LAKE COUNTY COMMISSION MINUTES
June 9, 2022

The Board of Lake County Commissioners met in regular session on June 9, 2022, at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Aaron Johnson, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Chair Kelli Wollmann all present. The Pledge of Allegiance was recited.

COMMUNITY COMMENTS: None

AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the June 9, 2022, agenda. Motion carried.

MINUTES APPROVED:

Motion by Leighton, second by Johnson, to approve the unapproved minutes of May 17, 2022. Motion carried.

PAYROLL APPROVED: Motion by Reinicke, second by Leighton, to approve payroll of May 16-May 29, 2022. Motion carried. Commissioners: $5,843.05; Auditors Ofc: $5,007.23; Treasurers Ofc: $4,967.23; States Attorney Ofc: $8,991.41; Govt Bldgs: $5,283.20; Dir Equalization Ofc: $4,869.45; Register Deeds Ofc: $4,009.26; VSO: $693.50; Sheriff Ofc: $18,323.55; Jail: $15,092.98; Coroner: $598.76; EMA: $2,579.86; 911 Comm Center: $11,227.10; 24/7: $867.98; Road & Bridge: $17,296.74; Welfare: $78.53; CHN: $1,207.00; WIC $389.00; Extension: $1,596.00; Zoning: $1,722.93 Grand Total $110,644.76.

ACCOUNTS PAYABLE:

Motion by Leighton, second by Slaughter, to approve accounts payable of May 20 & 27, June 3 & 10, 2022. Motion carried.

Accounts Payable 5-20-22 General: Dakotaland FCU, Cu 4-22-22, $75.00, Lake Co Treas, Withholdings, $16,432.61, **Hwy Rd-Br:** Lake Co Treas, Withholdings, $4,105.29, **911 Comm:** Lake Co Treas, Withholdings, $2,265.90, OCSE, Child Support, $214.23, **EMA:** Lake Co Treas, Withholdings, $874.85, **24/7:** Lake Co Treas, Withholdings, $114.39 **Grand Total: $24,082.27**

Accounts Payable 5-27-22 General: Aflac, Ded, $1,720.74, Avera, Prem, $16,990.75, Delta Dental, Ded, $702.40, Optilegra, Prem, $435.52, SDRS, Collections, $18,379.18, SD Supp Retirement Plan, Collections, $2,466.04, Unum, Prem, $209.00, **Commissioner:** Midco, Util, $36.63, **Elections:** Purchase Power, Postage, $23.37, **Judicial:** PGI, Util, $26.62, **Auditor:** Midco, Util, $40.05, Purchase Power, Postage, $46.74, **Treasurer:** Purchase Power, Postage, $116.85, Midco, Util, $8.87, **St Atty:** Midco, Util, $45.51, **Govt Bldgs:** City Of Madison, Util, $11.37, Midco, Util, $26.64, **DOE:** Midco, Util, $51.43, Purchase Power, Postage, $11.68, **ROD:** Midco, Util, $22.75, Purchase Power, Postage, $11.69, **VSO:** Midco, Util, $11.37, Verizon, Serv, $40.01, **IT:** Tyler Tech, Document Pro, $13,146.00, **Sheriff:** Unum, Emp #350, $5.20, Purchase Power, Postage, $11.68, **Jail:** Avera, Emp #2303, ($598.76cr), Optilegra, Emp #2303, ($8.94cr), Unum, Emp #2303, ($5.20cr), Midco, Util, $189.87, Northwestern Energy, Util, $654.28, **Support Of Poor:** Midco, Util, $11.37, **Extension:** Midco, Util, $23.21, Northwestern Energy, Util, $300.03, **Weed:** Midco, Util, $8.42, Verizon, Util, $12.79, **Zoning:** Midco, Util, $11.37, Purchase Power, Postage, $11.69, **Hwy Rd-Br:** Aflac, Ded, $301.40, Avera, Prem, $6,040.07, Delta Dental, Ded, $358.30, Optilegra, Prem, $123.83, SDRS, Collections, $4,327.98, SD Supp Retirement Plan, Collections, $200.00, Unum, Prem, $52.00, Northwestern Energy, Util, $364.15, Sioux Valley Energy, Hwy 34 Lights, $166.50, Midco, Util, $36.57, Verizon, Util, $83.47, **911 Comm:** Aflac, Ded, $323.00, Avera, Prem, $5,113.31, Delta Dental, Ded, $136.50, Optilegra, Prem, $65.84, SDRS, Collections, $2,580.00, SD Supp Retirement Plan, Collections, $105.00, Unum, Prem, $31.20, Midco, Util, $16.84, Sioux Valley Energy, Serv, $91.01, Verizon, Util, $41.90, **EMA:** Aflac, Ded, $25.92, Avera, Prem, $598.76, Delta Dental, Ded, $45.50, Optilegra, Prem, $8.94, SDRS, Collections, $595.98, SD Supp Retirement Plan, Collections, $25.00, Unum, Prem, $5.20, Sioux Valley Energy, Sirens, $507.20, Midco, Util, $11.37, Verizon, Util, $81.91, Northwestern Energy, Util, $33.38, **24/7:** SDRS, Collections, $61.26, **Rural Access:** Verizon, Util, $40.01 **Grand Total: $77,807.52**

Accounts Payable 6-3-22 General: Lake Co Treas, Withholdings, $17,912.20, Dakotaland FCU, Cu 6-3-22, $75.00, **Hwy Rd-Br:** Lake Co Treas, Withholdings, $3,671.02, **911 Comm:** OCEF, Child Support, $214.23, Lake Co Treas, Withholdings, $2,348.89, **EMA:** Lake Co Treas, Withholdings, $663.79, **24/7:** Lake Co Treas, Withholdings, $156.48 **Total: $25,041.61**

Accounts Payable 6-10-22 Commission: Madison Daily Leader, Notices, $328.38, Gov't Forms & Supplies, Book/paper, $351.92, Infotech, Serv, $46.00, **Elections:** Madison Daily Leader, Notice, $24.28, Election Sys & Software, Ballots, $4,584.39, DS Solutions, Test Deck, $175.00, Seachange, Publication Ballot, $185.00, Office Peeps, Supplies, $112.53, Infotech, Serv, $66.00, **Judicial:** Daniel P Feldhaus Reporting, Transcripts, $197.60, CAA: De Castro, Manuel J Jr, $2,925.80, Nelson, John M, $4,979.30, Stanford, Lori, $9,798.15, Miller, Cody, $1,534.10, Dawson, Jacob D, $4,050.10, Juror Fees, $238.20, **Auditor:** Infotech, Serv, $114.00, Marco, Serv, $9.45, Office Peeps, Supplies, $2.15, **Treasurer:** Madison Daily Leader, Notice, $46.01, A & B Business, Maint, $237.49, Infotech, Serv, $177.00, My Place Hotel, Lodging, $179.98, **St Atty:** Avera McKennan Hospital, Serv, $147.42, Infotech, Serv, $274.00, Century Business, Maint, $74.02, **Govt Bldgs:** Infotech, Serv, $72.00, Classic Corner, Fuel, $147.53, Fastenal, Glasses, $12.38, Timmer, Supplies, $15.39, Porta Pros, Rental, $190.00, Cole's, Fuel, $421.26, Ace, Supplies, $796.82, Kolorworks, Supplies, $179.43, Runnings, Safety Gear, $109.98, Hillyard, Supplies, $592.02, Shred-It, Serv, $194.14, City Of Madison, Util, $26.46, Bud's Clean Up, Serv, $200.47, **DOE:** Schneider Geospatial, Maint, $3,440.00, Vanguard Appraisals, Serv, $2,450.00, Infotech, Serv, $215.50, Century Business, Maint, $56.10, Becker, Rick, Meals, $65.58, Ramkota Hotel, Lodging, $385.00, Prostrollo Auto Plaza, Fuel Line, $251.56, **ROD:** Infotech, Serv, $158.00, Century Business, Maint, $42.01, Office Peeps, Supplies, $46.73, Ramkota Hotel, Lodging, $109.99, **VSO:** Infotech, Serv, $48.95, **GIS:** Infotech, Serv, $33.00, **IT:** Infotech, Serv, $930.97, **Sheriff:** Emp #5000, Deductible Reimb, $800.00, Redwood Toxicology, Tests, $792.00, Fed Ex, Shipping, $15.89, A & B Business, Maint, $46.49, Infotech, Serv, $598.97, Streicher's, Radios, $15,717.00, Ace Hardware, Supplies, $27.95, Office Peeps, Serv, $708.20, At&T, Util, $328.00, Stemper Auto Body, Serv, $426.00, Classic Corner, Fuel, $55.01, Cole's, Fuel, $2,238.39, **Jail:** Rising Hope, Counseling, $1,965.00, Minnehaha Co Juv Det Cnt, Serv, $454.27, Infotech, Serv, $489.25, Phoenix Supply, Sandals, $46.28, Sunshine, Meals, $10,851.95, **Coroner:** Rustand, Mark, Serv, $104.06, **Support Of Poor:** Infotech, Serv, $39.00, **MI Board:** Serv: Oftedal, Abby, $404.00, Ericsson, Richard L, $202.00, Community Counseling, $836.00, Lincoln County Treasurer, $238.20, Nelson, John M, $707.00, Kennedy Pier & Loftus, $161.60, **Recreation:** At&T, Util, $43.16, Bud's Clean Up, Serv, $55.00, **Extension:** Century Business, Maint, $167.65, Runnings, Supplies, $103.44, Schiernbeck, Carrie, Travel Exp, $34.44, Infotech, Serv, $280.00, City Of Madison, Util, $708.99, **Zoning:** First District Assn, Allotment, $5,528.98, Madison Daily Leader, Notices, $163.12, Infotech, Serv, $48.00, **Hwy Rd-Br:** Madison Daily Leader, Notice, $27.48, T & H Welding, Cross Bar, $77.65, Krug Products, Parts, $118.74, Steves Tire & Serv, Serv, $1,219.87, B&G Shop, Starter, $781.22, Lake County Intl, Cap/Key, $49.30, Prostrollo's, Window, $841.80, Ace Hardware, Supplies, $236.43, Pro Garage Door, Serv, $266.50, Cole's, Fuel, $11,903.01, The Lodge At Deadwood, Lodging, $297.00, City Of Madison, Util, $583.08, Infotech, Serv, $106.00, Lake Co Treasurer, Title/Plate, $24.20, Lyle Signs, Sign, $42.63, Madison Ace Hardware, Saw, $1,829.98, **911 Comm:** Infotech, Serv, $272.25, At&T, Util, $40.04, **EMA:** Infotech, Serv, $48.00, City Of Madison, Util, $336.15, Cole's, Fuel, $391.61, Steves Tire & Serv, Serv, $48.40, **Bldgs:** Lorenzen Equipment, Grapple Bucket, $3,200.00, **Dive Team:** M & T Fire & Safety, Life Jackets, $1,188.13, **ARPA:** Lake County Museum, Grant, $98,670.00 **Grand Total: $210,034.30**

APPROVE FUEL QUOTES:

The board reviewed the following fuel quotes of May 19, 2022.

	10% Ethanol	#2 Diesel
Cole's Petroleum	$3.5700	$3.8450
Vollan Oil	$3.6207	$3.8800

Motion by Johnson, second by Reinicke, to approve the low quote of Coles Petroleum for May 19, 2022. Motion carried.

PERSONNEL/VACANCIES-CHANGE OF STATUS:

CAO Shelli Gust asked the board if they would consider giving her authority to advertise for vacancies at the time she receives the notice of resignation. The board agreed. Motion by Reinicke, second by Slaughter, to authorize Shelli Gust, Human Resources Specialist, to advertise for vacancies at any time after notice of resignation has been received. Motion carried. CAO Shelli Gust presented employee status changes since the May 17th commission meeting.

1) Motion by Slaughter, second by Leighton, to approve the status change of Hannah Haak from full-time correctional officer to part-time correctional officer, effective 5/30/22, at the same rate of pay ($18.60/hr). Motion carried.
2) Motion by Leighton, second by Slaughter to acknowledge, with regret, the resignation of Alyssa Lux, Community Health Nurse Officer Manager, effective 6/3/22. Motion carried. Commissioners Reinicke and Wollmann volunteered to review applications and attend prospective employee interviews.
3) Motion by Reinicke, second by Johnson, to acknowledge, with regret, the resignation of Crystal Longe, Deputy II, effective 6/2/22. Motion carried.
4) Motion by Johnson, second by Slaughter, to approve the status change for Hanna Reinicke from Deputy (not certified) at a rate of $18.85/hr to Deputy (certified) at a rate of $20.35/hr. Motion carried.
5) Motion by Slaughter, second by Reinicke, to approve the hire of Christopher Lawrence, full-time heavy equipment operator, at a rate of $19.36/hr, effective 6/27/22 and contingent upon pre-employment screening. Motion carried.

APPROVE TRAVEL REQUESTS:

Motion by Reinicke, second by Leighton, to approve May 2022 travel requests. Motion carried. The requests will be on file in the Auditor's Office.

APPROVE INTERGOVERNMENTAL CONTRACT AND COVERAGE DOCUMENT FOR THE SDML WORKERS' COMPENSATION FUND:

CAO Gust presented a new agreement with the SDML Workers' Compensation Fund. There will be no coverage from the Worker's Compensation Fund if the employee is traveling to foreign countries that are listed on the "No Fly" list. This agreement has been reviewed by the State's Attorney. Motion by Reinicke, second by Johnson, to approve the Intergovernmental Contract and Coverage Document for the SDML Workers' Compensation Fund, amended May 11, 2022, and authorize the chair to sign. Motion carried.

GEOTHERMAL SYSTEM REPAIR:

Dave Hare, Buildings & Grounds Supervisor, informed the board the courthouse geothermal system is in need of repair do to a dead short in a compressor. This is an unbudgeted item and will cost approximately $9,483. Any freon needed will be at an additional cost. Motion by Reinicke, second by Johnson, to authorize Dave Hare to move forward with the necessary repairs to the courthouse geothermal system at an estimated cost of $9,483 and if needed, to allow the cost for additional freon. Motion carried.

AGREEMENT BETWEEN LAKE COUNTY AND LEHTOLA BUILDERS, INC FOR BRIDGE 40-140-143:

CAO Gust presented an agreement from Lehtola Builders, Inc., for the construction of bridge 40-140-143 (Stemper bridge). As the signed agreement was needed before this meeting, Gust requested ratification so there will be a record of the agreement in the formal minutes. Motion by Slaughter, second by Leighton, to ratify the agreement between Lake County and Lehtola Builders, Inc., for construction contract for Box Culvert Project 40-140-143 (Stemper bridge). Motion carried.

STREAM CROSSING AGREEMENT AND RELEASE FOR BOX CULVERT PROJECT 40-140-143:

Commissioner Reinicke recused herself from the following matter.

CAO Gust has received a request from Pete Stemper, Stemper's Auto Body, LLC, and Gary Reinicke, Reinicke Construction, to construct a temporary private drive connecting south of structure 40-140-143 to provide customer access to Stemper's business for the duration of the structure replacement project. This temporary private drive will not be open to the general public and is intended for Stempers customers only. This will be paid completely by Stemper and after

construction, Stemper and Reinicke must remove the temporary private drive and restore the temporary stream crossing and right-of-way to an equal or better condition than existed prior to the construction of the temporary private drive, subject to the satisfaction of the County. Motion by Slaughter, second by Leighton, to approve the stream crossing Agreement and Release for Box Culvert Project 40-140-143 and authorize the chair to sign. Motion carried.
Commissioner Reinicke returned to the meeting.

FUEL AGREEMENTS/CITY OF MADISON & VALIANT LIVING:

CAO Gust presented the annual fuel agreements with City of Madison and Valiant Living. The cost for this year will be 0.07 cents/gallon which covers the administrative and expense costs. Motion by Reinicke, second by Johnson, to approve the fuel agreements with Valiant Living and City of Madison and authorize the chair to sign. Motion carried.

BUYER'S ORDER WITH SANITATION PRODUCTS, INC./PLOW EQUIPMENT:

Nels Nelson, Hwy Superintendent, told the board this order is for the dump box, Force 5100 EX hydraulics, 12' reversible plow, wing, and hi-way spreader for the new truck that will be received tentatively in August. Motion by Reinicke, second by Slaughter, to approve the Buyer's Order with Sanitation Products, Inc., for plow equipment in the amount $168,550 and authorize the chair to sign. Motion carried.

HIGHWAY EQUIPMENT:

Hwy Supt. Nelson informed the board he will no longer be able to receive a state bid on any Ford, Chevrolet, or Dodge pickups as the State has pulled all bids. The State is no longer taking orders or locking in any prices. Nelson has received a quote from Lake Herman Auto for a 2021 Dodge Ram, 6.4 hemi, 3/4 ton, 11,000 miles for $48,998. He has also received a quote from Sioux Falls Ford for a 2021 Dodge Ram, 6.4 hemi, 3/4 ton, approximately 30,000 miles for $48,490. Discussion included: whether now is a good time to purchase, commissioners wanted to be able to have time to consider this purchase as it is above the budget amount approved, and maybe a pickup will be found that may be less in price. Motion by Slaughter, second by Reinicke, to approve Supt. Nelson to move forward with the purchase of a 2021 Dodge Ram from Lake Herman Auto. 1 Aye – 4 Nays. Motion fails.

PUBLIC HEARING/2ND READING OF ORDINANCE #20-80/AMENDING OFFICIAL MAP:

Zoning Officer Mandi Anderson and Katie Jeratowski were present for the 2nd reading of Ordinance #20-80. Chair Wollmann read Ordinance #22-80/ An Ordinance Amending the Official Zoning Map of Lake County by Rezoning Certain Property. Motion by Reinicke, second by Leighton, to grant the rezoning request and ordinance amendment, adopt the facts and findings found in the staff report and approve the 2nd reading of the ordinance amendment. Motion carried.

INFRASTRUCTURE MANAGEMENT SERVICES (IMS) PROJECT UPDATE:

CAO Gust gave an update on the pavement management study being conducted June 5th – 15th. IMS is in the area conducting a pavement management study. After IMS has completed the physical study of the roads, the data analysis will be the most time consuming.

EXECUTIVE SESSION:

Motion by Reinicke, second by Johnson, to enter executive session. Motion carried.

REGULAR SESSION:

Motion by Leighton, second by Reinicke, to return to regular session. Motion carried.
Chair Wollmann reported 3 personnel issues, 3 pending litigation issues, and 1 contractual matter were discussed.

PRAIRIE VILLAGE SECURITY:

Tim Walburg, Sheriff, informed the board Faron Wahl, Prairie Village, has asked his office to provide security during Jamboree Days, August 25-28, 2022. Motion by Reinicke, second by Slaughter, to move forward with entering into a contract with Prairie Village to hire temporary certified law enforcement officers to work at the 2022 Prairie Village Jamboree. Motion carried.

PERSONNEL SHERIFF DEPARTMENT:

Sheriff Walburg told the board he has promoted Micah Hofman to parole sergeant. Motion by Johnson, second by Reinicke, to promote Micah Hofman as patrol sergeant effective 6-13-22 at a rate $25.50/hr. Motion carried. Walburg also told the board he would like to give Chief Deputy Sarina

Talich a $1/hr raise. Motion by Reinicke, second by Leighton, to increase Chief Deputy Sarina Talich's hourly rate to $27.11 effective 6-13-22. Motion carried.

BROOKINGS COUNTY DETENTION CENTER INMATE HOUSING CONTRACT:

Sheriff Walburg told the board, since he has been short staffed with female correctional officers, he has had to house female prisoners in Brookings County. A contract with Brookings County was presented to the board for their review. The contract is for inmate housing of $95 per day, which includes meals, lodging, clothing, laundry, basic hygiene products, and other services deemed appropriate. Motion by Reinicke, second by Slaughter, to approve the Brookings County Detention Center Inmate Housing Contract and authorize the chair to sign. Motion carried.

2022 PRIMARY ELECTION CANVASS:

The board conducted the 2022 Primary Election canvass. No changes were made. Auditor Barrick told the board 2,172 voters (83%) voted at the polling place on election day and 449 voters (17%) voted absentee for a total voted of 2,621 at the Primary Election. Voter turnout for the Primary Election was 33%.

MEETINGS ATTENDED:

Commissioner Slaughter attended East Dakota Transit, Game Fish & Parks, and wage committee meeting. Chair Wollmann attended Madison Public Library, 4-H Leaders, SD FIT, and PUC. Commissioner Reinicke attended DVN special board meeting and Lake Madison Development Association meeting. Commissioner Johnson attended Planning & Zoning, wage committee meeting, and met with Sheriff Walburg.

ADJOURN:

Motion by Reinicke, second by Johnson, at 12:21 p.m. to adjourn. Motion carried. The next meeting will be June 21, 2022, at 9 a.m.

/s/Paula Barrick	/s/Kelli Wollmann
PAULA BARRICK	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

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