

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600 605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
January 3, 2023

**8:30 a.m.** Oaths of Office for Newly Elected Officials - Courtroom  
(Commissioner Kelli Wollmann, Commissioner Corey Johnke, Register of Deeds Shirley Ebsen,  
Sheriff Timothy Walburg)

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments  
Approve January 3, 2023 agenda  
2023 Reorganization/Chair and Vice Chair  
Approve minutes of December 20, 2022 and December 29, 2022  
Approve payroll  
Approve accounts payable  
Approve Commission meeting dates and times  
Approve county depositories  
Approve wage scale for 2023  
Approve salary listing for 2023  
Approve Resolution 2023-01/elections  
Approve Resolution 2023-02/officials training/travel  
Approve Resolution 2023-03/claims

**9:30 a.m.** Toby Morris, Colliers Securities LLC, and Shelli Gust, CAO, re: TID #6 / Project Plan and  
Resolution 2023-04: Resolution Approving and Recommending of Tax Incremental District Plan Number Six

**9:45 a.m.** Representative John Mills  
Approve 2023 Board Appointments/dept liaisons and other appointments  
Approve December travel requests  
Approve Emergency Management personnel action form  
Approve personnel action(s)  
Acknowledge receipt of letter from Minnehaha County Board of Commissioners re: Proposed JJC  
Approve Utility Occupancy Application #23-01 (Xcel Energy)  
Ratify Master Service Agreement with gWorks (formerly PubWorks)  
Approve Release of All Property Damage Claims

Tim Walburg, Sheriff RE: cameras

**MEETINGS ATTENDED:**

**REPORTS RECEIVED:** 2022 Tax Sale Certificate List

**PUBLIC NOTICES:**

January 17, 2023 – Commission Meeting – Commission Room 9:00 a.m.

February 7, 2023 – Commission meeting – Commission Room 9:00 a.m.

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1lSNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213      Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
January 17, 2023

**9:00 a.m.** Call to order

Roll Call

Pledge of Allegiance

Community Comments

Approve January 17, 2023 agenda

Approve January 3, 2023 minutes

Approve December 26-January 8, 2022 payroll

Approve accounts payable

Approve personnel action(s)

Approve 2023 Automatic Building controls, Inc. annual maintenance

Approve January 4, 2023 fuel quotes

Acknowledge receipt of letter from East Dakota Water Development District re: Expansion of the Vermillion Basin Water Development District

Acknowledge written notice of fundraiser from McKibbin-Mosher Post #25 American Legion

Approve Inmate Housing Contracts (McCook County and Sanborn County)

Rick Becker, Director of Equalization, re: overtime

Maria Haider, CHN, re: Quarterly Report

Jen Hayford, 4-H Advisor, re: Quarterly Report and Request to add shed to 4-H Grounds for shooting sports

Dave Hare, Buildings and Grounds, re: Quarterly Report

Kody Keefer, Emergency Manager, re: Quarterly Report / 1<sup>st</sup> Quarter LEMPG Report

Nels Nelson, Highway Superintendent, re: Quarterly Report and Seasonal Load Limits (Resolution #2020-04)

**10:00 a.m.** Mandi Anderson, Zoning Officer, re: January Zoning Matters

Disclosure of Conflicts of Interest; Relationship(s) to Applicant; or Ex Parte Communication

Convene as a Board of Adjustment

Consideration of Variance #23-01 (Jamie Feldhaus)

Adjourn Board of Adjustment

**MEETINGS ATTENDED:**

**DISCUSSION ITEMS:**

**REPORTS RECEIVED:** Weed Dept Annual Report, Sheriff, Zoning, and Register of Deeds

**PUBLIC NOTICES:**

February 7, 2023 – Commission meeting – Commission Room 9:00 a.m.

February 21, 2023 – Commission Meeting – Commission Room 9:00 a.m.

JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1lSNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600 605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
February 7, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments  
Approve February 7, 2023 agenda  
Approve January 17, 2023 minutes  
Approve January 9 – 22 & January 23 – February 5, 2023 payroll  
Approve accounts payable  
Approve January 23, 2023 Fuel Quotes  
Approve January 2023 Travel Requests  
Approve personnel action(s)  
Appoint Nicole Agnew to County Safety Committee  
Approve Resolution 2023-05: Bridge Reinspection Program Resolution for Use with SDDOT  
Retainer Contracts  
Approve RAIF Grant Agreements with Summit Township - #22-01 and #22-02  
Approve Utility Occupancy Application #2023-02 (Sioux Valley Energy) and #2023-03 (Sioux Valley Energy)  
Acknowledge Letter from Minnehaha County re: Juvenile Justice Center  
Approve Resolution 2023-06: Establishing Designees Authorized to Request Firefighting Resources

Maria Haider, CHN, re: Quarterly Report

Sarina Talich, Sheriff, re:

- Axon Body 3 Agreement
- Inmate Housing Contract (Brookings County)
- TurnKey Jail Services Agreement
- Law Enforcement Policies and Procedures Agreement with SDPAA
- Feature Activation Agreement with Guardian Alliance Technologies, Inc.
- Amendment to SD ICAC Task Force JPA

Executive Session – Personnel 1-25-2(1)

**MEETINGS ATTENDED:**

**DISCUSSION ITEMS:**

**REPORTS RECEIVED:** Highway Department Annual Report

**PUBLIC NOTICES:**

February 21, 2023 – Commission Meeting – Commission Room 9:00 a.m.

March 7, 2023 – Commission Meeting – Commission Room 9:00 a.m.

JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1lSNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600      605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)  
Tentative Agenda  
February 21, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments  
Approve February 21, 2023 agenda  
Approve February 7, 2023 minutes  
Approve February 6 – 19, 2023 payroll  
Approve accounts payable  
Approve personnel action(s)  
Ratify Sub-Recipient Agreement with SD DPS OEM (May 2022 Storms Public Assistance)  
Ratify Subdivision Opioid Settlement Participation Forms with Allergan, Teva, CVS, Walgreens, and Walmart  
Utility Occupancy Applications #2023-05 (Xcel Energy); #2023-06 (Xcel Energy); #2023-07 (ITC Inc)

Kody Keefer, Emergency Manager, re: Homeland Security Grant

**9:30 a.m.** Public Auction of Surplus Property Acquired by Tax Deed  
Lot Nine (9) and the South Half (S1/2) of Lot Eight (8) of Acheson-Reiff Addition to Chester  
PARCEL #: 01080-10551-09010

Utility Occupancy Application #2023-04 (TurnKey Logistics, LLC, Owner's Agent for Applicant SCS Carbon Transport, LLC)

**10:00 a.m.** Mandi Anderson, Zoning Officer, re: February Zoning Matters  
Disclosure of Conflicts of Interest; Relationship(s) to Applicant; or Ex Parte Communication  
Convene as a Board of Adjustment  
    Consideration of Conditional Use #23-01 (TurnKey Logistics, LLC, Owner's Agent for Applicant SCS Carbon Transport, LLC and Landowner Dakota Ethanol, LLC)  
    Consideration of Conditional Use #23-02 (Smith's Cove LLC)  
    Consideration of Conditional Use #23-03 (Smith's Cove LLC)  
Adjourn Board of Adjustment  
  
3 Plats: Lots 2A & 3A Rath's Addition; Tract 3 of Fischer Place Addition; Lots 4A, 5A, 6A, 7A, 20A, 21A, 22A & 23A in Block 6 Smith's Cove Addition

Tishena Wulff re: Request for Delinquent Tax Payment Agreement #2023-01

Deb Walburg, Treasurer, re: Abatements #2023-01 through #2023-05 and Amendment to Agreement with Tyler Technologies, Inc.

Dave Hare, Buildings and Grounds Superintendent, re: courthouse parking lot project

Shelli Gust, Commission Administrative Officer, re: Training / Education with Commission on County Financing, Generating Additional Revenues, and Related Topics

**MEETINGS ATTENDED:**

**DISCUSSION ITEMS:** Employee Emergency Operations Plan; April 4<sup>th</sup> School Tours; SDACC Spring Workshop; SVCA Meeting

**REPORTS RECEIVED:** Zoning, Register of Deeds, and Sheriff

**PUBLIC NOTICES:**

March 7, 2023 – Commission Meeting – Commission Room 9:00 a.m.

March 15, 2023 – Sioux Valley Commissioners Association Meeting, Bryant, 12:00 p.m.

March 21, 2023 – Commission Meeting – Commission Room 9:00 a.m.

April 19-20 – SDACC Spring Workshop – Pierre Ramkota, Pierre, SD

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1lSNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
March 7, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments  
Approve March 7, 2023 agenda  
Approve February 21, 2023 minutes  
Approve February 20-March 5, 2023 payroll  
Approve accounts payable  
Approve personnel action(s)  
Approve Pay Stub Policy to Employee Handbook  
Acknowledge Receipt of 24/7 Sobriety Program Staffing Grant

9:15 a.m. Todd Kays, 1<sup>st</sup> District RE: Yearly update

9:30 a.m. Maria Schwader, Department of Legislative Audit RE: 2020-2021 audit

Mandi Anderson and Carrie Schiernbeck RE: county burial

Shelli Gust, Commission Administrative Officer, re: Congressional Directed Spending Request;  
Discussion on County Financing, Generating Additional Revenues, and Related Topics

**MEETINGS ATTENDED:**

**DISCUSSION ITEMS:** Town & Townships Meetings

**REPORTS RECEIVED:**

**PUBLIC NOTICES:**

March 15, 2023 – Sioux Valley Commissioners Association Meeting, Bryant, 12:00 p.m.

March 21, 2023 – Commission Meeting – Commission Room 9:00 a.m.

April 19-20 – SDACC Spring Workshop – Pierre Ramkota, Pierre, SD

April 4, 2023 – Commission Meeting – Commission Room 9:00 a.m.

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1lSNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600 605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
March 21, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments  
Approve March 21, 2023 agenda  
Approve March 7, 2023 minutes  
Approve March 6-19, 2023 payroll  
Approve accounts payable  
Approve February Travel Requests  
Approve personnel action(s)

Lake Madison Sanitary District re: Resolution 23-\_\_ Intention to Annex Property

Utility Occupancy Applications #23-08 (Sioux Valley Energy); #23-09 (Sioux Valley Energy); #23-10 (Sioux Valley Energy); #23-11 (Sioux Valley Energy); #23-12 (Sioux Valley Energy)

Boring Application #23-01 (Phillip Wohlers)

Applications to rent 4-H Buildings and Grounds

- John Eilertson – 4-H Livestock Barn & Grounds – ShowPig Sale for 4-H & FFA Youth – 4/21-4/22/23
- Jennie Larson – 4-H Center – Graduation – 5/13/23
- Robin Wolff – 4-H Center – Graduation – 5/20/23
- Korisa Haak – All 4-H Buildings and Grounds – Jed's Safety Camp - 6/3/23
- Lake County Livestock Jackpot (Mike Clark) – All 4-H Buildings and Grounds – Open class livestock show – 7/7-7/9/23

**9:30 a.m.** Public Hearings

- Transfer Application Malt Beverage License (Shipwreck Bar & Grill/Dougan, Inc. to Shipwreck Bar & Grill/Whirlwind Investments, LLC)
- New Application Liquor & Malt Beverage License (Prairie Shores, LLC/Doug & Kim Erickson)
- Temporary Special On-Sale Liquor Application (Chester Fire Dept – SDIRA Banquet – 3/25/23)
- Temporary Special On-Sale Liquor Application (Chester Fire Dept – League Dart Tournament – 3/31/23)

Mandi Anderson and Carrie Schiernbeck, Welfare Office, re: Indigent Applications #23-01 and #23-03

**10:00 a.m.** Mandi Anderson and Carrie Schiernbeck. Zoning Office, re: March Zoning Matters  
Convene as a Board of Adjustment

Disclosure of Conflicts of Interest; Relationship(s) to Applicant; or Ex Parte Communication  
Consideration of Conditional Use #23-04 (Gracevale Hutterian Brethren)

Adjourn Board of Adjustment

2 Plats: Lot 2A of McCarthy's 2<sup>nd</sup> Addition & Tract A1 of Christiansen's Harbor 1<sup>st</sup> Addition; Lot 7 of Hillside Campground Addition

Shelli Gust, Commission Administrative Officer, re: IMS Pavement Management Study Presentation / Continued Discussion on County Financing, Generating Additional Revenues, and Related Topics

**MEETINGS ATTENDED:**

**DISCUSSION ITEMS:**

**REPORTS RECEIVED:** Zoning

**PUBLIC NOTICES:**

April 4, 2023 – Commission Meeting / School Tours – Commission Room 9:00 a.m.

April 11, 2023 – County Board of Equalization Meeting – Commission Room 9:00 a.m.

April 18, 2023 – Commission Meeting – Commission Room 9:00 a.m.

JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1lSNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
April 4, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments  
Approve April 4, 2023 agenda  
Approve March 21, 2023 minutes  
Approve March 20-April 2, 2023 payroll  
Approve accounts payable  
Approve personnel action(s)  
Ratify March 8, 2023 and March 30, 2023 fuel quotes  
Approve Resolution #2023-07: Adopting the Lake County Pre-Disaster Mitigation Plan

Deb Walburg, Treasurer, RE: Abatements #2023-11 and #2023-12

Rick Becker, Director of Equalization, RE: oath of office / County Board of Equalization schedule and Abatements #2023-06 through 10

Sarina Talich, Sheriff, RE: Axon Fleet 3 Camera System; Central Square Services; Employee Recognition

Nels Nelson, Highway Superintendent and Weed Supervisor, re:

- Approve purchase off of Beadle County bid for metal culverts and bridge supplies
- Bid discussion and awarding (2023 seasonal bids; AC Mat construction bid; weed spray contract bid)

National County Government Month Recognition and Proclamation  
Employee Recognition (Years of Service Milestones)

11:30 a.m. – 2:30 p.m. – School Tours

**MEETINGS ATTENDED:**

**DISCUSSION ITEMS:**

**REPORTS RECEIVED:** Sheriff

**PUBLIC NOTICES:**

April 11, 2023 – County Board of Equalization Meeting – Commission Room 9:00 a.m.

April 11, 2023 – Special Commission Meeting – Town Hall – Commission Room 6:00 p.m.

April 18, 2023 – Commission Meeting – Commission Room 9:00 a.m.

April 19-20, 2023 – SDACC Spring Workshop – Pierre Ramkota, Pierre, SD

April 26, 2023 – Joint Planning Commission / County Commission Meeting – 9:00 a.m.

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
April 11, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments  
Approve April 11, 2023 agenda  
County Board of Equalization / Oath

Rick Becker, Director of Equalization

Deb Walburg, Treasurer, RE: Elderly Tax Freeze Applications

**9:15 a.m. CB 2023-01** – John & Joy Martin (602 NE 1<sup>st</sup> Street, Madison)

Director Becker

**9:45 a.m. CB 2023-02** – Joseph Gitzen & Misty Wells (414 NE 3<sup>rd</sup> St, Madison)

Director Becker

**10:15 a.m. CB 2023-03** – Lake Area Environmental Development Recycling and Repair, Inc. - Charles Scholl  
(44753 230<sup>th</sup> Street, Madison)

Director Becker

**10:45 a.m. CB 2023-04** – Kermit & Nancy Feste Living Trust (6670 Bayview Lane, Wentworth)

Director Becker

**11:15 a.m. CB 2023-05** – Robbins Family Trust, Chuck & Phyllis Robbins (6303 Harbor Way, Wentworth)

Director Becker

**11:45 a.m. CB 2023-06** – Monte & Susan Dumke (6306 Harbor Way, Wentworth)

Director Becker

**12:15 p.m. CB 2023-07** – Christopher Thompson (714 & 716 Best Point Dr, Madison)

Adjournment

JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2FId2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
April 11, 2023

### SPECIAL MEETING – TOWN HALL

**6:00 p.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments (*Public comments about topics other than those topics that will be discussed during the town hall.*)  
Approve April 11, 2023 agenda

#### Town Hall

*Commissioners are hosting a Town Hall for residents in order to have a transparent discussion regarding the need for a potential opt out or road and bridge levy in Lake County. This meeting will provide an opportunity for residents to receive firsthand information from county officials about county finances and the costs to provide public services. Commissioners will have the chance to engage residents and receive feedback.*

#### Adjournment

#### **PUBLIC NOTICES:**

April 18, 2023 – Commission Meeting – Commission Room 9:00 a.m.  
April 19-20, 2023 – SDACC Spring Workshop – Pierre Ramkota, Pierre, SD  
April 26, 2023 – Joint Planning Commission / County Commission Meeting – 9:00 a.m.

#### JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2FId2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
April 18, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments  
Approve April 18, 2023 agenda  
Approve minutes of April 4, 2023 and April 11, 2023 minutes  
Approve 2023 County Board of Equalization minutes  
Approve payroll  
Approve accounts payable  
Approve personnel action(s)  
Acknowledge written notice of fundraiser from Madison Regional Health Foundation  
Automatic Budget Supplements

Maria Haider, Community Health Nurse, re: Quarterly Report

9:15 a.m. – Public Hearing – Temporary Special On-Sale Liquor License (Hefs - Cancer Benefit)

Dave Hare, Buildings and Grounds, re: Quarterly Report

Kody Keefer, Emergency Manager, re: 2<sup>nd</sup> Quarter LEMPG Report

Nels Nelson, Highway Superintendent, RE: Utility Occupancy Permits #2023-13 through #2023-19 (ITC Inc); BIG Grant Structure 40-200-185; Quarterly Report

10:00 a.m. – Carrie Schiernbeck, Zoning Officer, RE: Plat (Tract 2A Colton Park Siding South)

Shelli Gust, Commission Administrative Officer, re: Wheel Tax refund request; Approve Agreement and Release with First, Bank, and Trust; and Court Security Committee UJS Grants

Paula Barrick, Auditor, RE: Fixed Assets

**MEETINGS ATTENDED:**

**DISCUSSION ITEMS:**

**REPORTS RECEIVED:** 4-H Quarterly Report, Register of Deeds

**PUBLIC NOTICES:**

April 19-20 – SDACC Spring Workshop – Pierre Ramkota, Pierre, SD

April 26, 2023 – Joint Planning Commission / County Commission Meeting – 9:00 a.m.

May 2, 2023 – Commission Meeting – Commission Room – 9:00 a.m.

JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1lSNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY PLANNING COMMISSION / LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
JOINT MEETING OF PLANNING COMMISSION AND COUNTY COMMISSION  
SPECIAL MEETING  
April 26, 2023

9 a.m. Planning Commission Call to Order and Roll Call

County Commission Call to Order and Roll Call

Convene Jointly as Planning Commission and Board of County Commissioners

Pledge of Allegiance  
Community Comments  
Approve agenda

*NOTE: This is not a public hearing. Public hearings will be held and properly noticed at a later date if the Commissions decide to move forward with any changes to the ordinance. Staff from First District, the Zoning Office, the Commission Office, and the State's Attorney's Office will be present to facilitate the discussions and answer questions of commission members.*

Work Session / Discussion on Proposed Changes to Zoning Ordinance #06-44, An Ordinance Establishing Comprehensive Zoning Regulations for Lake County, South Dakota, and Providing for the Administration, Enforcement, and All Amendments Thereto, in Accordance with the Provisions of Chapter 11-2, 1967 SDCL, and Amendments Thereof

Additional Topics for Discussion Proposed by Planning Commissioners or County Commissioners

- Carbon Dioxide Pipeline Ordinance and Regulations (Planning Commissioner Aaron Johnson)

**MEETINGS ATTENDED:**

**DISCUSSION ITEMS:**

**REPORTS RECEIVED:**

**TRAVEL REQUESTS:**

**PUBLIC NOTICES:**

JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1lSNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
May 2, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments  
Approve May 2, 2023 agenda  
Approve April 18 & 26, 2023 minutes  
Approve payroll  
Approve accounts payable  
Approve personnel action(s)  
Acknowledge written notice of fundraiser from Historic Prairie Village  
Approve utility occupancy application #2023-20 (Sioux Valley Energy)  
Approve bid letting / advertising for bids for BIG Box Culvert Project 40-200-185  
Ratify fuel quotes  
Approve quote for 4-H Grounds Roofing Project

Maria Haider, Community Health Nurse, re: office update

9:15 a.m. – Public Hearing – New Application Retail (On-Off Sale) Wine and Cider License

Shelli Gust, Commission Administrative Officer, re:

- Food Pantry Tour on 5/16/23 at 8:15 a.m.
- Set date for next Joint Planning / County Commission meeting
- Security Assessment Agreement
- Energy Efficiency and Conservation Block Grant (EECBG) Program
- Additional Discussion on Town Hall, County Finance, Generating County Revenues, and Related Topics

**MEETINGS ATTENDED:**

**DISCUSSION ITEMS:**

**REPORTS RECEIVED:**

**PUBLIC NOTICES:**

May 2, 2023 – Commission Meeting – Commission Room – 9:00 a.m.

May 16, 2023 – Food Pantry Tour – ICAP Building – 8:15 a.m.

May 16, 2023 – Commission Meeting – Commission Room – 9:00 a.m.

JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1lSNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600 605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Proposed Agenda  
May 16, 2023

**8:15 a.m.** Tour of Lake County Food Pantry, 111 N. Van Eps Ave, Madison

<b>9:00 a.m.</b> Call to order Roll Call Pledge of Allegiance Community Comments Approve May 16, 2023 agenda Approve May 2, 2023 minutes Approve payroll Approve accounts payable Approve Letter re: CREP, CRP, and Riparian Buffer Strip landowner programs Acknowledge Letter from FEMA approving PDM Plan Acknowledge Letter of Support for City of Madison TID #6	Approve April travel requests Approve personnel actions(s) Ratify April 27, 2023 fuel quotes Approve Resolution 2023-08 Operating Transfers
---	--

9:15 a.m. Public Hearing – Temporary Special Malt Beverage License (Madison Fire Dept – Bull Riding @ Prairie Village)

Brooke Rollag, LAIC, re: update

Approve agreement for zoning office printer

Approve 2023 Joint Powers Agreement with SDDOT to Provide Striping of County Roads

Dave Hare, Buildings and Grounds Supt, re: landscaping

10:00 a.m. Carrie Schiernbeck. Zoning Officer, re: May Zoning Matters

Convene as a Board of Adjustment

Disclosure of Conflicts of Interest; Relationship(s) to Applicant; or Ex Parte Communication

Consideration of Conditional Use #23-05 (Randy & Jerilyn Rozeboom )

Adjourn Board of Adjustment

Plat: Lot 1 of Dorhout's Addition

Shelli Gust, Commission Administrative Officer, re:

- Courthouse Security Grant Update
- Bypass – CDS Grant Update and Agreement with Banner Engineering
- Presentation for LMDA
- Additional Discussion on Town Hall, County Finance, Generating County Revenues, and Related Topics

Executive Session – Personnel (SDCL 1-25-2(1))

**MEETINGS ATTENDED:**

**DISCUSSION ITEMS:**

**REPORTS RECEIVED:**

**PUBLIC NOTICES:**

May 16, 2023 – Food Pantry Tour – ICAP Building – 8:15 a.m.

May 16, 2023 – Commission Meeting – Commission Room – 9:00 a.m.

May 30, 2023 – Joint Planning Commission/County Commission Meeting-Commission Room 9:00 a.m.

May 30, 2023 – Special County Commission Meeting: Townhall-Commission Room 6:00 p.m.

JOIN US VIA ZOOM: <https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY PLANNING COMMISSION / LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
JOINT MEETING OF PLANNING COMMISSION AND COUNTY COMMISSION  
SPECIAL MEETING  
May 30, 2023

9 a.m. Planning Commission Call to Order and Roll Call

County Commission Call to Order and Roll Call

Convene Jointly as Planning Commission and Board of County Commissioners

Pledge of Allegiance  
Approve agenda

*NOTE: This is not a public hearing. Public hearings will be held and properly noticed at a later date if the Commissions decide to move forward with any changes to the ordinance. Staff from First District, the Zoning Office, the Commission Office, and the State's Attorney's Office will be present to facilitate the discussions and answer questions of commission members.*

Work Session / Discussion on Proposed Changes to Zoning Ordinance #06-44, An Ordinance Establishing Comprehensive Zoning Regulations for Lake County, South Dakota, and Providing for the Administration, Enforcement, and All Amendments Thereto, in Accordance with the Provisions of Chapter 11-2, 1967 SDCL, and Amendments Thereof

Additional Topics Proposed by Planning Commissioners or County Commissioners

- Options / action items for structure and membership of Planning Commission, Board of Adjustment, County Commission; SDCL 11-2, 11-2-2, 11-2-3, 11-2-49, 11-2-50 (County Commissioner Kelli Wollmann)
- Carbon Dioxide Pipeline Ordinance and Regulations (Planning Commissioner Aaron Johnson)

Community Comments

**PUBLIC NOTICES:**

June 6, 2023 – Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse – 9:00 a.m.

June 7, 2023 – Special Commission Meeting: Town Hall Meeting – Hillside, 46042 238<sup>th</sup> St. Wentworth, SD 57075

June 20, 2023 – Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse – 9:00 a.m.

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
May 30, 2023

### SPECIAL MEETING – TOWN HALL

**6:00 p.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments (*Public comments about topics other than those topics that will be discussed during the town hall.*)  
Approve agenda

#### Town Hall

*Commissioners are hosting a Town Hall for residents in order to have a transparent discussion regarding the need for a potential opt out or road and bridge levy in Lake County. This meeting will provide an opportunity for residents to receive firsthand information from county officials about county finances and the costs to provide public services. Commissioners will have the chance to engage residents and receive feedback.*

#### Adjournment

#### **PUBLIC NOTICES:**

June 6, 2023 – Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse – 9:00 a.m.

June 7, 2023 – Special Commission Meeting: Town Hall Meeting – Hillside, 46042 238<sup>th</sup> St. Wentworth, SD 57075

June 20, 2023 – Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse – 9:00 a.m.

#### JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600 605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Proposed Agenda  
June 6, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve June 6, 2023 agenda  
Executive Session – Personnel and Legal (SDCL 1-25-2(1) and 1-25-2(3))  
Community Comments  
Approve May 16, 2023 and May 30, 2023 (x2) minutes  
Approve payroll  
Approve accounts payable  
Approve May travel requests  
Approve personnel action(s)  
Approve increase to Coroner & Deputy Coroner rate  
Approve Fireworks Permit of Village Creek Incorporated for Village Creek Days  
Acknowledge letter from Minnehaha County JDC re: 2024 Daily Bed Rate  
Approve Statement in Partial Proof of Loss (Insurance – Hail/Wind Damage May 2022)  
Approve 2023-2024 Malt Beverage Renewal Applications

9:30 a.m. Julie Assid, Fiedler Insurance, and Paula Barrick, Auditor, RE: health insurance renewal  
Erin Tisdall, Deputy Auditor, RE: life and vision insurance renewal

Sarina Talich, Sheriff, RE:

- Safe N' Secure Installation and Service Agreement and Quote
- Brookings County Detention Center Inmate Housing Contract

Shelli Gust, CAO, RE:

- Utility Occupancy Application #23-21
- Right-of-Way Notice
- Approve lowest qualified bid for Box Culvert Project 40-200-185 pending concurrence with SDDOT
- Approve Letter of Contract for Engineering Services with Banner Engineering (phase contract) for Box Culvert Project 40-200-185

Additional Discussion on Town Hall, County Finance, Generating County Revenues, and Related Topics

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

Proposal to declare surplus and sell parcel #040001085135215

FEMA Flood Risk Open House June 14, 2023 @ 5:30 p.m.

**REPORTS RECEIVED:** Sheriff & Register of Deeds

**PUBLIC NOTICES:**

June 7, 2023 – 6:00 p.m. Special County Commission Meeting: Town Hall – Hillside, 46042 238th St, Wentworth, SD 57075

June 14, 2023 – 5:30 p.m. FEMA Flood Risk Open House – City Auditorium and Armory, 198 N. Van Eps Avenue, Madison, SD 57042

June 20, 2023 – 9:00 a.m. Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse

JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2FId2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Tentative Agenda  
June 7, 2023

SPECIAL MEETING – TOWN HALL  
**LOCATION OF MEETING: THE HILLSIDE, 46042 238<sup>TH</sup> ST., WENTWORTH, SD 57075**

**6:00 p.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments (*Public comments about topics other than those topics that will be discussed during the town hall.*)  
Approve June 7, 2023 6:00 p.m. agenda

#### Town Hall

*Commissioners are hosting a Town Hall for residents in order to have a transparent discussion regarding the need for a potential opt out or road and bridge levy in Lake County. This meeting will provide an opportunity for residents to receive firsthand information from county officials about county finances and the costs to provide public services. Commissioners will have the chance to engage residents and receive feedback.*

#### Adjournment

#### **PUBLIC NOTICES:**

June 20, 2023 – Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse – 9:00 a.m.

#### JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1lSNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Proposed Agenda  
June 20, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments  
Approve June 20, 2023 agenda  
Approve June 6, 2023 and June 7, 2023 minutes  
Approve payroll  
Approve accounts payable  
Approve personnel action(s)  
Approve Utility Occupancy Application #23-22 (Sioux Valley Energy)  
Approve Fuel Agreements with City of Madison and Valiant Living  
Approve use of courthouse grounds for Trinity Lutheran Bible School (June 26-29)  
Approve low quote for roof replacement on Hwy shop building in Ramona (derecho damage)  
Ratify Sub-Recipient Agreement with SD DOH  
Approve Memorandum of Understanding with City of Madison (Bypass / Airport Half Mile)

Shelli Gust, CAO, re: Options / action items for structure and membership of Planning Commission, Board of Adjustment, County Commission; SDCL 11-2, 11-2-2, 11-2-3, 11-2-49, 11-2-50

Additional Discussion on Town Hall, County Finance, Generating County Revenues, and Related Topics  
Action Items on Potential Opt Out and/or Road and Bridge Levy

Carrie Schiernbeck, Welfare, re: Poor Relief Application #23-04 (Burial)

10:00 a.m. Carrie Schiernbeck, Zoning Officer, re: June Zoning Matters  
Convene as a Board of Adjustment  
Disclosure of Conflicts of Interest; Relationship(s) to Applicant; or Ex Parte Communications  
Consideration of Conditional Use #23-06 (Robert & Emma Haight)  
Adjourn Board of Adjustment

4 Plats: Lots 36R & 37 of Block 8 of Lakes Community Addition; Lot 2A of Christiansen & Martin; Plat 1 of Bialas Addition; Lot 1 of K2 Farms Addition

**FY24 BUDGET**

<b>TIME (APPROXIMATE – SUBJECT TO CHANGE)</b>	<b>BUDGET</b>
11:00 a.m.	COMMISSIONERS
	CONTINGENCY
	AUDITOR / ELECTIONS
	JUDICIAL SYSTEM
	TREASURER

	STATE'S ATTORNEY
12:00 p.m.	LUNCH BREAK
12:30 p.m.	BUILDINGS AND GROUNDS / RECREATION
	EQUALIZATION
	REGISTER OF DEEDS
	VETERANS SERVICE OFFICE
	SHERIFF'S OFFICE / JAIL
	CORONER
	EMERGENCY MANAGEMENT / DIVE TEAM
	911 COMMUNICATIONS
	ZONING / WELFARE
	COMMUNITY HEALTH NURSE / WIC
	EXTENSION
2:30 p.m.	BREAK
2:45 p.m.	HIGHWAY / WEED
3:15 p.m.	OTHER REQUESTS:
	PREDATORY ANIMAL
	INFORMATION TECHNOLOGY
	AMBULANCE
	BOARD OF HEALTH
	CARE OF AGED
	DOMESTIC ABUSE
	MENTAL ILLNESS BOARD
	PUBLIC LIBRARY
	HISTORICAL MUSEUM
	CONSERVATION DISTRICT
	ECONOMIC DEVELOPMENT / TOURISM
	OTHER ECONOMIC ASSISTANCE (ARPA / RAIF / TIDS)
4:15 p.m.	BOARD DISCUSSION / DIRECTION / ACTION

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

**REPORTS RECEIVED:** Register of Deeds

**PUBLIC NOTICES:**

July 6, 2023 – 9:00 a.m. Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse – NOTE THURSDAY DATE

July 18, 2023 – 9:00 a.m. Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Proposed Agenda  
July 6, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments  
Approve July 6, 2023 agenda  
Approve June 20, 2023 minutes  
Approve payroll  
Approve accounts payable  
Approve personnel action(s)  
Acknowledge extension of Agreement with Department of Public Safety (Driver Licensing Program)  
Approve Utility Occupancy Application #23-23, #23-24, #23-25 (All Sioux Valley Energy)

Shelli Gust, CAO, and Brooke Rollag, LAIC, re: EDA Grant

Carrie Schiernbeck, Welfare Officer, re: Application #23-08

FY24 Budget

Additional Budget: IT Budget, Coroner

Board Discussion / Direction / Action

Resolution 2023-09:

ATTENTION TAXPAYERS: NOTICE OF PROPERTY TAX INCREASE OF \$2,800,000  
RESOLUTION FOR OPT OUT

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

**REPORTS RECEIVED:** Sheriff

**PUBLIC NOTICES:**

July 18, 2023 – 9:00 a.m. Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse

August 1, 2023 – 9:00 a.m. Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2FId2xhb1lSNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600 605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Proposed Agenda

July 18, 2023

- 9:00 a.m. Call to order  
Roll Call  
Pledge of Allegiance  
Community Comments  
Approve July 18, 2023 agenda  
Approve minutes of July 6, 2023  
Approve payroll  
Approve accounts payable  
Approve travel requests  
Approve personnel action(s)
- 9:10 a.m. – Public Hearing – Temporary Special Malt Beverage License (Shipwreck) for Village Creek Days  
Public Hearing – Temporary Special Malt Beverage License (St. Peter on the Prairie) for Farm & Wine Dinner  
Public Hearing – Temporary Special Malt Beverage License (Hef's) for a Poker Run
- Dick Ericsson, Attorney, re: Request for Policy Change on Special Meetings for Zoning Matters and Request for Special Meeting of the Planning Commission
- Jen Hayford, 4-H Advisor, re: Quarterly Report
- Approve 3rd Quarter LEMPG Report
- Approve Resolution 2023-10: Resolution to Continue Support for the First District Association of Local Governments During Fiscal Year 2024
- Approve Resolution 2023-11, 2023-12, 2023-13, 2023-14: Resolution Authorizing Submission of Bridge Grant Applications
- Approve Bridge Improvement Grant Agreement for Replacement with SD DOT (Structure 40-200-185)
- Shelli Gust, CAO, re: Bypass Reconstruction Project Update; Agreement with Banner Engineering for Professional Services and Scope of Services
- 10:00 – Carrie Schiernbeck, Zoning Officer, re: July Zoning Matters  
Convene as a Board of Adjustment  
Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communications  
Consideration of Variance #23-03 (Carter Schwader); Variance #23-04 (Mike & Emily Siemonsma); and Variance #23-05 (Timothy & Debra McTague)  
Adjourn Board of Adjustment
- 5 Plats: Lots 1 & 2 of Yunker Addition; Lot 1A in Block 7 of Lakes Community Addition; Dean's Addition; Plat of Tract 3A of Christiansen's Addition; Lot 1A of the Ouverson First Addition

FY24 Budget: State of the Employees / Board Discussion, Direction, Action

Executive Session – 1-25-2(1) Personnel

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

2023 SDACC County Convention, Sioux Falls, 9/12-9/13/2023

Proposed Ordinance #23-82: An Ordinance Entitled, An Ordinance to Amend Article V "Appeals, Variance, and Conditional Uses"; and Article VI "Duties of County Zoning Officer, Board of Adjustment, and Courts on Matters of Appeal", Adopted by Ordinance #06-44, As Amended, of the Zoning Ordinance of Lake County

**REPORTS RECEIVED:**

**PUBLIC NOTICES:**

August 1, 2023 – 9:00 a.m. Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse

August 15, 2023 – 9:00 a.m. Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse

JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Proposed Agenda for Special County Commission Meeting  
July 20, 2023

**8:15 a.m.** Call to order  
Roll Call  
Community Comments  
Approve July 20, 2023 agenda

Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communications

Consider Plat of Tract 1 and Tract 2 of Christiansen Trust Addition

**PUBLIC NOTICES:**

August 1, 2023 – 9:00 a.m. Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse

August 15, 2023 – 9:00 a.m. Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Proposed Agenda  
August 1, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve August 1, 2023 agenda

Executive Session – 1-25-2(3) Legal

Community Comments  
Approve minutes of July 18, 2023 and July 20, 2023  
Approve payroll  
Approve accounts payable  
Approve personnel action(s)  
Acknowledge validation of referendum petition and date of special election

Application to rent 4-H Center & 4-H Shelter/Show Arena  
Katie LeBrun, representing Purina – beef producer education event – 8/10/23

Utility Occupancy Applications #23-26 (Sioux Valley Energy) and #23-27 (Sioux Valley Energy)

FY24 Budget: Board Discussion, Direction, Action

Executive Session – 1-25-2(1) Personnel

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

Estimated Engineering Costs for 40-015-110, 40-071-210, 40-220-058, 40-191-178

**REPORTS RECEIVED:** Sheriff

**PUBLIC NOTICES:**

August 15, 2023 – 9:00 a.m. Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2FId2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Proposed Agenda  
August 15, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve August 15, 2023 agenda  
Community Comments  
Approve minutes of August 1, 2023  
Approve payroll  
Approve accounts payable  
Approve August Travel Requests  
Approve personnel action(s)  
Approve amendment to Agreement with Tyler Technologies

Shelli Gust, CAO, RE: Bypass Project Update

5 Plats: Plat of Tract 1 of Minnaert Addition; Plat of Tracts 1 and 2 of Scully Addition; Plat of Tract 1 of Powell Addition; Janke's Addition; Wilt's Addition

10:00 a.m. Carrie Schiernbeck, Zoning Officer, re: August Zoning Matters

Public Hearing and First Reading of Ordinance No. 23-82

Ordinance No. 23-82: An Ordinance Entitled, An Ordinance to Amend Article V "Appeals, Variance, and Conditional Uses"; and Article VI "Duties of County Zoning Officer, Board of Adjustment, and Courts on Matters of Appeal, Adopted by Ordinance #06-44, as Amended, of the Zoning Ordinance of Lake County

Convene as a Board of Adjustment

Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communications

Consideration of Variance #23-06 (PJAMS Partnership – Pat Beckman); Conditional Use #23-06 (Pat & Jill Pasek); Conditional Use #23-07 (City of Madison / Wayne & Dawn Bessman) and Zoning Certification

Adjourn Board of Adjustment

Consideration of Resolution 2023-15 re: City of Madison's Establishment of Restricted Use Facility

FY24 Budget: Board Discussion, Direction, Action

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

Recommendation to move September 19<sup>th</sup> Commission meeting to September 21<sup>st</sup>

County Legislative Summer Study on August 16<sup>th</sup>

**REPORTS RECEIVED:** Zoning, Register of Deeds

**PUBLIC NOTICES:**

September 5, 2023 – 9:00 a.m. Commission Meeting – Commission Room/1<sup>st</sup> Floor Courthouse

September 11, 2023 – 6:00 p.m. – 5 Year Transportation Plan Open House / Public Meeting

September 12-13, 2023 – SDACC County Convention, Sioux Falls, SD

JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1lSNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Proposed Agenda  
September 5, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve September 5, 2023 agenda  
Community Comments  
Approve August 15, 2023 minutes  
Approve payroll  
Approve accounts payable  
Approve August Travel Requests  
Approve personnel action(s)  
Acknowledge written notice of fundraiser held by Junius schoolhouse exhibitors at Prairie Village  
Acknowledge written notice of fundraisers held by Chester School District for 2023-2024 school year  
Acknowledge receipt of Small Structure Improvement Plans for RAIF Grants

**9:10 a.m.** Approve Provisional Budget / FY24 Budget Discussion, Direction, Action

Approve 4-H Buildings and Grounds Rental Agreement (Madison Central FFA)  
Approve FY24 Local Emergency Management Performance Grant (LEMPG) Agreement  
Approve Professional Services Agreement with Schneider Geospatial LLC for database connections  
Approve Utility Occupancy Application #23-28 (Sioux Valley Energy)  
Ratify proposal of Geotek Engineering for test borings for Bypass Project  
Ratify SD Department of Health Division of Family and Community Health Sub-Recipient Agreement WIC

Dave Hare, Buildings and Grounds, re: Public Safety Building carpet

Nels Nelson, re: quote from Midwest Petroleum Equipment for raising the tank fill tubes on the fuel system

Carrie Schiernbeck, Welfare Officer, re: indigent applications

**10:00 a.m.** Carrie Schiernbeck, Zoning Officer, re: September Zoning Matters

Second Reading and Adoption of Ordinance No. 23-82

Ordinance No. 23-82: An Ordinance Entitled, An Ordinance to Amend Article V "Appeals, Variance, and Conditional Uses"; and Article VI "Duties of County Zoning Officer, Board of Adjustment, and Courts on Matters of Appeal, Adopted by Ordinance #06-44, as Amended, of the Zoning Ordinance of Lake County

Convene as a Board of Adjustment

Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communications

Consideration of Conditional Use #23-07 (City of Madison / Wayne & Dawn Bessman) and Zoning Certification

Adjourn Board of Adjustment

Consideration of Resolution 2023-15 re: City of Madison's Establishment of Restricted Use Facility

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

SRT Training at 4H Grounds on 9/6/23

**REPORTS RECEIVED:**

**PUBLIC NOTICES:**

September 11, 2023 – 6:00 p.m. – 5 Year Transportation Plan Open House / Public Meeting

September 12-13, 2023 – SDACC County Convention, Sioux Falls, SD

September 19, 2023 – Special Election

September 21, 2023 – 9:00 a.m. – County Commission Meeting / 1<sup>st</sup> Floor Courthouse/Commission Room

JOIN US VIA ZOOM:

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Proposed Agenda  
September 21, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve September 21, 2023 agenda  
Community Comments  
Approve minutes of September 5, 2023  
Approve payroll  
Approve accounts payable  
Approve personnel action(s)  
Approve Utility Occupancy Application #23-29  
Approve declaration of surplus property / retirement of K-9 Newk

**9:10 a.m.** FY24 Budget  
Discussion and Action on any changes to Provisional Budget  
Adopt FY24 Budget / Resolution 2023-16 / Tax Levies

Nels Nelson, Highway Superintendent, re:  
Quote from Midwest Petroleum Equipment for raising the tank fill tubes on the fuel system  
5-Year Highway & Bridge Improvement Plan / Resolution 2023-17 (Adopting Plan) and Plan Certification

Executive Session – Personnel 1-25-2(1)

**10:00 a.m.** Carrie Schiernbeck, Zoning Officer, re: zoning matters  
Convene as a Board of Adjustment  
Disclosure of Conflicts of Interest, Relationship(s) to Applicant; or Ex Parte Communications  
Consideration of Conditional Use #23-08 (TAPA Spokane, LLC) and Conditional Use #23-09  
(Matt & Tara Tobin)  
Adjourn Board of Adjustment

Paula Barrick, Auditor re: Canvass the Special Election

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

**REPORTS RECEIVED:** Zoning, Sheriff, and Register of Deeds

**PUBLIC NOTICES:**

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2FId2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Proposed Agenda  
October 3, 2023

- 9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve October 3, 2023 agenda  
Community Comments – For County Commission, Planning Commission, and/or Board of Adjustment  
Approve September 21, 2023 minutes  
Approve payroll  
Approve accounts payable  
Approve personnel action(s)  
Approve Utility Occupancy Application #23-30 (Journey Construction)  
Acknowledge letter from Minnehaha County re: Joint Powers Agreement for Juvenile Detention Services  
Acknowledge letter from FEMA re: 90-Day Appeal Period for Flood Hazard Determinations
- Recess as County Commission / Convene as a Planning Commission  
Approval of Planning Commission agenda and acknowledge community comments  
Organization: Chair, Vice Chair (first term through FY24 meetings)  
Appoint Zoning Officer as ex-officio member of the Planning Commission
- Adjourn Planning Commission / Convene Jointly as Planning Commission and County Commission  
Approval of Joint Planning Commission / County Commission agenda and acknowledge community comments  
Approve minutes of September 13, 2023  
Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communication  
Consideration of Plats: Plat of Tract 1A of Lidel's Addition  
Recess as Joint Planning Commission and County Commission / Convene as a County Commission
- 9:40 a.m.** Mark Junker, Banner Associates, re: 2023 Bridge Inspections
- 10:00 a.m.** Recess as County Commission / Convene as a Board of Adjustment  
Approval of Board of Adjustment agenda and acknowledge community comments  
Disclosure of Conflicts of Interest, Relationship(s) to Applicant; or Ex Parte Communications  
Hearing and Consideration of Conditional Use #23-10 (C-Lemme Homes, Larry & Melita Hauge) and Conditional Use #23-08 (TAPA Spokane, LLC); Review of Building Permits #09943, 09944, CUP #22-19 and #22-20 (TAPA Spokane, LLC)  
Adjourn Board of Adjustment / Convene as County Commission

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:** First Responder Training at County Gravel Pit on 10/9/23; EDA Grant; Electronic Recycling Program

**REPORTS RECEIVED:**

**PUBLIC NOTICES:** October 17, 2023 – 9:00 a.m. Commission Meeting – Commission Room 1<sup>st</sup> Floor Courthouse

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2FId2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

***Proposed Agenda – October 17, 2023***

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve October 17, 2023 agenda  
Community Comments – For County Commission, Planning Commission, and/or Board of Adjustment  
Approve October 3, 2023 minutes  
Approve payroll  
Approve accounts payable  
Approve personnel action(s)  
Consider SDACC request for support for NACo to establish the National Center for Public Land Counties  
Approve Resolution 2023-18: Supporting Operation Green Light for Veterans

Jen Hayford, 4-H Advisor, re: Quarterly Report

Heath Thompson, Kingbrook Rural Water, re: Hazard Mitigation Grant Application request

Kody Keefer, Emergency Manager, re: 4<sup>th</sup> Quarter LEMPG Report

Dave Hare, Buildings and Grounds Supt, re: Quarterly Report

Michelle Uhrig, Highway Dept Office Mgr, re: request to purchase EKOS software

Paula Barrick, Auditor re: office closure – Election school Oct 18-19

**10:00 a.m.** Recess as County Commission / Convene as a Board of Adjustment  
Approval of BOA agenda and acknowledge community comments  
Disclosure of Conflicts of Interest, Relationship(s) to Applicant; or Ex Parte Communications  
Hearing and Consideration of Conditional Use #23-11 (Pyramid Network Services & Summer and William Klein)

Adjourn as Board of Adjustment / Convene Jointly as Planning Commission and County Commission  
Approval of Joint PC / CC agenda and acknowledge community comments  
Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communication  
Consideration of 4 Plats: Dean's Addition; Plat of Tract 1 of Schoeberl Addition; Martens Storage Addition; Dossbros Addition  
Discussion / Action on building permits and enforcement  
Adjourn as Joint Planning Commission and County Commission / Convene as County Commission

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:** SVCA Mtg @ Deuel County 11/8

**REPORTS RECEIVED:** Register of Deeds, Sheriff

**PUBLIC NOTICES:**

November 7, 2023 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

November 8, 2023 – 12:00 p.m. Sioux Valley Commissioners Assn Mtg – St. Paul's Lutheran Church, Clear Lake, SD

November 21, 2023 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

**\*\*NOTE:** Zoom is offered as a courtesy. We have been having periodic issues with our audio. If you have an agenda item that you are particularly interested in, we encourage you to attend in person. Thank you for understanding!

LAKE COUNTY COMMISSION  
200 EAST CENTER ST  
COMMISSION MEETING ROOM/1<sup>ST</sup> FLOOR COURTHOUSE  
MADISON SD 57042  
605-256-7600  
605-256-7622 FAX  
[lakegovt@lake.sd.gov](mailto:lakegovt@lake.sd.gov)

Proposed Agenda  
November 7, 2023

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve November 7, 2023 agenda  
Community Comments – For County Commission  
Approve minutes of October 17, 2023  
Approve payroll  
Approve accounts payable  
Acknowledge disbursement of RAIF funds to Summit Township  
Acknowledge receipt of RAIF funding applications from Orland Township  
Approve personnel action(s)  
Ratify Utility Occupancy Application #23-31 (Colton Plumbing & Heating, LLC)  
Approve 2024 liquor licenses

Michelle Uhrig, Highway Dept Office Mgr, re: hardware request for EKOS software

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

**REPORTS RECEIVED:**

**PUBLIC NOTICES:**

November 8, 2023 – 12:00 p.m. Sioux Valley Commissioners Assn Mtg – St. Paul's Lutheran Church, Clear Lake, SD

November 21, 2023 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2FId2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

*\*\*NOTE: Zoom is offered as a courtesy. We have been having periodic issues with our audio. If you have an agenda item that you are particularly interested in, we encourage you to attend in person. Thank you for understanding!*

***Proposed Agenda – November 21, 2023***

- 9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve November 21, 2023 agenda  
Community Comments – For County Commission, Planning Commission, or Board of Adjustment  
Approve minutes of November 7, 2023  
Approve payroll  
Approve accounts payable  
Approve personnel action(s)  
Transfer of fixed asset (vehicle) between Highway Department and Buildings & Grounds  
Approve Resolution #2023-19: Resolution Amending Resolution 2023-16 (Tax Levy)  
Approve Occupancy for Underground Construction/Carper Ag LLC  
Approve BIG applications and resolutions (3)
- 9:10 a.m. Public Hearing Temporary Special On-Sale Liquor Application (Hef's Bar & Grill)
- Brooke Rollag, LAIC, re: consideration of LAIC request for contribution to Washington Ave/455<sup>th</sup> Ave improvements
- Sarina Talich, Sheriff, re: Law Enforcement Support Office (LESO) Program & State Plan of Operation (SPO)
- 9:30 a.m. Public Auction – Land Lease for the former Lake County Poor Farm
- Nels Nelson, Highway Superintendent, re: request to surplus TR-037 2007 Ford Sterling LT75, Sander SS-37 HI-WAY E2500, SNOW PLOW SP-37
- Recess as County Commission / Convene Jointly as Planning Commission and County Commission  
Approval of Joint PC / CC agenda and acknowledge community comments  
Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communication  
Consideration of 2 Plats: Eggebraaten Cemetery Addition and Tract 1 of Dinges Addition
- 10:00 a.m. Adjourn as Joint Planning Commission and County Commission / Convene as a Board of Adjustment  
Approval of BOA agenda and acknowledge community comments  
Disclosure of Conflicts of Interest, Relationship(s) to Applicant; or Ex Parte Communications  
Hearing and Consideration of Conditional Use #23-13 (Ryan Carmody & Austin Hanson – Contractor Pro Finish)  
Convene as County Commission
- Executive Session (Personnel) – 1-25-2(1)

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:**

**REPORTS RECEIVED:** Sheriff

**PUBLIC NOTICES:**

December 5, 2023 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

December 19, 2023 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room

**ZOOM:**

*There will be no Zoom broadcast of this meeting due to staff unavailability and equipment issues.*

***Proposed Agenda –December 5, 2023***

**9:00 a.m.** Call to order  
Roll Call  
Pledge of Allegiance  
Approve December 5, 2023 agenda  
Community Comments – For County Commission, Planning Commission, or Board of Adjustment  
Approve minutes of November 21, 2023  
Approve payroll  
Approve accounts payable  
Approve travel requests  
Approve personnel action(s)  
Ratify Utility Occupancy Application #23-32 (Kestaloott Excavation & Dirt Work Services LLC)  
Approve FY24 MOU with SDSU Extension and consider request for liability waivers  
Consideration of LAIC request for contribution to Washington Ave/455<sup>th</sup> Ave improvements

Paula Barrick, Auditor RE: 2022 Annual Report

Recess as County Commission / Convene Jointly as Planning Commission and County Commission  
Approval of Joint PC / CC agenda and acknowledge community comments  
Disclosure of Conflicts of Interest; Relationship(s) to applicant; or Ex Parte Communication  
Consideration of Plats: Tracts A & B of Pedersen Addition; Broken Arrow Addition; South Creek Addition;  
and Lot 13A in Nordstrom's Addition

**10:00 a.m.** Adjourn as Joint Planning Commission and County Commission / Convene as a Board of Adjustment  
Approval of BOA agenda and acknowledge community comments  
Disclosure of Conflicts of Interest, Relationship(s) to Applicant; or Ex Parte Communications  
Hearing and Consideration of Variance #23-09 (Matt & Katie Jeratowski); Conditional Use #23-12 (Kory Rawstern / Triple R Assets LLC); Conditional Use #23-14 (Randy & Jessica Cox DBA Cox Alignment & Repair); Conditional Use #23-15 (Alaina Scholtz);  
Adjourn as Board of Adjustment / Convene as County Commission

Executive Session (Personnel) – 1-25-2(1)

**MEETINGS ATTENDED:**

**DISCUSSION / ACTION ITEMS:** End of Year Meeting; Fuel System EKOS Software Update; Video Conferencing Equipment for Commission Room

**REPORTS RECEIVED:**

**PUBLIC NOTICES:**

December 19, 2023 – 9:00 a.m. Commission, Planning Commission, Board of Adjustment Meeting – Commission Room  
December 28, 2023 – 9:00 a.m. Commission Meeting (End of Year Business) – Commission Room

**JOIN US VIA ZOOM:**

<https://zoom.us/j/8201268213?pwd=NXRQa2Fld2xhb1ISNE13RnZ1RiswZz09>

Meeting ID: 820 126 8213

Passcode: 629364

**\*\*NOTE:** Zoom is offered as a courtesy. We have been having periodic issues with our audio. If you have an agenda item that you are particularly interested in, we encourage you to attend in person. Thank you for understanding!