

## LAKE COUNTY COMMISSION MINUTES

January 2, 2024

The Board of Lake County Commissioners met in regular session on January 2, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Auditor Paula Barrick called the meeting to order. Barrick called roll call: Commissioner Corey Johnke (via Zoom), Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. Also present was CAO/HRS Shelli Gust. The Pledge of Allegiance was recited.

### 2024 REORGANIZATION:

**LAKE COUNTY CHAIR** - Auditor Barrick called for nominations for Chair of the Lake County Commission for 2024. Motion by Leighton, second by Slaughter, to nominate Commissioner Wollmann for Chair of the Lake County Board of Commissioners. Motion carried. Barrick called for any additional nominations. There being no further nominations, motion by Leighton, second by Reinicke, for nominations to cease and a unanimous ballot be cast for Commissioner Kelli Wollmann as 2024 Chair of the Lake County Board of Commissioners. Motion carried.

**LAKE COUNTY VICE-CHAIR** – Auditor Barrick called for nominations for Vice-Chair of the Lake County Commission for 2024. Motion by Reinicke, second by Leighton to nominate Commissioner Slaughter for Vice-Chair of the Lake County Board of Commissioners. Motion carried. Barrick called for any additional nominations. There being no further nominations, motion by Reinicke, second by Leighton, for nominations to cease and a unanimous ballot be cast for Commissioner Slaughter as 2024 Vice-Chair of the Lake County Board of Commissioners. Motion carried.

Barrick turned the meeting over to Chair Wollmann.

### AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of January 2, 2024. Motion carried.

**COMMUNITY COMMENTS:** None

### MINUTES APPROVED:

Motion by Leighton, second by Reinicke, to approve the unapproved minutes of December 28, 2023. Motion carried.

### ACCOUNTS PAYABLE:

Auditor Barrick informed the board she had received the 3<sup>rd</sup> payment bill for the Buildings & Grounds skid steer that would need to be paid. Motion by Reinicke, second by Leighton, to approve accounts payable with the addition. Motion carried.

**1/2/2024 AP: COMMISSION:** Column, Notices, \$517.95, **JUDICIAL:** Sunshine, Water/Cookies/Snacks, \$69.39, Juror/Witness/Appear, \$653.44, Nelson, Jennifer, CAA, \$249.40, Miller, Cody, CAA, \$749.00, Nelson, Law, CAA, \$1,594.30, **AUDITOR:** First Bank, Safe Deposit Box, \$15.00, **BLDG:** Lake Co International, 3rd Payment Skid Steer, \$5,965.00, **DOE:** Century Business, Maint, \$70.80, **SHERIFF:** Madison Ace, Supplies, \$79.05, **911:** Sioux Valley, Util, \$64.13, AT&T, Util, \$40.04, Lumen, Util, \$23.85, **RD & BRDG:** Abraham, Beth, Mailbox, \$95.57, Midwest Petroleum, Container/Installation, \$5,810.77, Lawson, Supplies, \$80.45, Office Peeps, Supplies, \$25.22, **MI:** Oftedal, Abby, CAA, \$214.00 **Grand Total: \$16,317.36**

### 2024 COMMISSION MEETING DATES AND TIMES:

Motion by Reinicke, second by Slaughter, to approve the 2024 Commission dates and times; the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month, with the exception of a meeting on Thursday, June 6<sup>th</sup> due to the Primary Election, on Tuesday, September 24<sup>th</sup> due to the SDACC Convention, and on Thursday, November 7<sup>th</sup> due to the General Election. Motion carried.

### COUNTY DEPOSITORIES:

Motion by Reinicke, second by Slaughter, to approve the county depositories of First Bank & Trust, 1<sup>st</sup> Interstate Bank, and Wells Fargo Bank for 2024. Motion carried.

### APPROVE 2024 WAGE SCALE:

Motion by Leighton, second by Reinicke, to approve the FY2024 wage scale. Motion carried.

### LAKE COUNTY ANNUAL SALARY LISTING FOR 2024:

Motion by Reinicke, second by Slaughter, to approve and publish the rates/salaries for fiscal year 2024 in compliance with SDCL 6-1-10. Motion carried. The 2024 payroll year begins on December 25, 2023. Nicole Agnew-\$19.57; John Anderson-\$22.51; Adam Aus-\$25.04; Paula Barrick- \$62,108; Rick Becker-\$29.74; Deb Blanchette-\$24.36; April Denholm-\$28.01; Kaylee DeVries-\$20.45; Jill Dold-\$19.06; Chris Downs-\$21.20; Shirley Ebsen-\$65,891; Brenda Fods-\$19.57; Joseph Gerry-\$23.54; Brian Gilman-\$23.11; Shelli Gust-\$32.65; Jennifer Hahn-\$20.82; Faith Hale-\$19.93; Larry Hand-\$23.95; Jacob Hansen-\$19.93; Ashley Hare-\$20.45; David Hare-\$27.31; Takenric Harmdierks-\$20.85; Melinda Harmelink-\$22.66; Hannah Heiden-\$21.73; Izaak Hoey-\$23.02; Brittany Hoffman-\$20.34; Shannon Hoffman-\$22.56; Micah Hofman-\$28.84; Megan Houser-\$23.96; Corey Johnke-\$14,576; Tina Johnson-\$19.31; Kody Keefer-\$25.99; Wendy Kloepner-\$120,881; Jay Kruse-\$21.48; Adam Leighton-\$14,576; Benjamin Lester-\$23.02; April Lund-\$21.22; Thomas Mallett-\$20.46; Vicki Menor-\$22.75; Nels Nelson-\$32.35; Mike O'Connell-\$22.38; Jason Oostra-\$20.46; Deb Reinicke-\$14,576; Erin Reinicke-\$22.52; Hanna Reinicke-\$23.54; Lisa Reurink-\$21.48; Steve Rowe-\$28.08; Mark Rustand-\$700/month (portion single health ins prem); Stephanie Ryan-\$21.99; Carrie Schiernbeck-Zoning \$24.05, Welfare \$20.55; Jenessa Schiernbeck-\$19.16; Thomas Seppala-\$20.45; Dennis Slaughter-\$14,576; Deb Stamm-Gartner-\$26.99; Sarina Talich-\$70,555; Jennie Thompson-\$30.15; Amy Thrun-\$20.64; Tim Tolley-\$29.61; Justin Tuckerman-\$22.66; Adam Tyburec-\$21.63; Michelle Uhrig-\$20.55; Tim Vandenhemel-\$25.63; Deb Walburg-\$ 62,108; Spenser Warren-\$21.99; Abigail Williams-\$20.45; Kelli Wollmann-\$15,776. LONGEVITY PAY: The rate/salary figures do not include longevity that may be due some employees.

**RESOLUTION 2024-01/ELECTIONS:**

Chair Wollmann read Resolution 2024-01. Motion by Reinicke, second by Slaughter, to approve Resolution 2024-01 and authorize the chair to sign. Motion carried.

**RESOLUTION 2024-01**

**WHEREAS SDCL 12-15-11** states that each precinct superintendent and precinct deputy shall receive a fee to be established annually by resolution of the board of county commissioners at its first regular meeting each year. The person delivering the poll books and ballot boxes to the proper authority at the county seat shall receive the county rate for mileage established pursuant to SDCL 7-7-24, for miles necessarily traveled in going to and returning from making the delivery.

**WHEREAS SDCL 12-15-7** states that election officials be allowed a fixed fee for attendance at a meeting called by the County Auditor for instruction on election laws and the duties of the judges and clerks of election.

**THEREFORE BE IT RESOLVED** that the following rates will be paid to election

workers:

Elections

Attendance at election schools	\$25.00
ExpressVote Training	\$25.00
Election Superintendents	\$175/day
Election Deputies	\$150/day
Information Table Official(s)	\$150/day
Resolution Board Members	\$150/day
ExpressVote Assistant(s)	\$100/day
Absentee Precinct Officials	\$12.50/hr
Election Office Workers	\$12.50/hr
County-Wide Hand Count/Superintendent	\$200/day
County-Wide Hand Count/Deputies	\$175/day
Post Election Audit Board	\$20/hr

The State rate will be paid for applicable mileage, currently \$0.51/mile.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 2<sup>nd</sup> day of January 2024

/s/Kelli Wollmann  
Chair, Lake County Commission

ATTEST:

/s/Paula Barrick  
Lake County Auditor

**RESOLUTION 2024-02/OFFICIALS TRAINING-TRAVEL:**

Chair Wollmann read Resolution 2024-02. Motion by Slaughter, second by Leighton, to approve and authorize the chair to sign Resolution 2024-02. Motion carried.

**RESOLUTION 2024-02**

**WHEREAS**, SDCL 7-7-25 states that the Board of County Commissioners, by resolution, may authorize county officials to attend educational conferences, meetings, and conventions held and conducted within or without the state of South Dakota pertaining to the betterment and advancement of county government;

**THEREFORE, BE IT RESOLVED** that the county commissioners, county highway superintendent, auditor, treasurer, register of deeds, state's attorney, sheriff, county assessing officer, and coroner be authorized to attend conferences, meetings, and conventions called for the purpose set forth in SDCL 7-7-25 and that the mileage and necessary expenses to attend such be allowed. This resolution shall be in force for the year 2024.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 2<sup>nd</sup> day of January 2024

/s/Kelli Wollmann

Chair, Lake County Commission

ATTEST:

/s/Paula Barrick  
Lake County Auditor

**RESOLUTION 2024-03/CLAIMS:**

Chair Wollman read Resolution 2024-03. Motion by Reinicke, second by Slaughter, to approve and authorize the chair to sign Resolution 2024-03. Motion carried.

**RESOLUTION 2024-03**

**WHEREAS**, certain entities require the payment of funds by the 15<sup>th</sup> of the month or payment by a deadline,

**WHEREAS**, many of these claims are received after the Board of Commissioners meet,

**WHEREAS**, interest or penalties may apply if these claims are not paid timely,

**NOW THEREFORE BE IT RESOLVED** the County Auditor is hereby given the authority to pay such claims without the Commissioners approval provided the claims are presented at the next regular meeting of the Board of County Commissioners.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 2<sup>nd</sup> day of January 2024

/s/Kelli Wollmann

Chair, Lake County Commission

ATTEST:

/s/Paula Barrick

**2024 BOARD APPOINTMENTS/DEPT LIAISONS:**

CAO Shelli Gust presented the 2024 Board Appointment/Department Liaison listing. Motion by Reinicke, second by Leighton, to approve 2024 board appointments and department liaisons with the changes. Motion carried.

**2024 BOARD ASSIGNMENTS AND DEPARTMENT LIAISONS:**

1. 911 Communications Board – Slaughter and Wollmann
2. 911 - Slaughter
3. SD 911 Coordination Board – Wollmann

4. Auditor - Leighton
5. Bypass Committee – Leighton and Johnke
6. Buildings and Grounds - Reinicke
7. Catastrophic County Poor Relief Program – Wollmann
8. Chamber of Commerce – Wollmann/Johnke alternate
9. County Government Day – Wollmann and Reinicke (School Tours)
10. County Health Nurse - Wollmann
11. Courthouse Security Committee – Slaughter
12. Dive Team – Wollmann/Slaughter alternate
13. Domestic Violence Network - Reinicke
14. East Dakota Transit - Slaughter
15. East Dakota Water Development District – Leighton
16. Emergency Management Agency – Leighton
17. Equalization - Wollmann
18. Extension and Extension Board – Johnke
19. First District Planning – Leighton
20. Highway – Slaughter/Reinicke alternate
21. Human Resources - Reinicke
22. Insurance - Johnke and Reinicke
23. Interlakes Community Action Board - Slaughter
24. IT Support/Website/Social Media - Leighton
25. Lake Area Improvement – Slaughter
26. Lake County Public Access (Scott Pedersen Memorial Park) - Wollmann
27. Legislative Point of Contact – Wollmann/Reinicke alternate
28. LEPC (Local Emergency Planning Committee) – Wollmann and Leighton
29. Personnel Policy – Leighton, Reinicke, Auditor, and Human Resources Specialist
30. Planning, Zoning, and Natural Resources - Leighton
31. Public Library Board - Wollmann
32. Register of Deeds - Johnke
33. Safety Committee – Wollmann
34. Sheriff / Jail – Reinicke/Leighton alternate
35. South Dakota Public Funds Investment Trust – Wollmann
36. State's Attorney - Reinicke
37. Task Force on Flood Prevention / Protection and FEMA Risk Map Project – Wollmann
38. Treasurer - Leighton
39. Vermillion River Basin Watershed Development District – Johnke
40. Veterans Services – Wollmann/Slaughter alternate
41. Wage Scale – Reinicke and Slaughter
42. Weed Department and Weed and Pest Board – Leighton
43. Welfare – Leighton

**Other Appointments:**

1. 911 Communication Center Director: April Denholm
2. Board of Adjustment Alternates: Vacant (term ends 2026); Vacant (term ends 2026)
3. Commission Administrative Officer/Human Resources Specialist: Shelli Gust
4. Courthouse Security Committee: Commissioner Slaughter, Circuit Court Judge, Commission Administrative Officer, Deputy Adam Aus, Buildings and Grounds Superintendent
5. Cyber Representative: Commission Administrative Officer
6. Director of Equalization: Rick Becker
7. Dive Team Advisory Board: Commissioner Wollmann, Sheriff, Emergency Management Director, Chief Diver
8. Emergency Management: Kody Keefer
9. First District at-large representative: Brooke Rollag

10. Health Board: Robert Summerer, D.O., Madison City Atty, Lake County State's Atty, Madison City Police Chief, and Sheriff
11. Highway Superintendent: Nels Nelson
12. Legal Newspaper: Madison Daily Leader
13. LEPC: Representatives of government (state, county, city); Tier II Facilities (owners or managers); Fire Departments; Law Enforcement Agencies; Environmental; Hospitals or Clinics; Transportation; Media; Community Groups; Emergency Management Office; Commissioners Wollmann and Leighton
14. Mental Health Board: Vacant (Term 2023-2025), Vacant (Term 2024-2026), Attorneys Richard Ericsson and Abby Oftedal and John Nelson
15. Planning Commission Subcommittee: Commissioner Leighton, First District Representative, Commission Administrative Officer, Planning and Zoning Officer
16. Planning, Zoning, and Natural Resources: Carrie Schiernbeck
17. Safety Committee: Hwy Supt, CAO/HRS, Bldgs and Grounds Supt, Sheriff, Emergency Manager, State's Attorney, Highway Dept Employee (Rotating), Courthouse Employee - Nicole Agnew, 4H Center Employee - Jill Dold, Public Safety Building Employee - Micah Hofman, and Commissioner Wollmann
18. Sale of Property location: Courthouse 1st floor lobby
19. Solid Waste: Carrie Schiernbeck
20. Veterans Service Officer: John Anderson (First term ends 1/6/2025)
21. Weed & Pest Board: Mike McGillivray (term ends 2024), Vacant (term ends 2026), Vacant (term ends 2026), James Hildebrandt (term ends 2025), Roger Abraham (term ends 2024), and Pat Schut (term ends 2025) and Commissioner Leighton
22. Welfare Director: Carrie Schiernbeck

**APPROVE TRAVEL REQUESTS:**

Motion by Leighton, second by Reinicke, to approve December 2023 travel requests. Motion carried. The requests will be on file in the Auditor's Office.

**EM/PERSONNEL ACTION FORM:**

Shelli Gust, HR Specialist, presented the personnel action form for Kody Keefer, Emergency Manager. This form must be completed whenever there is a change in the hourly rate for the Emergency Manager. Gust told the board the EM is considered a 95% position for grant purposes. All benefits and salaries come from the Emergency Management budget. Motion by Slaughter, second by Leighton, to approve the Emergency Management Personnel Action Form and authorize the chair to sign. Motion carried.

**PERSONNEL:** None

**UTILITY OCCUPANCY APPLICATION/PERMIT:**

CAO Gust presented Utility Occupancy permit #2024-01 of Sioux Valley Energy, Tim Schoolmeester, Staking Engineer, 47092 Hwy 34, Colman, SD. Work to be done-Convert an electric distribution cable from overhead to underground. The project is scheduled to be completed under 444<sup>th</sup> Ave (CR 55) and 237<sup>th</sup> St (CR 44). Highway Supt. Nels Nelson has reviewed and recommended approval of this application. Motion by Slaughter, second by Reinicke, to approve Utility Occupancy Application #2024-01 of Sioux Valley Energy and authorize the chair to sign. Motion carried.

**REPORTS RECEIVED:**

2023 Tax Sale Certificate List

**MEETINGS ATTENDED:**

Commissioner Johnke attended a meeting with Banner Assoc and City of Madison on the by-pass project. Commissioner Slaughter attended LAIC. Commissioner Wollmann attended a Public Library meeting. Commissioner Leighton attended a meeting with Banner Assoc and City of Madison on the by-pass project.

**ADJOURN:**

Motion by Reinicke, second by Leighton, at 9:29 a.m. to adjourn. Motion carried. The next meeting will be January 16, 2024, at 9 a.m.

/s/Paula Barrick  
PAULA BARRICK  
Lake County Auditor

/s/Kelli Wollmann  
KELLI WOLLMANN  
Chair, Lake County Commission

Published at the total approximate cost of \$

## LAKE COUNTY COMMISSION MINUTES

January 16, 2024

The Board of Lake County Commissioners met in regular session on January 16, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all were present. Also present was CAO/HRS Shelli Gust. The Pledge of Allegiance was recited.

### AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of January 16, 2024. Motion carried.

### COMMUNITY COMMENTS:

Charlie Johnson, representing himself, addressed the county commission asking the board to keep in mind there are nearly 300 miles of Lake County roads that could use the money that they may be giving to LAIC for the South Washington road improvement project.

### MINUTES APPROVED:

Auditor Barrick told the board in the January 2<sup>nd</sup> minutes it should read the September 17<sup>th</sup> meeting will move to Tuesday, September 24<sup>th</sup> due to the SDACC Convention. Motion by Leighton, second by Reinicke, to approve the unapproved minutes of January 2, 2024 with the change. Motion carried.

### PAYROLL APPROVED:

Motion by Reinicke, second by Johnke, to approve the January 12, 2024 payroll. Motion carried. Commission: \$5,649.25; Auditor: \$5,782.32; Treasurer: \$5,858.37; States Attorney: \$11,850.86; Govt Bldgs: \$5,969.60; Equalization: \$7,740.00; Register Of Deeds: \$4,349.67; VSO: \$855.38; Sheriff: \$24,788.23; Jail: \$20,122.72; Coroner: 700.00; EMA: \$2,079.20; 911: \$14,208.64; 24/7: \$404.44; Rd & Br: \$15,826.05; Welfare: \$82.20; CHN: \$1,252.48; WIC: \$313.12; Extension: \$1,524.80; Zoning: \$2,067.80. Grand Total \$131,425.13.

### ACCOUNTS PAYABLE:

Auditor Barrick informed the board the workers comp bill (\$42,937) and the sales tax bill (\$149.32) have been worked up and are ready for payment. Motion by Leighton, second by Johnke, to approve accounts payable with the additions. Motion carried.

**01/03/2024 AP: General:** IRS, Withholdings, \$15.66. **Grand Total: \$15.66**

**01/12/2024 AP: St Remittance:** SD DOR, Fees, \$225,788.72, **M&P Fund:** SDACO, Fees, \$328.00, **General:** Lake County Treasurer, Withholdings, \$22,601.55, **Commission:** SDML, WC Renewal, \$184.64, **Judicial:** Loopup, Serv, \$26.62, **Auditor:** Centurylink, Util, \$35.34, Unemployment Ins, Remit, \$73.34, SDML, WC Renewal, \$309.15, **Treasurer:** Centurylink, Util, \$40.34, SDML, WC Renewal, \$339.20, **St Atty:** Centurylink, Util, \$13.67, SDML, WC Renewal, \$510.95, **Bldg:** Shred-It, Serv, \$389.83, City Of Madison, Util, \$1,876.57, Centurylink, Util, \$13.94, SDML, WC Renewal, \$4,285.11, **DOE:** Centurylink, Util, \$13.67, SDML, WC Renewal, \$442.25, **ROD:** Centurylink, Util, \$13.67, Unemployment Ins, Remit, \$99.95, SDML, WC Renewal, \$266.21, **VSO:** Verizon, Util, \$40.01, Centurylink, Util, \$13.67, Unemployment Ins, Remit, \$44.82, SDML, WC Renewal, \$47.23, **Sheriff:** First Bank, Supplies, \$2,169.48, Unemployment Ins, Remit, \$43.07, SDML, WC Renewal, \$10,498.10, **24/7:** Lake County Treasurer, Withholdings, \$95.25, SDML, WC Renewal, \$579.65, **Jail:** First Bank, Supplies, \$116.39, City Of Madison, Util, \$1,685.34, Centurylink, Util, \$49.01, Unemployment Ins, Remit, \$314.09, SDML, WC Renewal, \$7,574.09, **EMA:** Lake County Treasurer, Withholdings, \$462.19, Verizon, Util, \$81.93, Centurylink, Util, \$27.60, SDML, WC Renewal, \$163.16, **911:** Lake County Treasurer, Withholdings, \$3,074.71, Breit & Boomsma, Garnish, \$149.31, Verizon, Util, \$41.92, Centurylink, Util, \$197.92, Triotel, Util, \$169.53, Unemployment Ins, Remit, \$9.19, SDML, WC Renewal, \$768.57, **Rd & Br:** Lake County Treasurer, Withholdings, \$3,502.35, Verizon, Util, \$126.03, Xcel, Util, \$15.09, Centurylink, Util, \$21.67, SDML, WC Renewal, \$16,668.14, Unemployment Ins, Remit, \$54.35, **Dive:** SDML, WC Renewal, \$8.59, **Poor:** Centurylink, Util, \$13.94, SDML, WC Renewal, \$4.29, **MI:** SD DOR, Serv, \$611.63, **Extension:** Centurylink, Util, \$13.67,

SDML, WC Renewal, \$103.05, **CHN:** SDML, WC Renewal, \$51.52, **WIC:** SDML, WC Renewal, \$12.88, **Weed:** Verizon, Util, \$13.14, **Zoning:** Centurylink, Util, \$13.67, SDML, WC Renewal, \$120.22. **Grand Total: \$307,423.18**

**01/16/2024 AP: General:** SD DOR, 2023 Sales Tax, \$149.32, **Commission:** Infotech, Maint, \$46.00, Quadient, Lease, \$2.26, **Elections:** Infotech, Maint, \$66.00, Quadient, Lease/Postage, \$472.93, **Judicial:** Dawson, Jacob D, CAA, \$2,059.75, Stanford, Lori, CAA, \$7,650.50, Deya Thorin, Serv, \$244.43, Nelson & Ericsson Law Office, CAA, \$285.00, **Auditor:** Infotech, Maint, \$114.00, Allegiant, Serv, \$7.95, Quadient, Lease/Postage, \$325.14, **Treasurer:** Infotech, Maint, \$177.00, Allegiant, Serv, \$7.97, Quadient, Lease/Postage, \$674.17, Column, Notice, \$26.98, **States Atty:** Infotech, Maint, \$307.00, Relx, Subscription, \$238.00, DSU, Calendars, \$50.00, Century Business, Maint, \$123.86, Allegiant, Serv, \$7.97, Quadient, Lease/Postage, \$7.79, SDSAA, Dues, \$996.77, **Bldgs:** Infotech, Maint, \$72.00, Bud's CleanUp, Serv, \$209.98, Runnings, Supplies, \$113.15, Lake County Int'l, Parts, \$475.97, Timmer's, Hwy Bathroom, \$271.02, **DOE:** Infotech, Maint, \$227.50, Software Services, Serv, \$100.00, Allegiant, Serv, \$7.96, Quadient, Lease/Postage, \$157.94, **ROD:** Infotech, Maint, \$158.00, Quadient, Lease/Postage, \$106.89, Infotech, Maint, \$60.95, Allegiant, Serv, \$7.96, Quadient, Lease/Postage, \$4.77, **IT:** Infotech, Maint, \$943.00, Tyler Tech, Property Tax, \$525.00, Software Services, Conversion, \$400.00, **Sheriff:** Infotech, Maint, \$625.68, Tire Motive, Repairs, \$18.83, Quadient, Lease/Postage, \$147.92, Runnings, Supplies, \$68.96, Steve's Tire, Oil Changes, \$208.07, Fed Ex, Shipping, \$5.21, Madison Regional Health, BI-Tests, \$404.00, **Jail:** Infotech, Maint, \$625.68, Allegiant, Serv, \$7.95, Sunshine, Prisoner Meals, \$6,210.24, Rising Hope, Serv, \$130.00, **24/7:** Pharmchem, Patches/Screen, \$516.70, Alcohol Monitoring, Serv, \$354.05, Madison Regional Health, Serv, \$197.36, **EMA:** Infotech, Maint, \$48.00, Quadient, Lease, \$0.60, **911:** Infotech, Maint/Computer/Dock, \$2,565.98, Quadient, Lease, \$0.88, Interlakes Wireless, Serv, \$55.00, First District, 911 Map Maint, \$4,000.00, **Rd & Br:** Allegra, Supplies, \$145.51, Aramark, Serv, \$34.35, Carquest, Oil, \$35.27, Cole's, Oil, \$23.10, Infotech, Maint, \$192.00, Knife River, Sand, \$2,262.65, Krug Products, Supplies, \$67.51, Michael Johnson Const, Sand, \$1,642.93, Office Peeps, Supplies, \$75.73, Quadient, Leasing, \$2.95, Resykle, Steel, \$61.50, Runnings, Supplies, \$246.63, Sturdevant's, Mirror, \$25.99, Vander Haag's, Repairs, \$13,916.04, **Poor:** Infotech, Maint, \$39.00, Quadient, Lease/Postage, \$2.73, **CHN:** Quadient, Lease/Postage, \$96.62, **MI:** Katterhagen, Mark, Serv, \$18.00, Larson, Val, Serv, \$18.00, Yankton County Treasurer, Serv, \$50.00, Lewno, Lucy, Serv, \$176.63, Dean Schaefer, Serv, \$66.00, Lewis & Clark BHS, Serv, \$213.00, **Extension:** Infotech, Maint, \$235.00, Quadient, Lease, \$8.16, Daily Leader, Subscription, \$171.80, **Zoning:** Infotech Maint, \$48.00, Quadient, Lease/Postage, \$30.70. **Grand Total: \$53,979.79**

**PERSONNEL:** None

**APPOINT MEMBER/MENTAL HEALTH BOARD:**

CAO Gust informed the board Nicole Agnew has volunteered to serve on the local mental health board. Agnew will be compensated for the initial training to be certified at a rate of \$35/hr. Motion by Reinicke, second by Leighton, to appoint Nicole Agnew to the Mental Health board for a 3-year term to run from 2024-2026. Motion carried.

**APPROVE INTERGOVERNMENTAL CONTRACT FOR SDML WORK COMP:**

CAO Gust told the board the States Attorney's office has reviewed the 2024 contract for SDML Workers Compensation and did not find any substantive changes. Motion by Slaughter, second by Johnke, to approve the Intergovernmental Contract for SDML Workers Compensation for 2024 and authorize the chair to sign. Motion carried.

**AGREEMENT WITH FIRST DISTRICT FOR GIS 911 DATA MAINTENANCE:**

CAO Gust presented the annual agreement for contracted services with First District to maintain Lake County's E-911 mapping database. Motion by Reinicke, second by Slaughter, to authorize the 911 Director April Denholm to sign the letter of agreement with First District for GIS 911 Data Maintenance for FY2024 in the amount of \$4,000. Motion carried.

**LAIC UPDATE/RECONSIDERATION OF WASHINGTON AVE-455<sup>TH</sup> AVE IMPROVEMENT REQUEST:**



Brooke Rollag, LAIC Executive Director, and Ray Pearson, Sayre Associates, were present to readdress the Washington Ave-455<sup>th</sup> Ave Improvement Project. Sayre provided Google maps of the proposed project. Rollag told the board LAIC has secured a \$500,000 grant from the SDGOED's Local Infrastructure Improvement Program. \$4.1 million of the \$5 million has now been acquired for this project. The amount of money LAIC is asking to receive from the county is \$50,552.67. This could be paid over 10-years. Motion by Reinicke, second by Slaughter, to postpone decision on the Washington Ave-455<sup>th</sup> Ave Improvement Project until the February 6<sup>th</sup> meeting. Motion carried.

**ICAP UPDATE:**

Eric Kunzweiler, Interlakes Community Action Partnership Chief Executive Officer, presented a 2023 data report on provided services LAIC has offered last year and contact information for the programs they offer.

**4-H ADVISOR QUARTERLY REPORT:**

Jen Hayford, 4-H Advisor, presented her quarterly report. This report will be on file in the Auditor's Office.

**LEMPG QUARTERLY REPORT:**

CAO Gust presented EM Kody Keefer's quarterly LEMPG report. Motion by Slaughter, second by Reinicke, to approve the LEMPG 1<sup>st</sup> Quarter report and authorize the chair to sign. Motion carried.

**EQUALIZATION/OVERTIME:**

Rick Becker, Director of Equalization, told the board that with assessment notices due March 1<sup>st</sup>, there will likely be a need for overtime to get everything completed on time. Motion by Reinicke, second by Johnke, to authorize up to 120 hrs overtime through March 1<sup>st</sup> and acknowledge that Presidents Day may be a working holiday for Equalization Office staff if needed. Motion carried.

**GRAVEL PIT STARTING BID (RUSSIAN GRAVEL PIT):**

DOE Becker provided information to the board regarding what he considered when determining a starting bid for the gravel pit sale. Motion by Leighton, second by Johnke, to approve the starting bid for the gravel pit property at \$2,500/acre. Motion carried. Motion by Reinicke, second by Slaughter, to hold the public auction on the gravel pit on February 20<sup>th</sup> at 9:30 a.m. in the courthouse lobby. Motion carried.

**HIGHWAY QUARTERLY REPORT:**

Nels Nelson, Highway Superintendent, presented his quarterly report. This report will be on file in the Auditor's Office.

**SOUTHEAST SD COUNTY STRIPING PROJECT:**

Highway Superintendent Nelson told the board the State will give money directly to the counties to complete their yearly striping. In doing this, the counties will need to hire a contractor. Minnehaha County and their engineer's office has helped design a multi-county striping project. Lake County will still need to advertise for bidders. With Minnehaha County receiving the bids, the hope would be that a regional project of this size will provide cost savings to the counties. Nelson would like to stripe a quarter of the county each year so that striping is redone every 4-5 years. Motion by Reinicke, second by Slaughter, to move forward with the MC24-02 Southeast SD County Striping Project and jointly advertise for bids to be received by Minnehaha County on 2/7/2024. Motion carried.

**BNSF CROSSING SURFACE INSTALLATION AGREEMENT:**

Highway Superintendent Nelson relayed to the board Burlington Northern Santa Fe Railroad has notified Lake County about an upgrade that is required to be done on the panels from timber to concrete on a railroad crossing that crosses CR29 (457<sup>th</sup> Ave). The cost for this upgrade is \$1,000 linear foot and the project is approximately 48 feet, for a total of \$48,000. No grant funds are available at this time. This is not a budgeted expense but is required to be completed. Motion by Reinicke, second by Leighton, to acknowledge receipt of the BNSF Crossing Surface Installment agreement. Motion carried.

**COUNTYWIDE FEE SCHEDULE:**

Commissioners reviewed fees being charged by other counties for zoning and highway department services. CAO Gust explained that the purpose of today's discussion was to provide direction on what services and at what level the Commissioners were interested in establishing a fee. At that

point, staff will review and amend the current applications and bring them back to the Commission, along with a resolution establishing the fee, for the Commission's consideration. The Commissioners decided to take up the discussion gradually and to discuss zoning fees at a later date. The Commissioners discussed the following proposed fees: \$50 fees for standard and hazardous utility crossings, with an additional \$50 for each additional crossing or longitudinal parallel mile; \$50 for open cut crossings plus an additional \$50 for each day of road closure; \$50 for boring; \$50 for residential and farm field approaches; \$100 for commercial/industrial approaches; \$25 for improvements to existing or temporary approaches; \$50 for single trip overweight and oversize permits; \$150 for annual overweight and oversize permits; \$120 for a new E911 address sign; and \$250 for a new road sign.

**REPORTS RECEIVED:**

Highway Department annual report

**MEETINGS ATTENDED:**

Commissioner Johnke attended 4-H leaders meeting. Commissioner Slaughter attended a perspective employee interview and Courthouse security meeting. Commissioner Reinicke attended a perspective employee interview and DVN monthly board meeting.

**ADJOURN:**

Motion by Reinicke, second by Leighton, at 11:33 a.m. to adjourn. Motion carried. The next meeting will be February 6, 2024, at 9 a.m.

/s/Paula Barrick  
PAULA BARRICK  
Lake County Auditor

/s/Kelli Wollmann  
KELLI WOLLMANN  
Chair, Lake County Commission

## LAKE COUNTY COMMISSION MINUTES

February 6, 2024

Before today's meeting began, Chair Wollmann led those present in a moment of silence for Moody County Chief Deputy, Ken Prorok, who tragically passed away in the line of duty on Friday, February 2, 2024.

The Board of Lake County Commissioners met in regular session on February 6, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all were present. Absent: Commissioner Adam Leighton. Also present was CAO/HRS Shelli Gust. The Pledge of Allegiance was recited.

### AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of February 6, 2024. Motion carried.

### COMMUNITY COMMENTS:

Charlie Johnson, representing himself, spoke to the county commission on his opposition to the South Washington Ave improvement project. Chair Wollmann read the community comment guidelines. Mitch & Jody Poppens, representing themselves, addressed the county commission on their intent to build an event center on their property.

### MINUTES APPROVED:

Motion by Slaughter, second by Johnke, to approve the unapproved minutes of January 16, 2024, with the change. Motion carried.

### PAYROLL APPROVED:

Motion by Reinicke, second by Slaughter, to approve the January 26, 2024, payroll. Motion carried. Commission: \$2,849.25; Auditor: \$5,613.35; Treasurer: \$5,858.37; States Attorney: \$11,370.86; Govt Bldgs: \$5,489.60; DOR: \$7,776.04; ROD: \$4,143.91; VSO: \$855.38; Sheriff: \$19,287.10; Jail: \$17,155.29; EMA: \$1,975.24; 911: \$13,208.72; 24/7: \$936.98; Rd & Br: \$17,821.32; Welfare: \$82.20; CHN: \$1,252.48; WIC: \$313.12; Extension: \$1,527.19; Zoning: \$1,827.80. **Grand Total \$119,344.20.**

Motion by Reinicke, second by Slaughter, to approve the February 9, 2024 payroll. Motion carried. Commission: \$5,649.25; Auditor: \$5,651.97; Treasurer: \$5,858.37; States Attorney: \$11,850.86; Govt Bldgs: \$5,969.60; Equalization: \$8,772.34; ROD: \$4,339.88; VSO: \$855.38; Sheriff: \$20,778.34; Jail: \$16,097.76; Coroner: 700.00; EMA: \$2,079.20; 911: \$11,777.31; 24/7: \$379.30; Rd & Br: \$13,957.31; Welfare: \$82.20; CHN: \$1,252.48; WIC: \$313.12; Extension: \$1,529.57; Zoning: \$2,067.80. **Grand Total \$119,962.04.**

### ACCOUNTS PAYABLE:

Motion by Johnke, second by Reinicke, to approve accounts payable. Motion carried.

**01/26/24 AP: General:** Lake Co Treasurer, Withholdings, \$19,014.37, **Commissioner:** NACO, Dues, \$450.00, SDACC, Dues, \$2,159.00, **Auditor:** BOA, Util, \$7.60, SDACO, Dues/Barrick, Paula \$445.93, Daily Leader, Sub, \$96.00, **Treasurer:** BOA, Util, \$23.59, SDACO, Dues/Walburg, Deb \$445.93, **St Atty:** BOA, Util, \$80.30, **Bldg:** Util, Kone, Elev Maint, \$1,754.55, **DOE:** BOA, Util, \$19.15, McLeods, Assessment Notices, \$405.00, **ROD:** BOA, Util, \$5.85, SDACO, Dues/Ebsen, Shirley \$445.93, **VSO:** BOA, Util, \$18.75, **Jail:** BOA, Util, \$58.12, **24/7:** Redwood Toxicology, Testing, \$14.85, Lake Co Treasurer, Withholdings, \$285.40, **Coroner:** Sanford, Autopsy (2), \$4,474.00, **EMA:** Vantek, Radios/Speakers, \$209,782.00, Lake Co Treasurer, Withholdings, \$434.54, **911:** Daily Leader, Sub, \$96.00, Interlakes Wireless, Serv, \$55.00, Breit & Boomsma, Garnish, \$149.31, Lake Co Treasurer, Withholdings, \$2,810.10, **Rd & Br:** Lake Co Treasurer, Withholdings, \$4,015.62, **Zoning:** BOA, Util, \$21.99, Column, Notices, \$105.44, Gordon Flesch, Maint, \$56.91. **Grand Total: \$247,731.23**

**01/30/2024 AP General:** SD Retirement, Withholdings, \$22,694.78, Aflac, Ded, \$1,915.42, Delta Dental, Ded, \$876.00, Wellmark, Prem, \$21,135.19, Unum, Prem, \$242.20, SD Supp Retirement, Withholdings, \$4,216.29, Optilegra, Prem, \$504.06, **Commission:** Midco, Util, \$21.17, **Auditor:** GFC, Leasing, \$155.29, Midco, Util, \$24.40, **Treasurer:** Midco, Util, \$6.00, **St Atty:** Midco, Util,

\$27.17, **Bldg:** Northwestern, Util, \$10.00, City Of Madison, Util, \$26.60, Shred-It, Serv, \$473.88, Automatic Bldg, Annual Test, \$716.00, Midco, Util,, \$6.80, **DOE:** Midco, Util, \$31.17, **ROD:** Midco, Util, \$13.60, **VSO:** Midco, Util, \$6.80, **Sheriff:** Midco, Util, \$63.20, **Jail:** Northwestern, Util, \$624.22, Midco, Util, \$51.20, **Bldg:** Northland Securities, Annual Disclosure, \$550.00, **24/7:** SD Retirement, Withholdings, \$132.64, Unum, Prem, \$0.06, SD Supp Retirement, Withholdings, \$3.71, Optilegra, Prem, \$1.01, Aflac, Ded, \$6.28, **EMA:** SD Retirement, Withholdings, \$486.52, Aflac, Ded, \$128.22, Delta Dental, Ded, \$49.00, Wellmark, Prem, \$788.48, Unum, Prem, \$5.60, SD Supp Retirement, Withholdings, \$25.00, Optilegra, Prem, \$8.94, Northwestern, Util, \$75.59, City Of Madison, Util, \$290.58, Sioux Valley Energy, Util, \$510.90, Midco, Util, \$6.80, **911:** SD Retirement, Withholdings, \$3,290.06, Aflac, Ded, \$534.86, Delta Dental, Ded, \$147.00, Wellmark, Prem, \$6,222.51, Unum, Prem, \$33.60, SD Supp Retirement, Withholdings, \$105.00, Optilegra, Prem, \$71.67, Midco, Util, \$9.60, **Rd & Br:** SD Retirement, Withholdings, \$3,676.82, Aflac, Ded, \$249.02, Delta Dental, Ded, \$288.00, Wellmark, Prem, \$4,747.77, Unum, Prem, \$33.60, SD Supp Retirement, Withholdings, \$175.00, Optilegra, Prem, \$88.10, Northwestern, Util, \$313.32, City Of Madison, Util, \$481.13, Sioux Valley Energy, Util, \$142.20, Midco Util, \$130.98, **Poor:** Midco, Util, \$6.80, **MI:** Community Counseling, Serv, \$404.00, **Extension:** GFC, Leasing, \$175.18, Northwestern, Util, \$304.06, City Of Madison, Util, \$668.58, Midco, Util, \$117.97, **Weed:** Midco Util, \$4.80, **Zoning:** Midco, Util, \$6.80.

**Grand Total: \$79,339.20**

**02/06/2024 AP: Judicial:** Dawson, Jacob, CAA, \$10,962.90, De Castro, Manuel, CAA, \$2,081.90, Miller, Cody, CAA, \$5,326.15, Nelson & Ericsson Law Office, CAA, \$526.50, Nelson, Jennifer, CAA, \$843.50, Daniel P Feldhaus Reporting, Transcripts, \$114.75, Witness/Juror/Appear, \$1,733.32, **Auditor:** Allegiant, Serv, \$7.96, **Treasurer:** A & B Business, Maint, \$98.11, Allegiant, Serv, \$7.96, **St Atty:** Century Business, Maint, \$103.74, Allegiant, Serv, \$7.97, **Bldg:** Lewis Drug, Lights, \$19.12, Cole's, Fuel, \$137.40, Hillyard, Ice Melt, \$836.00, Ace Hardware, Supplies, \$152.48, Menards, Lights, \$269.93, Battery Junction, Batteries, \$64.00, **DOE:** Century Business, Maint, \$51.45, Emp #1050, Ded Reimburse, \$800.00, Allegiant, Serv, \$7.96, **ROD:** Tyler Technology, Maint, \$4,831.16, Century Business, Maint, \$53.04, **VSO:** Anderson, John, Mlg, \$52.02, Allegiant, Serv, \$7.96, **IT:** Tyler, Conversion Software, \$1,732.50, **Sheriff:** Cole's, Fuel, \$2,016.38, Fed Ex, Shipping, \$6.21, Gall's, Supplies, \$297.15, Ace Hardware, Batteries, \$15.99, **Jail:** A & B Business, Maint, \$51.57, Pennington County Jail, Transport, \$248.02, Lewis, Meds/Supplies, \$170.40, Rising Hope, Serv, \$438.00, Pharmchem, Supplies, \$641.17, Allegiant, Serv, \$7.96, **EMA:** Cole's, Fuel, \$84.90, **911:** Emp #1500, Ded Reimburse, \$800.00, On-The-Go, License, \$1,000.00, At&T, Util, \$40.04, Sioux Valley, Util, \$127.95, Lumen, Util, \$1.60, **Dive:** A-Ox Welding, Serv, \$220.00, **Rd & Br:** Tran-Source, Repairs, \$2,677.76, Banner, 34 Bypass Serv, \$9,132.70, Cole's, Fuel, \$6,260.27, Craig's Welding, Supplies, \$30.01, I-State Truck, Repairs, \$11,261.15, SD Fed Property Agency, Supplies, \$25.00, T & H Welding, Safety Grip, \$49.76, Equipment Blades, Blades, \$3,336.00, GE Software, Maint, \$2,327.00, Wheelco, Tools, \$39.95, O'Reilly's, Fuel/Water, \$88.22, Resykle, Oxygen, \$95.00, **WIC:** Agnew, Nicole, Mlg, \$64.24, **MI:** Nelson & Ericsson Law Office, CAA, \$321.00, Yankton County Treasurer, Serv, \$145.70, Lincoln County Auditor, Serv, \$221.67, Kennedy Pier & Loftus, CAA, \$256.80, **Extension:** Hayford, Jennifer, Mlg, \$47.53. **Grand Total: \$73,376.88**

**APPROVE TRAVEL REQUESTS:**

Motion by Reinicke, second by Johnke, to approve the January 2024 travel requests. Motion carried. These requests will be filed in the Auditor's Office.

**PERSONNEL:** None

**ABATEMENT 2024-02/ROBERT MASTERSON-#01000-10551-15440:**

Shirley Ebsen, Register of Deeds, presented abatement 2024-02 to the board. The abatement is requested to correct a duplicate legal description of Lot 6 Blk 1 Mastersons 1<sup>st</sup> Add & N46.7' W316.75' S1/2S1/2SE1/4NE1/4 Section 15-105-51 (01000-10551-15440) which is being taxed to both Robert and Karen Masterson and Heath and Misty Larson. Ebsen asked the board to abate the Masterson tax bill, #01000-10551-15440. Motion by Slaughter, second by Johnke, to approve Abatement 2024-02 in the amount of \$51.11. Motion carried.

**911 DISPATCH RENOVATION:**

April Denholm, 911 Supervisor, was present to discuss room renovations she would like to implement to the 911 dispatch center. The quote she received for new equipment and installation is \$13,065 which she would like to come out of her communications upgrade line in her budget. Denholm also provided a design of possible reconstruction. This quote does not include any construction that will be needed.

**#24-01 RENTAL 4-H GROUNDS APPLICATION/MIKE CLARK:**

CAO Gust presented the 4-H Ground Rental Application from Mike Clark for a livestock jackpot show for youth on July 12-14, 2024. Motion by Johnke, second by Reinicke, to approve application #24-01 of Mike Clark for the youth live jackpot show on July 12-14, 2024, contingent upon proof of insurance and authorize the chair to sign. Motion carried.

**AUTOMATIC BUILDING CONTROLS PROPOSAL/2024:**

CAO Gust told the board she has received the 2024 fire alarm check out proposal from Automatic Building Controls. The courthouse will increase by \$25, from \$327 to \$352. The Public Safety Building will increase by \$28, from \$389 to \$417. Motion by Reinicke, second by Slaughter, to approve the 2024 Fire Alarm Checkout Proposals with Automatic Building Controls for the Courthouse in the amount of \$352 and for the Public Safety Building in the amount \$417 and authorize the chair to sign. Motion carried.

**PHYSICAL SECURITY ASSESSMENT SITE SURVEY:**

CAO Gust informed the board the UJS Security Coordinator has asked Lake County to consider having a physical security assessment site survey done this year. The Courthouse Security Committee is also recommending that an assessment be done. There is no cost to the county. This request will be addressed at the next meeting.

**SURPLUS TR-037 2007 FORD STERLING LT75 AND SANDER:**

Nels Nelson, Highway Superintendent, told the board they have received the new snow plow and would like to surplus and sell TR037. Discussion was held on whether to keep this truck for a backup in case of a breakdown. Motion by Reinicke, second by Slaughter, to not surplus and keep TR037 at this time. Motion carried.

**SEASONAL LOAD LIMITS:**

Supt. Nelson told the board the annual load limits will take effect February 15<sup>th</sup>. There is no change from last year. This notice has been published in the paper and on Lake County's Facebook page.

**LEMPG 1<sup>ST</sup> QUARTER REPORT:**

Kody Keefer, EM, gave a review of his LEMPG 1<sup>st</sup> quarter report to the board.

**PROPOSED E911 ADDRESSING APPLICATION FORMS:**

CAO Gust told the board she and Zoning Officer Carrie Schiernbeck have created an application for E911 addressing. The board will review this application and will let Gust know at the next meeting of any possible changes.

A short break was held before the next appointment.

**CONVENE AS A JOINT PLANNING COMMISSION AND COUNTY COMMISSION:**

Motion by Reinicke, second by Slaughter, to recess as a County Commission and convene jointly as a Planning Commission and County Commission. Motion carried.

**JOINT PLANNING COMMISSION/COUNTY COMMISSION AGENDA APPROVED:**

Motion by Johnke, second by Reinicke, to approve the Joint Planning Commission/County Commission agenda. Motion carried.

**ACKNOWLEDGE PUBLIC COMMENTS:**

There were no public comments.

**DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT; OR EX PARTE COMMUNICATIONS:** None

**ZONING PRESENTATION OF PLATS:**

Carrie Schiernbeck, Zoning Officer, gave a report on the following plat - Lots 11A & 12A of Sioux Park of County Auditor's Subdivision of Government Lots 2 & 3 in Section 31-T106N-R51W and in the NE1/4 of Section 6-T105N-R51W, all in the 5<sup>th</sup> P.M., Lake County SD.

**PLANNING COMMISSION RECOMMENDATION:**

Motion by Reinicke, second by Slaughter, to recommend approval of the plat of Lots 11A & 12A of Sioux Park of County Auditor's Subdivision of Government Lots 2 & 3 to the County Commission. Motion carried.

**COUNTY COMMISSION ACTION/PLATS:**

Motion by Johnke, second by Slaughter, to acknowledge receipt of the Planning Commission's recommendation. Motion carried.

**Plat of Lots 11A & 12A of Sioux Park of County Auditor's Subdivision:** Motion by Reinicke, second by Slaughter, to approve the Plat of Lots 11A & 12A of Sioux Park of County Auditor's Subdivision of Government Lots 2 & 3 in Section 31-T106N-R51W & in the NE1/4 of Section 6-T105N-R51W, all in the 5<sup>th</sup> P.M., Lake County, SD, a replat created to reflect the area determined by court adjustment in 39CIV21-000012. Motion carried.

**CONVENE AS BOARD OF ADJUSTMENT:**

Motion by Reinicke, second by Johnke, to adjourn as a Joint Planning Commission and County Commission and convene as a Board of Adjustment. Motion carried.

**BOARD OF ADJUSTMENT AGENDA APPROVED:**

Motion by Slaughter, second by Johnke, to approve the Board of Adjustment agenda. Motion carried.

**ACKNOWLEDGE PUBLIC COMMENTS:**

There were no public comments.

**DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT; OR EX PARTE COMMUNICATIONS:** None

**ZONING PRESENTATION OF CONDITIONAL USE APPLICATIONS:**

Carrie Schiernbeck, Zoning Officer, gave a report on the following Conditional Use permits.

**#24-01 Conditional Use Permit of Steve and Sheila Hoiten-S1085' W1115'** of NW1/4 30-105-54 in Clarno Township (13000-10554-30215). Steve Hoiten was present to discuss his desire to operate a dog boarding kennel. Schiernbeck recommended approval on this application as it meets all requirements. Chair Wollmann called for any proponents or opponents in the audience or on Zoom. Motion by Slaughter, second by Reinicke, to approve the applicant's Conditional Use Permit #24-01 and adopt the findings and specific conditions in the staff report. Motion carried. The decision of the board of adjustment in this matter will be filed today in the Planning and Zoning office, which serves as the county office of the board of adjustment for filing purposes. The decision will also be filed in the Auditor's Office.

**#24-02 Conditional Use Permit of Richard Beyer-Lot 32 Blk 3 South Side View** located in Section 10 of Wentworth Township (01440-00300-32010). The applicant waived his right to personal appearance. Beyer would like to build an unattached garage with greater dimensions. Schiernbeck recommended approval on this application as it meets all requirements. Chair Wollmann called for any proponents or opponents in the audience or on Zoom. Motion by Reinicke, second by Johnke, to approve the applicant's Conditional Use Permit #24-02 and adopt the findings and specific conditions outlined in the staff report. Motion carried. The decision of the board of adjustment in this matter will be filed today in the Planning and Zoning office, which serves as the county office of the board of adjustment for filing purposes. The decision will also be filed in the Auditor's Office.

**CONVENE AS A COUNTY COMMISSION:**

Motion by Reinicke, second by Slaughter, to adjourn as a Board of Adjustment and Convene as a County Commission. Motion carried.

**MEETINGS ATTENDED:**

Commissioner Johnke attended Friends of 4-H and 4-H Leaders meetings. Commissioner Slaughter attended 911 Board, East Dakota Transit, and Lake Madison Association. Commissioner Wollmann attended Public Library, 911 Board, LEPC, attended Senate bill testimony in Pierre, MSHA training, and Library Puzzle competition. Commissioner Reinicke sold raffle tickets for DVN at Sunshine & Runnings and a DVN special board meeting.

**REPORTS RECEIVED:**

December collections – Sheriff \$12,269.93, Register of Deeds \$14,162.30. January collections – Register of Deeds \$10,206.00

**ADJOURN:**

Motion by Reinicke, second by Johnke, at 10:20 a.m. to adjourn. Motion carried. The next meeting will be February 20, 2024, at 9 a.m.

/s/Paula Barrick  
PAULA BARRICK  
Lake County Auditor

/s/Kelli Wollmann  
KELLI WOLLMANN  
Chair, Lake County Commission

## LAKE COUNTY COMMISSION MINUTES

February 20, 2024

The Board of Lake County Commissioners met in regular session on February 20, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Adam Leighton, Commissioner Corey Johnke, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all were present. Also present was CAO/HRS Shelli Gust. The Pledge of Allegiance was recited.

### AGENDA APPROVED:

Motion by Reinicke, second by Leighton, to approve the February 20, 2024 agenda. Motion carried.

**COMMUNITY COMMENTS:** None

### MINUTES APPROVED:

Motion by Slaughter, second by Johnke, to approve the unapproved minutes of February 6, 2024.

Motion carried.

### PAYROLL APPROVED:

Motion by Reinicke, second by Leighton, to approve the February 23, 2024, payroll. Motion carried. Commission: \$2,849.25; Auditor: \$5,668.09; Treasurer: \$5,858.37; States Attorney: \$11,370.86; Govt Bldgs: \$5,489.60; DOR: \$9,430.72; ROD: \$4,099.89; VSO: \$630.28; Sheriff: \$19,145.92; Jail: \$16,515.08; EMA: \$2,079.20; 911: \$11,665.97; 24/7: \$321.89; Rd & Br: \$13,110.42; Welfare: \$82.20; CHN: \$1,252.48; WIC: \$313.12; Extension: \$1,524.80; Zoning: \$1,827.80. **Grand Total \$113,235.94**

### ACCOUNTS PAYABLE:

Motion by Johnke, second by Leighton, to approve accounts payable. Motion carried.

**2/9/2024 AP: General:** Lake Co Treasurer, Withholding, \$20,546.87, **Sheriff:** Jack's Uniforms, Shirts, \$108.98, **24/7:** Lake Co Treasurer, Withholding, \$90.61, **EMA:** Lake Co Treasurer, Withholding, \$462.19, **911:** Lake Co Treasurer, Withholding, \$2,356.64, **Rd & Br:** Lake Co Treasurer, Withholding, \$3,028.99, **MI:** Barrett, Beau, CAA, \$160.50. **Grand Total: \$26,754.78**

**2/13/2024 AP: General:** SDACO, Fees, \$279.00, SDDOR, Jan Fees, \$271,465.39, **Judicial:** Loopup, Serv, \$26.62, **Auditor:** First Bank, Checks, \$63.25, Centurylink, Util, \$35.34, Gordon Flesch, Maint, \$71.15, **Treasurer:** Centurylink, Util, \$40.34, **St Atty:** First Bank, Supplies, \$43.66, Centurylink, Util, \$13.67, **Bldg:** Centurylink, Util, \$13.94, City Of Madison, Util, \$1,909.36, **DOR:** Centurylink, Util, \$13.67, **ROD:** Centurylink, Util, \$13.67, **VSO:** Verizon, Util, \$40.01, Centurylink, Util, \$13.67, **Sheriff:** First Bank, Supplies/Dues, \$1,509.15, Gordon Flesch, Maint, \$47.43, **Jail:** At&T, Util, \$382.20, First Bank, Supplies, \$482.68, City Of Madison, Util, \$1,592.03, Centurylink, Util, \$49.01, **EMA:** Verizon, Util, \$84.62, Centurylink, Util, \$27.60, Gordon Flesch, Maint, \$23.71, **911:** Verizon, Util, \$41.93, Centurylink, Util, \$197.92, Triotel, Util, \$187.53, **Rd & Br:** Midamerican, Util, \$269.04, Verizon, Util, \$250.09, Xcel, Util, \$25.94, Centurylink, Util, \$21.67, **Poor:** Centurylink, Util, \$13.94, **Dev Disabled:** SDDOR, Serv, \$611.63, **Extension:** First Bank, Supplies/Furniture, \$504.93, Centurylink, Util, \$13.67, Gordon Flesch, Maint, \$23.71, **Weed:** Verizon, Util, \$155.15, **Zoning:** Centurylink, Util, \$13.67. **Grand Total: \$280,571.99**

**02/20/2024 AP: Commissioner:** Column, Notice, \$417.84, Shelli Gust, Mileage, \$90.78, **Election:** Column, Notice, \$43.74, Quadiant, Postage, \$54.54, **Judicial:** Daniel P Feldhaus, Transcripts, \$167.30, Nelson, Jennifer, CAA, \$115.00, Nelson & Ericsson Law, CAA, \$631.25, **Auditor:** Office Peeps, Supplies, \$923.92, Quadiant, Postage, \$183.43, SDACES, Dues, \$15.00, **Treasurer:** Office Peeps, Supplies, \$85.99, Column, Dlq List, \$500.00, A & B, Maint, \$110.12, Quadiant, Postage, \$408.86, SDACES, Dues, \$15.00, **St Atty:** Office Peeps, Supplies, \$96.80, Lexis Nexis, Sub, \$238.00, Sodak, Trailer Rental, \$100.00, Gust, Shelli, Mlg/Meals, \$125.66, Quadiant, Postage, \$5.65, **Bldg:** Hillyard, Supplies, \$654.87, Menards, Lights, \$589.83, Menards-West, Lights, \$179.94, Grainger, Valve, \$448.86, Runnings, Lighting/Supplies, \$431.76, Lewis Drug, Clock, \$14.99, 1000Bulbs, Bulbs, \$428.36, Fire Marshal, Boiler Inspections, \$160.00, Cole's, Fuel, \$174.78, **Bldg Fund:** Menards- West, Lighting Upgrade, \$628.18, 1000Bulbs, Bulbs, \$1,376.40, **DOE:** Quadiant,



Postage, \$8.83, **ROD:** Office Peeps, Supplies, \$378.60, Quadient, Postage, \$44.20, SDACES, Dues, \$15.00, **M&P:** Microfilm Imaging, Lease, \$2,460.00, **VSO:** Quadient, Postage, \$6.93, **IT:** Tyler Tech, Prop Tax/Bank Rec, \$819.00, **Sheriff:** Office Peeps, Supplies, \$18.01, Redwood Toxicology, Tests, \$469.00, Sturdevant's, Batteries/Supplies, \$441.99, Steves Tire, Serv, \$2,476.68, Stemper Auto, Serv, \$937.70, Madison Reg Health, Tests, \$505.00, Quadient, Postage, \$83.33, A & B, Maint, \$51.57, Runnings, Supplies, \$31.98, Cole's, Fuel, \$2,267.27, **24/7:** Redwood Toxicology, Supplies/Test, \$302.35, Pharmchem, Patches, \$447.30, Alcohol Monitoring, GPS Monitoring, \$153.30, **Jail:** Sunshine, Prisoner Meals, \$6,817.30, Minnehaha Co Juv Det Cntr, Juv Housing, \$916.96, Madison Reg Health Care, \$193.31, Lewis Drug, Meds, \$166.90, **Coroner:** Talich, Aaron, Fee, \$150.00, **EMA:** Office Peeps, Supplies, \$64.82, Tri-State EMA, Dues, \$20.00, Runnings, Supplies, \$77.41, Steves Tire, Serv, \$1,070.00, Quadient, Postage, \$5.65, Cole's, Fuel, \$759.36, **911:** Houser, Megan, Mlg, \$16.83, **Rd & Br:** Column, Notice, \$63.55, Madison Reg Health, Test, \$125.00, Tire Motive, Orings, \$19.00, Equipment Blades, Shocks, \$24,976.00, Sanitation Products, Supplies, \$35.00, Lawson, Supplies, \$263.05, Prostrollo's, Repairs, \$1,462.49, Runnings, Supplies, \$200.93, O'Reilly's, Supplies, \$40.23, Avera Occupational Medicine, Tests, \$142.00, Sturdevant's, Supplies, \$163.20, Carquest, Batteries, \$544.60, Aramark, Service, \$24.46, Lewis Drug, Batteries, \$19.98, Roger's Service, Repairs, \$9.00, Banner Assoc, Serv, \$11,091.50, Lyle Signs, Signs, \$1,769.67, Quadient, Postage, \$5.65, Gordon Flesch, Copier Machine, \$650.00, Cole's, Fuel, \$7,027.79, **Poor:** Quadient, Postage, \$6.93, **CHN:** Quadient, Postage, \$32.29, **MI:** Agnew, Nicole, Mileage, \$148.75, **Extension:** Office Peeps, Supplies, \$96.80, SDAE4-H, Reg, \$65.00, Bud's, Serv, \$154.26, Sunshine, Supplies, \$155.02, Lewis Drug, Batteries, \$10.00, Quadient, Postage, \$7.12, **Zoning:** Office Peeps, Supplies, \$145.20, Column, Notice, \$28.05, Quadient, Postage, \$6.64. **Grand Total: \$81,082.59**

#### **PERSONNEL:**

Motion by Leighton, second by Slaughter, to approve the hire of Olivia Meehan as a part-time correctional officer, at a rate of \$19.35/hr, effective 2/19/2024. Motion carried.

#### **911 DISPATCH RENOVATION:**

April Denholm, 911 Supervisor, was present to discuss room renovations she would like to implement to the 911 dispatch center. She told the board the 911 Board has recommended that the communications upgrade funds budgeted for FY24 be utilized towards the physical upgrades she is requesting for the communications center. Motion by Reinicke, second by Slaughter, to support utilizing the communications upgrade funds budgeted for FY24 for physical upgrades to the communications center and authorize 911 Communications Director April Denholm and Buildings and Grounds Superintendent Dave Hare to move forward with the project. Motion carried.

#### **MEETINGS ATTENDED:**

Commissioner Slaughter attended East Dakota Transit. Commissioner Wollmann received beginner MSHA certification, Firemen's meeting, legislative cracker barrel, and received 911 and legislative correspondence. Commissioner Reinicke attended legislative cracker barrel, 2 DVN brd meetings, and sold DVN raffle tickets at Lewis Drug.

#### **WASHINGTON AVE/455<sup>TH</sup> AVE IMPROVEMENT PROJECT:**

Brooke Rollag, LAIC Executive Director, was present to discuss the status of the Washington Ave/455<sup>th</sup> Ave Improvement Project. CAO Gust told the board that letters of support from businesses that utilize this portion of the road have been received. Motion by Leighton, second by Slaughter, to contribute \$50,552.67 to the Washington Ave/455<sup>th</sup> Ave project over a period of 10 years. Motion carried.

#### **PHYSICAL SECURITY ASSESSMENT:**

CAO Gust informed the board that the Courthouse Security Committee has recommended that Safety Benefits, Inc., conduct a physical security assessment site survey. There would be no charge for this service from Safety Benefits. Motion by Reinicke, second by Slaughter, to move forward with a physical security assessment site survey and authorize the committee to move forward. Motion carried.

#### **DISCUSSION ITEMS:**

CAO Gust told the board the SVCA meeting will be held March 13<sup>th</sup> in Huron at 12 p.m., the Towns & Townships meeting will be held at 6 p.m., March 6<sup>th</sup> in the commission room, and the annual school tours will be held April 16<sup>th</sup> from 11:30-2:30.

**SURPLUS PROPERTY SALE/RUSSIAN GRAVEL PIT:**

This being the date and time as per advertisement, a public auction was held for the following surplus property: Lots 2 & 3 of Lake County Subdivision of the NE1/4 3-105-54, Clarno Township, Lake County, South Dakota, Parcel #13100-10554-03120. Chair Wollmann read the Notice of Public Auction. Motion by Reinicke, second by Slaughter, to approve the sale of Parcel #13100-10554-03120, Lots 2 & 3 of Lake County Subdivision of the NE1/4 3-105-54, Clarno Township, Lake County, SD to Gracevale Hutterian Brethren for the amount of \$2,500/acre. Motion carried.

**LIABILITY INSURANCE:**

Becky Brunsing, Member Services Representative, SD Public Assurance Alliance, was present to discuss the property survey/values for the county owned properties. She showed a spreadsheet which indicated there are high valued items that are on the asset schedule that are not covered for replacement cost. The board asked Brunsing to provide a quote which will increase the deductible to \$1,000. This will be addressed at a later meeting.

**CONVENE AS A JOINT PLANNING COMMISSION AND COUNTY COMMISSION:**

Motion by Slaughter, second by Reinicke, to recess as a County Commission and convene jointly as a Planning Commission and County Commission. Motion carried.

**JOINT PLANNING COMMISSION/COUNTY COMMISSION AGENDA APPROVED:**

Motion by Leighton, second by Johnke, to approve the Joint Planning Commission/County Commission agenda. Motion carried.

**ACKNOWLEDGE PUBLIC COMMENTS:**

There were no public comments.

**DISCLOSURE OF CONFLICTS OF INTEREST, RELATIONSHIP(S) TO APPLICANT; OR EX PARTE COMMUNICATIONS:** None

**CONSIDERATION OF 24-01 APPLICATION FOR REZONING AND ORDINANCE 24-83: AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF LAKE COUNTY BY REZONING CERTAIN PROPERTY (MARTENS FAMILY TRUST):**

CAO Gust told the board since the Planning Commission and County Commission convened jointly, a public hearing will be held before both boards, the Planning Commission will issue a recommendation, and if the Commission wants to move forward with the ordinance, a first reading will take place. The only public hearing on this matter will take place prior to the first reading. At the next regular meeting, the second reading and adoption of the ordinance will take place.

**ZONING PRESENTATION ON REZONING REQUEST:**

Carrie Schiernbeck, Zoning Officer, gave a report on the following ordinance amendment – Lot 1 of Martens Storage Addition in the S1/2 of the SE1/4 of the SE1/4 in Section 26, Township 106N, Range 52W of the 5<sup>th</sup> P.M., Lake County SD. Mary Martens, Owner/Applicant, would like to rezone her property to a LP 3 District (Lake Park 3) to allow for a new 60' X 120' commercial storage building to be built on recently plated portion of her property. Martens was present for the hearing. Todd Kays, also present for another appointment, suggested that Martens could rezone her entire parcel which includes her home to LP1. Martens withdrew her application to consider this type of rezoning. Motion by Reinicke, second by Leighton, to acknowledge applicant's withdrawal request at this time. Motion carried.

**CONVENE AS A COUNTY COMMISSION:**

Motion by Reinicke, second by Leighton, to adjourn as a Joint Planning and County Commission Board and convene as a County Commission. Motion carried.

**#24-02 RENTAL 4-H GROUNDS APPLICATION/JED'S SAFETY CAMP:**

CAO Gust presented the 4-H Ground Rental Application from Korisa Haak for a farm safety day for children of all ages June 7 & 8, 2024. Motion by Johnke, second by Reinicke, to approve application #24-02 of Korisa Haak for Jed's Safety Camp on June 7 & 8, 2024, contingent upon proof of insurance and authorize the chair to sign. Motion carried.

**RESOLUTION #2024-04/ESTABLISHING DESIGNEES FIREFIGHTING RESOURCES:**

Chair Wollmann read portions of Resolution #2024-04/Establishing Designees Authorized to Request Firefighting Resources on Behalf of the Lake County Board of Commissioners and Establishing a County Rural Fire Coordinator. Motion by Leighton, second by Slaughter, to approve Resolution #2024-04/Establishing Designees Authorized to Request Firefighting Resources on Behalf of the Lake County Board of Commissioners and Establishing a County Rural Fire Coordinator and authorize the chair to sign. Motion carried.

**RESOLUTION #2024-04**

**ESTABLISHING DESIGNEES AUTHORIZED TO REQUEST FIREFIGHTING RESOURCES ON BEHALF OF THE LAKE COUNTY BOARD OF COMMISSIONERS AND ESTABLISHING A COUNTY RURAL FIRE COORDINATOR**

BE IT HEREBY RESOLVED that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the County of Lake as specified in SDCL 41-20A-11. The authority to request assistance shall continue in full force and effect until terminated or modified by resolution of the County of Lake Board of Commissioners.

County Fire Assistance Authorization List  
Effective Date: 2/1/2024

<b>Name of Individual</b>	<b>Position</b>	<b>Daytime Phone (Cell or PSAP)</b>	<b>Emergency</b>
Kelli Wollmann	County Commissioner	605-480-2451	605-256-7620
Kody Keefer	Emergency Manager	605-256-7611	605-256-7620
Sarina Talich	Sheriff	605-256-7615	605-256-7620
Randy Minnaert	Madison Fire Dept Chief	605-256-7523	605-256-7620
Dan Hansen	Nunda Fire Dept Chief	605-586-4180	605-256-7620
Steve Heyn	Chester Fire Dept Chief	605-489-2241	605-256-7620
Brady Christiansen	Ramona Fire Dept Chief	605-270-0231	605-256-7620
Terry Reck	Wentworth Fire Dept Chief	605-270-6262	605-256-7620

BE IT FURTHER RESOLVED that Kody Keefer, Emergency Manager, is appointed County Rural Fire Coordinator for the County of Lake. The County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of the County of Lake, in dealing with administrative matters such as burn bans, billings, or questions about the Rangeland Fire Agreement specific to the County. This authority shall continue in full force and effect until terminated or modified by resolution of the County of Lake Board of Commissioners.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, Wollmann    Voting nay: none

Dated this 20<sup>th</sup> day of February 2024, at Madison, South Dakota.

BOARD OF LAKE COUNTY COMMISSIONERS

/s/Kelli Wollmann

Lake County Commission Chair

ATTEST:

/s/Paula Barrick

Lake County Auditor

**FIRST DISTRICT UPDATE:**

Todd Kays, First District Association of Local Governments Executive Director, provided a handout to the board and gave an update on what the district has done in the preceding year and what services the district provides.

**APPROVE INMATES HOUSING CONTRACTS:**

CAO Gust presented inmate housing contracts for Moody County, Jerauld County, and Sanborn County. Motion by Slaughter, second by Johnke, to approve the Inmate Housing Contract between Lake County and Moody County for 2024 and authorize the chair to sign. Motion carried. Motion by Reinicke, second by Slaughter, to approve the Inmate Housing Contract between Lake County and Jerauld County for 2024 and authorize the chair to sign. Motion carried. Motion by Slaughter,

second by Johnke, to approve the Inmate Housing Contract between Lake County and Sanborn County for 2024 and authorize the chair to sign. Motion carried.

**APPROVE JUVENILE HOUSING CONTRACT:**

CAO Gust presented the juvenile housing contract from Minnehaha County and Lutheran Social Services. This contract will be for secure and non-secure juvenile detention services for the period 1/1/2024-12/31/2024. The per-diem cost for Lutheran Social Services is \$289.20/day which is an increase of \$11.13/day. The per-diem cost for JDC is \$180.41/day. The States Attorney's Office has reviewed this agreement. Motion by Reinicke, second by Leighton, to approve the Agreement for Detention Services between Minnehaha County, Lutheran Social Services, and Lake County and authorize the chair to sign. Motion carried.

**UTILITY OCCUPANCY APPLICATIONS/2024-02, 2024-03, 2024-04, & 2024-05:**

CAO told the board the Highway Dept has received four utility applications.

**SIoux VALLEY UTILITY OCCUPANCY APPLICATIONS/2024-02, 2024-03, 2024-04, & 2024-05:**

**2024-02** Sioux Valley Energy, Jim Kuyper, PO Box 216, Colman, SD. Work to be done-replace existing underground power line both along and across 236<sup>th</sup> St (CR 42), west of the 447<sup>th</sup> Ave intersection. This application has been reviewed and recommended for approval by the Highway Superintendent. **2024-03** Sioux Valley Energy, Tim Schoolmeester, PO Box 216, Colman, SD. Work to be done-bore 70' under 454<sup>th</sup> Ave (CR 35) to feed an existing acreage for an underground electric distribution cable, south of the 237<sup>th</sup> (CR 44) intersection. This application has been reviewed and recommended for approval by the Highway Superintendent. **2024-04** Sioux Valley Energy, Tim Schoolmeester, PO Box 216, Colman, SD. Work to be done-bore 65' under 454<sup>th</sup> (CR 35) to feed an existing acreage for an underground electric distribution cable, north of the 238<sup>th</sup> St intersection. This application has been reviewed and recommended for approval by the Highway Superintendent. **2024-05** Sioux Valley Energy, Tim Schoolmeester, PO Box 216, Colman, SD. Work to be done-conversion of existing overhead tap to underground tap to feed St. John's Lutheran Church across 227<sup>th</sup> St (CR 24), west of the 446<sup>th</sup> Ave (CR 51) intersection. This application has been reviewed and recommended for approval by the Highway Superintendent. Motion by Reinicke, second by Slaughter, to approve the Utility Occupancy Applications 2024-02, 2024-03, 2024-04, & 2024-05, of Sioux Valley Energy and authorize the chair to sign. Motion carried.

**BIG PRESERVATION GRANT APPLICATIONS/WITHDRAWN:**

CAO Gust told the board the SDDOT has reviewed the BIG applications for bridges 40-094-130, 40-143-150, & 40-210-072. SDDOT stated that the hydraulic study for installed riprap would increase the cost for each project by \$200,000. This would not be cost effective as the bridges are 67, 86, & 67 years old. As a decision was needed quickly, both Highway Dept Commission liaisons were consulted and recommended withdrawal of the applications. Motion by Reinicke, second by Slaughter, to approve the withdrawal of BIG Preservation Grant Applications for bridges 40-094-130, 40-143-150, and 40-210-072 due to increased project costs. Motion carried.

**SOUTHEAST COUNTY STRIPING PROJECT/BID AND CONTRACT APPROVAL:**

CAO Gust informed the board there were two bidders when Minnehaha County opened the bids February 7, 2024. The low bid received went to Dakota Traffic Services of Tea, SD. Motion by Leighton, second by Slaughter, to acknowledge low bid of Dakota Traffic Services, LLC for the Southeast SD County Striping Project in the total amount of \$1,073,230.24, with Lake County's portion of the project totaling \$53,514.95. Motion carried. Motion by Reinicke, second by Slaughter, to approve the contract with Dakota Traffic Solutions, LLC for the Southeast SD County Striping Project and authorize the chair to sign. Motion carried.

**REVISED CROSSING SURFACE INSTALLATION AGREEMENT/BNSF:**

CAO Gust relayed to the board she had been in contact with BNSF and they agreed to a 60/40 share of the railroad repairs needed on CR29 (457<sup>th</sup> Ave). Motion by Leighton, second by Slaughter, to approve the crossing surface installation agreement with BNSF for the railroad crossing on CR29 (457<sup>th</sup> Ave) for panel upgrades in the amount of \$38,400 and authorize the chair to sign. Motion carried.

**RESOLUTION 2024-05/BRIDGE REINSPECTION PROGRAM:**

CAO Gust told the board that there will be one bridge that will be inspected by the SDDOT in 2024 (bridge 143-150), and due to the scour rating, this bridge will be inspected every year. Gust said the first step is to indicate the firm that the county wishes to use in a resolution to SDDOT and pledge to provide the 20% local match required to obtain the Federal Bridge Replacement funds. Once the resolution is submitted to SDDOT they will put together a work order for consultant services. Chair Wollmann read Resolution 2024-05/Bridge Reinspection Program.

**RESOLUTION 2024-05/BRIDGE REINSPECTION**

**PROGRAM RESOLUTION FOR USE WITH SDDOT RETAINER CONTRACTS**

**WHEREAS**, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

**THEREFORE**, Lake County is desirous of participating in the Bridge Inspection Program.

The County requests SDDOT to hire Banner Associates, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 20<sup>th</sup> day of February, 2024, at Madison, South Dakota.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Board of County Commissioners of Lake County

/s/Kelli Wollmann

Kelli Wollmann

ATTEST:

/s/ Paula Barrick

Paula Barrick

Lake County Auditor

Motion by Slaughter, second by Johnke, to approve Resolution 2024-05, Bridge Reinspection Program Resolution for Use with SDDOT Retainer Contracts and authorize the chair to sign. Motion carried.

**FIXED ASSETS:**

Auditor Barrick and Tina Johnson, Deputy Auditor, were present to discuss the current way fixed assets are recorded. Barrick would like the department heads to record all assets from \$0-\$999 with a life span over a year. It would be up to the department head to submit a report at the end of the year to the Auditor's Office on the assets they have acquired during the year. Those assets would not be submitted to liability insurance. Motion by Reinicke, second by Leighton, to adopt the following fixed asset policy: Assets with dollar values over \$1,000 will be recorded and maintained by the Auditor's Office. Individual departments will be responsible for inventory of all public property worth \$100-\$999 with a useful life of one year or more. The department's listing of assets will be provided to the Auditor's Office by the first week after the end of the year, December 31<sup>st</sup>. The Auditor's Office will provide a copy of assets above \$1,000 to the departments by the first week after the end of the year, December 31<sup>st</sup> for their review. The Auditor's Office will be responsible for keeping records of all firearms and computers in addition to the individual department's records of their items. Motion carried.

**RESOLUTION 2024-06/ESTABLISHING E911 ADDRESSING FEES:**

Chair Wollmann read Resolution 2024-06/Establishing E911 Addressing Fees. Motion by Leighton, second by Johnke, to approve Resolution 2024-06/Establishing E911 Addressing Fees and authorize the chair to sign. Motion carried.

**RESOLUTION 2024-06**

**ESTABLISHING E911 ADDRESSING FEES**

WHEREAS, in Lake County, South Dakota, each occupied house, occupied building, or other occupied structure within the county's boundaries must be assigned an E911 address; and

WHEREAS, the addressing system does require that the address be displayed and be clearly visible from the roadway; and

WHEREAS, the Board of Lake County Commissioners deems it necessary to set fees for the cost of assigning an E911 address and the cost of the sign and installation;

NOW, THEREFORE, BE IT RESOLVED, that effective May 1, 2024, the following fees shall be charged:

- \$120.00 per address for both new and replacement E911 addresses and signs

Dated this 20<sup>th</sup> day of February, 2024, at Madison, South Dakota.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Board of County Commissioners of Lake County

/s/Kelli Wollmann

Kelli Wollmann

ATTEST:

/s/ Paula Barrick

Paula Barrick

Lake County Auditor

**EXECUTIVE SESSION:**

Motion by Reinicke, second by Leighton, to enter into executive session. Motion carried.

**REGULAR SESSION:**

Motion by Reinicke, second by Leighton, to return to regular session. Motion carried. Chair

Wollmann reported one personnel matter was discussed.

**HIGHWAY SUPERINTENDENT RESIGNATION:**

Motion by Slaughter, second by Reinicke, to accept Nels Nelson's resignation effective immediately.

Motion carried.

**INTERIM HIGHWAY SUPERINTENDENT:**

Motion by Reinicke, second by Slaughter, to appoint Tim Tolley, interim Highway Superintendent,

effective immediately at the rate of \$32.35/hr. Motion carried.

**ADJOURN:**

Motion by Leighton, second by Reinicke, at 12:15 p.m. to adjourn. Motion carried. The next meeting will be March 5, 2024, at 9 a.m.

/s/Paula Barrick

PAULA BARRICK

Lake County Auditor

/s/Kelli Wollmann

KELLI WOLLMANN

Chair, Lake County Commission