

LAKE COUNTY COMMISSION MINUTES

January 2, 2024

The Board of Lake County Commissioners met in regular session on January 2, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Auditor Paula Barrick called the meeting to order. Barrick called roll call: Commissioner Corey Johnke (via Zoom), Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. Also present was CAO/HRS Shelli Gust. The Pledge of Allegiance was recited.

2024 REORGANIZATION:

LAKE COUNTY CHAIR - Auditor Barrick called for nominations for Chair of the Lake County Commission for 2024. Motion by Leighton, second by Slaughter, to nominate Commissioner Wollmann for Chair of the Lake County Board of Commissioners. Motion carried. Barrick called for any additional nominations. There being no further nominations, motion by Leighton, second by Reinicke, for nominations to cease and a unanimous ballot be cast for Commissioner Kelli Wollmann as 2024 Chair of the Lake County Board of Commissioners. Motion carried.

LAKE COUNTY VICE-CHAIR – Auditor Barrick called for nominations for Vice-Chair of the Lake County Commission for 2024. Motion by Reinicke, second by Leighton to nominate Commissioner Slaughter for Vice-Chair of the Lake County Board of Commissioners. Motion carried. Barrick called for any additional nominations. There being no further nominations, motion by Reinicke, second by Leighton, for nominations to cease and a unanimous ballot be cast for Commissioner Slaughter as 2024 Vice-Chair of the Lake County Board of Commissioners. Motion carried.

Barrick turned the meeting over to Chair Wollmann.

AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of January 2, 2024. Motion carried.

COMMUNITY COMMENTS: None

MINUTES APPROVED:

Motion by Leighton, second by Reinicke, to approve the unapproved minutes of December 28, 2023. Motion carried.

ACCOUNTS PAYABLE:

Auditor Barrick informed the board she had received the 3rd payment bill for the Buildings & Grounds skid steer that would need to be paid. Motion by Reinicke, second by Leighton, to approve accounts payable with the addition. Motion carried.

1/2/2024 AP: COMMISSION: Column, Notices, \$517.95, **JUDICIAL:** Sunshine, Water/Cookies/Snacks, \$69.39, Juror/Witness/Appear, \$653.44, Nelson, Jennifer, CAA, \$249.40, Miller, Cody, CAA, \$749.00, Nelson, Law, CAA, \$1,594.30, **AUDITOR:** First Bank, Safe Deposit Box, \$15.00, **BLDG:** Lake Co International, 3rd Payment Skid Steer, \$5,965.00, **DOE:** Century Business, Maint, \$70.80, **SHERIFF:** Madison Ace, Supplies, \$79.05, **911:** Sioux Valley, Util, \$64.13, AT&T, Util, \$40.04, Lumen, Util, \$23.85, **RD & BRDG:** Abraham, Beth, Mailbox, \$95.57, Midwest Petroleum, Container/Installation, \$5,810.77, Lawson, Supplies, \$80.45, Office Peeps, Supplies, \$25.22, **MI:** Oftedal, Abby, CAA, \$214.00 **Grand Total: \$16,317.36**

2024 COMMISSION MEETING DATES AND TIMES:

Motion by Reinicke, second by Slaughter, to approve the 2024 Commission dates and times; the 1st and 3rd Tuesday of each month, with the exception of a meeting on Thursday, June 6th due to the Primary Election, on Tuesday, September 24th due to the SDACC Convention, and on Thursday, November 7th due to the General Election. Motion carried.

COUNTY DEPOSITORIES:

Motion by Reinicke, second by Slaughter, to approve the county depositories of First Bank & Trust, 1st Interstate Bank, and Wells Fargo Bank for 2024. Motion carried.

APPROVE 2024 WAGE SCALE:

Motion by Leighton, second by Reinicke, to approve the FY2024 wage scale. Motion carried.

LAKE COUNTY ANNUAL SALARY LISTING FOR 2024:

Motion by Reinicke, second by Slaughter, to approve and publish the rates/salaries for fiscal year 2024 in compliance with SDCL 6-1-10. Motion carried. The 2024 payroll year begins on December 25, 2023. Nicole Agnew-\$19.57; John Anderson-\$22.51; Adam Aus-\$25.04; Paula Barrick- \$62,108; Rick Becker-\$29.74; Deb Blanchette-\$24.36; April Denholm-\$28.01; Kaylee DeVries-\$20.45; Jill Dold-\$19.06; Chris Downs-\$21.20; Shirley Ebsen-\$65,891; Brenda Fods-\$19.57; Joseph Gerry-\$23.54; Brian Gilman-\$23.11; Shelli Gust-\$32.65; Jennifer Hahn-\$20.82; Faith Hale-\$19.93; Larry Hand-\$23.95; Jacob Hansen-\$19.93; Ashley Hare-\$20.45; David Hare-\$27.31; Takenric Harmdierks-\$20.85; Melinda Harmelink-\$22.66; Hannah Heiden-\$21.73; Izaak Hoey-\$23.02; Brittany Hoffman-\$20.34; Shannon Hoffman-\$22.56; Micah Hofman-\$28.84; Megan Houser-\$23.96; Corey Johnke-\$14,576; Tina Johnson-\$19.31; Kody Keefer-\$25.99; Wendy Kloepner-\$120,881; Jay Kruse-\$21.48; Adam Leighton-\$14,576; Benjamin Lester-\$23.02; April Lund-\$21.22; Thomas Mallett-\$20.46; Vicki Menor-\$22.75; Nels Nelson-\$32.35; Mike O'Connell-\$22.38; Jason Oostra-\$20.46; Deb Reinicke-\$14,576; Erin Reinicke-\$22.52; Hanna Reinicke-\$23.54; Lisa Reurink-\$21.48; Steve Rowe-\$28.08; Mark Rustand-\$700/month (portion single health ins prem); Stephanie Ryan-\$21.99; Carrie Schiernbeck-Zoning \$24.05, Welfare \$20.55; Jenessa Schiernbeck-\$19.16; Thomas Seppala-\$20.45; Dennis Slaughter-\$14,576; Deb Stamm-Gartner-\$26.99; Sarina Talich-\$70,555; Jennie Thompson-\$30.15; Amy Thrun-\$20.64; Tim Tolley-\$29.61; Justin Tuckerman-\$22.66; Adam Tyburec-\$21.63; Michelle Uhrig-\$20.55; Tim Vandenhemel-\$25.63; Deb Walburg-\$ 62,108; Spenser Warren-\$21.99; Abigail Williams-\$20.45; Kelli Wollmann-\$15,776. LONGEVITY PAY: The rate/salary figures do not include longevity that may be due some employees.

RESOLUTION 2024-01/ELECTIONS:

Chair Wollmann read Resolution 2024-01. Motion by Reinicke, second by Slaughter, to approve Resolution 2024-01 and authorize the chair to sign. Motion carried.

RESOLUTION 2024-01

WHEREAS SDCL 12-15-11 states that each precinct superintendent and precinct deputy shall receive a fee to be established annually by resolution of the board of county commissioners at its first regular meeting each year. The person delivering the poll books and ballot boxes to the proper authority at the county seat shall receive the county rate for mileage established pursuant to SDCL 7-7-24, for miles necessarily traveled in going to and returning from making the delivery.

WHEREAS SDCL 12-15-7 states that election officials be allowed a fixed fee for attendance at a meeting called by the County Auditor for instruction on election laws and the duties of the judges and clerks of election.

THEREFORE BE IT RESOLVED that the following rates will be paid to election

workers:

Elections

Attendance at election schools	\$25.00
ExpressVote Training	\$25.00
Election Superintendents	\$175/day
Election Deputies	\$150/day
Information Table Official(s)	\$150/day
Resolution Board Members	\$150/day
ExpressVote Assistant(s)	\$100/day
Absentee Precinct Officials	\$12.50/hr
Election Office Workers	\$12.50/hr
County-Wide Hand Count/Superintendent	\$200/day
County-Wide Hand Count/Deputies	\$175/day
Post Election Audit Board	\$20/hr

The State rate will be paid for applicable mileage, currently \$0.51/mile.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 2nd day of January 2024

/s/Kelli Wollmann
Chair, Lake County Commission

ATTEST:

/s/Paula Barrick
Lake County Auditor

RESOLUTION 2024-02/OFFICIALS TRAINING-TRAVEL:

Chair Wollmann read Resolution 2024-02. Motion by Slaughter, second by Leighton, to approve and authorize the chair to sign Resolution 2024-02. Motion carried.

RESOLUTION 2024-02

WHEREAS, SDCL 7-7-25 states that the Board of County Commissioners, by resolution, may authorize county officials to attend educational conferences, meetings, and conventions held and conducted within or without the state of South Dakota pertaining to the betterment and advancement of county government;

THEREFORE, BE IT RESOLVED that the county commissioners, county highway superintendent, auditor, treasurer, register of deeds, state's attorney, sheriff, county assessing officer, and coroner be authorized to attend conferences, meetings, and conventions called for the purpose set forth in SDCL 7-7-25 and that the mileage and necessary expenses to attend such be allowed. This resolution shall be in force for the year 2024.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 2nd day of January 2024

/s/Kelli Wollmann

Chair, Lake County Commission

ATTEST:

/s/Paula Barrick
Lake County Auditor

RESOLUTION 2024-03/CLAIMS:

Chair Wollman read Resolution 2024-03. Motion by Reinicke, second by Slaughter, to approve and authorize the chair to sign Resolution 2024-03. Motion carried.

RESOLUTION 2024-03

WHEREAS, certain entities require the payment of funds by the 15th of the month or payment by a deadline,

WHEREAS, many of these claims are received after the Board of Commissioners meet,

WHEREAS, interest or penalties may apply if these claims are not paid timely,

NOW THEREFORE BE IT RESOLVED the County Auditor is hereby given the authority to pay such claims without the Commissioners approval provided the claims are presented at the next regular meeting of the Board of County Commissioners.

Voting aye: Johnke, Leighton, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 2nd day of January 2024

/s/Kelli Wollmann

Chair, Lake County Commission

ATTEST:

/s/Paula Barrick

2024 BOARD APPOINTMENTS/DEPT LIAISONS:

CAO Shelli Gust presented the 2024 Board Appointment/Department Liaison listing. Motion by Reinicke, second by Leighton, to approve 2024 board appointments and department liaisons with the changes. Motion carried.

2024 BOARD ASSIGNMENTS AND DEPARTMENT LIAISONS:

1. 911 Communications Board – Slaughter and Wollmann
2. 911 - Slaughter
3. SD 911 Coordination Board – Wollmann

4. Auditor - Leighton
5. Bypass Committee – Leighton and Johnke
6. Buildings and Grounds - Reinicke
7. Catastrophic County Poor Relief Program – Wollmann
8. Chamber of Commerce – Wollmann/Johnke alternate
9. County Government Day – Wollmann and Reinicke (School Tours)
10. County Health Nurse - Wollmann
11. Courthouse Security Committee – Slaughter
12. Dive Team – Wollmann/Slaughter alternate
13. Domestic Violence Network - Reinicke
14. East Dakota Transit - Slaughter
15. East Dakota Water Development District – Leighton
16. Emergency Management Agency – Leighton
17. Equalization - Wollmann
18. Extension and Extension Board – Johnke
19. First District Planning – Leighton
20. Highway – Slaughter/Reinicke alternate
21. Human Resources - Reinicke
22. Insurance - Johnke and Reinicke
23. Interlakes Community Action Board - Slaughter
24. IT Support/Website/Social Media - Leighton
25. Lake Area Improvement – Slaughter
26. Lake County Public Access (Scott Pedersen Memorial Park) - Wollmann
27. Legislative Point of Contact – Wollmann/Reinicke alternate
28. LEPC (Local Emergency Planning Committee) – Wollmann and Leighton
29. Personnel Policy – Leighton, Reinicke, Auditor, and Human Resources Specialist
30. Planning, Zoning, and Natural Resources - Leighton
31. Public Library Board - Wollmann
32. Register of Deeds - Johnke
33. Safety Committee – Wollmann
34. Sheriff / Jail – Reinicke/Leighton alternate
35. South Dakota Public Funds Investment Trust – Wollmann
36. State's Attorney - Reinicke
37. Task Force on Flood Prevention / Protection and FEMA Risk Map Project – Wollmann
38. Treasurer - Leighton
39. Vermillion River Basin Watershed Development District – Johnke
40. Veterans Services – Wollmann/Slaughter alternate
41. Wage Scale – Reinicke and Slaughter
42. Weed Department and Weed and Pest Board – Leighton
43. Welfare – Leighton

Other Appointments:

1. 911 Communication Center Director: April Denholm
2. Board of Adjustment Alternates: Vacant (term ends 2026); Vacant (term ends 2026)
3. Commission Administrative Officer/Human Resources Specialist: Shelli Gust
4. Courthouse Security Committee: Commissioner Slaughter, Circuit Court Judge, Commission Administrative Officer, Deputy Adam Aus, Buildings and Grounds Superintendent
5. Cyber Representative: Commission Administrative Officer
6. Director of Equalization: Rick Becker
7. Dive Team Advisory Board: Commissioner Wollmann, Sheriff, Emergency Management Director, Chief Diver
8. Emergency Management: Kody Keefer
9. First District at-large representative: Brooke Rollag

10. Health Board: Robert Summerer, D.O., Madison City Atty, Lake County State's Atty, Madison City Police Chief, and Sheriff
11. Highway Superintendent: Nels Nelson
12. Legal Newspaper: Madison Daily Leader
13. LEPC: Representatives of government (state, county, city); Tier II Facilities (owners or managers); Fire Departments; Law Enforcement Agencies; Environmental; Hospitals or Clinics; Transportation; Media; Community Groups; Emergency Management Office; Commissioners Wollmann and Leighton
14. Mental Health Board: Vacant (Term 2023-2025), Vacant (Term 2024-2026), Attorneys Richard Ericsson and Abby Oftedal and John Nelson
15. Planning Commission Subcommittee: Commissioner Leighton, First District Representative, Commission Administrative Officer, Planning and Zoning Officer
16. Planning, Zoning, and Natural Resources: Carrie Schiernbeck
17. Safety Committee: Hwy Supt, CAO/HRS, Bldgs and Grounds Supt, Sheriff, Emergency Manager, State's Attorney, Highway Dept Employee (Rotating), Courthouse Employee - Nicole Agnew, 4H Center Employee - Jill Dold, Public Safety Building Employee - Micah Hofman, and Commissioner Wollmann
18. Sale of Property location: Courthouse 1st floor lobby
19. Solid Waste: Carrie Schiernbeck
20. Veterans Service Officer: John Anderson (First term ends 1/6/2025)
21. Weed & Pest Board: Mike McGillivray (term ends 2024), Vacant (term ends 2026), Vacant (term ends 2026), James Hildebrandt (term ends 2025), Roger Abraham (term ends 2024), and Pat Schut (term ends 2025) and Commissioner Leighton
22. Welfare Director: Carrie Schiernbeck

APPROVE TRAVEL REQUESTS:

Motion by Leighton, second by Reinicke, to approve December 2023 travel requests. Motion carried. The requests will be on file in the Auditor's Office.

EM/PERSONNEL ACTION FORM:

Shelli Gust, HR Specialist, presented the personnel action form for Kody Keefer, Emergency Manager. This form must be completed whenever there is a change in the hourly rate for the Emergency Manager. Gust told the board the EM is considered a 95% position for grant purposes. All benefits and salaries come from the Emergency Management budget. Motion by Slaughter, second by Leighton, to approve the Emergency Management Personnel Action Form and authorize the chair to sign. Motion carried.

PERSONNEL: None

UTILITY OCCUPANCY APPLICATION/PERMIT:

CAO Gust presented Utility Occupancy permit #2024-01 of Sioux Valley Energy, Tim Schoolmeester, Staking Engineer, 47092 Hwy 34, Colman, SD. Work to be done-Convert an electric distribution cable from overhead to underground. The project is scheduled to be completed under 444th Ave (CR 55) and 237th St (CR 44). Highway Supt. Nels Nelson has reviewed and recommended approval of this application. Motion by Slaughter, second by Reinicke, to approve Utility Occupancy Application #2024-01 of Sioux Valley Energy and authorize the chair to sign. Motion carried.

REPORTS RECEIVED:

2023 Tax Sale Certificate List

MEETINGS ATTENDED:

Commissioner Johnke attended a meeting with Banner Assoc and City of Madison on the by-pass project. Commissioner Slaughter attended LAIC. Commissioner Wollmann attended a Public Library meeting. Commissioner Leighton attended a meeting with Banner Assoc and City of Madison on the by-pass project.

ADJOURN:

Motion by Reinicke, second by Leighton, at 9:29 a.m. to adjourn. Motion carried. The next meeting will be January 16, 2024, at 9 a.m.

/s/ Paula Barrick
PAULA BARRICK
Lake County Auditor

/s/ Kelli Wollmann
KELLI WOLLMANN
Chair, Lake County Commission

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LAKE COUNTY COMMISSION MINUTES

January 16, 2024

The Board of Lake County Commissioners met in regular session on January 16, 2024, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Corey Johnke, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all were present. Also present was CAO/HRS Shelli Gust. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of January 16, 2024. Motion carried.

COMMUNITY COMMENTS:

Charlie Johnson, representing himself, addressed the county commission asking the board to keep in mind there are nearly 300 miles of Lake County roads that could use the money that they may be giving to LAIC for the South Washington road improvement project.

MINUTES APPROVED:

Auditor Barrick told the board in the January 2nd minutes it should read the September 17th meeting will move to Tuesday, September 24th due to the SDACC Convention. Motion by Leighton, second by Reinicke, to approve the unapproved minutes of January 2, 2024 with the change. Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Johnke, to approve the January 12, 2024 payroll. Motion carried. Commission: \$5,649.25; Auditor: \$5,782.32; Treasurer: \$5,858.37; States Attorney: \$11,850.86; Govt Bldgs: \$5,969.60; Equalization: \$7,740.00; Register Of Deeds: \$4,349.67; VSO: \$855.38; Sheriff: \$24,788.23; Jail: \$20,122.72; Coroner: 700.00; EMA: \$2,079.20; 911: \$14,208.64; 24/7: \$404.44; Rd & Br: \$15,826.05; Welfare: \$82.20; CHN: \$1,252.48; WIC: \$313.12; Extension: \$1,524.80; Zoning: \$2,067.80. Grand Total \$131,425.13.

ACCOUNTS PAYABLE:

Auditor Barrick informed the board the workers comp bill (\$42,937) and the sales tax bill (\$149.32) have been worked up and are ready for payment. Motion by Leighton, second by Johnke, to approve accounts payable with the additions. Motion carried.

01/03/2024 AP: General: IRS, Withholdings, \$15.66. **Grand Total: \$15.66**

01/12/2024 AP: St Remittance: SD DOR, Fees, \$225,788.72, **M&P Fund:** SDACO, Fees, \$328.00, **General:** Lake County Treasurer, Withholdings, \$22,601.55, **Commission:** SDML, WC Renewal, \$184.64, **Judicial:** Loopup, Serv, \$26.62, **Auditor:** Centurylink, Util, \$35.34, Unemployment Ins, Remit, \$73.34, SDML, WC Renewal, \$309.15, **Treasurer:** Centurylink, Util, \$40.34, SDML, WC Renewal, \$339.20, **St Atty:** Centurylink, Util, \$13.67, SDML, WC Renewal, \$510.95, **Bldg:** Shred-It, Serv, \$389.83, City Of Madison, Util, \$1,876.57, Centurylink, Util, \$13.94, SDML, WC Renewal, \$4,285.11, **DOE:** Centurylink, Util, \$13.67, SDML, WC Renewal, \$442.25, **ROD:** Centurylink, Util, \$13.67, Unemployment Ins, Remit, \$99.95, SDML, WC Renewal, \$266.21, **VSO:** Verizon, Util, \$40.01, Centurylink, Util, \$13.67, Unemployment Ins, Remit, \$44.82, SDML, WC Renewal, \$47.23, **Sheriff:** First Bank, Supplies, \$2,169.48, Unemployment Ins, Remit, \$43.07, SDML, WC Renewal, \$10,498.10, **24/7:** Lake County Treasurer, Withholdings, \$95.25, SDML, WC Renewal, \$579.65, **Jail:** First Bank, Supplies, \$116.39, City Of Madison, Util, \$1,685.34, Centurylink, Util, \$49.01, Unemployment Ins, Remit, \$314.09, SDML, WC Renewal, \$7,574.09, **EMA:** Lake County Treasurer, Withholdings, \$462.19, Verizon, Util, \$81.93, Centurylink, Util, \$27.60, SDML, WC Renewal, \$163.16, **911:** Lake County Treasurer, Withholdings, \$3,074.71, Breit & Boomsma, Garnish, \$149.31, Verizon, Util, \$41.92, Centurylink, Util, \$197.92, Triotel, Util, \$169.53, Unemployment Ins, Remit, \$9.19, SDML, WC Renewal, \$768.57, **Rd & Br:** Lake County Treasurer, Withholdings, \$3,502.35, Verizon, Util, \$126.03, Xcel, Util, \$15.09, Centurylink, Util, \$21.67, SDML, WC Renewal, \$16,668.14, Unemployment Ins, Remit, \$54.35, **Dive:** SDML, WC Renewal, \$8.59, **Poor:** Centurylink, Util, \$13.94, SDML, WC Renewal, \$4.29, **MI:** SD DOR, Serv, \$611.63, **Extension:** Centurylink, Util, \$13.67,

SDML, WC Renewal, \$103.05, **CHN:** SDML, WC Renewal, \$51.52, **WIC:** SDML, WC Renewal, \$12.88, **Weed:** Verizon, Util, \$13.14, **Zoning:** Centurylink, Util, \$13.67, SDML, WC Renewal, \$120.22. **Grand Total: \$307,423.18**

01/16/2024 AP: General: SD DOR, 2023 Sales Tax, \$149.32, **Commission:** Infotech, Maint, \$46.00, Quadient, Lease, \$2.26, **Elections:** Infotech, Maint, \$66.00, Quadient, Lease/Postage, \$472.93, **Judicial:** Dawson, Jacob D, CAA, \$2,059.75, Stanford, Lori, CAA, \$7,650.50, Deya Thorin, Serv, \$244.43, Nelson & Ericsson Law Office, CAA, \$285.00, **Auditor:** Infotech, Maint, \$114.00, Allegiant, Serv, \$7.95, Quadient, Lease/Postage, \$325.14, **Treasurer:** Infotech, Maint, \$177.00, Allegiant, Serv, \$7.97, Quadient, Lease/Postage, \$674.17, Column, Notice, \$26.98, **States Atty:** Infotech, Maint, \$307.00, Relx, Subscription, \$238.00, DSU, Calendars, \$50.00, Century Business, Maint, \$123.86, Allegiant, Serv, \$7.97, Quadient, Lease/Postage, \$7.79, SDSAA, Dues, \$996.77, **Bldgs:** Infotech, Maint, \$72.00, Bud's CleanUp, Serv, \$209.98, Runnings, Supplies, \$113.15, Lake County Int'l, Parts, \$475.97, Timmer's, Hwy Bathroom, \$271.02, **DOE:** Infotech, Maint, \$227.50, Software Services, Serv, \$100.00, Allegiant, Serv, \$7.96, Quadient, Lease/Postage, \$157.94, **ROD:** Infotech, Maint, \$158.00, Quadient, Lease/Postage, \$106.89, Infotech, Maint, \$60.95, Allegiant, Serv, \$7.96, Quadient, Lease/Postage, \$4.77, **IT:** Infotech, Maint, \$943.00, Tyler Tech, Property Tax, \$525.00, Software Services, Conversion, \$400.00, **Sheriff:** Infotech, Maint, \$625.68, Tire Motive, Repairs, \$18.83, Quadient, Lease/Postage, \$147.92, Runnings, Supplies, \$68.96, Steve's Tire, Oil Changes, \$208.07, Fed Ex, Shipping, \$5.21, Madison Regional Health, BI-Tests, \$404.00, **Jail:** Infotech, Maint, \$625.68, Allegiant, Serv, \$7.95, Sunshine, Prisoner Meals, \$6,210.24, Rising Hope, Serv, \$130.00, **24/7:** Pharmchem, Patches/Screen, \$516.70, Alcohol Monitoring, Serv, \$354.05, Madison Regional Health, Serv, \$197.36, **EMA:** Infotech, Maint, \$48.00, Quadient, Lease, \$0.60, **911:** Infotech, Maint/Computer/Dock, \$2,565.98, Quadient, Lease, \$0.88, Interlakes Wireless, Serv, \$55.00, First District, 911 Map Maint, \$4,000.00, **Rd & Br:** Allegra, Supplies, \$145.51, Aramark, Serv, \$34.35, Carquest, Oil, \$35.27, Cole's, Oil, \$23.10, Infotech, Maint, \$192.00, Knife River, Sand, \$2,262.65, Krug Products, Supplies, \$67.51, Michael Johnson Const, Sand, \$1,642.93, Office Peeps, Supplies, \$75.73, Quadient, Leasing, \$2.95, Resykle, Steel, \$61.50, Runnings, Supplies, \$246.63, Sturdevant's, Mirror, \$25.99, Vander Haag's, Repairs, \$13,916.04, **Poor:** Infotech, Maint, \$39.00, Quadient, Lease/Postage, \$2.73, **CHN:** Quadient, Lease/Postage, \$96.62, **MI:** Katterhagen, Mark, Serv, \$18.00, Larson, Val, Serv, \$18.00, Yankton County Treasurer, Serv, \$50.00, Lewno, Lucy, Serv, \$176.63, Dean Schaefer, Serv, \$66.00, Lewis & Clark BHS, Serv, \$213.00, **Extension:** Infotech, Maint, \$235.00, Quadient, Lease, \$8.16, Daily Leader, Subscription, \$171.80, **Zoning:** Infotech Maint, \$48.00, Quadient, Lease/Postage, \$30.70. **Grand Total: \$53,979.79**

PERSONNEL: None

APPOINT MEMBER/MENTAL HEALTH BOARD:

CAO Gust informed the board Nicole Agnew has volunteered to serve on the local mental health board. Agnew will be compensated for the initial training to be certified at a rate of \$35/hr. Motion by Reinicke, second by Leighton, to appoint Nicole Agnew to the Mental Health board for a 3-year term to run from 2024-2026. Motion carried.

APPROVE INTERGOVERNMENTAL CONTRACT FOR SDML WORK COMP:

CAO Gust told the board the States Attorney's office has reviewed the 2024 contract for SDML Workers Compensation and did not find any substantive changes. Motion by Slaughter, second by Johnke, to approve the Intergovernmental Contract for SDML Workers Compensation for 2024 and authorize the chair to sign. Motion carried.

AGREEMENT WITH FIRST DISTRICT FOR GIS 911 DATA MAINTENANCE:

CAO Gust presented the annual agreement for contracted services with First District to maintain Lake County's E-911 mapping database. Motion by Reinicke, second by Slaughter, to authorize the 911 Director April Denholm to sign the letter of agreement with First District for GIS 911 Data Maintenance for FY2024 in the amount of \$4,000. Motion carried.

LAIC UPDATE/RECONSIDERATION OF WASHINGTON AVE-455TH AVE IMPROVEMENT REQUEST:

Brooke Rollag, LAIC Executive Director, and Ray Pearson, Sayre Associates, were present to readdress the Washington Ave-455th Ave Improvement Project. Sayre provided Google maps of the proposed project. Rollag told the board LAIC has secured a \$500,000 grant from the SDGOED's Local Infrastructure Improvement Program. \$4.1 million of the \$5 million has now been acquired for this project. The amount of money LAIC is asking to receive from the county is \$50,552.67. This could be paid over 10-years. Motion by Reinicke, second by Slaughter, to postpone decision on the Washington Ave-455th Ave Improvement Project until the February 6th meeting. Motion carried.

ICAP UPDATE:

Eric Kunzweiler, Interlakes Community Action Partnership Chief Executive Officer, presented a 2023 data report on provided services LAIC has offered last year and contact information for the programs they offer.

4-H ADVISOR QUARTERLY REPORT:

Jen Hayford, 4-H Advisor, presented her quarterly report. This report will be on file in the Auditor's Office.

LEMPG QUARTERLY REPORT:

CAO Gust presented EM Kody Keefer's quarterly LEMPG report. Motion by Slaughter, second by Reinicke, to approve the LEMPG 1st Quarter report and authorize the chair to sign. Motion carried.

EQUALIZATION/OVERTIME:

Rick Becker, Director of Equalization, told the board that with assessment notices due March 1st, there will likely be a need for overtime to get everything completed on time. Motion by Reinicke, second by Johnke, to authorize up to 120 hrs overtime through March 1st and acknowledge that Presidents Day may be a working holiday for Equalization Office staff if needed. Motion carried.

GRAVEL PIT STARTING BID (RUSSIAN GRAVEL PIT):

DOE Becker provided information to the board regarding what he considered when determining a starting bid for the gravel pit sale. Motion by Leighton, second by Johnke, to approve the starting bid for the gravel pit property at \$2,500/acre. Motion carried. Motion by Reinicke, second by Slaughter, to hold the public auction on the gravel pit on February 20th at 9:30 a.m. in the courthouse lobby. Motion carried.

HIGHWAY QUARTERLY REPORT:

Nels Nelson, Highway Superintendent, presented his quarterly report. This report will be on file in the Auditor's Office.

SOUTHEAST SD COUNTY STRIPING PROJECT:

Highway Superintendent Nelson told the board the State will give money directly to the counties to complete their yearly striping. In doing this, the counties will need to hire a contractor. Minnehaha County and their engineer's office has helped design a multi-county striping project. Lake County will still need to advertise for bidders. With Minnehaha County receiving the bids, the hope would be that a regional project of this size will provide cost savings to the counties. Nelson would like to stripe a quarter of the county each year so that striping is redone every 4-5 years. Motion by Reinicke, second by Slaughter, to move forward with the MC24-02 Southeast SD County Striping Project and jointly advertise for bids to be received by Minnehaha County on 2/7/2024. Motion carried.

BNSF CROSSING SURFACE INSTALLATION AGREEMENT:

Highway Superintendent Nelson relayed to the board Burlington Northern Santa Fe Railroad has notified Lake County about an upgrade that is required to be done on the panels from timber to concrete on a railroad crossing that crosses CR29 (457th Ave). The cost for this upgrade is \$1,000 linear foot and the project is approximately 48 feet, for a total of \$48,000. No grant funds are available at this time. This is not a budgeted expense but is required to be completed. Motion by Reinicke, second by Leighton, to acknowledge receipt of the BNSF Crossing Surface Installment agreement. Motion carried.

COUNTYWIDE FEE SCHEDULE:

Commissioners reviewed fees being charged by other counties for zoning and highway department services. CAO Gust explained that the purpose of today's discussion was to provide direction on what services and at what level the Commissioners were interested in establishing a fee. At that

point, staff will review and amend the current applications and bring them back to the Commission, along with a resolution establishing the fee, for the Commission's consideration. The Commissioners decided to take up the discussion gradually and to discuss zoning fees at a later date. The Commissioners discussed the following proposed fees: \$50 fees for standard and hazardous utility crossings, with an additional \$50 for each additional crossing or longitudinal parallel mile; \$50 for open cut crossings plus an additional \$50 for each day of road closure; \$50 for boring; \$50 for residential and farm field approaches; \$100 for commercial/industrial approaches; \$25 for improvements to existing or temporary approaches; \$50 for single trip overweight and oversize permits; \$150 for annual overweight and oversize permits; \$120 for a new E911 address sign; and \$250 for a new road sign.

REPORTS RECEIVED:

Highway Department annual report

MEETINGS ATTENDED:

Commissioner Johnke attended 4-H leaders meeting. Commissioner Slaughter attended a perspective employee interview and Courthouse security meeting. Commissioner Reinicke attended a perspective employee interview and DVN monthly board meeting.

ADJOURN:

Motion by Reinicke, second by Leighton, at 11:33 a.m. to adjourn. Motion carried. The next meeting will be February 6, 2024, at 9 a.m.

/s/Paula Barrick
PAULA BARRICK
Lake County Auditor

/s/Kelli Wollmann
KELLI WOLLMANN
Chair, Lake County Commission