Allegiant, Serv, \$7.99, BOA, Util, \$7.31, Infotech, Maint, \$274.00, Quadient, Lease, \$5.90, Relx, Subscription, \$250.00, Unemployment, Remit, \$147.11, **Bldg:** Bud's CleanUp, Util, \$209.49, BOA, Util, \$1.26, City Of Madison, Util, \$2,486.55, Dakota Data, Serv, \$66.69, First Bank, Monitors, \$176.00, Gordon Flesch, Repairs, \$194.00, Infotech, Maint, \$84.00, Kone, Elev Maint, \$1,850.16, Madison Ace, Supplies, \$16.71, Runnings, Supplies, \$25.94, Sturdevant's, Sweeper Parts, \$53.39, Timmer Supply, Supplies, \$160.10, Unemployment, Remit, \$196.50, **DOE:** Allegiant, Serv, \$7.99, BOA, Util, \$2.52, Column, Notice, \$11.36, Infotech, Maint, \$282.00, Quadient, Lease, \$147.75, Unemployment, Remit, \$254.68, **ROD:** BOA, Util, \$4.38, Infotech, Maint, \$257.00, Quadient, Lease, \$47.48, SDACC, Reg, \$200.00,

Unemployment, Remit, \$62.07, **VSO:** Allegiant, Serv, \$7.99, BOA, Util, \$8.62, Infotech, Laptop/Maint, \$1,810.93, Quadient, Lease, \$1.77, Unemployment, Remit, \$33.67, Verizon, Util, \$40.01, **IT:** Infotech, Maint, \$983.00, **Sheriff:** First Bank, Supplies/Comp Towers, \$2,468.13, Gordon Flesch, Maint, \$99.26, Holiday Inn, Lodging, \$327.00, Infotech, Maint, \$768.18, Madison Ace, Supplies, \$89.96, Nelson & Ericsson Law, Notary, \$80.00, Office Peeps, Installation, \$490.00, Quadient, Lease, \$50.72, Redwood Toxicology, BI Tests, \$240.00, Steves Tire, Tires, \$1,026.89, Sturdevant's, Mud Flaps, \$129.87, Unemployment, Remit, \$602.32, **Jail:** Allegiant Technology, Serv, \$7.98, BOA, Util, \$27.67, City Of Madison, Util, \$1,638.63, First Bank, TVs, \$566.95, Infotech, Maint, \$768.18, Lewis Drug, March Meds, \$175.07, Minnehaha Co Juv Det Cntr, Housing, \$888.42, Office Peeps, Supplies, \$10.12, Pennington County Jail, Transportation, \$143.51, Sunshine, Prisoner Meals, \$6,665.68, Unemployment, Remit, \$569.27, **24/7:** Pharmchem, Sweat Patch, \$177.75, Unemployment, Remit, \$12.75, Unum, Prem, \$0.10, **EMA:** Carquest, Supplies, \$35.84, Gordon Flesch, Maint, \$31.39, Infotech, Maint, \$48.00, Keefer, Kody, Meals, \$52.13, Quadient, Lease, \$0.60, SDEMA, Dues, \$50.00, Unemployment, Remit, \$71.45, Unum, Prem, \$5.22, Verizon, Serv, \$82.75, **Domestic Violence:** Domestic Violence, 1st Qtr Allotment, \$270.00, **911:** A&M Mechanical, Supplies, \$6,392.42, Dept Of Public Safety, Serv, \$5,400.00, Emp #2475, Ded Reimburse, \$800.00, First Bank, Lodging/Supplies, \$633.98, Grainger, Supplies, \$61.08, Infotech, Maint, \$865.00, Interlakes, Serv, \$63.00, Kolorworks, Carpet/Install, \$3,404.58, Lumen, Util, \$11.64, Madison Ace, Supplies, \$26.99, Menards, Supplies, \$78.97, Quadient, Lease, \$0.88, Quill, Supplies, \$476.55, Runnings, Supplies, \$26.99, Talkpoint, Supplies, \$245.65, Timmer Supply, Supplies, \$133.89, Triotel, Util, \$187.53, Trittech, Maint, \$7,512.87, Unemployment, Remit, \$447.16, Unum, Prem, \$32.09, Verizon, Serv, \$42.74, **Dive:** First Bank, Equipment, \$816.12, Steves Tire, Serv, \$122.51, **Rd & Br:** Carquest, Supplies, \$671.97, Craig's Welding, Repairs, \$2,025.00, F & M Coop, Propane, \$13.80, First Bank, Adobe, \$239.88, Gordon Flesch, Lease, \$33.82, Infotech, Maint, \$192.00, Kimball Midwest, Paint, \$316.56, Michael Johnson, Sand, \$899.35, Office Peeps, Supplies, \$15.60, Quadient, Lease, \$2.95, Runnings, Supplies, \$65.69, Spencer Quarries, Crushed Rock, \$3,503.76, Unemployment, Remit, \$297.65, Unum, Prem, \$22.78, Vander Haag's, Mirror, \$284.20, Verizon, Serv, \$40.01, Vestis, Serv, \$39.52, Xcel, Util, \$14.57, **Poor:** Infotech, Maint, \$39.00, Office Peeps, Supplies, \$39.58, Quadient, Lease, \$1.47, Unemployment, Remit, \$3.49, **WIC:** Quadient, Lease, \$25.85, Unemployment, Remit, \$45.47, **MI:** Dean Schaefer, Serv, \$48.00, Nelson & Ericsson Law, Serv, \$1,170.00, Yankton County Treasurer, Serv, \$187.25, **Recreation:** Jones Dock Service, Dock Install, \$300.00, **Extension:** Bud's, Util, \$154.26, First Madison Ins, Notary, \$106.23, Gordon Flesch, Maint, \$81.84, Infotech, Maint, \$190.00, Madison Ace, Supplies, \$40.70, Office Peeps, Supplies, \$54.80, Quadient, Lease, \$8.16, Unemployment, Remit, \$26.53, **Conservation:** Lake County Cons, Allotment, \$6,687.50, **Zoning:** BOA, Util, \$2.75, Column, Notices, \$61.07, County Wide Directory, Plat Books, \$204.50, Infotech, Maint, \$81.00, Office Peeps, Supplies, \$39.59, Quadient, Lease, \$23.89, Unemployment, Remit, \$66.38, **Advance Tax:** Hausmann, Cooper, Tax Refund, \$1,328.44 **Grand Total: \$88,775.99**

#### **PERSONNEL:**

Michelle Mielke, Highway Operations Manager, informed the board about two personnel actions. Motion by Slaughter, second by Reinicke, to approve the full-time hire of Todd Helfrich, heavy equipment operator, at a rate of \$25.25/hr, effective 4/28/2025 contingent upon a completed physical. Motion carried. Motion by Reinicke, second by Slaughter, to approve the military leave for Josh Lentsch. Motion carried.

#### **TRAVEL REQUESTS:**

Auditor Barrick informed the board she had received two travel requests. Motion by Reinicke, second by Wollmann, to approve the two travel requests. Motion carried. The requests are on file in the Auditor's Office.

#### **EMA/QUARTERLY REPORT:**

Kody Keefer, Emergency Manager, presented his quarterly report. Motion by Wollmann, second by Reinicke, to approve 2<sup>nd</sup> quarterly LEMPG report and authorize the chair to sign. Motion carried.

#### **DIVE TEAM RECOGNITION:**

Kody Keefer, EM, presented Years of Service certificates to the following Dive Team members: Cole McLaughlin-7 years, Justin McDonald-7 years, & Jesse Ehlers-7 years. Dive members who were unable to attend but were recognized were Adam Fedeler-7 years and Greg Zimmerman-5 years.

**MEETINGS ATTENDED:**

Commissioner Johnke attended 3<sup>rd</sup> grade courthouse tours. Commissioner Slaughter attended 3<sup>rd</sup> grade courthouse tours, SDACO workshop, and PUC meeting. Commissioner Leighton attended 3<sup>rd</sup> grade courthouse tours. Commissioner Reinicke attended 3<sup>rd</sup> grade courthouse tours, SDACO workshop, and viewed severe weather awareness webinar. Commissioner Wollmann attended 3<sup>rd</sup> grade courthouse tours and SDACO workshop.

**DISCUSSION ITEMS:**

As Lake County adheres to the state holidays, the board recognized Good Friday and Easter Monday as county holidays. Chair Leighton informed the board and the audience that this week is National Public Telecommunications week.

**RENTAL AGREEMENT/DSU BASEBALL:**

Dave Hare, Buildings & Grounds Superintendent, told the board that Jeff Portner, representing DSU Baseball parents, would like to rent the 4-H Center to have a potluck meal in recognition of the graduating seniors on the baseball team. Portner has asked the board to waive all fees. Motion by Reinicke, second by Wollmann, to approve the rental agreement with DSU Baseball Parents and will require the \$100 rental fee and the \$25 administrative fee to be paid and contingent upon signed rental agreement and proof of insurance. Motion carried.

**TREE PLANTING/4-H GROUNDS:**

Buildings & Grounds Superintendent Hare informed the board that the Lake County Conservation District would like to plant 2 apple and 2 pear trees at the 4-H Grounds. Discussion was held on the upkeep of the trees. It was decided to thank the Conservation but decline the offer of the fruit trees. A short break was held before the next appointment.

**RECESS AS COUNTY COMMISSION AND CONVENE AS A BOARD OF ADJUSTMENT:**

Motion by Reinicke, second by Johnke, to recess as a County Commission and convene as a Board of Adjustment. Motion carried.

**BOARD OF ADJUSTMENT AGENDA APPROVED/ACKNOWLEDGE PUBLIC COMMENTS:**

Motion by Reinicke, second by Slaughter, to approve the Board of Adjustment agenda and acknowledge no public comments. Motion carried.

**DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT(S); OR EX PARTE COMMUNICATIONS:** None

**CONSIDERATION/PRESENTATION ON VARIANCE #25-01:**

Carrie Schiernbeck, Zoning Officer, gave a report on the following variance.

**25-01 Variance request from Roberta Glanzer-SE1/4 #4623/located in the SE1/4 of Section 23-108-54 Wayne Township, Lake County (#16000-10854-23410).** Roberta Glanzer was present to discuss her variance request. The applicant is requesting a variance for the maximum age requirement for a Type A manufactured home. Chair Leighton called for any opponents or proponents in the audience or on Zoom. Motion by Reinicke, second by Slaughter, to grant the applicant's variance request 25-01 and adopt the findings and specific conditions outlined in the staff report. Motion carried.

**CONSIDERATION/PRESENTATION ON CONDITIONAL USE APPLICATIONS:**

Zoning Officer Schiernbeck gave a report on the following conditional use applications.

**CU #25-04 request from Mitchell & Jody Poppens, Silver Creek Events - 45081 SD Hwy 34/Lot 1 of Poppen's Addition located in the SE1/4 of Section 4, Herman Township, Lake County (10008-10653-01002).** Jody Poppens was present to discuss their conditional use permit. The applicants are requesting to amend the Conditional Use Permit #24-03, issued on March 19, 2024, to allow private energy system (solar) as an accessory to their commercial events venue. Chair Leighton called for any opponents or proponents in the audience or on Zoom. Motion by Slaughter, second by Johnke, to grant the conditional use application #25-04 and adopt the findings and specific conditions outlined in the staff report. Motion carried.

**CU #25-06 request from Steven E. Peterson Living Trust** – Section 29 SE1/4, Clarno Township, Lake County (13000-10554-29410). Steve Peterson & Brian Friedrichsen, representing Magnum 43 LLC, were present to discuss their conditional use application. The applicants are requesting a conditional use permit to expand their existing CAFO (concentrated animal feeding operation). Chair Leighton called for any opponents or proponents in the audience or on Zoom. Motion by Wollmann, second by Slaughter, to grant the applicant's conditional use application #25-06 and adopt the findings and specific conditions outlined in the staff report. Motion carried.

**CU#25-07 request from Gracevale Hutterian Brethren, Inc.-** 23843 446 A Ave/Tract 1 Thompson Addition 2-105-54, Winfred Township, Lake County (13152-10554-10010). Paul Hofer, Jr. and Brian Friedrichsen, representing Gracevale Hutterian Brethren, were present to discuss this conditional use application. The applicants are requesting a conditional use permit to expand their existing B CAFO (concentrated animal feeding operation). Chair Leighton called for any opponents or proponents in the audience or on Zoom. Motion by Reinicke, second by Wollmann, to grant the applicant's conditional use application #25-07 and adopt the findings and specific conditions outlined in the staff report. Motion carried.

**NOTE FOR THE RECORD/CONDITIONAL USE PERMITS:**

Commissioner Slaughter stated that the decision of the Board of Adjustment in the requests of Variance #25-01, Conditional Uses #25-04, #25-06, and #25-07 will be filed today in the Planning & Zoning Office, which serves as the county office of the Board of Adjustment for filing purposes. The decision will be filed in the Auditor's Office.

**ADJOURN AS A BOARD OF ADJUSTMENT AND RECONVENE AS A COUNTY COMMISSION:**

Motion by Reinicke, second by Wollmann, to adjourn as a Board of Adjustment and reconvene as a County Commission. Motion carried.

**EXECUTIVE SESSION:**

Motion by Reinicke, second by Wollmann, to enter into executive session pursuant to personnel (SDCL 1-25-2(1)). Motion carried.

**REGULAR SESSION:**

Motion by Reinicke, second by Wollmann, to return to regular session. Motion carried. Chair Leighton reported two personnel matters had been discussed.

**REPORTS RECEIVED:**

March 2025 fees collected: Register of Deeds - \$23,981.90.

**ADJOURN MEETING:**

Motion by Reinicke, second by Johnke, at 11:37 a.m. to adjourn. Motion carried. The next meeting will be on May 6, 2025 at 9:00 a.m.

/s/Paula Barrick  
PAULA BARRICK  
Lake County Auditor

/s/Adam Leighton  
ADAM LEIGHTON  
Lake County Commission Chair