

LAKE COUNTY COMMISSION MINUTES

January 2, 2024

The Board of Lake County Commissioners met in regular session on January 2, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Auditor Paula Barrick called the meeting to order. Barrick called roll call: Commissioner Corey Johnke (via Zoom), Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. Also present was CAO/HRS Shelli Gust. The Pledge of Allegiance was recited.

2024 REORGANIZATION:

LAKE COUNTY CHAIR - Auditor Barrick called for nominations for Chair of the Lake County Commission for 2024. Motion by Leighton, second by Slaughter, to nominate Commissioner Wollmann for Chair of the Lake County Board of Commissioners. Motion carried. Barrick called for any additional nominations. There being no further nominations, motion by Leighton, second by Reinicke, for nominations to cease and a unanimous ballot be cast for Commissioner Kelli Wollmann as 2024 Chair of the Lake County Board of Commissioners. Motion carried.

LAKE COUNTY VICE-CHAIR – Auditor Barrick called for nominations for Vice-Chair of the Lake County Commission for 2024. Motion by Reinicke, second by Leighton to nominate Commissioner Slaughter for Vice-Chair of the Lake County Board of Commissioners. Motion carried. Barrick called for any additional nominations. There being no further nominations, motion by Reinicke, second by Leighton, for nominations to cease and a unanimous ballot be cast for Commissioner Slaughter as 2024 Vice-Chair of the Lake County Board of Commissioners. Motion carried.

Barrick turned the meeting over to Chair Wollmann.

AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of January 2, 2024. Motion carried.

COMMUNITY COMMENTS: None

MINUTES APPROVED:

Motion by Leighton, second by Reinicke, to approve the unapproved minutes of December 28, 2023. Motion carried.

ACCOUNTS PAYABLE:

Auditor Barrick informed the board she had received the 3rd payment bill for the Buildings & Grounds skid steer that would need to be paid. Motion by Reinicke, second by Leighton, to approve accounts payable with the addition. Motion carried.

1/2/2024 AP: COMMISSION: Column, Notices, \$517.95, **JUDICIAL:** Sunshine, Water/Cookies/Snacks, \$69.39, Juror/Witness/Appear, \$653.44, Nelson, Jennifer, CAA, \$249.40, Miller, Cody, CAA, \$749.00, Nelson, Law, CAA, \$1,594.30, **AUDITOR:** First Bank, Safe Deposit Box, \$15.00, **BLDG:** Lake Co International, 3rd Payment Skid Steer, \$5,965.00, **DOE:** Century Business, Maint, \$70.80, **SHERIFF:** Madison Ace, Supplies, \$79.05, **911:** Sioux Valley, Util, \$64.13, AT&T, Util, \$40.04, Lumen, Util, \$23.85, **RD & BRDG:** Abraham, Beth, Mailbox, \$95.57, Midwest Petroleum, Container/Installation, \$5,810.77, Lawson, Supplies, \$80.45, Office Peeps, Supplies, \$25.22, **MI:** Oftedal, Abby, CAA, \$214.00 **Grand Total: \$16,317.36**

2024 COMMISSION MEETING DATES AND TIMES:

Motion by Reinicke, second by Slaughter, to approve the 2024 Commission dates and times; the 1st and 3rd Tuesday of each month, with the exception of a meeting on Thursday, June 6th due to the Primary Election, on Tuesday, September 24th due to the SDACC Convention, and on Thursday, November 7th due to the General Election. Motion carried.

COUNTY DEPOSITORIES:

Motion by Reinicke, second by Slaughter, to approve the county depositories of First Bank & Trust, 1st Interstate Bank, and Wells Fargo Bank for 2024. Motion carried.

APPROVE 2024 WAGE SCALE:

Motion by Leighton, second by Reinicke, to approve the FY2024 wage scale. Motion carried.

LAKE COUNTY ANNUAL SALARY LISTING FOR 2024:

Motion by Reinicke, second by Slaughter, to approve and publish the rates/salaries for fiscal year 2024 in compliance with SDCL 6-1-10. Motion carried. The 2024 payroll year begins on December 25, 2023. Nicole Agnew-\$19.57; John Anderson-\$22.51; Adam Aus-\$25.04; Paula Barrick- \$62,108; Rick Becker-\$29.74; Deb Blanchette-\$24.36; April Denholm-\$28.01; Kaylee DeVries-\$20.45; Jill Dold-\$19.06; Chris Downs-\$21.20; Shirley Ebsen-\$65,891; Brenda Fods-\$19.57; Joseph Gerry-\$23.54; Brian Gilman-\$23.11; Shelli Gust-\$32.65; Jennifer Hahn-\$20.82; Faith Hale-\$19.93; Larry Hand-\$23.95; Jacob Hansen-\$19.93; Ashley Hare-\$20.45; David Hare-\$27.31; Takenric Harmdierks-\$20.85; Melinda Harmelink-\$22.66; Hannah Heiden-\$21.73; Izaak Hoey-\$23.02; Brittany Hoffman-\$20.34; Shannon Hoffman-\$22.56; Micah Hofman-\$28.84; Megan Houser-\$23.96; Corey Johnke-\$14,576; Tina Johnson-\$19.31; Kody Keefer-\$25.99; Wendy Kloepner-\$120,881; Jay Kruse-\$21.48; Adam Leighton-\$14,576; Benjamin Lester-\$23.02; April Lund-\$21.22; Thomas Mallett-\$20.46; Vicki Menor-\$22.75; Nels Nelson-\$32.35; Mike O'Connell-\$22.38; Jason Oostra-\$20.46; Deb Reinicke-\$14,576; Erin Reinicke-\$22.52; Hanna Reinicke-\$23.54; Lisa Reurink-\$21.48; Steve Rowe-\$28.08; Mark Rustand-\$700/month (portion single health ins prem); Stephanie Ryan-\$21.99; Carrie Schiernbeck-Zoning \$24.05, Welfare \$20.55; Jenessa Schiernbeck-\$19.16; Thomas Seppala-\$20.45; Dennis Slaughter-\$14,576; Deb Stamm-Gartner-\$26.99; Sarina Talich-\$70,555; Jennie Thompson-\$30.15; Amy Thrun-\$20.64; Tim Tolley-\$29.61; Justin Tuckerman-\$22.66; Adam Tyburec-\$21.63; Michelle Uhrig-\$20.55; Tim Vandenhemel-\$25.63; Deb Walburg-\$ 62,108; Spenser Warren-\$21.99; Abigail Williams-\$20.45; Kelli Wollmann-\$15,776. LONGEVITY PAY: The rate/salary figures do not include longevity that may be due some employees.

RESOLUTION 2024-01/ELECTIONS:

Chair Wollmann read Resolution 2024-01. Motion by Reinicke, second by Slaughter, to approve Resolution 2024-01 and authorize the chair to sign. Motion carried.

RESOLUTION 2024-01

WHEREAS SDCL 12-15-11 states that each precinct superintendent and precinct deputy shall receive a fee to be established annually by resolution of the board of county commissioners at its first regular meeting each year. The person delivering the poll books and ballot boxes to the proper authority at the county seat shall receive the county rate for mileage established pursuant to SDCL 7-7-24, for miles necessarily traveled in going to and returning from making the delivery.

WHEREAS SDCL 12-15-7 states that election officials be allowed a fixed fee for attendance at a meeting called by the County Auditor for instruction on election laws and the duties of the judges and clerks of election.

THEREFORE BE IT RESOLVED that the following rates will be paid to election

workers:

Elections

Attendance at election schools	\$25.00
ExpressVote Training	\$25.00
Election Superintendents	\$175/day
Election Deputies	\$150/day
Information Table Official(s)	\$150/day
Resolution Board Members	\$150/day
ExpressVote Assistant(s)	\$100/day
Absentee Precinct Officials	\$12.50/hr
Election Office Workers	\$12.50/hr
County-Wide Hand Count/Superintendent	\$200/day
County-Wide Hand Count/Deputies	\$175/day
Post Election Audit Board	\$20/hr

The State rate will be paid for applicable mileage, currently \$0.51/mile.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 2nd day of January 2024

/s/Kelli Wollmann
Chair, Lake County Commission

ATTEST:

/s/Paula Barrick
Lake County Auditor

RESOLUTION 2024-02/OFFICIALS TRAINING-TRAVEL:

Chair Wollmann read Resolution 2024-02. Motion by Slaughter, second by Leighton, to approve and authorize the chair to sign Resolution 2024-02. Motion carried.

RESOLUTION 2024-02

WHEREAS, SDCL 7-7-25 states that the Board of County Commissioners, by resolution, may authorize county officials to attend educational conferences, meetings, and conventions held and conducted within or without the state of South Dakota pertaining to the betterment and advancement of county government;

THEREFORE, BE IT RESOLVED that the county commissioners, county highway superintendent, auditor, treasurer, register of deeds, state's attorney, sheriff, county assessing officer, and coroner be authorized to attend conferences, meetings, and conventions called for the purpose set forth in SDCL 7-7-25 and that the mileage and necessary expenses to attend such be allowed. This resolution shall be in force for the year 2024.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 2nd day of January 2024

/s/Kelli Wollmann

Chair, Lake County Commission

ATTEST:

/s/Paula Barrick
Lake County Auditor

RESOLUTION 2024-03/CLAIMS:

Chair Wollman read Resolution 2024-03. Motion by Reinicke, second by Slaughter, to approve and authorize the chair to sign Resolution 2024-03. Motion carried.

RESOLUTION 2024-03

WHEREAS, certain entities require the payment of funds by the 15th of the month or payment by a deadline,

WHEREAS, many of these claims are received after the Board of Commissioners meet,

WHEREAS, interest or penalties may apply if these claims are not paid timely,

NOW THEREFORE BE IT RESOLVED the County Auditor is hereby given the authority to pay such claims without the Commissioners approval provided the claims are presented at the next regular meeting of the Board of County Commissioners.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 2nd day of January 2024

/s/Kelli Wollmann

Chair, Lake County Commission

ATTEST:

/s/Paula Barrick

2024 BOARD APPOINTMENTS/DEPT LIAISONS:

CAO Shelli Gust presented the 2024 Board Appointment/Department Liaison listing. Motion by Reinicke, second by Leighton, to approve 2024 board appointments and department liaisons with the changes. Motion carried.

2024 BOARD ASSIGNMENTS AND DEPARTMENT LIAISONS:

1. 911 Communications Board – Slaughter and Wollmann
2. 911 - Slaughter
3. SD 911 Coordination Board – Wollmann

4. Auditor - Leighton
5. Bypass Committee – Leighton and Johnke
6. Buildings and Grounds - Reinicke
7. Catastrophic County Poor Relief Program – Wollmann
8. Chamber of Commerce – Wollmann/Johnke alternate
9. County Government Day – Wollmann and Reinicke (School Tours)
10. County Health Nurse - Wollmann
11. Courthouse Security Committee – Slaughter
12. Dive Team – Wollmann/Slaughter alternate
13. Domestic Violence Network - Reinicke
14. East Dakota Transit - Slaughter
15. East Dakota Water Development District – Leighton
16. Emergency Management Agency – Leighton
17. Equalization - Wollmann
18. Extension and Extension Board – Johnke
19. First District Planning – Leighton
20. Highway – Slaughter/Reinicke alternate
21. Human Resources - Reinicke
22. Insurance - Johnke and Reinicke
23. Interlakes Community Action Board - Slaughter
24. IT Support/Website/Social Media - Leighton
25. Lake Area Improvement – Slaughter
26. Lake County Public Access (Scott Pedersen Memorial Park) - Wollmann
27. Legislative Point of Contact – Wollmann/Reinicke alternate
28. LEPC (Local Emergency Planning Committee) – Wollmann and Leighton
29. Personnel Policy – Leighton, Reinicke, Auditor, and Human Resources Specialist
30. Planning, Zoning, and Natural Resources - Leighton
31. Public Library Board - Wollmann
32. Register of Deeds - Johnke
33. Safety Committee – Wollmann
34. Sheriff / Jail – Reinicke/Leighton alternate
35. South Dakota Public Funds Investment Trust – Wollmann
36. State’s Attorney - Reinicke
37. Task Force on Flood Prevention / Protection and FEMA Risk Map Project – Wollmann
38. Treasurer - Leighton
39. Vermillion River Basin Watershed Development District – Johnke
40. Veterans Services – Wollmann/Slaughter alternate
41. Wage Scale – Reinicke and Slaughter
42. Weed Department and Weed and Pest Board – Leighton
43. Welfare – Leighton

Other Appointments:

1. 911 Communication Center Director: April Denholm
2. Board of Adjustment Alternates: Vacant (term ends 2026); Vacant (term ends 2026)
3. Commission Administrative Officer/Human Resources Specialist: Shelli Gust
4. Courthouse Security Committee: Commissioner Slaughter, Circuit Court Judge, Commission Administrative Officer, Deputy Adam Aus, Buildings and Grounds Superintendent
5. Cyber Representative: Commission Administrative Officer
6. Director of Equalization: Rick Becker
7. Dive Team Advisory Board: Commissioner Wollmann, Sheriff, Emergency Management Director, Chief Diver
8. Emergency Management: Kody Keefer
9. First District at-large representative: Brooke Rollag

10. Health Board: Robert Summerer, D.O., Madison City Atty, Lake County State's Atty, Madison City Police Chief, and Sheriff
11. Highway Superintendent: Nels Nelson
12. Legal Newspaper: Madison Daily Leader
13. LEPC: Representatives of government (state, county, city); Tier II Facilities (owners or managers); Fire Departments; Law Enforcement Agencies; Environmental; Hospitals or Clinics; Transportation; Media; Community Groups; Emergency Management Office; Commissioners Wollmann and Leighton
14. Mental Health Board: Vacant (Term 2023-2025), Vacant (Term 2024-2026), Attorneys Richard Ericsson and Abby Oftedal and John Nelson
15. Planning Commission Subcommittee: Commissioner Leighton, First District Representative, Commission Administrative Officer, Planning and Zoning Officer
16. Planning, Zoning, and Natural Resources: Carrie Schiernbeck
17. Safety Committee: Hwy Supt, CAO/HRS, Bldgs and Grounds Supt, Sheriff, Emergency Manager, State's Attorney, Highway Dept Employee (Rotating), Courthouse Employee - Nicole Agnew, 4H Center Employee - Jill Dold, Public Safety Building Employee - Micah Hofman, and Commissioner Wollmann
18. Sale of Property location: Courthouse 1st floor lobby
19. Solid Waste: Carrie Schiernbeck
20. Veterans Service Officer: John Anderson (First term ends 1/6/2025)
21. Weed & Pest Board: Mike McGillivray (term ends 2024), Vacant (term ends 2026), Vacant (term ends 2026), James Hildebrandt (term ends 2025), Roger Abraham (term ends 2024), and Pat Schut (term ends 2025) and Commissioner Leighton
22. Welfare Director: Carrie Schiernbeck

APPROVE TRAVEL REQUESTS:

Motion by Leighton, second by Reinicke, to approve December 2023 travel requests. Motion carried. The requests will be on file in the Auditor's Office.

EM/PERSONNEL ACTION FORM:

Shelli Gust, HR Specialist, presented the personnel action form for Kody Keefer, Emergency Manager. This form must be completed whenever there is a change in the hourly rate for the Emergency Manager. Gust told the board the EM is considered a 95% position for grant purposes. All benefits and salaries come from the Emergency Management budget. Motion by Slaughter, second by Leighton, to approve the Emergency Management Personnel Action Form and authorize the chair to sign. Motion carried.

PERSONNEL: None

UTILITY OCCUPANCY APPLICATION/PERMIT:

CAO Gust presented Utility Occupancy permit #2024-01 of Sioux Valley Energy, Tim Schoolmeester, Staking Engineer, 47092 Hwy 34, Colman, SD. Work to be done-Convert an electric distribution cable from overhead to underground. The project is scheduled to be completed under 444th Ave (CR 55) and 237th St (CR 44). Highway Supt. Nels Nelson has reviewed and recommended approval of this application. Motion by Slaughter, second by Reinicke, to approve Utility Occupancy Application #2024-01 of Sioux Valley Energy and authorize the chair to sign. Motion carried.

REPORTS RECEIVED:

2023 Tax Sale Certificate List

MEETINGS ATTENDED:

Commissioner Johnke attended a meeting with Banner Assoc and City of Madison on the by-pass project. Commissioner Slaughter attended LAIC. Commissioner Wollmann attended a Public Library meeting. Commissioner Leighton attended a meeting with Banner Assoc and City of Madison on the by-pass project.

ADJOURN:

Motion by Reinicke, second by Leighton, at 9:29 a.m. to adjourn. Motion carried. The next meeting will be January 16, 2024, at 9 a.m.

/s/Paula Barrick
PAULA BARRICK
Lake County Auditor

/s/Kelli Wollmann
KELLI WOLLMANN
Chair, Lake County Commission

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LAKE COUNTY COMMISSION MINUTES

January 16, 2024

The Board of Lake County Commissioners met in regular session on January 16, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all were present. Also present was CAO/HRS Shelli Gust. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of January 16, 2024. Motion carried.

COMMUNITY COMMENTS:

Charlie Johnson, representing himself, addressed the county commission asking the board to keep in mind there are nearly 300 miles of Lake County roads that could use the money that they may be giving to LAIC for the South Washington road improvement project.

MINUTES APPROVED:

Auditor Barrick told the board in the January 2nd minutes it should read the September 17th meeting will move to Tuesday, September 24th due to the SDACC Convention. Motion by Leighton, second by Reinicke, to approve the unapproved minutes of January 2, 2024 with the change. Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Johnke, to approve the January 12, 2024 payroll. Motion carried. Commission: \$5,649.25; Auditor: \$5,782.32; Treasurer: \$5,858.37; States Attorney: \$11,850.86; Govt Bldgs: \$5,969.60; Equalization: \$7,740.00; Register Of Deeds: \$4,349.67; VSO: \$855.38; Sheriff: \$24,788.23; Jail: \$20,122.72; Coroner: 700.00; EMA: \$2,079.20; 911: \$14,208.64; 24/7: \$404.44; Rd & Br: \$15,826.05; Welfare: \$82.20; CHN: \$1,252.48; WIC: \$313.12; Extension: \$1,524.80; Zoning: \$2,067.80. Grand Total \$131,425.13.

ACCOUNTS PAYABLE:

Auditor Barrick informed the board the workers comp bill (\$42,937) and the sales tax bill (\$149.32) have been worked up and are ready for payment. Motion by Leighton, second by Johnke, to approve accounts payable with the additions. Motion carried.

01/03/2024 AP: General: IRS, Withholdings, \$15.66. **Grand Total: \$15.66**

01/12/2024 AP: St Remittance: SD DOR, Fees, \$225,788.72, **M&P Fund:** SDACO, Fees, \$328.00, **General:** Lake County Treasurer, Withholdings, \$22,601.55, **Commission:** SDML, WC Renewal, \$184.64, **Judicial:** Loopup, Serv, \$26.62, **Auditor:** Centurylink, Util, \$35.34, Unemployment Ins, Remit, \$73.34, SDML, WC Renewal, \$309.15, **Treasurer:** Centurylink, Util, \$40.34, SDML, WC Renewal, \$339.20, **St Atty:** Centurylink, Util, \$13.67, SDML, WC Renewal, \$510.95, **Bldg:** Shred-It, Serv, \$389.83, City Of Madison, Util, \$1,876.57, Centurylink, Util, \$13.94, SDML, WC Renewal, \$4,285.11, **DOE:** Centurylink, Util, \$13.67, SDML, WC Renewal, \$442.25, **ROD:** Centurylink, Util, \$13.67, Unemployment Ins, Remit, \$99.95, SDML, WC Renewal, \$266.21, **VSO:** Verizon, Util, \$40.01, Centurylink, Util, \$13.67, Unemployment Ins, Remit, \$44.82, SDML, WC Renewal, \$47.23, **Sheriff:** First Bank, Supplies, \$2,169.48, Unemployment Ins, Remit, \$43.07, SDML, WC Renewal, \$10,498.10, **24/7:** Lake County Treasurer, Withholdings, \$95.25, SDML, WC Renewal, \$579.65, **Jail:** First Bank, Supplies, \$116.39, City Of Madison, Util, \$1,685.34, Centurylink, Util, \$49.01, Unemployment Ins, Remit, \$314.09, SDML, WC Renewal, \$7,574.09, **EMA:** Lake County Treasurer, Withholdings, \$462.19, Verizon, Util, \$81.93, Centurylink, Util, \$27.60, SDML, WC Renewal, \$163.16, **911:** Lake County Treasurer, Withholdings, \$3,074.71, Breit & Boomsma, Garnish, \$149.31, Verizon, Util, \$41.92, Centurylink, Util, \$197.92, Triotel, Util, \$169.53, Unemployment Ins, Remit, \$9.19, SDML, WC Renewal, \$768.57, **Rd & Br:** Lake County Treasurer, Withholdings, \$3,502.35, Verizon, Util, \$126.03, Xcel, Util, \$15.09, Centurylink, Util, \$21.67, SDML, WC Renewal, \$16,668.14, Unemployment Ins, Remit, \$54.35, **Dive:** SDML, WC Renewal, \$8.59, **Poor:** Centurylink, Util, \$13.94, SDML, WC Renewal, \$4.29, **MI:** SD DOR, Serv, \$611.63, **Extension:** Centurylink, Util, \$13.67,

SDML, WC Renewal, \$103.05, **CHN:** SDML, WC Renewal, \$51.52, **WIC:** SDML, WC Renewal, \$12.88, **Weed:** Verizon, Util, \$13.14, **Zoning:** Centurylink, Util, \$13.67, SDML, WC Renewal, \$120.22. **Grand Total: \$307,423.18**

01/16/2024 AP: General: SD DOR, 2023 Sales Tax, \$149.32, **Commission:** Infotech, Maint, \$46.00, Quadient, Lease, \$2.26, **Elections:** Infotech, Maint, \$66.00, Quadient, Lease/Postage, \$472.93, **Judicial:** Dawson, Jacob D, CAA, \$2,059.75, Stanford, Lori, CAA, \$7,650.50, Deya Thorin, Serv, \$244.43, Nelson & Ericsson Law Office, CAA, \$285.00, **Auditor:** Infotech, Maint, \$114.00, Allegiant, Serv, \$7.95, Quadient, Lease/Postage, \$325.14, **Treasurer:** Infotech, Maint, \$177.00, Allegiant, Serv, \$7.97, Quadient, Lease/Postage, \$674.17, Column, Notice, \$26.98, **States Atty:** Infotech, Maint, \$307.00, Relx, Subscription, \$238.00, DSU, Calendars, \$50.00, Century Business, Maint, \$123.86, Allegiant, Serv, \$7.97, Quadient, Lease/Postage, \$7.79, SDSAA, Dues, \$996.77, **Bldgs:** Infotech, Maint, \$72.00, Bud's CleanUp, Serv, \$209.98, Runnings, Supplies, \$113.15, Lake County Int'l, Parts, \$475.97, Timmer's, Hwy Bathroom, \$271.02, **DOE:** Infotech, Maint, \$227.50, Software Services, Serv, \$100.00, Allegiant, Serv, \$7.96, Quadient, Lease/Postage, \$157.94, **ROD:** Infotech, Maint, \$158.00, Quadient, Lease/Postage, \$106.89, Infotech, Maint, \$60.95, Allegiant, Serv, \$7.96, Quadient, Lease/Postage, \$4.77, **IT:** Infotech, Maint, \$943.00, Tyler Tech, Property Tax, \$525.00, Software Services, Conversion, \$400.00, **Sheriff:** Infotech, Maint, \$625.68, Tire Motive, Repairs, \$18.83, Quadient, Lease/Postage, \$147.92, Runnings, Supplies, \$68.96, Steve's Tire, Oil Changes, \$208.07, Fed Ex, Shipping, \$5.21, Madison Regional Health, BI-Tests, \$404.00, **Jail:** Infotech, Maint, \$625.68, Allegiant, Serv, \$7.95, Sunshine, Prisoner Meals, \$6,210.24, Rising Hope, Serv, \$130.00, **24/7:** Pharmchem, Patches/Screen, \$516.70, Alcohol Monitoring, Serv, \$354.05, Madison Regional Health, Serv, \$197.36, **EMA:** Infotech, Maint, \$48.00, Quadient, Lease, \$0.60, **911:** Infotech, Maint/Computer/Dock, \$2,565.98, Quadient, Lease, \$0.88, Interlakes Wireless, Serv, \$55.00, First District, 911 Map Maint, \$4,000.00, **Rd & Br:** Allegra, Supplies, \$145.51, Aramark, Serv, \$34.35, Carquest, Oil, \$35.27, Cole's, Oil, \$23.10, Infotech, Maint, \$192.00, Knife River, Sand, \$2,262.65, Krug Products, Supplies, \$67.51, Michael Johnson Const, Sand, \$1,642.93, Office Peeps, Supplies, \$75.73, Quadient, Leasing, \$2.95, Resykle, Steel, \$61.50, Runnings, Supplies, \$246.63, Sturdevant's, Mirror, \$25.99, Vander Haag's, Repairs, \$13,916.04, **Poor:** Infotech, Maint, \$39.00, Quadient, Lease/Postage, \$2.73, **CHN:** Quadient, Lease/Postage, \$96.62, **MI:** Katterhagen, Mark, Serv, \$18.00, Larson, Val, Serv, \$18.00, Yankton County Treasurer, Serv, \$50.00, Lewno, Lucy, Serv, \$176.63, Dean Schaefer, Serv, \$66.00, Lewis & Clark BHS, Serv, \$213.00, **Extension:** Infotech, Maint, \$235.00, Quadient, Lease, \$8.16, Daily Leader, Subscription, \$171.80, **Zoning:** Infotech Maint, \$48.00, Quadient, Lease/Postage, \$30.70. **Grand Total: \$53,979.79**

PERSONNEL: None

APPOINT MEMBER/MENTAL HEALTH BOARD:

CAO Gust informed the board Nicole Agnew has volunteered to serve on the local mental health board. Agnew will be compensated for the initial training to be certified at a rate of \$35/hr. Motion by Reinicke, second by Leighton, to appoint Nicole Agnew to the Mental Health board for a 3-year term to run from 2024-2026. Motion carried.

APPROVE INTERGOVERNMENTAL CONTRACT FOR SDML WORK COMP:

CAO Gust told the board the States Attorney's office has reviewed the 2024 contract for SDML Workers Compensation and did not find any substantive changes. Motion by Slaughter, second by Johnke, to approve the Intergovernmental Contract for SDML Workers Compensation for 2024 and authorize the chair to sign. Motion carried.

AGREEMENT WITH FIRST DISTRICT FOR GIS 911 DATA MAINTENANCE:

CAO Gust presented the annual agreement for contracted services with First District to maintain Lake County's E-911 mapping database. Motion by Reinicke, second by Slaughter, to authorize the 911 Director April Denholm to sign the letter of agreement with First District for GIS 911 Data Maintenance for FY2024 in the amount of \$4,000. Motion carried.

LAIC UPDATE/RECONSIDERATION OF WASHINGTON AVE-455TH AVE IMPROVEMENT REQUEST:

Brooke Rollag, LAIC Executive Director, and Ray Pearson, Sayre Associates, were present to readdress the Washington Ave-455th Ave Improvement Project. Sayre provided Google maps of the proposed project. Rollag told the board LAIC has secured a \$500,000 grant from the SDGOED's Local Infrastructure Improvement Program. \$4.1 million of the \$5 million has now been acquired for this project. The amount of money LAIC is asking to receive from the county is \$50,552.67. This could be paid over 10-years. Motion by Reinicke, second by Slaughter, to postpone decision on the Washington Ave-455th Ave Improvement Project until the February 6th meeting. Motion carried.

ICAP UPDATE:

Eric Kunzweiler, Interlakes Community Action Partnership Chief Executive Officer, presented a 2023 data report on provided services LAIC has offered last year and contact information for the programs they offer.

4-H ADVISOR QUARTERLY REPORT:

Jen Hayford, 4-H Advisor, presented her quarterly report. This report will be on file in the Auditor's Office.

LEMPG QUARTERLY REPORT:

CAO Gust presented EM Kody Keefer's quarterly LEMPG report. Motion by Slaughter, second by Reinicke, to approve the LEMPG 1st Quarter report and authorize the chair to sign. Motion carried.

EQUALIZATION/OVERTIME:

Rick Becker, Director of Equalization, told the board that with assessment notices due March 1st, there will likely be a need for overtime to get everything completed on time. Motion by Reinicke, second by Johnke, to authorize up to 120 hrs overtime through March 1st and acknowledge that Presidents Day may be a working holiday for Equalization Office staff if needed. Motion carried.

GRAVEL PIT STARTING BID (RUSSIAN GRAVEL PIT):

DOE Becker provided information to the board regarding what he considered when determining a starting bid for the gravel pit sale. Motion by Leighton, second by Johnke, to approve the starting bid for the gravel pit property at \$2,500/acre. Motion carried. Motion by Reinicke, second by Slaughter, to hold the public auction on the gravel pit on February 20th at 9:30 a.m. in the courthouse lobby. Motion carried.

HIGHWAY QUARTERLY REPORT:

Nels Nelson, Highway Superintendent, presented his quarterly report. This report will be on file in the Auditor's Office.

SOUTHEAST SD COUNTY STRIPING PROJECT:

Highway Superintendent Nelson told the board the State will give money directly to the counties to complete their yearly striping. In doing this, the counties will need to hire a contractor. Minnehaha County and their engineer's office has helped design a multi-county striping project. Lake County will still need to advertise for bidders. With Minnehaha County receiving the bids, the hope would be that a regional project of this size will provide cost savings to the counties. Nelson would like to stripe a quarter of the county each year so that striping is redone every 4-5 years. Motion by Reinicke, second by Slaughter, to move forward with the MC24-02 Southeast SD County Striping Project and jointly advertise for bids to be received by Minnehaha County on 2/7/2024. Motion carried.

BNSF CROSSING SURFACE INSTALLATION AGREEMENT:

Highway Superintendent Nelson relayed to the board Burlington Northern Santa Fe Railroad has notified Lake County about an upgrade that is required to be done on the panels from timber to concrete on a railroad crossing that crosses CR29 (457th Ave). The cost for this upgrade is \$1,000 linear foot and the project is approximately 48 feet, for a total of \$48,000. No grant funds are available at this time. This is not a budgeted expense but is required to be completed. Motion by Reinicke, second by Leighton, to acknowledge receipt of the BNSF Crossing Surface Installment agreement. Motion carried.

COUNTYWIDE FEE SCHEDULE:

Commissioners reviewed fees being charged by other counties for zoning and highway department services. CAO Gust explained that the purpose of today's discussion was to provide direction on what services and at what level the Commissioners were interested in establishing a fee. At that

point, staff will review and amend the current applications and bring them back to the Commission, along with a resolution establishing the fee, for the Commission's consideration. The Commissioners decided to take up the discussion gradually and to discuss zoning fees at a later date. The Commissioners discussed the following proposed fees: \$50 fees for standard and hazardous utility crossings, with an additional \$50 for each additional crossing or longitudinal parallel mile; \$50 for open cut crossings plus an additional \$50 for each day of road closure; \$50 for boring; \$50 for residential and farm field approaches; \$100 for commercial/industrial approaches; \$25 for improvements to existing or temporary approaches; \$50 for single trip overweight and oversize permits; \$150 for annual overweight and oversize permits; \$120 for a new E911 address sign; and \$250 for a new road sign.

REPORTS RECEIVED:

Highway Department annual report

MEETINGS ATTENDED:

Commissioner Johnke attended 4-H leaders meeting. Commissioner Slaughter attended a perspective employee interview and Courthouse security meeting. Commissioner Reinicke attended a perspective employee interview and DVN monthly board meeting.

ADJOURN:

Motion by Reinicke, second by Leighton, at 11:33 a.m. to adjourn. Motion carried. The next meeting will be February 6, 2024, at 9 a.m.

/s/Paula Barrick
PAULA BARRICK
Lake County Auditor

/s/Kelli Wollmann
KELLI WOLLMANN
Chair, Lake County Commission

LAKE COUNTY COMMISSION MINUTES

February 6, 2024

Before today's meeting began, Chair Wollmann led those present in a moment of silence for Moody County Chief Deputy, Ken Prorok, who tragically passed away in the line of duty on Friday, February 2, 2024.

The Board of Lake County Commissioners met in regular session on February 6, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all were present. Absent: Commissioner Adam Leighton. Also present was CAO/HRS Shelli Gust. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of February 6, 2024. Motion carried.

COMMUNITY COMMENTS:

Charlie Johnson, representing himself, spoke to the county commission on his opposition to the South Washington Ave improvement project. Chair Wollmann read the community comment guidelines. Mitch & Jody Poppens, representing themselves, addressed the county commission on their intent to build an event center on their property.

MINUTES APPROVED:

Motion by Slaughter, second by Johnke, to approve the unapproved minutes of January 16, 2024, with the change. Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Slaughter, to approve the January 26, 2024, payroll. Motion carried. Commission: \$2,849.25; Auditor: \$5,613.35; Treasurer: \$5,858.37; States Attorney: \$11,370.86; Govt Bldgs: \$5,489.60; DOR: \$7,776.04; ROD: \$4,143.91; VSO: \$855.38; Sheriff: \$19,287.10; Jail: \$17,155.29; EMA: \$1,975.24; 911: \$13,208.72; 24/7: \$936.98; Rd & Br: \$17,821.32; Welfare: \$82.20; CHN: \$1,252.48; WIC: \$313.12; Extension: \$1,527.19; Zoning: \$1,827.80. **Grand Total \$119,344.20.**

Motion by Reinicke, second by Slaughter, to approve the February 9, 2024 payroll. Motion carried. Commission: \$5,649.25; Auditor: \$5,651.97; Treasurer: \$5,858.37; States Attorney: \$11,850.86; Govt Bldgs: \$5,969.60; Equalization: \$8,772.34; ROD: \$4,339.88; VSO: \$855.38; Sheriff: \$20,778.34; Jail: \$16,097.76; Coroner: 700.00; EMA: \$2,079.20; 911: \$11,777.31; 24/7: \$379.30; Rd & Br: \$13,957.31; Welfare: \$82.20; CHN: \$1,252.48; WIC: \$313.12; Extension: \$1,529.57; Zoning: \$2,067.80. **Grand Total \$119,962.04.**

ACCOUNTS PAYABLE:

Motion by Johnke, second by Reinicke, to approve accounts payable. Motion carried.

01/26/24 AP: General: Lake Co Treasurer, Withholdings, \$19,014.37, **Commissioner:** NACO, Dues, \$450.00, SDACC, Dues, \$2,159.00, **Auditor:** BOA, Util, \$7.60, SDACO, Dues/Barrick, Paula \$445.93, Daily Leader, Sub, \$96.00, **Treasurer:** BOA, Util, \$23.59, SDACO, Dues/Walburg, Deb \$445.93, **St Atty:** BOA, Util, \$80.30, **Bldg:** Util, Kone, Elev Maint, \$1,754.55, **DOE:** BOA, Util, \$19.15, McLeods, Assessment Notices, \$405.00, **ROD:** BOA, Util, \$5.85, SDACO, Dues/Ebsen, Shirley \$445.93, **VSO:** BOA, Util, \$18.75, **Jail:** BOA, Util, \$58.12, **24/7:** Redwood Toxicology, Testing, \$14.85, Lake Co Treasurer, Withholdings, \$285.40, **Coroner:** Sanford, Autopsy (2), \$4,474.00, **EMA:** Vantek, Radios/Speakers, \$209,782.00, Lake Co Treasurer, Withholdings, \$434.54, **911:** Daily Leader, Sub, \$96.00, Interlakes Wireless, Serv, \$55.00, Breit & Boomsma, Garnish, \$149.31, Lake Co Treasurer, Withholdings, \$2,810.10, **Rd & Br:** Lake Co Treasurer, Withholdings, \$4,015.62, **Zoning:** BOA, Util, \$21.99, Column, Notices, \$105.44, Gordon Flesch, Maint, \$56.91. **Grand Total: \$247,731.23**

01/30/2024 AP General: SD Retirement, Withholdings, \$22,694.78, Aflac, Ded, \$1,915.42, Delta Dental, Ded, \$876.00, Wellmark, Prem, \$21,135.19, Unum, Prem, \$242.20, SD Supp Retirement, Withholdings, \$4,216.29, Optilegra, Prem, \$504.06, **Commission:** Midco, Util, \$21.17, **Auditor:** GFC, Leasing, \$155.29, Midco, Util, \$24.40, **Treasurer:** Midco, Util, \$6.00, **St Atty:** Midco, Util,

\$27.17, **Bldg:** Northwestern, Util, \$10.00, City Of Madison, Util, \$26.60, Shred-It, Serv, \$473.88, Automatic Bldg, Annual Test, \$716.00, Midco, Util,, \$6.80, **DOE:** Midco, Util, \$31.17, **ROD:** Midco, Util, \$13.60, **VSO:** Midco, Util, \$6.80, **Sheriff:** Midco, Util, \$63.20, **Jail:** Northwestern, Util, \$624.22, Midco, Util, \$51.20, **Bldg:** Northland Securities, Annual Disclosure, \$550.00, **24/7:** SD Retirement, Withholdings, \$132.64, Unum, Prem, \$0.06, SD Supp Retirement, Withholdings, \$3.71, Optilegra, Prem, \$1.01, Aflac, Ded, \$6.28, **EMA:** SD Retirement, Withholdings, \$486.52, Aflac, Ded, \$128.22 Delta Dental, Ded, \$49.00, Wellmark, Prem, \$788.48, Unum, Prem, \$5.60, SD Supp Retirement, Withholdings, \$25.00, Optilegra, Prem, \$8.94, Northwestern, Util, \$75.59, City Of Madison, Util, \$290.58, Sioux Valley Energy, Util, \$510.90, Midco, Util, \$6.80, **911:** SD Retirement, Withholdings, \$3,290.06, Aflac, Ded, \$534.86, Delta Dental, Ded, \$147.00, Wellmark, Prem, \$6,222.51, Unum, Prem, \$33.60, SD Supp Retirement, Withholdings, \$105.00, Optilegra, Prem, \$71.67, Midco, Util, \$9.60, **Rd & Br:** SD Retirement, Withholdings, \$3,676.82, Aflac, Ded, \$249.02, Delta Dental, Ded, \$288.00, Wellmark, Prem, \$4,747.77, Unum, Prem, \$33.60, SD Supp Retirement, Withholdings, \$175.00, Optilegra, Prem, \$88.10, Northwestern, Util, \$313.32, City Of Madison, Util, \$481.13, Sioux Valley Energy, Util, \$142.20, Midco Util, \$130.98, **Poor:** Midco, Util, \$6.80, **MI:** Community Counseling, Serv, \$404.00, **Extension:** GFC, Leasing, \$175.18, Northwestern, Util, \$304.06, City Of Madison, Util, \$668.58, Midco, Util, \$117.97, **Weed:** Midco Util, \$4.80, **Zoning:** Midco, Util, \$6.80.

Grand Total: \$79,339.20

02/06/2024 AP: Judicial: Dawson, Jacob, CAA, \$10,962.90, De Castro, Manuel, CAA, \$2,081.90, Miller, Cody, CAA, \$5,326.15, Nelson & Ericsson Law Office, CAA, \$526.50, Nelson, Jennifer, CAA, \$843.50, Daniel P Feldhaus Reporting, Transcripts, \$114.75, Witness/Juror/Appear, \$1,733.32, **Auditor:** Allegiant, Serv, \$7.96, **Treasurer:** A & B Business, Maint, \$98.11, Allegiant, Serv, \$7.96, **St Atty:** Century Business, Maint, \$103.74, Allegiant, Serv, \$7.97, **Bldg:** Lewis Drug, Lights, \$19.12, Cole's, Fuel, \$137.40, Hillyard, Ice Melt, \$836.00, Ace Hardware, Supplies, \$152.48, Menards, Lights, \$269.93, Battery Junction, Batteries, \$64.00, **DOE:** Century Business, Maint, \$51.45, Emp #1050, Ded Reimburse, \$800.00, Allegiant, Serv, \$7.96, **ROD:** Tyler Technology, Maint, \$4,831.16, Century Business, Maint, \$53.04, **VSO:** Anderson, John, Mlg, \$52.02, Allegiant, Serv, \$7.96, **IT:** Tyler, Conversion Software, \$1,732.50, **Sheriff:** Cole's, Fuel, \$2,016.38, Fed Ex, Shipping, \$6.21, Gall's, Supplies, \$297.15, Ace Hardware, Batteries, \$15.99, **Jail:** A & B Business, Maint, \$51.57, Pennington County Jail, Transport, \$248.02, Lewis, Meds/Supplies, \$170.40, Rising Hope, Serv, \$438.00, Pharmchem, Supplies, \$641.17, Allegiant, Serv, \$7.96, **EMA:** Cole's, Fuel, \$84.90, **911:** Emp #1500, Ded Reimburse, \$800.00, On-The-Go, License, \$1,000.00, At&T, Util, \$40.04, Sioux Valley, Util, \$127.95, Lumen, Util, \$1.60, **Dive:** A-Ox Welding, Serv, \$220.00, **Rd & Br:** Tran-Source, Repairs, \$2,677.76, Banner, 34 Bypass Serv, \$9,132.70, Cole's, Fuel, \$6,260.27, Craig's Welding, Supplies, \$30.01, I-State Truck, Repairs, \$11,261.15, SD Fed Property Agency, Supplies, \$25.00, T & H Welding, Safety Grip, \$49.76, Equipment Blades, Blades, \$3,336.00, GE Software, Maint, \$2,327.00, Wheelco, Tools, \$39.95, O'Reilly's, Fuel/Water, \$88.22, Resykle, Oxygen, \$95.00, **WIC:** Agnew, Nicole, Mlg, \$64.24, **MI:** Nelson & Ericsson Law Office, CAA, \$321.00, Yankton County Treasurer, Serv, \$145.70, Lincoln County Auditor, Serv, \$221.67, Kennedy Pier & Loftus, CAA, \$256.80, **Extension:** Hayford, Jennifer, Mlg, \$47.53. **Grand Total: \$73,376.88**

APPROVE TRAVEL REQUESTS:

Motion by Reinicke, second by Johnke, to approve the January 2024 travel requests. Motion carried. These requests will be filed in the Auditor's Office.

PERSONNEL: None

ABATEMENT 2024-02/ROBERT MASTERSON-#01000-10551-15440:

Shirley Ebsen, Register of Deeds, presented abatement 2024-02 to the board. The abatement is requested to correct a duplicate legal description of Lot 6 Blk 1 Mastersons 1st Add & N46.7' W316.75' S1/2S1/2SE1/4NE1/4 Section 15-105-51 (01000-10551-15440) which is being taxed to both Robert and Karen Masterson and Heath and Misty Larson. Ebsen asked the board to abate the Masterson tax bill, #01000-10551-15440. Motion by Slaughter, second by Johnke, to approve Abatement 2024-02 in the amount of \$51.11. Motion carried.

911 DISPATCH RENOVATION:

April Denholm, 911 Supervisor, was present to discuss room renovations she would like to implement to the 911 dispatch center. The quote she received for new equipment and installation is \$13,065 which she would like to come out of her communications upgrade line in her budget. Denholm also provided a design of possible reconstruction. This quote does not include any construction that will be needed.

#24-01 RENTAL 4-H GROUNDS APPLICATION/MIKE CLARK:

CAO Gust presented the 4-H Ground Rental Application from Mike Clark for a livestock jackpot show for youth on July 12-14, 2024. Motion by Johnke, second by Reinicke, to approve application #24-01 of Mike Clark for the youth live jackpot show on July 12-14, 2024, contingent upon proof of insurance and authorize the chair to sign. Motion carried.

AUTOMATIC BUILDING CONTROLS PROPOSAL/2024:

CAO Gust told the board she has received the 2024 fire alarm check out proposal from Automatic Building Controls. The courthouse will increase by \$25, from \$327 to \$352. The Public Safety Building will increase by \$28, from \$389 to \$417. Motion by Reinicke, second by Slaughter, to approve the 2024 Fire Alarm Checkout Proposals with Automatic Building Controls for the Courthouse in the amount of \$352 and for the Public Safety Building in the amount \$417 and authorize the chair to sign. Motion carried.

PHYSICAL SECURITY ASSESSMENT SITE SURVEY:

CAO Gust informed the board the UJS Security Coordinator has asked Lake County to consider having a physical security assessment site survey done this year. The Courthouse Security Committee is also recommending that an assessment be done. There is no cost to the county. This request will be addressed at the next meeting.

SURPLUS TR-037 2007 FORD STERLING LT75 AND SANDER:

Nels Nelson, Highway Superintendent, told the board they have received the new snow plow and would like to surplus and sell TR037. Discussion was held on whether to keep this truck for a backup in case of a breakdown. Motion by Reinicke, second by Slaughter, to not surplus and keep TR037 at this time. Motion carried.

SEASONAL LOAD LIMITS:

Supt. Nelson told the board the annual load limits will take effect February 15th. There is no change from last year. This notice has been published in the paper and on Lake County's Facebook page.

LEMPG 1ST QUARTER REPORT:

Kody Keefer, EM, gave a review of his LEMPG 1st quarter report to the board.

PROPOSED E911 ADDRESSING APPLICATION FORMS:

CAO Gust told the board she and Zoning Officer Carrie Schiernbeck have created an application for E911 addressing. The board will review this application and will let Gust know at the next meeting of any possible changes.

A short break was held before the next appointment.

CONVENE AS A JOINT PLANNING COMMISSION AND COUNTY COMMISSION:

Motion by Reinicke, second by Slaughter, to recess as a County Commission and convene jointly as a Planning Commission and County Commission. Motion carried.

JOINT PLANNING COMMISSION/COUNTY COMMISSION AGENDA APPROVED:

Motion by Johnke, second by Reinicke, to approve the Joint Planning Commission/County Commission agenda. Motion carried.

ACKNOWLEDGE PUBLIC COMMENTS:

There were no public comments.

DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT; OR EX PARTE COMMUNICATIONS: None

ZONING PRESENTATION OF PLATS:

Carrie Schiernbeck, Zoning Officer, gave a report on the following plat - Lots 11A & 12A of Sioux Park of County Auditor's Subdivision of Government Lots 2 & 3 in Section 31-T106N-R51W and in the NE1/4 of Section 6-T105N-R51W, all in the 5th P.M., Lake County SD.

PLANNING COMMISSION RECOMMENDATION:

Motion by Reinicke, second by Slaughter, to recommend approval of the plat of Lots 11A & 12A of Sioux Park of County Auditor's Subdivision of Government Lots 2 & 3 to the County Commission. Motion carried.

COUNTY COMMISSION ACTION/PLATS:

Motion by Johnke, second by Slaughter, to acknowledge receipt of the Planning Commission's recommendation. Motion carried.

Plat of Lots 11A & 12A of Sioux Park of County Auditor's Subdivision: Motion by Reinicke, second by Slaughter, to approve the Plat of Lots 11A & 12A of Sioux Park of County Auditor's Subdivision of Government Lots 2 & 3 in Section 31-T106N-R51W & in the NE1/4 of Section 6-T105N-R51W, all in the 5th P.M., Lake County, SD, a replat created to reflect the area determined by court adjustment in 39CIV21-000012. Motion carried.

CONVENE AS BOARD OF ADJUSTMENT:

Motion by Reinicke, second by Johnke, to adjourn as a Joint Planning Commission and County Commission and convene as a Board of Adjustment. Motion carried.

BOARD OF ADJUSTMENT AGENDA APPROVED:

Motion by Slaughter, second by Johnke, to approve the Board of Adjustment agenda. Motion carried.

ACKNOWLEDGE PUBLIC COMMENTS:

There were no public comments.

DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT; OR EX PARTE COMMUNICATIONS: None

ZONING PRESENTATION OF CONDITIONAL USE APPLICATIONS:

Carrie Schiernbeck, Zoning Officer, gave a report on the following Conditional Use permits.

#24-01 Conditional Use Permit of Steve and Sheila Hoiten-S1085' W1115' of NW1/4 30-105-54 in Clarno Township (13000-10554-30215). Steve Hoiten was present to discuss his desire to operate a dog boarding kennel. Schiernbeck recommended approval on this application as it meets all requirements. Chair Wollmann called for any proponents or opponents in the audience or on Zoom. Motion by Slaughter, second by Reinicke, to approve the applicant's Conditional Use Permit #24-01 and adopt the findings and specific conditions in the staff report. Motion carried. The decision of the board of adjustment in this matter will be filed today in the Planning and Zoning office, which serves as the county office of the board of adjustment for filing purposes. The decision will also be filed in the Auditor's Office.

#24-02 Conditional Use Permit of Richard Beyer-Lot 32 Blk 3 South Side View located in Section 10 of Wentworth Township (01440-00300-32010). The applicant waived his right to personal appearance. Beyer would like to build an unattached garage with greater dimensions. Schiernbeck recommended approval on this application as it meets all requirements. Chair Wollmann called for any proponents or opponents in the audience or on Zoom. Motion by Reinicke, second by Johnke, to approve the applicant's Conditional Use Permit #24-02 and adopt the findings and specific conditions outlined in the staff report. Motion carried. The decision of the board of adjustment in this matter will be filed today in the Planning and Zoning office, which serves as the county office of the board of adjustment for filing purposes. The decision will also be filed in the Auditor's Office.

CONVENE AS A COUNTY COMMISSION:

Motion by Reinicke, second by Slaughter, to adjourn as a Board of Adjustment and Convene as a County Commission. Motion carried.

MEETINGS ATTENDED:

Commissioner Johnke attended Friends of 4-H and 4-H Leaders meetings. Commissioner Slaughter attended 911 Board, East Dakota Transit, and Lake Madison Association. Commissioner Wollmann attended Public Library, 911 Board, LEPC, attended Senate bill testimony in Pierre, MSHA training, and Library Puzzle competition. Commissioner Reinicke sold raffle tickets for DVN at Sunshine & Runnings and a DVN special board meeting.

REPORTS RECEIVED:

December collections – Sheriff \$12,269.93, Register of Deeds \$14,162.30. January collections – Register of Deeds \$10,206.00

ADJOURN:

Motion by Reinicke, second by Johnke, at 10:20 a.m. to adjourn. Motion carried. The next meeting will be February 20, 2024, at 9 a.m.

/s/Paula Barrick
PAULA BARRICK
Lake County Auditor

/s/Kelli Wollmann
KELLI WOLLMANN
Chair, Lake County Commission

LAKE COUNTY COMMISSION MINUTES

February 20, 2024

The Board of Lake County Commissioners met in regular session on February 20, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Adam Leighton, Commissioner Corey Johnke, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all were present. Also present was CAO/HRS Shelli Gust. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Leighton, to approve the February 20, 2024 agenda. Motion carried.

COMMUNITY COMMENTS: None

MINUTES APPROVED:

Motion by Slaughter, second by Johnke, to approve the unapproved minutes of February 6, 2024.

Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Leighton, to approve the February 23, 2024, payroll. Motion carried. Commission: \$2,849.25; Auditor: \$5,668.09; Treasurer: \$5,858.37; States Attorney: \$11,370.86; Govt Bldgs: \$5,489.60; DOR: \$9,430.72; ROD: \$4,099.89; VSO: \$630.28; Sheriff: \$19,145.92; Jail: \$16,515.08; EMA: \$2,079.20; 911: \$11,665.97; 24/7: \$321.89; Rd & Br: \$13,110.42; Welfare: \$82.20; CHN: \$1,252.48; WIC: \$313.12; Extension: \$1,524.80; Zoning: \$1,827.80. **Grand Total \$113,235.94**

ACCOUNTS PAYABLE:

Motion by Johnke, second by Leighton, to approve accounts payable. Motion carried.

2/9/2024 AP: General: Lake Co Treasurer, Withholding, \$20,546.87, **Sheriff:** Jack's Uniforms, Shirts, \$108.98, **24/7:** Lake Co Treasurer, Withholding, \$90.61, **EMA:** Lake Co Treasurer, Withholding, \$462.19, **911:** Lake Co Treasurer, Withholding, \$2,356.64, **Rd & Br:** Lake Co Treasurer, Withholding, \$3,028.99, **MI:** Barrett, Beau, CAA, \$160.50. **Grand Total: \$26,754.78**

2/13/2024 AP: General: SDACO, Fees, \$279.00, SDDOR, Jan Fees, \$271,465.39, **Judicial:** Loopup, Serv, \$26.62, **Auditor:** First Bank, Checks, \$63.25, Centurylink, Util, \$35.34, Gordon Flesch, Maint, \$71.15, **Treasurer:** Centurylink, Util, \$40.34, **St Atty:** First Bank, Supplies, \$43.66, Centurylink, Util, \$13.67, **Bldg:** Centurylink, Util, \$13.94, City Of Madison, Util, \$1,909.36, **DOR:** Centurylink, Util, \$13.67, **ROD:** Centurylink, Util, \$13.67, **VSO:** Verizon, Util, \$40.01, Centurylink, Util, \$13.67, **Sheriff:** First Bank, Supplies/Dues, \$1,509.15, Gordon Flesch, Maint, \$47.43, **Jail:** At&T, Util, \$382.20, First Bank, Supplies, \$482.68, City Of Madison, Util, \$1,592.03, Centurylink, Util, \$49.01, **EMA:** Verizon, Util, \$84.62, Centurylink, Util, \$27.60, Gordon Flesch, Maint, \$23.71, **911:** Verizon, Util, \$41.93, Centurylink, Util, \$197.92, Triotel, Util, \$187.53, **Rd & Br:** Midamerican, Util, \$269.04, Verizon, Util, \$250.09, Xcel, Util, \$25.94, Centurylink, Util, \$21.67, **Poor:** Centurylink, Util, \$13.94, **Dev Disabled:** SDDOR, Serv, \$611.63, **Extension:** First Bank, Supplies/Furniture, \$504.93, Centurylink, Util, \$13.67, Gordon Flesch, Maint, \$23.71, **Weed:** Verizon, Util, \$155.15, **Zoning:** Centurylink, Util, \$13.67. **Grand Total: \$280,571.99**

02/20/2024 AP: Commissioner: Column, Notice, \$417.84, Shelli Gust, Mileage, \$90.78, **Election:** Column, Notice, \$43.74, Quadient, Postage, \$54.54, **Judicial:** Daniel P Feldhaus, Transcripts, \$167.30, Nelson, Jennifer, CAA, \$115.00, Nelson & Ericsson Law, CAA, \$631.25, **Auditor:** Office Peeps, Supplies, \$923.92, Quadient, Postage, \$183.43, SDACES, Dues, \$15.00, **Treasurer:** Office Peeps, Supplies, \$85.99, Column, Dlq List, \$500.00, A & B, Maint, \$110.12, Quadient, Postage, \$408.86, SDACES, Dues, \$15.00, **St Atty:** Office Peeps, Supplies, \$96.80, Lexis Nexis, Sub, \$238.00, Sodak, Trailer Rental, \$100.00, Gust, Shelli, Mlg/Meals, \$125.66, Quadient, Postage, \$5.65, **Bldg:** Hillyard, Supplies, \$654.87, Menards, Lights, \$589.83, Menards-West, Lights, \$179.94, Grainger, Valve, \$448.86, Runnings, Lighting/Supplies, \$431.76, Lewis Drug, Clock, \$14.99, 1000Bulbs, Bulbs, \$428.36, Fire Marshal, Boiler Inspections, \$160.00, Cole's, Fuel, \$174.78, **Bldg Fund:** Menards- West, Lighting Upgrade, \$628.18, 1000Bulbs, Bulbs, \$1,376.40, **DOE:** Quadient,

Postage, \$8.83, **ROD:** Office Peeps, Supplies, \$378.60, Quadient, Postage, \$44.20, SDACES, Dues, \$15.00, **M&P:** Microfilm Imaging, Lease, \$2,460.00, **VSO:** Quadient, Postage, \$6.93, **IT:** Tyler Tech, Prop Tax/Bank Rec, \$819.00, **Sheriff:** Office Peeps, Supplies, \$18.01, Redwood Toxicology, Tests, \$469.00, Sturdevant's, Batteries/Supplies, \$441.99, Steves Tire, Serv, \$2,476.68, Stemper Auto, Serv, \$937.70, Madison Reg Health, Tests, \$505.00, Quadient, Postage, \$83.33, A & B, Maint, \$51.57, Runnings, Supplies, \$31.98, Cole's, Fuel, \$2,267.27, **24/7:** Redwood Toxicology, Supplies/Test, \$302.35, Pharmchem, Patches, \$447.30, Alcohol Monitoring, GPS Monitoring, \$153.30, **Jail:** Sunshine, Prisoner Meals, \$6,817.30, Minnehaha Co Juv Det Cntr, Juv Housing, \$916.96, Madison Reg Health Care, \$193.31, Lewis Drug, Meds, \$166.90, **Coroner:** Talich, Aaron, Fee, \$150.00, **EMA:** Office Peeps, Supplies, \$64.82, Tri-State EMA, Dues, \$20.00, Runnings, Supplies, \$77.41, Steves Tire, Serv, \$1,070.00, Quadient, Postage, \$5.65, Cole's, Fuel, \$759.36, **911:** Houser, Megan, Mlg, \$16.83, **Rd & Br:** Column, Notice, \$63.55, Madison Reg Health, Test, \$125.00, Tire Motive, Orings, \$19.00, Equipment Blades, Shocks, \$24,976.00, Sanitation Products, Supplies, \$35.00, Lawson, Supplies, \$263.05, Prostrollo's, Repairs, \$1,462.49, Runnings, Supplies, \$200.93, O'Reilly's, Supplies, \$40.23, Avera Occupational Medicine, Tests, \$142.00, Sturdevant's, Supplies, \$163.20, Carquest, Batteries, \$544.60, Aramark, Service, \$24.46, Lewis Drug, Batteries, \$19.98, Roger's Service, Repairs, \$9.00, Banner Assoc, Serv, \$11,091.50, Lyle Signs, Signs, \$1,769.67, Quadient, Postage, \$5.65, Gordon Flesch, Copier Machine, \$650.00, Cole's, Fuel, \$7,027.79, **Poor:** Quadient, Postage, \$6.93, **CHN:** Quadient, Postage, \$32.29, **MI:** Agnew, Nicole, Mileage, \$148.75, **Extension:** Office Peeps, Supplies, \$96.80, SDAE4-H, Reg, \$65.00, Bud's, Serv, \$154.26, Sunshine, Supplies, \$155.02, Lewis Drug, Batteries, \$10.00, Quadient, Postage, \$7.12, **Zoning:** Office Peeps, Supplies, \$145.20, Column, Notice, \$28.05, Quadient, Postage, \$6.64. **Grand Total: \$81,082.59**

PERSONNEL:

Motion by Leighton, second by Slaughter, to approve the hire of Olivia Meehan as a part-time correctional officer, at a rate of \$19.35/hr, effective 2/19/2024. Motion carried.

911 DISPATCH RENOVATION:

April Denholm, 911 Supervisor, was present to discuss room renovations she would like to implement to the 911 dispatch center. She told the board the 911 Board has recommended that the communications upgrade funds budgeted for FY24 be utilized towards the physical upgrades she is requesting for the communications center. Motion by Reinicke, second by Slaughter, to support utilizing the communications upgrade funds budgeted for FY24 for physical upgrades to the communications center and authorize 911 Communications Director April Denholm and Buildings and Grounds Superintendent Dave Hare to move forward with the project. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended East Dakota Transit. Commissioner Wollmann received beginner MSHA certification, Firemen's meeting, legislative cracker barrel, and received 911 and legislative correspondence. Commissioner Reinicke attended legislative cracker barrel, 2 DVN brd meetings, and sold DVN raffle tickets at Lewis Drug.

WASHINGTON AVE/455TH AVE IMPROVEMENT PROJECT:

Brooke Rollag, LAIC Executive Director, was present to discuss the status of the Washington Ave/455th Ave Improvement Project. CAO Gust told the board that letters of support from businesses that utilize this portion of the road have been received. Motion by Leighton, second by Slaughter, to contribute \$50,552.67 to the Washington Ave/455th Ave project over a period of 10 years. Motion carried.

PHYSICAL SECURITY ASSESSMENT:

CAO Gust informed the board that the Courthouse Security Committee has recommended that Safety Benefits, Inc., conduct a physical security assessment site survey. There would be no charge for this service from Safety Benefits. Motion by Reinicke, second by Slaughter, to move forward with a physical security assessment site survey and authorize the committee to move forward. Motion carried.

DISCUSSION ITEMS:

CAO Gust told the board the SVCA meeting will be held March 13th in Huron at 12 p.m., the Towns & Townships meeting will be held at 6 p.m., March 6th in the commission room, and the annual school tours will be held April 16th from 11:30-2:30.

SURPLUS PROPERTY SALE/RUSSIAN GRAVEL PIT:

This being the date and time as per advertisement, a public auction was held for the following surplus property: Lots 2 & 3 of Lake County Subdivision of the NE1/4 3-105-54, Clarno Township, Lake County, South Dakota, Parcel #13100-10554-03120. Chair Wollmann read the Notice of Public Auction. Motion by Reinicke, second by Slaughter, to approve the sale of Parcel #13100-10554-03120, Lots 2 & 3 of Lake County Subdivision of the NE1/4 3-105-54, Clarno Township, Lake County, SD to Gracevale Hutterian Brethren for the amount of \$2,500/acre. Motion carried.

LIABILITY INSURANCE:

Becky Brunsing, Member Services Representative, SD Public Assurance Alliance, was present to discuss the property survey/values for the county owned properties. She showed a spreadsheet which indicated there are high valued items that are on the asset schedule that are not covered for replacement cost. The board asked Brunsing to provide a quote which will increase the deductible to \$1,000. This will be addressed at a later meeting.

CONVENE AS A JOINT PLANNING COMMISSION AND COUNTY COMMISSION:

Motion by Slaughter, second by Reinicke, to recess as a County Commission and convene jointly as a Planning Commission and County Commission. Motion carried.

JOINT PLANNING COMMISSION/COUNTY COMMISSION AGENDA APPROVED:

Motion by Leighton, second by Johnke, to approve the Joint Planning Commission/County Commission agenda. Motion carried.

ACKNOWLEDGE PUBLIC COMMENTS:

There were no public comments.

DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT; OR EX PARTE COMMUNICATIONS: None

CONSIDERATION OF 24-01 APPLICATION FOR REZONING AND ORDINANCE 24-83: AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF LAKE COUNTY BY REZONING CERTAIN PROPERTY (MARTENS FAMILY TRUST):

CAO Gust told the board since the Planning Commission and County Commission convened jointly, a public hearing will be held before both boards, the Planning Commission will issue a recommendation, and if the Commission wants to move forward with the ordinance, a first reading will take place. The only public hearing on this matter will take place prior to the first reading. At the next regular meeting, the second reading and adoption of the ordinance will take place.

ZONING PRESENTATION ON REZONING REQUEST:

Carrie Schiernbeck, Zoning Officer, gave a report on the following ordinance amendment – Lot 1 of Martens Storage Addition in the S1/2 of the SE1/4 of the SE1/4 in Section 26, Township 106N, Range 52W of the 5th P.M., Lake County SD. Mary Martens, Owner/Applicant, would like to rezone her property to a LP 3 District (Lake Park 3) to allow for a new 60' X 120' commercial storage building to be built on recently platted portion of her property. Martens was present for the hearing. Todd Kays, also present for another appointment, suggested that Martens could rezone her entire parcel which includes her home to LP1. Martens withdrew her application to consider this type of rezoning. Motion by Reinicke, second by Leighton, to acknowledge applicant's withdrawal request at this time. Motion carried.

CONVENE AS A COUNTY COMMISSION:

Motion by Reinicke, second by Leighton, to adjourn as a Joint Planning and County Commission Board and convene as a County Commission. Motion carried.

#24-02 RENTAL 4-H GROUNDS APPLICATION/JED'S SAFETY CAMP:

CAO Gust presented the 4-H Ground Rental Application from Korisa Haak for a farm safety day for children of all ages June 7 & 8, 2024. Motion by Johnke, second by Reinicke, to approve application #24-02 of Korisa Haak for Jed's Safety Camp on June 7 & 8, 2024, contingent upon proof of insurance and authorize the chair to sign. Motion carried.

RESOLUTION #2024-04/ESTABLISHING DESIGNEES FIREFIGHTING RESOURCES:

Chair Wollmann read portions of Resolution #2024-04/Establishing Designees Authorized to Request Firefighting Resources on Behalf of the Lake County Board of Commissioners and Establishing a County Rural Fire Coordinator. Motion by Leighton, second by Slaughter, to approve Resolution #2024-04/Establishing Designees Authorized to Request Firefighting Resources on Behalf of the Lake County Board of Commissioners and Establishing a County Rural Fire Coordinator and authorize the chair to sign. Motion carried.

RESOLUTION #2024-04

ESTABLISHING DESIGNEES AUTHORIZED TO REQUEST FIREFIGHTING RESOURCES ON BEHALF OF THE LAKE COUNTY BOARD OF COMMISSIONERS AND ESTABLISHING A COUNTY RURAL FIRE COORDINATOR

BE IT HEREBY RESOLVED that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the County of Lake as specified in SDCL 41-20A-11. The authority to request assistance shall continue in full force and effect until terminated or modified by resolution of the County of Lake Board of Commissioners.

County Fire Assistance Authorization List
Effective Date: 2/1/2024

Name of Individual	Position	Daytime Phone (Cell or PSAP)	Emergency
Kelli Wollmann	County Commissioner	605-480-2451	605-256-7620
Kody Keefer	Emergency Manager	605-256-7611	605-256-7620
Sarina Talich	Sheriff	605-256-7615	605-256-7620
Randy Minnaert	Madison Fire Dept Chief	605-256-7523	605-256-7620
Dan Hansen	Nunda Fire Dept Chief	605-586-4180	605-256-7620
Steve Heyn	Chester Fire Dept Chief	605-489-2241	605-256-7620
Brady Christiansen	Ramona Fire Dept Chief	605-270-0231	605-256-7620
Terry Reck	Wentworth Fire Dept Chief	605-270-6262	605-256-7620

BE IT FURTHER RESOLVED that Kody Keefer, Emergency Manager, is appointed County Rural Fire Coordinator for the County of Lake. The County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of the County of Lake, in dealing with administrative matters such as burn bans, billings, or questions about the Rangeland Fire Agreement specific to the County. This authority shall continue in full force and effect until terminated or modified by resolution of the County of Lake Board of Commissioners.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, Wollmann Voting nay: none

Dated this 20th day of February 2024, at Madison, South Dakota.

BOARD OF LAKE COUNTY COMMISSIONERS

/s/Kelli Wollmann

Lake County Commission Chair

ATTEST:

/s/Paula Barrick

Lake County Auditor

FIRST DISTRICT UPDATE:

Todd Kays, First District Association of Local Governments Executive Director, provided a handout to the board and gave an update on what the district has done in the preceding year and what services the district provides.

APPROVE INMATES HOUSING CONTRACTS:

CAO Gust presented inmate housing contracts for Moody County, Jerauld County, and Sanborn County. Motion by Slaughter, second by Johnke, to approve the Inmate Housing Contract between Lake County and Moody County for 2024 and authorize the chair to sign. Motion carried. Motion by Reinicke, second by Slaughter, to approve the Inmate Housing Contract between Lake County and Jerauld County for 2024 and authorize the chair to sign. Motion carried. Motion by Slaughter,

second by Johnke, to approve the Inmate Housing Contract between Lake County and Sanborn County for 2024 and authorize the chair to sign. Motion carried.

APPROVE JUVENILE HOUSING CONTRACT:

CAO Gust presented the juvenile housing contract from Minnehaha County and Lutheran Social Services. This contract will be for secure and non-secure juvenile detention services for the period 1/1/2024-12/31/2024. The per-diem cost for Lutheran Social Services is \$289.20/day which is an increase of \$11.13/day. The per-diem cost for JDC is \$180.41/day. The States Attorney's Office has reviewed this agreement. Motion by Reinicke, second by Leighton, to approve the Agreement for Detention Services between Minnehaha County, Lutheran Social Services, and Lake County and authorize the chair to sign. Motion carried.

UTILITY OCCUPANCY APPLICATIONS/2024-02, 2024-03, 2024-04, & 2024-05:

CAO told the board the Highway Dept has received four utility applications.

SIoux VALLEY UTILITY OCCUPANCY APPLICATIONS/2024-02, 2024-03, 2024-04, & 2024-05:

2024-02 Sioux Valley Energy, Jim Kuyper, PO Box 216, Colman, SD. Work to be done-replace existing underground power line both along and across 236th St (CR 42), west of the 447th Ave intersection. This application has been reviewed and recommended for approval by the Highway Superintendent. **2024-03** Sioux Valley Energy, Tim Schoolmeester, PO Box 216, Colman, SD. Work to be done-bore 70' under 454th Ave (CR 35) to feed an existing acreage for an underground electric distribution cable, south of the 237th (CR 44) intersection. This application has been reviewed and recommended for approval by the Highway Superintendent. **2024-04** Sioux Valley Energy, Tim Schoolmeester, PO Box 216, Colman, SD. Work to be done-bore 65' under 454th (CR 35) to feed an existing acreage for an underground electric distribution cable, north of the 238th St intersection. This application has been reviewed and recommended for approval by the Highway Superintendent. **2024-05** Sioux Valley Energy, Tim Schoolmeester, PO Box 216, Colman, SD. Work to be done-conversion of existing overhead tap to underground tap to feed St. John's Lutheran Church across 227th St (CR 24), west of the 446th Ave (CR 51) intersection. This application has been reviewed and recommended for approval by the Highway Superintendent. Motion by Reinicke, second by Slaughter, to approve the Utility Occupancy Applications 2024-02, 2024-03, 2024-04, & 2024-05, of Sioux Valley Energy and authorize the chair to sign. Motion carried.

BIG PRESERVATION GRANT APPLICATIONS/WITHDRAWN:

CAO Gust told the board the SDDOT has reviewed the BIG applications for bridges 40-094-130, 40-143-150, & 40-210-072. SDDOT stated that the hydraulic study for installed riprap would increase the cost for each project by \$200,000. This would not be cost effective as the bridges are 67, 86, & 67 years old. As a decision was needed quickly, both Highway Dept Commission liaisons were consulted and recommended withdrawal of the applications. Motion by Reinicke, second by Slaughter, to approve the withdrawal of BIG Preservation Grant Applications for bridges 40-094-130, 40-143-150, and 40-210-072 due to increased project costs. Motion carried.

SOUTHEAST COUNTY STRIPING PROJECT/BID AND CONTRACT APPROVAL:

CAO Gust informed the board there were two bidders when Minnehaha County opened the bids February 7, 2024. The low bid received went to Dakota Traffic Services of Tea, SD. Motion by Leighton, second by Slaughter, to acknowledge low bid of Dakota Traffic Services, LLC for the Southeast SD County Striping Project in the total amount of \$1,073,230.24, with Lake County's portion of the project totaling \$53,514.95. Motion carried. Motion by Reinicke, second by Slaughter, to approve the contract with Dakota Traffic Solutions, LLC for the Southeast SD County Striping Project and authorize the chair to sign. Motion carried.

REVISED CROSSING SURFACE INSTALLATION AGREEMENT/BNSF:

CAO Gust relayed to the board she had been in contact with BNSF and they agreed to a 60/40 share of the railroad repairs needed on CR29 (457th Ave). Motion by Leighton, second by Slaughter, to approve the crossing surface installation agreement with BNSF for the railroad crossing on CR29 (457th Ave) for panel upgrades in the amount of \$38,400 and authorize the chair to sign. Motion carried.

RESOLUTION 2024-05/BRIDGE REINSPECTION PROGRAM:

CAO Gust told the board that there will be one bridge that will be inspected by the SDDOT in 2024 (bridge 143-150), and due to the scour rating, this bridge will be inspected every year. Gust said the first step is to indicate the firm that the county wishes to use in a resolution to SDDOT and pledge to provide the 20% local match required to obtain the Federal Bridge Replacement funds. Once the resolution is submitted to SDDOT they will put together a work order for consultant services. Chair Wollmann read Resolution 2024-05/Bridge Reinspection Program.

RESOLUTION 2024-05/BRIDGE REINSPECTION

PROGRAM RESOLUTION FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Lake County is desirous of participating in the Bridge Inspection Program.

The County requests SDDOT to hire Banner Associates, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 20th day of February, 2024, at Madison, South Dakota.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Board of County Commissioners of Lake County

/s/Kelli Wollmann

Kelli Wollmann

ATTEST:

/s/ Paula Barrick

Paula Barrick

Lake County Auditor

Motion by Slaughter, second by Johnke, to approve Resolution 2024-05, Bridge Reinspection Program Resolution for Use with SDDOT Retainer Contracts and authorize the chair to sign. Motion carried.

FIXED ASSETS:

Auditor Barrick and Tina Johnson, Deputy Auditor, were present to discuss the current way fixed assets are recorded. Barrick would like the department heads to record all assets from \$0-\$999 with a life span over a year. It would be up to the department head to submit a report at the end of the year to the Auditor's Office on the assets they have acquired during the year. Those assets would not be submitted to liability insurance. Motion by Reinicke, second by Leighton, to adopt the following fixed asset policy: Assets with dollar values over \$1,000 will be recorded and maintained by the Auditor's Office. Individual departments will be responsible for inventory of all public property worth \$100-\$999 with a useful life of one year or more. The department's listing of assets will be provided to the Auditor's Office by the first week after the end of the year, December 31st. The Auditor's Office will provide a copy of assets above \$1,000 to the departments by the first week after the end of the year, December 31st for their review. The Auditor's Office will be responsible for keeping records of all firearms and computers in addition to the individual department's records of their items. Motion carried.

RESOLUTION 2024-06/ESTABLISHING E911 ADDRESSING FEES:

Chair Wollmann read Resolution 2024-06/Establishing E911 Addressing Fees. Motion by Leighton, second by Johnke, to approve Resolution 2024-06/Establishing E911 Addressing Fees and authorize the chair to sign. Motion carried.

RESOLUTION 2024-06

ESTABLISHING E911 ADDRESSING FEES

WHEREAS, in Lake County, South Dakota, each occupied house, occupied building, or other occupied structure within the county's boundaries must be assigned an E911 address; and

WHEREAS, the addressing system does require that the address be displayed and be clearly visible from the roadway; and

WHEREAS, the Board of Lake County Commissioners deems it necessary to set fees for the cost of assigning an E911 address and the cost of the sign and installation;

NOW, THEREFORE, BE IT RESOLVED, that effective May 1, 2024, the following fees shall be charged:

- \$120.00 per address for both new and replacement E911 addresses and signs

Dated this 20th day of February, 2024, at Madison, South Dakota.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Board of County Commissioners of Lake County

/s/Kelli Wollmann

Kelli Wollmann

ATTEST:

/s/ Paula Barrick

Paula Barrick

Lake County Auditor

EXECUTIVE SESSION:

Motion by Reinicke, second by Leighton, to enter into executive session. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Leighton, to return to regular session. Motion carried. Chair

Wollmann reported one personnel matter was discussed.

HIGHWAY SUPERINTENDENT RESIGNATION:

Motion by Slaughter, second by Reinicke, to accept Nels Nelson's resignation effective immediately.

Motion carried.

INTERIM HIGHWAY SUPERINTENDENT:

Motion by Reinicke, second by Slaughter, to appoint Tim Tolley, interim Highway Superintendent,

effective immediately at the rate of \$32.35/hr. Motion carried.

ADJOURN:

Motion by Leighton, second by Reinicke, at 12:15 p.m. to adjourn. Motion carried. The next meeting will be March 5, 2024, at 9 a.m.

/s/Paula Barrick

PAULA BARRICK

Lake County Auditor

/s/Kelli Wollmann

KELLI WOLLMANN

Chair, Lake County Commission

LAKE COUNTY COMMISSION MINUTES

March 5, 2024

The Board of Lake County Commissioners met in regular session on March 5, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Adam Leighton, Commissioner Corey Johnke, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all were present. Also present was CAO/HRS Shelli Gust. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the March 5, 2024 agenda. Motion carried.

COMMUNITY COMMENTS: None

MINUTES APPROVED:

Commissioner Wollmann asked that her entry in Meetings Attended from the 2/20/24 meeting read "received beginner MSHA certification" and delete attended LEPC meeting. Motion by Leighton, second by Johnke, to approve the unapproved minutes of February 20, 2024 with the change. Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Leighton, to approve the March 8, 2024, payroll. Motion carried. Commission: \$5,649.25; Auditor: \$5,632.66; Treasurer: \$5,858.37; States Attorney: \$11,850.86; Govt Bldgs: \$5,969.60; DOE: \$7,967.90; ROD: \$4,339.89; VSO: \$1,069.23; Sheriff: \$21,141.50; Jail: \$17,090.29; EMA: \$2,079.20; Coroner: \$700.00; 911: \$13,244.83; 24/7: \$738.37; Rd & Br: \$15,342.40; Welfare: \$82.21; CHN: \$1,252.48; WIC: \$313.12; Extension: \$1,524.80; Zoning: \$2,067.81. **Grand Total \$123,914.77**

ACCOUNTS PAYABLE:

Motion by Slaughter, second by Johnke, to approve accounts payable. Motion carried.

2/23/2024 AP: General: Lake Co Treasurer, Withholdings, \$19,147.36, **Rd & Br:** Lake Co Treasurer, Withholdings, \$2,804.14, **911:** Lake Co Treasurer, Withholdings, \$2,339.50, **EMA:** Lake Co Treasurer, Withholdings, \$462.19, **24/7:** Lake Co Treasurer, Withholdings, \$78.15, **Grand Total: \$24,831.34**

2/28/2024 AP: General: SD Retirement, Withholdings, \$21,742.04, Aflac, Ded, \$1,921.43, Delta Dental, Ded, \$876.00, Wellmark, Prem, \$21,135.19, Unum, Prem, \$241.98, SD Supp Retirement, Withholdings, \$4,367.75, Optilegra, Prem, \$505.37, **Comm:** Midco, Util, \$27.61, **Auditor:** GFC, Leasing, \$155.29, BOA, Util, \$8.76, Midco, Util, \$20.70, **Treasurer:** BOA, Util, \$30.11, Midco, Util, \$6.00, **St Atty:** BOA, Util, \$21.09, Midco, Util, \$27.61, Rock Co Sheriff, Serv, \$60.00, **Bldg:** Northwestern, Util, \$10.00, Midco, Util, \$6.90, **DOE:** BOA, Util, \$23.78, Midco, Util, \$27.61, **ROD:** BOA, Util, \$8.38, Midco, Util, \$13.80, **VSO:** BOA, Util, \$13.01, Midco, Util, \$6.90, **IT:** Tyler Tech, Serv, \$210.00, **Sheriff:** Redwood Toxicology, Tests, \$538.00, Midco, Util, \$62.12, **Jail:** Northwestern, Util, \$890.42, BOA, Util, \$75.27, Midco, Util, \$62.12, At&T, Util, \$382.20, **EMA:** Northwestern, Util, \$152.50, City Of Madison, Util, \$334.01, Midco, Util, \$6.90, SD Retirement, Withholdings, \$499.00, Aflac, Ded, \$128.22, Delta Dental, Ded, \$49.00, Wellmark, Prem, \$788.48, Unum, Prem, \$5.60, SD Supp Retirement, Withholdings, \$25.00, Optilegra, Prem, \$8.94, Sioux Valley, Util, \$510.79, **911:** Interlakes Wireless, Serv, \$55.00, Two Way Solutions, Maint/Upgrades, \$4,028.00, Quill, Supplies, \$314.16, Wahltek, Maint/Upgrades, \$3,858.75, Midco, Util, \$9.60, SD Retirement, Withholdings, \$2,800.98, Aflac, Ded, \$534.86, Delta Dental, Ded, \$147.00, Wellmark, Prem, \$6,222.51, Unum, Prem, \$33.60, SD Supp Retirement, Withholdings, \$105.00, Optilegra, Prem, \$71.67, **Rd & Br:** Northwestern, Util, \$928.67, City Of Madison, Util, \$542.35, Sioux Valley, Util, \$166.50, Midco, Util, \$160.02, Tolley, Timothy A, Reimburse, \$26.55, SD Retirement, Withholdings, \$2,989.06, Aflac, Ded, \$249.02, Delta Dental, Ded, \$217.50, Wellmark, Prem, \$4,747.77, Unum, Prem, \$28.00, SD Supp Retirement, Withholdings, \$175.00, Optilegra, Prem, \$92.57, **Poor:** Midco, Util, \$6.90, **Extension:** Northwestern, Util, \$483.76, GFC, Leasing, \$175.18, SDSU Extension, 4-H Salary, \$22,400.00, City Of Madison, Util, \$698.85, Midco, Util, \$131.70, **Weed:** Midco, Util, \$4.80, **Zoning:** BOA, Util, \$14.02,

GFC, Maint, \$41.10, Midco, Util, \$6.90, **24/7**: SD Retirement, Withholdings, \$16.52, Aflac, Ded, \$0.27, Unum, Prem, \$0.28, SD Supp Retirement, Withholdings, \$4.25, Optilegra, Prem, \$0.22, **Grand Total: \$108,474.77**

3/5/2024 AP: Commission: Wollmann, Kelli, Travel Exp, \$37.43, Beadle County Treasurer, Reg, \$14.00, **Election:** Reurink, Lisa, Mlg, \$181.56, **Judicial:** Juror/Appear/ Witness, \$494.88, Deya Thorin, Serv, \$281.93, De Castro, Manuel, CAA, \$3,867.70, Miller, Cody, CAA, \$1,174.30, Nelson & Ericsson, CAA, \$2,244.55, Nelson, Jennifer, CAA, \$3,457.30, Dawson, Jacob, CAA, \$7,098.55, SDACC-Clerp, 1st Qtr, \$1,039.00, **Auditor:** Office Peeps, Supplies, \$160.07, **Treasurer:** A & B Business, Maint, \$123.70, Beadle County Treasurer, Reg, \$14.00, **St Atty:** Century Business, Maint, \$132.34, **Bldg:** Shred-It, Serv, \$232.58, City Of Madison, Util, \$26.46, Madison Ace, Lights, \$149.09, **DOE:** Century Business, Maint, \$70.50, Office Peeps, Supplies, \$42.14, **ROD:** Century Business, Maint, \$48.74, Software Services, Programming, \$100.00, Office Peeps, Supplies, \$129.90, Beadle County Treasurer, Reg, \$14.00, **VSO:** Anderson, John, Mlg, \$52.02, **IT:** Software Services, Conversion, \$100.00, Tyler Technologies, Prop Tax/Bank Rec, \$441.00, **Sheriff:** Office Peeps, Supplies, \$80.05, Trittech Software, Maint, \$7,772.59, **Jail:** Rising Hope, Serv, \$395.00, Charm-Tex, Supplies, \$114.80, Trittech Software, Maint, \$7,772.58, **Coroner:** Rustand, Mark, Serv, \$170.91, **Rd & Br:** Matheson Tri-Gas, Wire, \$109.73, Prostrollo's, Repairs, \$472.45, Lawson, Supplies, \$199.46, Stan Houston, Rental, \$300.00, Geotek Engineering, Bypass Improvements, \$18,250.00, DANR, Fees, \$400.00, **MI:** Community Counseling, Serv, \$606.00, **Extension:** Office Peeps, Supplies, \$99.22, **Grand Total: \$58,470.53**

APPROVE FEBRUARY 2024 TRAVEL REQUESTS:

Motion by Slaughter, second by Reinicke, to approve the February 2024 travel requests. Motion carried. The requests are on file in the Auditor's Office.

PERSONNEL:

Motion by Reinicke, second by Leighton, to appoint Tim Tolley as Interim Weed & Pest Supervisor, effective 2/29/2024. Motion carried.

UTILITY OCCUPANCY APPLICATIONS/2024-06, 2024-07, & 2024-08:

CAO Gust told the board the Highway Dept has received three utility applications.

SIoux VALLEY UTILITY OCCUPANCY APPLICATIONS/2024-06, 2024-07, & 2024-08:

2024-06 Sioux Valley Energy, Tim Schoolmeester, PO Box 216, Colman, SD. Work to be done-convert existing overhead electric tap to underground electric tap that feeds an acreage along 227th St (CR 24), west of the 446th Ave (CR 51) intersection. **2024-07** Sioux Valley Energy, Jim Kuyper, PO Box 216, Colman, SD. Work to be done-construction of approximately 3 miles of 3-phase overhead distribution line along 236th St (CR 42), near the 447th Ave intersection. **2024-08** Sioux Valley Energy, Tim Schoolmeester, PO Box 216, Colman, SD. Work to be done-bore 115' under 236th St (CR 42) for electric distribution cable/direct bury & boring. The three applications have been reviewed and recommended for approval by the Interim Highway Superintendent. Motion by Slaughter, second by Leighton, to approve the Utility Occupancy Applications 2024-06, 2024-07, and 2024-08 of Sioux Valley Energy and authorize the chair to sign. Motion carried.

2024 HIGHWAY BID LETTING:

As per advertisement, the Lake County hwy material annual bid opening was held on Friday, March 1st at 10:30 a.m. in the commission room. Tim Tolley, Interim Hwy Superintendent, Michelle Uhrig, Hwy Office Manager, Paula Barrick, Auditor, and one vender were present. The following bids were opened and read.

Liquid Asphalt – CRS-2P/per ton (delivered):

Jebro \$700.99
Flint Hills \$663.00

Motion by Reinicke, second by Slaughter, to approve the bid of Jebro for liquid asphalt CRS-2P as the low bid did not meet bid specifications. Motion carried.

Road Oil:

MC70/ per ton	MC250/ per ton	MC3000/ per ton	CSS1H/ per ton	CSS1H 1:1/per ton	CSS1H 70:30
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Jebro \$1,127.81 \$1,012.81 \$877.81 \$690.99 \$395.99 \$513.99
 Motion by Leighton, second by Johnke, to approve the lone bid of Jebro for MC70, MC250, MC3000, CSS1H, CSS1H 1:1, and CSS1H 70:30. Motion carried.

Asphalt Patching Material/per ton:

	Asphalt G1 20% W/PG 58-28 Oil	Asphalt G1 20% RAP PG58-28 Oil	Asphalt G1 Virgin/ PG58-28	Asphalt G2 20% W/PG 58-28 Oil	Asphalt G2 20% RAP/ PG 58-28 Oil	Asphalt G2 Virgin PG 58-28 Oil
Bowes Const	\$85	\$98	\$96	\$85	\$98	\$98
Myrl & Roy's	\$76/ton (no specs)					
Knife River	\$72/ton-Class G					

Motion by Slaughter, second by Reinicke, to approve all vendors at the discretion of the Highway Superintendent. Motion carried.

Red Crushed Quartzite Chips/per ton:

	3/8" X #8 Quartzite	1/2" X #4 Quartzite
LG Everist	\$22.65	24.55
Spencer Quarries, Inc.	\$14.25	NO BID

Motion by Leighton, second by Reinicke, to approve the low bid of Spencer Quarries, Inc., for red crushed quartzite 3/8" X #8 chips. Motion carried.

Motion by Leighton, second by Slaughter, to approve the lone bid of LG Everist for red crushed quartzite 1/2" X #4 chips. Motion carried.

3/8" Pea Rock/per ton:

Michael Johnson Construction	\$13.76
Johnson Brothers Excavation	\$15.75
LG Everist	\$12.05 (1,000 Qty)

Motion by Slaughter, second by Johnke, to approve the bid of Michael Johnson Construction for 3/8" pea rock as the low bid did not meet bid specifications. Motion carried.

Rip-Rap (Class B red rock or Class C field stone)/per ton:

LG Everist	\$29.35	Class B crushed quartzite
Spencer Quarries, Inc	\$16.50	Class B red rock
Michael Johnson Const	\$38.00	Class C field stone

Motion by Reinicke, second by Leighton, to approve the low bid of Spencer Quarries, Inc., for Class B red rock. Motion carried.

Motion by Slaughter, second by Johnke, to approve the lone bid of Michael Johnson Construction for Class C field stone. Motion carried.

Polypropylene Culverts/per foot:

Core & Main	\$34.70	24" Extended price \$694.00/Qty 20
Core & Main	\$25.08	18" Extended price \$501.60/Qty 20

Motion by Leighton, second by Reinicke, to reject all bids as they do not meet bid specifications. Motion carried.

Road Sealant & Rubberized Mastic Sealant/per pound:

	Roadsaver	Mastic One Leveling
	221/Crafco	Mastic/Crafco
White Cap	.67/cents	.60/cents

Motion by Reinicke, second by Slaughter, to approve the lone bid of White Cap for sealant and rubberized mastic sealant. Motion carried.

Ice Sand/per ton:

	Picked Up	Delivered
Johnson Brothers Excavation	\$5.00	\$12.00
Michael Johnson Const	\$6.75	\$14.00
LG Everest	\$11.35	

Motion by Leighton, second by Slaughter, to approve both bids of Johnson Brothers Excavation and Michael Johnson Construction for ice sand. Motion carried.

Aggregate Base Stabilizer/per gallon:

	1-7 Totes (275 gal)	8-14 Totes (275 gal)	+15 Totes (275 gal)
Team Laboratory	\$26.75	\$25.75	\$24.75

Motion by Johnke, second by Leighton, to approve the lone bid of Team Laboratory for aggregate base stabilizer 1-7 totes, 8-14 totes, and +15 totes. Motion carried.

Vehicle Engine Oils/per gallon:

		F&M	Safety Kleen Sys
Item 1	Automatic Oil (Dexron III)	\$12.79	\$9.50
	Synthetic Automatic Trans Fluid-Allison Approved	\$22.96	\$20.18(1,110 55ga drum)
Item 2	Series 300 Oil SAE 15W40	\$12.45	\$9.85
	SAE 10W30 Oil-Diesel	\$12.45	\$9.75
Item 3	SAE 80 W 90 Extreme pressure Sulfo-Chloro-Lead	\$16.25	\$14.50
Item 4	Heat Transfer Oil	\$10.55	NO BID
Item 5	Series 200 Oil SAE 30	NO BID	NO BID
	10W30	\$13.21	\$8.25
	5W20	\$13.77	\$8.10
	5W30	\$13.48	\$8.20
Item 6	Caterpillar TO-4 Specification 10W	\$14.33	\$11.45(630 55ga drum)
	30W	\$15.54	\$12.73(700 55ga drum)
Item 7	High Temp Gun Grease by Tube	\$4.00	\$4.65(46.5/ca-10 tubes)

Motion by Reinicke, second by Johnke, to reject all bids and purchase as needed. Motion carried.

Milling/Reclaiming:

		Bowes Construction
Grind Only	Grind Only (syd)	.90/cents syd
	Project Mobilization	\$1,500
Grind w/lay-back	Grind Only (syd)	\$1.6 syd
	Project Mobilization	\$3,000
Grind w/Additive Injection & lay-back process	Grind Only (syd)	NO BID
	Project Mobilization	NO BID
Milling	Milling (syd)	NO BID
	Project Mobilization	NO BID

Motion by Leighton, second by Reinicke, to approve the lone bid from Bowes Construction for milling/reclaiming (grind only, grind w/layback). Motion carried.

Equipment Rental:

	Johnson Bros Excavation	Michael Johnson Const
Bull Dozers	CAT D6H-185HP-\$200/hr	CAT D5H LGP 130HP-\$185/hr
Excavators	CAT 323-55,000-\$250/hr	CAT D6C 122HP-\$150/hr
		Linkbelt 210-49,000-\$225/hr
		Doosan 340-75,000-\$340/hr
Loaders	CAT 966M-6 yd-\$250/hr	Kamatsu 500-7 yd-\$280/hr
		Katmatsu 380-4.5 yd-\$215/hr
		Doosan 300-4.5 yd-\$215/hr
Scrapers	CAT 627E-20 yd-485HP	CAT 936E-3.25 yd-\$185/hr
	Twin Eng-\$300/hr	TS-14(X2) 20yd-\$275/hr
Tractor-Trailer/Pup 40 Ton	KW Sidedump \$150/hr	Tractor/Sidedump (X3)-\$185/hr

Motion by Slaughter, second by Leighton, to approve all bids from Johnson Bros Excavation and Michael Johnson Construction for equipment rental. Motion carried.

Weed Spraying:

Ditch Weed, LLC \$28,400/application of 287.5 miles/2,800 acres

Motion by Reinicke, second by Johnke, to approve the lone bid of Ditch Weed, LLC, for weed spraying. Motion carried.

ENCROACHMENT OF FENCE IN ROW/TAX DEED PROPERTY:

CAO Gust told the board Lake County has received a notice from the SD Department of Transportation to remove a vinyl fence which is in the right of way on US Hwy 81. This tax deed property is located in Lot 1 Johnson's Subdiv, Herman Township, parcel #10100-10653-01020. Dave Hare, Buildings and Grounds Superintendent, and Commissioner Reinicke will inspect the property and report back at the next commission meeting.

LIABILITY INSURANCE:

Auditor Barrick informed the board she had received an email from Becky Brunsing, SD Municipal League, regarding increasing the deductible from \$500 to \$1,000 which made approximately a \$3,075 difference in premium. The Register of Deeds Server will be added to the scheduled items. Motion by Reinicke, second by Slaughter, to follow the SBI recommended values; include the SBI recommended values for the unscheduled property (fuel system, lighting at riding arena, chutes and panels in riding arena); increase the deductible for all scheduled items to \$1,000; remove all scheduled items that are valued less than \$1,000 excluding firearms and computers; add a miscellaneous unscheduled items valued at \$40,000; add the Register of Deeds server to the scheduled items; and confirm that contents coverage is appropriate for the items listed. Motion carried.

CONVENE AS A JOINT PLANNING COMMISSION AND COUNTY COMMISSION:

Motion by Leighton, second by Reinicke, to recess as a County Commission and convene jointly as a Planning Commission and County Commission. Motion carried.

JOINT PLANNING COMMISSION/COUNTY COMMISSION AGENDA APPROVED:

Motion by Reinicke, second by Leighton, to approve the Joint Planning Commission/County Commission agenda. Motion carried.

ACKNOWLEDGE PUBLIC COMMENTS:

There were no public comments.

DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT(S); OR EX PARTE COMMUNICATIONS: None

CONSIDERATION/PRESENTATION ON PLAT:

Carrie Schiernbeck, Zoning Officer, gave a report on the following plat.

Plat of Lot 1, Lot 2, and Lot 3 of the Schladweiler Addition in the SW1/4 of Section 1, Township 106N, Range 53W, of the 5th P.M., Lake County, SD. The applicant would like to subdivide the parcel for future annexation to the City of Madison. Josh Vanderwerf, DGR Engineer, was also present.

PLANNING COMMISSION RECOMMENDATION:

Motion by Reinicke, second by Leighton, to recommend approval of the plat of Plat of Lot 1, Lot 2, and Lot 3 Schladweiler Addition to the County Commission. Motion carried.

ACTION OF THE COUNTY COMMISSION:

Motion by Johnke, second by Slaughter, to acknowledge receipt of the Planning Commission's recommendation. Motion carried. Motion by Reinicke, second by Leighton to approve the plat of Lot 1, Lot 2, and Lot 3 of Schladweiler Addition in the SW1/4 of Section 1, Township 106N, Range 53W of the 5th P.M., Lake County, SD, for the purpose of future annexation to the City of Madison and taxes have been paid in full. Motion carried.

BOARD OF ADJUSTMENT:

Motion by Reinicke, second by Leighton, to adjourn as a Joint Planning Commission and County Commission and convene as a Board of Adjustment. Motion carried.

BOARD OF ADJUSTMENT AGENDA:

Motion by Leighton, second by Johnke, to approve the Board of Adjustment agenda. Motion carried.

ACKNOWLEDGE PUBLIC COMMENTS:

There were no public comments.

DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT(S); OR EX PARTE COMMUNICATIONS: Commissioner Reinicke stated she had conversation with Mitch & Jody Poppens regarding CU #24-04. This conversation will not affect her ability to be impartial.

PUBLIC HEARING/CONSIDERATION OF CU#24-03:

Carrie Schiernbeck, Zoning Officer, presented a report on CU#24-03.

#24-03 Conditional Use application of Highway 34 Storage, LLC, Rick Odland-Lots 24 to 26 Excluding H-1 Plat, Voiture Subdivision Block 1 of Chautauqua Plat, located in the SW1/4 of Section 15-106-52, Lakeview Township (parcel #06445-00100-26010). Rick Odland was present to discuss his desire to build a storage building with larger dimensions than ordinance regulates. Chair Wollmann called for any proponents or opponents in the audience or on Zoom. Motion by Leighton, second by Johnke, to approve the applicant's Conditional Use Permit #24-03 and adopt the findings and specific conditions outlined in the staff report. Motion carried. The decision of the Board of Adjustment in this matter will be filed today in the Planning and Zoning Office, which serves as the county office of the Board of Adjustment for filing purposes. The decision will also be filed in the Auditor's Office.

PUBLIC HEARING/CONSIDRATION OF CU#24-04:

Zoning Officer Schiernbeck presented a report on CU#24-04.

#24-04 Conditional Use application of Mitchell & Jody Poppens-Tract C Yagers 3rd Add located in the SE1/4 of Section 4, Herman Township, Lake County, SD (parcel #10008-10653-01002). Mitch and Jody Poppens were present to discuss their intent on building a commercial public entertainment venue. Chair Wollmann called for any proponents or opponents in the audience or on Zoom. The board asked the Poppens to come to the next meeting with letters of support from their neighbors and the DOT permit. Motion by Reinicke, second by Leighton, to postpone conditional use application #24-04 until the letters of support from their neighbors and a copy of the DOT permit has been included in the public hearing. Motion carried. Schiernbeck will readvertise for the March 19th meeting.

CONVENE AS COUNTY COMMISSION:

Motion by Reinicke, second by Leighton, to adjourn as a Board of Adjustment and convene as a County Commission. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended LAIC, Pipeline Safety meeting, DSU mission change anniversary. Commissioner Wollmann attended Pipeline Safety meeting, safety committee, library, and gave an update to the Madison Chamber of Commerce. Commissioner Reinicke attended the Pipeline Safety meeting and DVN Laughs and Linguine.

EXECUTIVE SESSION:

Motion by Reinicke, second by Slaughter, to enter into executive session pursuant to SDCL 1-25-2(3), legal and contractual matters. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to return to regular session. Motion carried. Chair Wollmann reported three legal/contractual matters were discussed.

REPORTS RECEIVED:

January fees collected: Sheriff - \$8,148.07

ADJOURN:

Motion by Leighton, second by Reinicke, at 11:13 a.m. to adjourn. Motion carried. The next meeting will be March 19, 2024, at 9 a.m.

/s/Paula Barrick

PAULA BARRICK

Lake County Auditor

/s/Kelli Wollmann

KELLI WOLLMANN

Chair, Lake County Commission

LAKE COUNTY COMMISSION MINUTES

March 19, 2024

The Board of Lake County Commissioners met in regular session on March 19, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Adam Leighton, Commissioner Corey Johnke, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all were present. Also present was CAO/HRS Shelli Gust. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Leighton, to approve the March 19, 2024 agenda. Motion carried.

COMMUNITY COMMENTS: None

MINUTES APPROVED:

Motion by Leighton, second by Johnke, to approve the unapproved minutes of March 5, 2024. Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Leighton, to approve the March 22, 2024, payroll. Motion carried.

Commission: \$2,849.25; Auditor: \$5,651.97; Treasurer: \$5,835.85; States Attorney: \$11,370.87; Govt Bldgs: \$5,489.60; DOE: \$7,493.20; ROD: \$4,099.89; VSO: \$855.38; Sheriff: \$16,906.11; Jail: \$15,844.47; EMA: \$2,079.20; 911: \$11,590.21; 24/7: \$626.03; Rd & Br: \$11,480.42; Welfare: \$82.20; CHN: \$1,252.48; WIC: \$313.12; Extension: \$1,524.80; Zoning: \$1,827.80. **Grand Total \$107,172.85.**

ACCOUNTS PAYABLE:

Motion by Slaughter, second by Reinicke, to approve accounts payable in the amount \$498,358.57. Motion carried.

03/06/2024 AP: Rd & Br: McCook Co Hwy Dept, Chip Spreader Inv, \$28,785.32, Grand Total: \$28,785.32

03/08/2024 AP: General: Lake Co Treasurer, Withholding, \$20,721.68, **24/7:** Lake Co Treasurer, Withholding, \$159.72, **Jail:** Sunshine, Meals, \$3,541.95, **EMA:** Lake Co Treasurer, Withholding, \$462.19, **911:** Lumen, Util, \$9.96, Sioux Valley, Util, \$119.33, Creative Prod Source, Activity Cards, \$381.88, At&T, Util, \$40.04, Lake Co Treasurer, Withholding, \$2,770.38, **Rd & Br:** Aramark, Serv, \$22.11, Lake Co Treasurer, Withholding, \$2,881.71, **LEPC:** Sunshine, Debriefing, \$54.98, **MI:** Lincoln County Auditor, Serv, \$110.00, Minnehaha County Auditor, Serv, \$239.41, **Extension:** Sunshine, Supplies, \$134.28, **Grand Total: \$31,649.62**

03/15/2024 AP: General: SDACO, Fees, \$234.00, SDDOR, Fees, \$670.00, SDDOR, MV Collection, \$307,209.85, **Auditor:** Centurylink, Util, \$35.34, BOA, Util, \$6.47, **Treasurer:** Centurylink, \$40.34, BOA, Util, \$9.24, **St Atty:** Centurylink, Util, \$13.67, First Bank, Supplies, \$39.75, BOA, Util, \$32.78, **Bldg:** Centurylink, Util, \$13.94, City Of Madison, Util, \$2,572.37, Runnings, Supplies, \$84.52, BOA, Util, \$1.44, **Bldg Fund:** Runnings, Hwy Lighting, \$24.82, **DOE:** Centurylink, Util, \$13.67, BOA, Util, \$18.69, **ROD:** Centurylink, Util, \$13.67, BOA, Util, \$6.85, **VSO:** Centurylink, Util, \$13.67, Verizon, Util, \$40.01, BOA, Util, \$23.22, **Sheriff:** First Bank, Flowers/Reg, \$391.92, **Jail:** Centurylink, Util, \$49.01, First Bank, Supplies/Computers, \$1,318.26, City Of Madison, Util, \$1,723.95, BOA, Util, \$79.23, **24/7:** First Bank, Supplies, \$69.99, **EMA:** Centurylink, Util, \$27.60, Verizon, Util, \$81.94, **911:** Centurylink, Util, \$197.92, Triotel, Serv, \$167.53, Verizon, Util, \$41.93, **Rd & Br:** Centurylink, Util, \$21.67, Midamerican, Util, \$173.03, Verizon, Util, \$40.01, Xcel, Util, \$31.82, Runnings, Supplies, \$248.63, **Poor:** Centurylink, Util, \$13.94, **Dev Disabled:** SDDOR, Serv, \$572.17, **Extension:** Centurylink, Util, \$13.67, First Bank, Stamps, \$136.00, **Zoning:** Centurylink, Util, \$13.67, BOA, Util, \$13.46, **Grand Total: \$316,545.66**

03/19/2024 AP: COMM: Column, Notice, \$210.37, Lake County Treasurer, Wire Fees, \$80.00, Ramkota, Lodging, \$57.00, **ELECTION:** Ramkota, Lodging \$556.00, **JUDICIAL:** Dawson, Jacob, D, CAA, \$806.95, Nelson Jennifer, CAA, \$1,539.80, Nelson & Ericsson, CAA, \$1,081.00, Deya Thorin, Interpreter, \$526.62, Witness/Juror/Appear, \$295.88, LoopUp, Serv, \$26.62, **AUDITOR:** Allegiant, Serv, \$7.96, **TREASURER:** Allegiant, Serv, \$7.96, **ST ATTY:** Allegiant, Serv, \$7.97, Ramkota,

Lodging, \$57.00, RELX, Subscription, \$238.00, **BLDG:** Bud's CleanUp, Serv, \$418.98, Heiman, Fire Inspection, \$1,020.00, Safe-N-Secure, Door Access Controls, \$2,016.00, Cole's, Fuel, \$248.66, **BLDG FUND:** 1000Bulbs, Light Bulbs, \$1,209.30, **DOE:** Allegiant, Serv, \$7.96, Software Service, Serv, \$2,275.00, **ROD:** Software Service, Serv, \$300.00, Century Business, Maint, \$51.95, **VSO:** Allegiant, Serv, \$7.96, **IT:** Software Service, Conversion, \$150.00, Tyler Technologies, Property Tax, \$682.50, **SHERIFF:** Redwood Toxicology, Test, \$1,291.00, Madison Reg Health, Test, \$505.00, Prostrollo's, Repairs, \$289.61, A & B Business, Maint, \$51.57, Applied Concepts, Highway Safety Grant, \$3,330.00, Cole's, Fuel, \$2,404.33, **Jail:** Allegiant, Serv, \$7.96, Lewis Drug, Meds/Supplies, \$28.36, **24/7:** Pharchem, Sweat Patches, \$625.05, **EMA:** Office Peeps, Supplies, \$65.60, Cole's, Fuel, \$327.92, **911:** Quill, Supplies, \$83.11, Hoffman, Shannon, Mlg, \$18.87, Interlakes Wireless, Serv, \$55.00, Triotel, Util, \$167.53, SD Dept Of Public Safety, TTY Serv, \$5,400.00, **RD & BR:** Column, Notice, \$50.97, Lake County Intl, Supplies, \$20.65, Graham Tire, Tires, \$9,788.60, Carquest, Filters, \$385.30, SD Fed Property Agency, Shipping Charges, \$15.99, Mac's Hardware, Supplies, \$22.99, EMP # 5710, Ded Reimburse, \$800.00, Banner, Hwy 34 Bypass, \$12,190.50, SDRS Special Pay Plan, Spec Pay/Vac Payout, \$3,506.45, Sanitation Products, Falcon Hot Box, \$38,330.00, O'Reilly's, Supplies, \$69.99, Butler, Re-Stocking Fee, \$22.00, Lewis Drug, Supplies, \$12.48, Cole's, Fuel, \$5,576.41, **POOR:** Lake Co Food Pantry, Allotment, \$774.00, **CARE OF AGED:** East Dakota Transit, Allotment, \$3,062.00, Interlakes Comm Action, Allotment, \$4,437.00, **DEV DISABLED:** Valiant Living, Allotment, \$1,250.00, Aspire, Allotment, \$180.00, **MI:** Nelson & Ericsson Law Office, Serv, \$230.00, Oftedal, Abby, Serv, \$230.00, **LIBRARY:** Madison Public Library, Allotment, \$3,000.00, **MUSEUM:** Lake Co Museum, Allotment, \$375.00, **EXTENSION:** Lewis Drug, Supplies, \$51.96, **CONSERVATION:** Lake County Cons District, Allotment, \$6,687.00, **WEED:** Column, Notice, \$30.68, SDSU/ Ag Service Center, Nelson, Nels/Training, \$55.00, **ZONING:** Column, Notices, \$59.65, **ECONOMIC DEV:** Prairie Historical Society, Allotment, \$375.00, Lake Area Improvement, Allotment, \$1,250.00, **Grand Total: \$121,377.97**

PERSONNEL:

CAO Shelli Gust presented four personnel matters. Motion by Reinicke, second by Slaughter, to approve the hire of Desire Becker, part-time correctional officer, at a rate of \$19.35/hr effective 3/18/2024. Motion carried. Motion by Slaughter, second by Johnke, to approve the resignation of Amy Thrun, part-time correctional officer, effective 3/13/2024. Motion carried. Motion by Johnke, second by Reinicke, to approve the hire of Joseph Hoeschen, part-time correctional officer, at a rate of \$19.35/hr, effective 3/18/2024. Motion carried. Motion by Slaughter, second by Reinicke, to approve the hire of Bruce Umstead, full-time heavy equipment operator, at a rate of \$20.85/hr, effective 4/2/2024. Motion carried.

SD DOT JOINT POWERS/PAVEMENT MARKINGS:

CAO Gust presented a joint powers agreement with the SD DOT for payment markings on county primary and county secondary paved roads. This agreement will be in effect for 15 years and will be received with the annual STBGP payout. Lake County will receive a proportional share of \$500,000 based on the SD DOT Certified Road Mileage. \$14,033.80 will be received this year which will cover approximately 25% of the striping project costs estimated for FY2024. Motion by Reinicke, second by Slaughter, to approve the South Dakota Department of Transportation Joint Powers Agreement to Provide for the Pavement Marking of County Roads within Lake County and authorize the chair to sign. Motion carried.

COMPUTERSHARE TRUST COMPANY/APPROVE ASSIGNMENT:

Lake County took out Limited Tax General Obligation Taxable Certificates, Series 2011A to fund the Courthouse geothermal project. CAO Gust has received a notice stating Wells Fargo Bank has sold its corporate trust business to Computershare Trust Company. The county's consent is required to transfer the business related to the general obligation bonds to Computershare Trust Company. The State's Attorney has reviewed this agreement. Motion by Leighton, second by Slaughter, to approve the Assignment, Assumption and Consent Agreement with Computershare Trust Company and authorize the chair to sign. Motion carried.

ABATEMENT 2024-01/ELDERLY TAX FREEZE:

Deb Walburg, Treasurer, met with the board to discuss an abatement where the applicant missed the deadline for the elderly tax freeze. The city of Madison has approved the abatement. Motion by Reinicke, second by Leighton, to approve Abatement 2024-01 in the amount of \$580.04. Motion carried.

TAX DEED/RECONVEYANCE REQUEST:

Treasurer Walburg was present to discuss Hugh Kellogg's request for a tax deed reconveyance regarding parcels #10100-10653-01020 and #10100-10653-02010. CAO Gust told the board, the taxes have not been paid since 2018. The delinquent taxes that are owned is \$8,678.17 plus March 2024 interest plus \$48.28 in publication costs. Hugh Kellogg told the board he would be willing to pay the amount owed and remove the vinyl fence the SD DOT is requesting be removed. Motion by Reinicke, second by Slaughter, to authorize CAO Shelli Gust to bring to the next meeting a reconveyance resolution. Motion carried.

TAX DEED/RAMONA VILLAGE:

Treasurer Walburg also informed the board she is requesting permission to schedule the tax deed parcel (#18200-00700-06010) for a public auction. Motion by Reinicke, second by Leighton, to move forward with the tax deed auction in May. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended SV Energy Revive 2030, Towns & Twps, county department heads, Sioux Valley District mtg, East Dakota Transit, met with McCook County, and highway interview. Commissioner Wollmann attended SV Energy Revive 2030, Towns & Twps, Sioux Valley District mtg, and SD 911 Coordinator (2). Commissioner Reinicke went to Junius to inspect the tax deed property, SV Energy Revive 2030, Towns & Twps, county department heads, highway interview, and met with McCook County. Commissioner Leighton attended Towns & Twps meeting. A short break was held before the next appointment.

BOARD OF ADJUSTMENT:

Motion by Leighton, second by Johnke, to recess as a County Commission and convene as a Board of Adjustment. Motion carried.

BOARD OF ADJUSTMENT AGENDA:

Motion by Reinicke, second by Leighton, to approve the Board of Adjustment agenda. Motion carried.

ACKNOWLEDGE PUBLIC COMMENTS:

There were no public comments.

DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT(S); OR EX PARTE COMMUNICATIONS: None**PUBLIC HEARING/CONSIDRATION OF CU#24-04:**

Carrie Schiernbeck, Zoning Officer, presented a report on CU#24-04.

#24-04 Conditional Use application of Mitchell & Jody Poppens-Tract C Yagers 3rd Add located in the SE1/4 of Section 4, Herman Township, Lake County, SD (parcel #10008-10653-01002). Mitch and Jody Poppens were present to discuss their intent on building a commercial public entertainment venue. Jody Poppens read a prepared statement. The applicants provided four letters of support from surrounding landowners and the Highway Access Permit from the SD DOT. Chair Wollmann called for any opponents or proponents in the audience or on Zoom. Brittany Waldman, via Zoom, spoke in favor of the conditional permit. Motion by Reinicke, second by Leighton, to grant Conditional Use Permit #24-04 and adopt the facts and findings as outlined in the staff report. Motion carried. Commissioner Slaughter stated the decision of the Board of Adjustment in this matter will be filed today in the Planning and Zoning Office, which serves as the county office of the Board of Adjustment for filing purposes. The decision will also be filed in the Auditor's Office.

CONVENE AS COUNTY COMMISSION:

Motion by Reinicke, second by Slaughter, to adjourn as a Board of Adjustment and convene as a County Commission. Motion carried.

REPORTS RECEIVED:

Weed annual report

ADJOURN:

Motion by Reinicke, second by Leighton, at 10:56 a.m. to adjourn. Motion carried. The next meeting will be April 2, 2024, at 9 a.m.

/s/Paula Barrick

PAULA BARRICK

Lake County Auditor

/s/Kelli Wollmann

KELLI WOLLMANN

Chair, Lake County Commission

LAKE COUNTY COMMISSION MINUTES

April 2, 2024

The Board of Lake County Commissioners met in regular session on April 2, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Adam Leighton, Commissioner Corey Johnke, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all were present. Also present was CAO/HRS Shelli Gust. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Leighton, to approve the April 2, 2024 agenda. Motion carried.

COMMUNITY COMMENTS: None

MINUTES APPROVED:

Motion by Leighton, second by Slaughter, to approve the unapproved minutes of March 19, 2024.

Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Johnke, to approve the April 5, 2024, payroll. Motion carried.

Commission: \$5,649.25; Auditor: \$5,651.97; Treasurer: \$5,858.37; States Attorney: \$11,850.88; Govt Bldgs: \$5,969.60; DOE: \$8,015.60; ROD: \$4,339.89; VSO: \$855.38; Sheriff: \$21,097.57; Jail: \$17,709.77; EMA: \$1,312.50; Coroner: \$700.00; 911: \$13,326.46; 24/7: \$476.37; Rd & Br: \$13,257.13; Welfare: \$82.20; CHN: \$1,252.48; WIC: \$313.12; Extension: \$1,524.80; Zoning: \$2,067.80. **Grand Total \$121,311.14**

ACCOUNTS PAYABLE:

Auditor Barrick told the board that the Highway Dept has received a credit memo for their purchase from TranSource in the amount of \$78.86. This amount will be deducted from their \$7,867.75 invoice. Motion by Slaughter, second by Leighton, to approve accounts payable with the change in the amount \$156,799.92. Motion carried.

03.22.2024 AP: General: Lake Co Treasurer, Withholdings, \$17,990.43, Bldg: Home Service, Salt, \$22.50, EMA: Lake Co Treasurer, Withholdings, \$462.19, 24/7: Lake Co Treasurer, Withholdings, \$116.61, 911: Lake Co Treasurer, Withholdings, \$2,323.56, Rd & Br: Lake Co Treasurer, Withholdings, \$2,545.81, Grand Total: \$23,461.10

03.28.2024 AP: General: Aflac, Ded, \$1,920.74, Delta Dental, Ded, \$876.00, Optilegra, Prem, \$504.92, SD Retirement, Withholding, \$21,078.72, SD Supp Retirement, Withholding, \$4,271.58, Unemployment, Remit, \$3,243.27, Unum, Prem, \$242.21, Wellmark, Prem, \$21,135.19, Commission: Midco, Util, \$27.59, Election: Innovative Supplies, Supplies, \$79.25, Quadient, Postage, \$140.96, Auditor: GFC, Leasing, \$155.29, Innovative Supplies, Supplies, \$79.25, Midco, Util, \$20.67, Quadient, Postage, \$364.95, Treasurer: Midco, Util, \$6.00, Quadient, Postage, \$316.34, St Atty: Midco, Util, \$27.59, Quadient, Postage, \$9.57, Bldg: City Of Madison, Util, \$26.46, Midco, Util, \$6.90, Northwestern, Util, \$10.00, DOE: Midco, Util, \$27.59, Quadient, Postage, \$3,478.54, ROD: Midco, Util, \$13.79, Quadient, Postage, \$39.58, VSO: Midco, Util, \$6.90, Quadient, Postage, \$1.28, Sheriff: Midco, Util, \$62.11, Quadient, Postage, \$68.37, 24/7: Aflac, Ded, \$0.96, Optilegra, Prem, \$0.15, SD Retirement, Withholding, \$13.48, SD Supp Retirement, Withholding, \$0.42, Unum, Prem, \$0.05, Jail: AT&T, Util, \$382.20, Midco, Util, \$62.11, Northwestern, Util, \$724.69, EMA: Aflac, Ded, \$128.22, City Of Madison, Util, \$332.90, Delta Dental, Ded, \$49.00, Midco, Util, \$6.90, Northwestern, Util, \$70.51, Optilegra, Prem, \$8.94, SD Retirement, Withholding, \$499.00, SD Supp Retirement, Withholding, \$25.00, Sioux Valley Energy, Util, \$505.97, Unum, Prem, \$5.60, Wellmark, Prem, \$788.48, 911: Aflac, Ded, \$534.86, AT&T, Util, \$40.04, Delta Dental, Ded, \$147.00, Lumen, Util, \$10.51, Midco, Util, \$10.18, Optilegra, Prem, \$71.67, SD Retirement, Withholding, \$2,949.08, SD Supp Retirement, Withholding, \$105.00, Sioux Valley Energy, Util, \$103.63, Unum, Prem, \$33.60, Wellmark, Prem, \$6,222.51, Rd & Br: Aflac, Ded, \$145.28, City Of Madison, Util, \$569.60, Delta Dental, Ded, \$119.50, Midco, Util, \$161.11, Northwestern, Util, \$426.55, Optilegra, Prem, \$54.06, Quadient, Postage, \$55.00, SD Retirement, Withholding, \$2,462.54, SD Supp Retirement,

Withholding, \$162.50, SDACC, Directory, \$10.00, Sioux Valley Energy, Util, \$166.50, Unum, Prem, \$28.00, Wellmark, Prem, \$1,560.07, **Poor:** Midco, Util, \$6.90, Quadient, Postage, \$1.28, **CHN:** Quadient, Postage, \$24.83, **Extension:** City Of Madison, Util, \$712.88, GFC, Lease, \$175.18, Midco, Util, \$131.11, Northwestern, Util, \$281.03, **Weed:** Midco, Util, \$4.80, **Zoning:** Gordon Flesch, Maint, \$41.10, Midco, Util, \$6.90, Quadient, Postage, \$4.30, **Grand Total: \$79,385.29**

04.02.2024 AP: Commission: Infotech, Maint, \$92.00, **Elections:** Barrick, Paula, Shipping, \$5.15, Infotech, Maint, \$132.00, McLeods, Posters, \$139.86, **Judicial:** Daniel P Feldhaus, Transcripts, \$80.75, De Castro, Manuel J, CAA, \$15,955.80, Miller, Cody, CAA, \$2,795.15, Nelson & Ericsson Law Office, CAA, \$408.25, Oftedal, Abby, CAA, \$1,618.43, Witness/Juror/Appear, \$478.56, **Auditor:** Infotech, Maint, \$228.00, **Treasurer:** A & B Business, Maint, \$131.10, First Bank, Deposit Slips, \$150.71, Infotech, Maint, \$354.00, Qualified Presort Service, Mailing Tax Receipts, \$5,160.51, Century Business, Maint, \$110.43, Infotech, Maint, \$614.00, Trittech Software, Fee, \$1,263.51, **Bldg:** Ace Hardware, Supplies, \$35.96, Bud's Cleanup, Util, \$209.49, Grainger, Supplies, \$7.00, Infotech, Maint, \$144.00, Shred-It, Serv, \$408.57, Tire Motive, Repairs, \$75.00, **DOE:** Century Business, Maint, \$122.98, Infotech, Maint, \$455.00, **BLDG FUND:** Menards, Hwy Shop Lighting, \$293.18, **ROD:** Infotech, Maint, \$334.75, Leader Printing, Envelopes, \$75.00, **VSO:** Infotech, Maint, \$121.90, **IT:** Infotech, Maint, \$1,886.00, **Sheriff:** Infotech, Maint, \$1,191.36, Jack's Uniforms, Clothing, \$571.39, Sirchie, Supplies, \$37.20, **Jail:** Infotech, Maint, \$1,596.33, Charm-Tex, Prisoner Clothing, \$344.80, Grainger, Supplies, \$614.82, Timekeeping Systems, Software, \$817.90, **EMA:** Infotech, Maint, \$96.00, Keefer, Kody, Fuel, \$94.38, **911:** Barger Electric, Repairs, \$208.10, Infotech, Maint, \$540.00, Two Way Solutions, Repairs, \$884.99, **Dive:** Keefer, Kody, Supplies, \$23.27, McDonald, Justin, Fuel, \$65.98, **Rd & Br:** Infotech, Maint, \$384.00, SD Dept Of Transportation, Pavement Markings, \$1,886.99, Tran-Source, Repairs, \$7,788.89, **Poor:** Infotech, Maint, \$78.00, Barnett Lewis Funeral Home, Burial, \$1,200.00, **MI:** Avera, Serv, \$830.00, **Extension:** Hayford, Jennifer, Reimburse, \$150.00, Infotech, Maint, \$470.00, SDSU Extension, Envelopes, \$96.09, **Zoning:** Infotech, Maint, \$96.00, **Grand Total: \$53,953.53**

PERSONNEL:

CAO Shelli Gust presented two personnel matters. Gust told the board Bruce Umstead has rescinded his acceptance of employment with the highway department. Motion by Slaughter, second by Reinicke, to acknowledge Umstead's withdrawal of employment acceptance. Motion carried. Motion by Reinicke, second by Leighton, to accept the resignation of Jenessa Schiernbeck, field appraiser, effective 4/5/2024. Motion carried.

APPROVE RESOLUTION 2024-07/RECONVEYANCE TO RECORD OWNER OF LAND HELD BY COUNTY UNDER TAX DEED:

CAO Gust submitted Resolution 2024-07/Reconveyance to Record Owner of Land Held by County Under Tax Deed for the board's review. Gust told the board she has gone through this resolution with Hugh Kellogg, Mayo Kellogg's estate representative, in person and in writing. Chair Wollmann read the resolution. Motion by Reinicke, second by Slaughter, to approve Resolution 2024-07 and authorize the chair to sign. Motion carried.

**RESOLUTION #2024-07
RECONVEYANCE TO RECORD OWNER OF LAND
HELD BY COUNTY UNDER TAX DEED**

WHEREAS, there is presently on file in the office of the Register of Deeds a Treasurer's Tax Deed to County, granting the real property described as follows to Lake County, South Dakota:

Lot One (1) and Two (2) of Johnson's Subdivision of Lots One (1) and Two (2) of the Northeast Quarter of the Northwest Quarter (NE1/4NW1/4) of Section Seven (7), Township One Hundred Six (T106N) North, Range Fifty Three (R53W) West of the 5th P.M., Lake County, South Dakota.

WHEREAS, the total amount owed to Lake County for delinquent taxes, interest, and costs is Eight Thousand Seven Hundred Twenty-Six Dollars and Forty-Five cents (\$8,726.45) plus any March 2024 interest accrued; and

WHEREAS, the previous owner of said real property, Mayo E. Kellogg Estate, through its Personal Representative, Hugh E. Kellogg, requested that the County consider a reconveyance of the property upon payment in full of all delinquent taxes, interest, and costs; and

WHEREAS, pursuant to SDCL 10-25-41, the Board of County Commissioners has the authority to authorize a reconveyance by quitclaim deed to the record owner or the record owner's assignees or successors only of any real estate held by the county under tax deed only, at any consideration not less than the total principal, interest, and costs of all taxes represented in the tax deed and any other taxes and interest which are unpaid on the real property; and

WHEREAS, the Mayo E. Kellogg Estate, through its Personal Representative, Hugh E. Kellogg has agreed to payment in full to Lake County for all delinquent taxes, interest, and costs by April 24, 2024; and

WHEREAS, Personal Representative Hugh E. Kellogg, has agreed by June 1, 2024, to remove from the right-of-way on the south side of US Highway 81 the vinyl fence that is encroaching into the right-of-way by 1.0 foot, as required by the South Dakota Department of Transportation; and

THEREFORE, BE IT RESOLVED that upon receipt of payment in full for all delinquent taxes, interest, and costs, the Board of County Commissioners of Lake County, South Dakota hereby authorizes a reconveyance of said real property to the record owner, Mayo E. Kellogg Estate. The reconveyance shall be made after the time for appealing from this resolution has expired. The reconveyance shall be made by quitclaim deed and shall be executed by the Lake County Treasurer and attested by the Lake County Auditor under seal.

BE IT FURTHER RESOLVED that in the event of any default by the Mayo E. Kellogg Estate or its Personal Representative Hugh E. Kellogg, Lake County may recommence its tax deed proceedings. Dated this 2nd day of April, 2024, at Madison, South Dakota.

BOARD OF LAKE COUNTY COMMISSIONERS

/s/Kelli Wollmann

Kelli Wollmann, Lake County Commission Chair

ATTEST:

/s/Paula Barrick

Paula Barrick, Lake County Auditor

UTILITY OCCUPANCY #24-09, #24-10, #24-11:

CAO Gust told the board she has received three Utility Occupancy applications from the City of Madison for their consideration. Highway Superintendent, Tim Tolley, has approved these applications.

2024-09 Work to be done: installing underground utility improvements to the water main and sanitary sewer system throughout Highland Ave from SW 4th St to NW 2nd St.

2024-10 Work to be done: installing underground utility improvements to the water main system through Highland Ave across the Burlington Northern and Santa Fe right of way. A steel casing pipe will be jack & bored followed by a PVC watermain pipe installed as a carrier through the casing pipe. Motion by Reinicke, second by Leighton, to approve Utility Occupancy Applications 2024-09 and 2024-10 for the City of Madison-Highland Ave/Bypass Project and authorize the chair to sign. Motion carried.

2024-11 Work to be done: install a 12" water main 640' long on the east ditch bottom for the S Washington/455th Industrial Park Project. Motion by Leighton, second by Johnke, to approve Utility Occupancy Application 2024-11 for the City of Madison/S. Washington Ave/455th Ave Industrial Park Project and authorize the chair to sign. Motion carried.

S WASHINGTON/455TH AVE-SPEED LIMIT REDUCTION:

Brooke Rollag, LAIC Executive Director, and CAO Gust were present to discuss a request from Sayre Engineering. That request recommends speeds no higher than 40 mph on S. Washington/455th Ave. Discussion was held on the speed limits on the adjoining roads. The board asked Gust to create an ordinance which would reduce the speed on that road to 35 mph.

CHN COUNTY CONTRACT/FY24:

The board reviewed the changes that have been made to the CHN contract for FY24. CAO Gust highlighted the changes in her Administrative Report. Discussion was held on the new verbiage the State is requiring. The board did not act on the contract.

2024 PRISONER MEAL BIDS:

Sarina Talich, Lake County Sheriff, told the board that she had received one bid for prisoner meals for the two-year period, 4/1/2024 through 4/1/2026. Sunshine Foods submitted the lone bid of \$7.99 for regular meals and \$8.99 for specialty meals. Motion by Slaughter, second by Leighton, to approve the lone bid of Sunshine Foods for prisoner meals. Motion carried. Motion by Slaughter, second by Reinicke, to approve the Lake County Prisoner Meal Agreement with Sunshine Foods for 4/1/2024 through 4/1/2026 and authorize the chair to sign. Motion carried.

EMPLOYEE RECOGNITION:

Chair Wollmann presented 10-year employment certificates to Steve Rowe and Micah Hofman and a 15-year employment certificate to Deb Blanchette. Tim Vandenhemel, who was unable to attend, obtained a 15-year employment certificate.

OATH OF OFFICE/COUNTY BOARD SCHEDULE:

Auditor Barrick gave the oath of office to Rick Becker, Director of Equalization. Becker told the board Tuesday, April 9th at 9 a.m. will be the date and time for the county board of equalization.

ABATEMENTS #24-03, #24-04, & #24-07/DOE:

Rick Becker, Director of Equalization, met with the board to discuss the following abatements.

2024-03 (21895-00100-00320) The applicant incurred an explosion on 2/23/2023. The City of Madison has approved this abatement. Motion by Reinicke, second by Slaughter to approve Abatement 2024-03 in the amount of \$2,770.90. Motion carried.

2024-04 (10540-00200-08010) The structure was removed after the assessment date. Motion by Slaughter, second by Johnke, to approve abatement 2024-04 in the amount of \$563.85. Motion carried.

2024-07 (02080-00700-02010) The applicant incurred an explosion on 3/11/2023. Motion by Leighton, second by Slaughter, to approve Abatement 2024-07 in the amount of \$2,309.83. Motion carried.

ABATEMENTS #24-05 & #24-06/TREASURER:

Deb Walburg, Treasurer, met with the board to discuss the following abatements.

2024-05 (21999-04000-21310) The taxes on this parcel were billed in error. The City of Madison has approved the abatement. Motion by Leighton, second by Slaughter, to approve Abatement 2024-05 in the amount of \$176.84. Motion carried.

2024-06 (21999-04000-10001) Taxes on this parcel were billed in error. The City of Madison has approved the abatement. Motion by Reinicke, second by Johnke, to approve Abatement 2024-06 in the amount of \$90.66. Motion carried.

WELFARE/INDIGENT 2024-01:

Carrie Schiernbeck, Welfare Director, presented the application of Indigent 2024-01 for county burial. Motion by Slaughter, second by Johnke, to approve burial application 2024-01 and approve the cremation cost totaling \$1,200 pursuant to SDCL 28-17-2. Motion carried.

CONVENE AS A JOINT PLANNING COMMISSION AND COUNTY COMMISSION:

Motion by Leighton, second by Reinicke, to recess as a County Commission and convene jointly as a Planning Commission and County Commission. Motion carried.

JOINT PLANNING COMMISSION/COUNTY COMMISSION AGENDA APPROVED:

Motion by Reinicke, second by Johnke, to approve the Joint Planning Commission/County Commission agenda. Motion carried.

ACKNOWLEDGE PUBLIC COMMENTS:

There were no public comments.

DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT; OR EX PARTE COMMUNICATIONS: None

CONSIDERATION/PRESENTATION ON PLAT:

Carrie Schiernbeck, Zoning Officer, gave a report on the following plat.

Plat of Lot 1 of Prorok-Graff Homestead Addition in the SW1/4 in Section 15, Township 107N, Range 51W of the 5th P.M., Lake County, SD. The applicants would like to subdivide the existing farmstead from the adjacent farmland.

PLANNING COMMISSION RECOMMENDATION:

Motion by Reinicke, second by Leighton, to recommend approval of the Plat of Prorok-Graff Homestead Addition to the County Commission. Motion carried.

ACTION OF THE COUNTY COMMISSION:

Motion by Leighton, second by Johnke, to acknowledge receipt of the Planning Commission's recommendation. Motion carried. Motion by Reinicke, second by Johnke, to approve the plat of Lot 1 of Prorok-Graff Homestead Addition in the SW1/4 in Section 15, Township 107N, Range 51W of the 5th P.M., Lake County, SD, as it meets county regulations and taxes have been paid in full. Motion carried.

RECONVENE AS A COUNTY COMMISSION:

Motion by Johnke, second by Reinicke, to adjourn as a Joint Planning and County Commission Board and reconvene as a County Commission. Motion carried.

NATIONAL COUNTY GOVERNMENT RECOGNITION AND PROCLAMATION:

Chair Wollmann read a proclamation for National County Government Month. The theme for 2024 is "Forward Together".

MEETINGS ATTENDED:

Commissioner Slaughter attended LAIC. Commissioner Wollmann attended two Madison Public Library meetings and sang the National Anthem at Aces Youth Shooting Sports.

EXECUTIVE SESSION:

Motion by Leighton, second by Reinicke, to enter into executive session pursuant to SDCL 1-25-2(1) personnel. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to return to regular session. Motion carried. Chair Wollmann reported two personnel issues were discussed.

ADJOURN:

Motion by Reinicke, second by Leighton, at 10:38 a.m. to adjourn. Motion carried. The next meeting will be April 16, 2024, at 9 a.m.

/s/Paula Barrick
PAULA BARRICK
Lake County Auditor

/s/Kelli Wollmann
KELLI WOLLMANN
Chair, Lake County Commission

LAKE COUNTY BOARD OF EQUALIZATION

April 9, 2024

The Board of Lake County Commissioners met as a County Board of Equalization on April 9, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. The Pledge of Allegiance was recited. Rick Becker, Director of Equalization, Deb Blanchette, Deputy Director of Equalization, and CAO/HRS Shelli Gust were also present.

COMMUNITY COMMENTS: None

AGENDA APPROVED:

Motion by Reinicke, second by Leighton, to approve the agenda of April 9, 2024, with the removal of CB 24-03/Don Medema 10:15 a.m. appointment. Motion carried.

COUNTY BOARD OF EQUALIZATION:

The commissioners took their oath of office.

ELDERLY/DISABLED ASSESSMENT FREEZE SDCL 10-6A:

Debra Walburg, Treasurer, was present to discuss the 66 approved applications for the elderly/disabled assessment freeze. There were 14 new applications and 19 applications not renewed. The assessment freeze is based on income, ownership, age or disability, and property value. Director Becker told the board the valuation discount due to the freeze is \$4,832,458. Motion by Reinicke, second by Slaughter, to approve the 66 applications for the elderly/disabled assessment freeze SDCL 10-6A. Motion carried.

OWNER-OCCUPIED STATUS SDCL 10-13-39:

Director Becker discussed the 2024 owner-occupied listing. There were 8 applications that were received after assessment notices were mailed in 2024 and before the March 15th deadline. Becker also reported that there were 2 removals and 1 denial. Motion by Reinicke, second by Leighton, to approve the owner-occupied listing with the 8 new additions, 2 removals, and 1 denial. Motion carried.

2024 AG/COMMERCIAL DISCRETIONARY EXEMPTIONS:

Director Becker explained the discretionary exemptions, SDCL 10-6-35.1, for ag and commercial property. The 2024 ag buildings with discretionary and exemption total \$1,046,600 and properties on the commercial listing total \$3,317,100.

RENEWABLE ENERGY CREDITS SDCL 10-4-44:

None for 2024.

DISABLED VETERAN SDCL 10-4-40:

Director Becker discussed the 2024 disabled veteran property exemption list. He told the board 1 new application was received, and 2 were removed due to sale of property or death of applicant. Applications for Veterans exemption are confidential. 25 applications were granted for Disabled Veteran and resulted with a total \$3,528,100 in exempt valuation. Motion by Reinicke, second by Slaughter, to approve the Disabled Veteran exemptions. Motion carried.

CB 24-01 Lake Area Environmental Development Recycling and Repair/Charles Scholl-44753 230th St, Madison, SD (15000-10754-25140). Charles Scholl was present to discuss his assessment appeal. Becker reviewed his comparables with the commission. Motion by Leighton, second by Slaughter, to follow the Director's recommendation and leave the land value at \$131,100 and building value at \$24,900. Motion carried.

CB 24-02 Brian Johnson-6449 Christiansen Lane, Wentworth, SD (06055-00000-05010). Brian Johnson was present to discuss his assessment appeal. Commissioner Slaughter stated for the record Johnson presented evidence of support for his appeal. DOE Becker reviewed his comparables with the board. Motion by Reinicke, second by Leighton, to wait on a decision until April 16th when Director Becker can visit Johnson's residence for more information on his property. Motion carried.

TAX EXEMPT PROPERTIES SDCL 10-4-15:

Director Becker discussed the 2024 applications of tax-exempt properties. Churches, church parking lots, church education centers, and cemeteries are exempt from annual applications once the initial application has been approved and property is used for that purpose. Churches only need to annually apply for tax exempt status such as a parsonage that is occupied by the pastor. Motion by Reinicke, second by Slaughter, to approve the tax-exempt property list for 2024. Motion carried.

MULTI-TENANT BUSINESS INCUBATOR SDCL 10-4-39:

None for 2024.

INDUSTRIAL DEV CORP EXEMPTION:

Director Becker discussed SDCL 10-4-8.1; Two million five hundred thousand dollars (\$2,500,000) of the full and true value of the total amount of real property or portion thereof owned by a local industrial development corporation is exempt from property taxation. No real property which is leased to an entity not otherwise exempt from property taxes, pursuant to chapter 10-4, may receive a property tax exemption. There were two applications:

Lake Area Improvement Corp., Lake Area Improvement Corporation at Lakeview Industrial Park, (10000-10653-01420) E1/2SE1/4 Ex Hwy & Ex S320' 1-10653. Becker reported he has been informed this parcel will have leases. Motion by Leighton, second by Reinicke, to follow SDCL10-4-8.1 and Becker's recommendation and remove the exemption from 10000-10653-01420 E1/2SE1/4 Ex Hwy & Ex S320' 1-10653 as this property will have leases. Motion carried.

WNP Development Corporation Inc., Lot 2 Block 1 Northwestern Estates 1st Addition, Lot 2 Block 2 Northwestern Estates 2nd Addition, and unplotted portion of SW1/4 9-106-51 being 19'8" wide bordered on the east by Lots 1, 2, and 3, Block 1 Northwestern Estates 2nd Addition for a land exemption of \$12,300. Becker reported he has been informed Lot 3 Block 2 Northwestern Estates 2nd Addition has been sold. Motion by Reinicke, second by Leighton, to approve Local Industrial Development Corporation applications with a total exemption of \$12,300 and approve the removal of Lot 3 Block 2 Northwestern Estates 2nd Add (19350-00200-03000) as that property has been sold. Motion carried.

HISTORICAL MORATORIUM SDCL 1-19A-20:

None for 2024.

TOWNSHIP APPEALS:

The following townships had appeals: Chester-1, Wentworth-1, Rutland-1, Lakeview-1, LeRoy-1, Herman-1, and Concord-2. The City of Madison had 10 appeals. A total of 18 appeals went to local boards.

TAX INCREMENT DISTRICTS:

Director Becker reviewed the five TIF'S of Lake County and five TIF's of the City of Madison.

COUNTY WIDE VALUATIONS:

Director Becker told the board the ag land value per acre increased from \$2,499 to \$2,598 for 2024. The county growth before exemptions, discounts, and factored amounts is \$20,523,471.

A short break was held before the next appointment.

CB 24-04 Michael Unke, 23765 461st A Ave, Wentworth, SD (02045-10651-09010). Michael Unke, via phone call discussed his appeal. Commissioner Slaughter stated for the record Unke presented evidence of support for his appeal. DOE Becker reviewed his comparables with the board. Motion by Slaughter, second by Reinicke, to follow the Director's recommendation and the local board's decision and decrease the land value to \$500,000 and leave the building value at \$626,600. Motion carried.

CB 24-05 Kevin Jensen, 23778 461 Ave, Wentworth, SD (02562-00000-04010). Kevin Jensen via phone call discussed his appeal. Commissioner Slaughter stated for the record Jensen presented evidence of support for his appeal. DOE Becker reviewed his comparables with the board. Motion by Reinicke, second by Slaughter, to follow the Director's recommendation to decrease the land value to \$450,800 and leave the building value at \$818,000. Motion carried.

CB 24-06 Christopher Thompson, 714 Best Point Dr, Wentworth, SD (06950-10652-01010).

Christopher Thompson via Zoom discussed his appeal. Commissioner Slaughter stated for the

record Thompson presented evidence of support for his appeal. DOE Becker reviewed his comparables with the board. Motion by Reinicke, second by Leighton, to follow the Director's recommendation to leave the land value at \$412,000 and the building value at \$110,300. Motion carried.

CB 24-06A Christopher Thompson, 716 Best Point Dr, Wentworth, SD (06025-00100-01000). Christopher Thompson via Zoom discussed his appeal. Commissioner Slaughter stated for the record Thompson presented evidence of support for his appeal. DOE Becker reviewed his comparables with the board. Motion by Leighton, second by Johnke, to follow the Director's recommendation to leave the land value at \$308,800 and the building value at \$331,200. Motion carried.

OFFICE CORRECTIONS:

Director Becker presented the following office corrections:

Parcel 01160-10551-28010/garage was destroyed and should be removed. Motion by Reinicke, second by Leighton, to change the value on Non-Ag Bldg C1, \$17,400 to zero. Motion carried.

Parcel 06048-10652-15420/change the property class and values: NA-C1 \$263,900 to AG-C1 \$69,100 and NA-C \$148,200 to AG-C \$47,900. Motion carried.

Parcel 03100-00800-12011/MH had been removed and verified by the DOE office. Motion by Johnke, second by Reinicke, to change NA-CM1 \$1,300 to zero. Motion carried.

ADJOURN COUNTY BOARD OF EQUALIZATION/CONVENE AS COUNTY COMMISSION:

Motion by Reinicke, second by Slaughter, to adjourn as a county board of equalization and convene as a county commission. Motion carried.

EXECUTIVE SESSION:

Motion by Reinicke, second by Leighton, to enter into executive session pursuant to SDCL 1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to return to regular session. Motion carried. Chair Wollmann reported one personnel item had been discussed.

PERSONNEL/STATES ATTORNEY'S OFFICE:

Motion by Reinicke, second by Slaughter, to accept with deep regret the resignation of Shelli Gust, Commission Administrative Officer/Human Resources Specialist/Paralegal effective April 23, 2024. Motion carried. Motion by Leighton, second by Reinicke, to authorize Shelli Gust to advertise for a commission administrative officer. Motion carried.

ADJOURN:

Motion by Reinicke, second by Leighton, to adjourn at 12:38 p.m. Motion carried. The next meeting will be Tuesday, April 16, 2024, at 9 a.m.

/s/Paula Barrick
Lake County Auditor

/s/Kelli Wollmann
Chair, Lake County Commission