

**UNAPPROVED
LAKE COUNTY COMMISSION MINUTES
November 18, 2025**

The Board of Lake County Commissioners met in regular session on November 18, 2025, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Adam Leighton called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann were all present. Absent: Commissioner Corey Johnke. Abby Oftedal, Interim CAO, was also present. The Pledge of Allegiance was recited.

COMMUNITY COMMENTS: COUNTY COMMISSION, PLANNING COMMISSION, OR BOARD OF ADJUSTMENT:

Daniel Scott, representing the Potter Family, via Zoom, expressed concern regarding the accuracy of the minutes from the November 4th meeting concerning Zoning Officer Carrie Schiernbeck's statement regarding Resolution 2025-17.

AGENDA APPROVED:

Auditor Barrick told the board that approval of travel requests can be removed. Motion by Reinicke, second by Wollmann, to approve the agenda for November 18, 2025 with the removal of travel requests. Motion carried.

MINUTES APPROVED:

Chair Leighton noted a correction that will need to be made to the November 4th minutes. Under PERSONNEL/JAIL, the heading should correctly read: PERSONNEL/SHERIFF. The text should read: Thomas Mallet is a full-time Deputy Sheriff and not a full-time Correctional Officer. Motion by Slaughter, second by Wollmann, to approve the unapproved minutes of November 4, 2025 with the update. Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Wollmann, to approve payroll #23-November 14, 2025. Motion carried. Comm: \$7,449.25; Auditor: \$6,454.85; Treasurer: \$6,034.11; States Atty: \$9,404.00; Govt Bldg: \$6,254.29; DOE: \$5,802.46; ROD: \$5,190.30; VSO: \$1,345.02; Sheriff: \$21,848.97; Jail: \$17,013.82; Poor: \$84.67; Ext: \$913.36; Zoning: \$2,182.63; Rd-Br: \$7,895.15; 911: \$12,374.18; EMA: \$2,141.58; 24/7: \$380.31. Grand Total: 112,768.95

ACCOUNTS PAYABLE:

Motion by Wollmann, second by Slaughter, to approve the accounts payable in the amount \$331,186.83. Motion carried.

2025.11.13 AP - General: SDACO, Fees, \$368.00, SD DOR, Child Trust, \$570.00, SD DOR, MV, \$219,723.84, **Judicial:** LoopUp, Serv, \$26.62, **Auditor:** Bankwest, Certified Mail, \$12.14, CenturyLink, Util, \$0.12, First Bank, Headsets, \$386.73, **Treasurer:** CenturyLink, Util, \$0.12, First Bank, Headsets, \$386.73, **St Atty:** CenturyLink, Util, \$0.12, First Bank, Headsets, \$208.98, **Bldg:** CenturyLink, Util, \$0.06, City Of Madison, Util, \$1,652.79, **DOE:** Century Business, Maint, \$40.50, CenturyLink, Util, \$0.12, First Bank, Headsets, \$386.73, **ROD:** Bankwest, Supplies, \$254.93, CenturyLink, Util, \$0.06, First Bank, Headsets, \$257.82, **VSO:** CenturyLink, Util, \$0.06, **Sheriff:** First Bank, Repairs, \$1,894.04, **Jail:** CenturyLink, Util, \$0.12, City Of Madison, Util, \$1,938.83, First Bank, Supplies, \$629.59, Gordon Flesch, Maint, \$17.00, **EMA:** CenturyLink, Util, \$0.06, Verizon, Util, \$79.74, **911:** Bankwest, Lodging, \$340.50, CenturyLink, Util, \$196.00, Interlakes Wireless, Serv, \$63.00, Triotel, Util, \$335.06, Verizon, Util, \$39.73, **Rd & Br:** Bankwest, Cabinets, \$430.07, First Bank, Headsets, \$128.91, Verizon, Util, \$40.01, Xcel, Util, \$24.21, **Poor:** CenturyLink, Util, \$0.06, First Bank, Headsets, \$6.44, **MI:** SD DOR, Serv, \$611.63, **Extension:** Bankwest, Cabinets, \$636.10, **Zoning:** CenturyLink, Util, \$0.06, First Bank, Headsets, \$122.47. **Total: \$231,810.10**

2025.11.14 AP - General: Lake Co Treasurer, Withholding, \$20,165.02. **Rd & Br:** Lake Co Treasurer, Withholding, \$1,850.03. **911:** Lake Co Treasurer, Withholding, \$2,502.42. **EMA:** Lake Co Treasurer, Withholding, \$480.02. **24/7:** Lake Co Treasurer, Withholding, \$58.18. **Total: \$25,055.67**

2025.11.18 AP - Commissioner: Column, Notice, \$1,417.62, Infotech, Maint, \$46.00, Silver Creek Events, Meals \$966.00, **Election:** Infotech, Maint, \$99.00, Quadient, Postage, \$50.32, Ramkota, Lodging, \$448.00, **Judicial:** Daniel P Feldhaus, Transcript, \$170.00, De Castro, Manuel, CAA,

\$1,740.00, Deya Thorin, Interpret, \$474.20, Nelson & Ericsson Law, CAA, \$1,959.60, Nelson, Jennifer, CAA, \$1,594.66, **Auditor:** Allegiant, Serv, \$8.01, First Bank, ACH Fees, \$8.12, Gordon Flesch, Maint, \$30.50, Infotech, Maint, \$144.00, Silver Creek Events, Meal, \$14.00, Office Peeps, Supplies, \$12.72, Emp #1575, Ded Reimburse, \$800.00, Quadient, Postage, \$116.07, Software Services, Serv, \$350.00, **Treasurer:** Allegiant, Serv, \$8.01, Infotech, Maint, \$177.00, Silver Creek Events, Meal, \$14.00, Office Peeps, Chairs, \$1,158.00, Quadient, Postage, \$178.57, **St Atty:** Allegiant, Serv, \$8.01, Infotech, Maint, \$274.00, Quadient, Postage, \$5.92, Relx, Subscription, \$263.00, State Bar Of SD, Dues, \$540.00, **Bldg:** Dakota Data Shred, Serv, \$66.69, Grainger, Supplies, \$23.44, Infotech, Maint, \$84.00, Kolorworks, Paint, \$66.09, Lake County Intl, Serv, \$1,382.44, Lewis Drug, Green Lights, \$24.94, Northwestern, Util, \$12.00, Office Peeps, Supplies, \$14.51, Runnings, Cabinet, \$72.73, Tire Motive, Repairs, \$35.00, **DOE:** Allegiant, Serv, \$8.02, Cedar Shore Resort, Lodging, \$459.27, Infotech, Maint, \$300.00, Quadient, Postage, \$40.45, Vanguard Appraisals, Renewal, \$1,200.00, **ROD:** Infotech, Maint, \$266.00, Silver Creek Events, Meal, \$14.00, Office Peeps, Supplies, \$90.88, Quadient, Postage, \$45.25, **VSO,** Allegiant, Serv, \$8.02, Infotech, Maint, \$60.95, Quadient, Postage, \$3.18, **IT:** Infotech, Maint, \$983.00, **Sheriff:** Bellator Medical, Supplies, \$175.00, Gall's, Clothing, \$94.99, Gordon Flesch, Maint, \$30.50, Infotech, Maint, \$774.18, Office Peeps, Notary Stamps, \$67.95, Quadient, Postage, \$47.36, Runnings, Training Mags, \$27.98, SD Sheriffs' Association, Dues, \$831.77, Steve's Tire, Serv, \$1,093.30, **Jail:** Allegiant, Serv, \$8.02, Gordon Flesch, Maint, \$30.50, Infotech, Maint, \$774.18, Lewis, Meds, \$81.89, Northwestern, Util, \$120.74, Office Peeps, Supplies, \$33.34, Rising Hope, Serv, \$685.00, Runnings, Supplies, \$11.97, Sunshine, Meals, \$8,805.89, Supercom, GPS Monitoring, \$191.75, **24/7:** Pharmchem, Sweat Patch, \$81.90, **Coroner:** Sanford Health, Autopsy, \$2,391.00, **EMA:** Gordon Flesch, Maint, \$30.50, Infotech, Maint, \$48.00, Northwestern, Util, \$12.51, Runnings, Supplies, \$23.98, **911:** APCO Dues, \$216.00, F & M, Tank Rent, \$36.00, Infotech, Maint, \$265.00, Nena, Dues, \$304.00, Quadient, Postage, \$5.28, Quill, Supplies, \$238.62, **Rd & Br:** Butler, Cutting Edge, \$1,616.88, Carquest, Oil Filter, \$241.16, DCI, Background Check, \$30.00, Equipment Blades, Snow Shocks, \$13,104.00, Gordon Flesch, Maint, \$30.50, Gracevale Excavation, Blade Road, \$800.00, Infotech, Maint, \$192.00, John Deere, Fuel Filter, \$101.73, Lake County Intl, Repairs, \$3,611.86, Madison Ace, Supplies, \$34.97, Northeast Overhead Door, Door Replacement, \$10,837.12, Northwestern, Util, \$121.31, SD Dept Of Transportation, Bridge Inspection, \$5,506.46, **Poor:** Infotech, Maint, \$39.00, Emp #5100, Ded Reimburse, \$40.00, **MI:** Youngberg, Luci, Serv, \$270.00, Lincoln County Auditor, Serv, \$110.00, **Recreation:** Jones Dock, Dock Removal, \$300.00, **Extension:** Bud's CleanUp, Util, \$154.26, Gordon Flesch, Maint, \$30.50, Infotech, Maint, \$190.00, Lewis, Supplies, \$50.01, Northwestern, Util, \$57.60, Office Peeps, Supplies, \$55.59, **Zoning:** Column, Notice, \$36.55, Infotech, Maint, \$81.00, Office Peeps, Supplies, \$35.67, Quadient, Postage, \$7.60, Emp #5100, Ded Reimburse, \$760.00. **Total: \$74,321.06**

PERSONNEL – ROAD & BRIDGE:

Cara Barnhart, Highway Office Manager, presented two personnel recommendations to the board. Motion by Wollmann, second by Slaughter, to approve the hire of Sam Johnson, part-time heavy equipment operator, at a rate of \$24/hr effective 11/18/2025. Motion carried. Motion by Slaughter, second by Wollmann, to approve the hire of Dallas Hofeman, full-time heavy equipment operator, at a rate of \$21.85/hr effective 12/1/2025. Motion carried.

AGREEMENT WITH MINNEHAHA COUNTY & SDDOT/464TH CURVE:

Abby Oftedal, Interim CAO, informed the board that she has received a revised agreement with Minnehaha County and the Department of Transportation for the 464th curve project. This amended agreement states that Lake County will be responsible for 12.5% of the counties match, which is estimated at \$27,500. Motion by Reinicke, second by Slaughter, to approve the agreement with Minnehaha County and the SDDOT and authorize the chair to sign. Motion carried.

SUPPLEMENTAL BUDGET RESOLUTION 2025-18:

As per advertisement, a supplemental budget hearing was held to amend the Buildings Fund budget following full payment on the HVAC Project. Chair Leighton read Supplemental Budget Resolution 2025-18. Motion by Reinicke, second by Wollmann, to approve Supplemental Budget Resolution 2025-18 and authorize the chair to sign. Motion carried.

RESOLUTION 2025-18/SUPPLEMENTAL BUDGET

WHEREAS, it is necessary to supplement the 2025 Annual Budget in order to continue the indispensable functions of Lake County; and

WHEREAS, the adoption of the proposed Supplemental Budget was duly considered by the Lake County Commission on the 18th day of November 2025, at 9:10 a.m. in the Commission Chambers, pursuant to due notice;

NOW THEREFORE BE IT RESOLVED by the Lake County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable function of Government, to-wit:

Building Fund – HVAC/Electrical Retrofit 23300-161-4353 \$780,835.56

Voting aye: Leighton, Reinicke, Slaughter, Wollmann

Absent: Johnke

Dated this 18th day of November, 2025

APPROVED BY THE LAKE COUNTY COMMISSION

/s/Adam Leighton

Adam Leighton, Lake County Commission Chair

ATTEST:

/s/Paula Barrick

Paula Barrick, Lake County Auditor

TEMPORARY SPECIAL ON-SALE LIQUOR LICENSE/HEF'S BAR & GRILL:

This being the date and time per advertisement, the board reviewed an application from P&D Thompson, LLC, DBA Hef's Bar & Grill to have on-sale liquor for sale for a Christmas Tree Lighting/Chili Cook Off event being held December 6, 2025, at the Chester Fire Hall. Motion by Reinicke, second by Slaughter, to approve the Temporary Special On-Sale Liquor License Application of Hef's Bar & Grill to be held at a Christmas Tree Lighting/Chili Cook Off event on December 6, 2025, at the Chester Fire Hall. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended the Sioux Valley District meeting. Commissioner Leighton attended the Sioux Valley District meeting. Commissioner Reinicke attended the Sioux Valley District meeting, DVN Board meeting, and Veterans Day Program. Commissioner Wollmann attended Awards Night for the Chamber of Commerce and Sioux Valley District meeting.

ACKNOWLEDGE 4TH QUARTER LEMPG:

Kody Keefer, EM, was present to discuss his 4th quarter LEMPG Matrix. Motion by Wollmann, second by Reinicke, to acknowledge the 4th quarter LEMPG Matrix. Motion carried.

POOR FARM LEASE/AUCTION:

This being the date and time as per advertisement, the board moved to the first-floor lobby of the courthouse for the public auction of the poor farm lease. The legal description for the property is The North Half of the Northwest Quarter (N1/2NW1/4) exc Lot H2 of Section Twenty-Seven (27), all in Township One Hundred Six (106), Range Fifty-Two (52), in Lake County, South Dakota. The lease shall be for a term of two consecutive one-year periods. The first period commencing on December 1, 2025, and ending on November 30, 2026, and the second period commencing on December 1, 2026, and ending on November 30, 2027. Motion by Reinicke, second by Slaughter, to award the two-year poor farm lease to Cody Brown at an annual rate of \$23,000. Motion carried.

BANNER ASSOCIATES/BRIDGE INSPECTIONS:

Matthew Buenger, Banner Associates Engineer, was present to discuss the 2025 bridge inspections. Buenger informed the board that out of the 51 Lake County bridges, 6 are in poor condition (1 is closed), 29 are in fair condition, and 16 are in good condition. Photographs of some of the bridges in poor condition, along with maps detailing their locations and a comprehensive map of all Lake County bridges were provided. Buenger also went into detail on improving bridge ratings for eligibility in the SDDOT funding programs.

WORK SESSION/PROPOSED ZONING ORDINANCE CHANGES:

Todd Kays, First District Association of Local Governments Executive Director, and Carrie Schiernbeck, Zoning Officer, were present to finalize the review of the proposed zoning ordinance

updates. The board discussed recommended additions and deletions, as well as the Zoning Office fee schedule. Kays presented a tentative timeline for implementing the ordinance.

A short break was held.

EXECUTIVE SESSION:

Motion by Reinicke, second by Wollmann, to enter into executive session pursuant to SDCL 1-25-2(1)/personnel. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to return to regular session. Motion carried. Chair Leighton reported that three personnel issues had been discussed.

REPORTS RECEIVED:

October 2025 receipts: Register of Deeds - \$19,449.00 & Zoning - \$4,017.00

ADJOURN MEETING:

Motion by Reinicke, second by Wollmann, at 12:54 p.m. to adjourn. Motion carried. The next meeting will be on December 2, 2025 at 9:00 a.m.

/s/Paula Barrick

PAULA BARRICK

Lake County Auditor

/s/Adam Leighton

ADAM LEIGHTON

Lake County Commission Chair