LAKE COUNTY COMMISSION MINUTES
January 4, 2022

The Board of Lake County Commissioners met in regular session on January 4, 2022 at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Aaron Johnson, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Chair Kelli Wollmann all present. The Pledge of Allegiance was recited.

COMMUNITY COMMENTS: None

AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of January 4, 2022. Motion carried.

2022 REORGANIZATION:

Auditor Barrick asked for nominations for Chair of the Lake County Commission for 2022. Commissioner Reinicke nominated Commissioner Wollmann. Barrick called for any additional nominations. There being no further nominations, motion by Johnson, second by Reinicke, for nominations to cease and a unanimous ballot be cast for Commissioner Wollmann as 2022 Chair of the Lake County Board of Commissioners. Motion carried. Barrick called for nominations for Vice Chair. Commissioner Reinicke nominated Commissioner Johnson. Barrick called for additional nominations. There being no further nominations, motion by Reinicke, second by Leighton, for nominations to cease and a unanimous ballot be cast for Commissioner Johnson for 2022 Vice Chair of the Lake County Board of Commissioners. Motion carried.

Barrick turned the meeting over to Chair Wollmann.

MINUTES APPROVED:

Motion by Leighton, second by Slaughter, to approve the unapproved minutes of December 29, 2021. Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Johnson, to approve the payroll of Dec 13 – Dec 26, 2021. Motion carried. Commissioners: $2,767.50; Auditors Ofc: $4,823.43; Treasurers Ofc: $4,784.23; States Attorney Ofc: $8,565.16; Govt Bldgs: $4,630.88; Dir Equalization Ofc: $4,968.59; Register Deeds Ofc: $3,492.82; VSO: $547.50; Sheriff Ofc: $16,854.55; Jail: $15,057.32; EMA: $1,748.80; 911 Comm Center: $13,272.23; 24/7: $747.17; Road & Bridge: $18,016.41; Welfare: $76.25; CHN: $906.29; WIC: $296.45; Extension; $1,355.20; Zoning; $1,640.84. Grand Total $104,551.62.

ACCOUNTS PAYABLE:

Motion by Slaughter, second by Leighton, to approve the accounts payable of December 30, 2021 and January 5, 2022. Motion carried.

Accounts Payable 12-30-21 General: OCSE, Child Support, $260.77, Lake Co Treasurer, Withholdings, $16,834.74, SD Retire, Collections, $27,737.45, SD Supp Retire, Collections, $4,105.31, **Hwy Rd-Br**: Lake Co Treasurer, Withholdings, $4,125.33, SD Retire, Collections, $6,944.18, SD Supp Retire, Collections, $337.50, **911 Comm:** OCSE, Child Support, $214.23, Lake Co Treasurer, Withholdings, $3,286.78, SD Retire, Collections, $4,879.20, SD Supp Retire, Collections, $195.00, **EMA:** Lake Co Treasurer, Withholdings, $417.59, SD Retire, Collections, $629.58, SD Supp Retire, Collections, $37.50, **24/7:** Lake Co Treasurer, Withholdings, $151.47, SD Retire, Collections, $52.93. **Total: $70,209.56**

Accounts Payable 01-05-22 Commissioner: SDML WC, Renewal, $189.73, SDACC, Dues, $2,609.00, **Election:** SDML WC, Renewal, $7.68, Election Sys & Software, License, $4,607.50, **Judicial:** Daniel P Feldhaus Report, Transcripts, $34.20, Dawson, Jacob D, CAA Fees, $3,339.95, Miller, Cody, CAA Fees, $3,088.80, Witness-Juror-Appearance Fees/Mileage, $436.12, **Auditor:** SDML WC, Renewal, $317.11, Money Handling, Contract, $329.00, First Bank, Safety Dep Box, $15.00, SDACO, Dues, $435.14, **Treasurer:** SDML WC, Renewal, $313.47, SDACO, Dues, $435.14, **St Atty:** SDML WC, Renewal, $551.33, Thomson Reuters, Sub, $251.63, SD States Atty Assn, Dues, $922.00, SD Paralegal Assn, Dues, $75.00, **Gvt Bldg:** SDML WC, Renewal, $3,558.41, Cole's, Fuel, $216.48, Bud's Clean Up, Serv, $200.47, **DOE:** SDML WC, Renewal, $496.68, SDAAO, Dues,

$225.00, **ROD:** SDML WC, Renewal, $240.57, SDACO, Dues, $435.15, **VSO:** SDML WC, Renewal, $43.33, **IT:** Tracker Software Corp, Hwy/Software, $9,187.50, **Sheriff:** SDML WC, Renewal, $7,390.24, Cole's, Gas, $1,488.51, **Jail:** SDML WC, Renewal, $6,212.14, A & B Business, Maint, $42.62, **Support Of Poor:** SDML WC, Renewal, $4.77, **CHN:** SDML WC, Renewal, $64.93, **WIC:** SDML WC, Renewal, $16.23, **MI Board:** Avera McKennan Hospital, Serv, $746.00, Barrett, Beau C, MI CAA, $287.10, **Extension:** SDML WC, Renewal, $85.63, **Zoning:** SDML WC, Renewal, $108.09, **Hwy Rd-Br:** SDML WC, Renewal, $15,073.87, IMS, Project Initiation/Rd Evals, $1,908.15, Ludens, Supplies, $4.80, Grainger, Pump, $23.40, Ace Hardware, Batteries, $766.79, Nebraska Salt & Grain, Salt, $2,420.78, Cole's, Fuel, $9,885.40, SDACHS, Reg, $100.00, Sioux Valley Energy, Hwy 34 Lights, $54.57, Hawk Equipment, Belly Dump Truck, $17,711.00, **911 Comm:** SDML WC, Renewal, $679.85, Wahltek Inc, Nexlog740 Recorder, $29,996.00, **EM:** SDML WC, Renewal, $116.53, Steves Tire, Serv, $51.25, Cole's, Gas, $136.21, **Bldg:** Ace Hardware, Hwy Shop Remodel, $43.96, Lake County Intl, 1st Pymt Skidloader, $5,965.00, **24/7:** SDML WC, Renewal, $857.05, **Dive Team:** SDML WC, Renewal, $8.36. **Grand Total: $134,810.62**

2022 COMMISSION MEETING DATES AND TIMES:

Motion by Reinicke, second by Johnson, to approve the 2022 Commission dates and times; the 1st and 3rd Tuesday of each month, with the exception of a meeting on Thursday, June 9th instead of Tuesday, June 7th and an extra meeting on Thursday, November 10th. Motion carried.

COUNTY DEPOSITORIES:

Motion by Slaughter, second by Leighton, to approve the county depositories of First Bank & Trust, Great Western Bank, and Wells Fargo Bank for 2022. Motion carried.

LAKE COUNTY ANNUAL SALARY LISTING FOR 2022:

Motion by Reinicke, second by Slaughter, to approve and publish the rates/salaries for fiscal year 2022 in compliance with SDCL 6-1-10. Motion carried.

All employees received a 3% increase and 33 employees received an additional adjustment. The 2022 payroll year begins on December 27, 2021. Amanda Anderson Welfare 5% $19.63 and Zoning 95% $22.67; Paula Barrick $54,060; Desirae Becker $17.36; Rick Becker $26.37; Debra Blanchette $21.15; Wyatt Cassutt $18.85; April Denholm $24.69; Aric Dierkhising $24.11; Christopher Downs $18.08; Shirley Ebsen $58,772; Hunter Eggert $18.21; Brian Gilman $19.94; Gabrielle Grindeland $18.42; Shelli Gust $29.20; Hannah Haak $18.60; Larry Hand $20.75; Riki Hansen $19.36; David Hare $24.01; Takenric Harmdierks $16.74; Shannon Hoffman $19.40; Micah Hofman $22.84; Megan Houser $20.76; Aaron Johnson $14,576; Mark Johnson $19.36; Kody Keefer $22.73; Wendy Kloeppner $112,159; Grant Lanning $25.44; Adam Leighton $14,576; Crystal Longe $17.24; Alyssa Lux $17.45; Thomas Mallett $17.36; Vicki Menor $19.59; Jennifer Miller $17.71; Nels Nelson $28.91; Michael O'Connell $19.23; Joshua Oberloh $17.36; Roger Olson $18.44; Matthew Pillar $18.25; Jeff Poncelet $20.19; Austin Powell $17.54; Deb Reinicke $14,576; Erin Reinicke $19.36; Hanna Reinicke $18.60; Jamie Rowe $21.22; Steve Rowe $24.76; Mark Rustand $598.76 per month (single health insurance premium); Stephanie Ryan $18.85; Carrie Schiernbeck $17.45; Dennis Slaughter $14,576; Debra Stamm-Gartner $23.70; Sarina Talich $26.11; Jennie Thompson $26.77; Amy Thrun $17.54; Erin Tisdall $19.36; Timothy Tolley $25.75; Michelle Uhrig $17.45; Paula Ullom $19.36; Timothy Van Den Hemel $22.38; Nancy Vickmark $17.95; Debra Walburg $54,060; Timothy Walburg $68,472; Spenser Warren $18.85; Abigail Williams $15.85; Craig Williams $21.31; Richard Wise $18.85; Kelli Wollmann $15,776. LONGEVITY PAY: The rate/salary figures do not include longevity that may be due some employees.

RESOLUTION 2022-1/ELECTIONS:

Chair Wollmann read Resolution 2022-1. Motion by Leighton, second by Slaughter, to approve Resolution 2022-1 and authorize the chair to sign. Motion carried.

RESOLUTION 2022-1

WHEREAS, SDCL 12-15-11 provides that the Board of Commissioners shall by annual resolution at the first regular commission meeting establish the rate of compensation to be paid the precinct superintendents and precinct deputies of a necessary election;

THEREFORE, BE IT RESOLVED that the rate of compensation for superintendents and deputies for any county-wide election in 2022 be established at $175.00 for superintendents, $150.00 for deputies, information table workers, resolution board members and Expressvote assistants, $25.00 for election school attendance, $25.00 for Expressvote training, $12.50 per hour for absentee precinct workers and election office workers. For any county-wide election where ballots are hand-counted, the superintendent shall be paid $200 and deputies $175.
Voting aye: Johnson, Leighton, Reinicke, Slaughter, and Wollmann
Voting nay: none
Approved this 4th day of January 2022
/s/Kelli Wollmann
Chair, Lake County Commission
ATTEST:
/s/Paula Barrick
Lake County Auditor

RESOLUTION 2022-2/OFFICIALS TRAINING-TRAVEL:

Chair Wollmann read Resolution 2022-2. Motion by Slaughter, second by Leighton, to approve and authorize the chair to sign Resolution 2022-2. Motion carried.

RESOLUTION 2022-2

WHEREAS, SDCL 7-7-25 states that the Board of County Commissioners, by resolution, may authorize county officials to attend educational conferences, meetings, and conventions held and conducted within or without the state of South Dakota pertaining to the betterment and advancement of county government;
THEREFORE, BE IT RESOLVED that the county commissioners, county highway superintendent, auditor, treasurer, register of deeds, state's attorney, sheriff, county assessing officer, and coroner be authorized to attend conferences, meetings, and conventions called for the purpose set forth in SDCL 7-7-25 and that the mileage and necessary expenses to attend such be allowed. This resolution shall be in force for the year 2022.
Voting aye: Johnson, Leighton, Reinicke, Slaughter, and Wollmann
Voting nay: none
Approved this 4th day of January 2022
/s/Kelli Wollmann
Chair, Lake County Commission
ATTEST:
/s/Paula Barrick
Lake County Auditor

RESOLUTION 2022-3/CLAIMS:

Chair Wollman read Resolution 2022-3. Motion by Reinicke, second by Slaughter, to approve and authorize the chair to sign Resolution 2022-3. Motion carried.

RESOLUTION 2022-3

WHEREAS, certain entities require the payment of funds by the 15th of the month or payment by a deadline,
WHEREAS, many of these claims are received after the Board of Commissioners meet,
WHEREAS, interest or penalties may apply if these claims are not paid timely,
NOW THEREFORE BE IT RESOLVED the County Auditor is hereby given the authority to pay such claims without the Commissioners approval provided the claims are presented at the next regular meeting of the Board of County Commissioners.
Voting aye: Johnson, Leighton, Reinicke, Slaughter, and Wollmann
Voting nay: none
Approved this 4th day of January 2022
/s/Kelli Wollmann
Chair, Lake County Commission

ATTEST:
/s/Paula Barrick

2022 BOARD APPOINTMENTS/DEPT LIAISONS:

CAO Shelli Gust presented the 2022 Board Appointment/Department Liaison listing. Commissioner Reinicke requested the Auditor have a department liaison. Commissioner Leighton volunteered. Gust told that board of the two changes to this listing; Mathew Wollmann is replacing Blake Neu as a member of the Road and Bridge Advisory Committee and Gary Callies' appointment to the Weed & Pest Board is still vacant. Motion by Reinicke, second by Leighton, to approve 2022 board appointments and department liaisons with the changes. Motion carried.

2022 Board Assignments and Department Liaisons

1. 911 Communications Board – Slaughter and Wollmann
2. 911 - Slaughter
3. Auditor - Leighton
4. Bypass Committee – Leighton and Reinicke
5. Buildings and Grounds - Reinicke
6. Catastrophic County Poor Relief Program – Wollmann (appointed position)
7. Chamber of Commerce – Wollmann (Johnson alternate)
8. County Government Day – Wollmann and Reinicke (School Tours)
9. County Health Nurse - Johnson
10. Dive Team – Wollmann (Slaughter alternate)
11. Domestic Violence Network - Reinicke
12. East Dakota Transit - Slaughter
13. East Dakota Water Development District– Leighton
14. Emergency Management Agency – Reinicke
15. Equalization - Wollmann
16. Extension and Extension Board – Wollmann
17. First District Planning – Johnson (Leighton alternate)
18. Highway – Slaughter
19. Human Resources - Johnson
20. Insurance - Johnson and Reinicke
21. Interlakes Community Action Board - Slaughter
22. IT Support/Website/Social Media - Johnson
23. Lake Area Improvement – Slaughter
24. Lake County Access - Wollmann
25. Lake Madison Development Association - Reinicke
26. Legislative Point of Contact – Wollmann (Reinicke alternate)
27. LEPC (Local Emergency Planning Committee) – Wollmann and Reinicke
28. Minnehaha County Regional Juvenile Detention - State's Attorney, Sheriff, and Johnson
29. Personnel Policy – Johnson, Reinicke, and Auditor
30. Planning, Zoning, and Natural Resources - Johnson
31. Public Library Board - Wollmann
32. Register of Deeds - Reinicke
33. Road and Bridge Advisory Committee - Leighton and Slaughter
34. Safety Committee - Wollmann
35. Site Analysis - LAIC Director and Johnson
36. Sheriff / Jail – Johnson (Reinicke alternate)
37. Solid Waste – Planning and Zoning Officer (Reinicke alternate)
38. South Dakota Public Funds Investment Trust – Wollmann (appointed position)
39. State's Attorney - Reinicke
40. Task Force on Flood Prevention / Protection and FEMA Risk Map Project – Johnson and Wollmann
41. Treasurer - Leighton

42. Vermillion River Basin Watershed Development District – Johnson
43. Veterans Services – Wollmann (Slaughter alternate)
44. Wage Scale – Johnson and Slaughter
45. Weed Department and Weed and Pest Board – Leighton
46. Welfare - Johnson

Other Appointments

1. 911 Communication Center Director: April Denholm
2. Board of Adjustment Alternates: Roger Albertson (Term 2021-2023) and Jody Eli-Ackerman (Term 2021-2023)
3. Commission Administrative Officer/Human Resources Specialist: Shelli Gust
4. Director of Equalization: Rick Becker
5. Emergency Management: Kody Keefer
6. First District at-large representative: Brooke Rollag
7. Health Board: Robert Summerer, D.O.; Madison City Atty; Lake County State's Atty; Madison City Police Chief; and Sheriff
8. Highway Superintendent: Nels Nelson
9. Legal Newspaper: Madison Daily Leader
10. Mental Health Board: Robert Bergstrom (Term 2020-2022), Jan Weber (Term 2021-2023 – last eligible 3-year term), Attorneys Richard Ericsson and Abby Oftedal
11. Planning, Zoning, and Natural Resources: Mandi Anderson
12. Planning & Zoning Board: Mark Ferber (Term 2022-2024), Alan Schaefer (Term 2022-2024), Donald Bickett (Term 2020-2022), Jody Eli Ackerman (Term 2021-2023), Roger Albertson (Term 2021-2023), Dan Hansen (Term April 2021 – 2022) and Commissioner (Johnson)
13. Road and Bridge Advisory Committee: Highway Superintendent, Auditor, Commission Administrative Officer, Two Commissioners (Slaughter and Leighton), Dale Thompson, Misty Alfson, Mathew Wollmann, Charlie Johnson, Jay Mennis, Dan Lindholm
14. Safety Committee: Hwy Supt, CAO/HRS, Bldgs and Grounds Supt, Sheriff, Emergency Manager, State's Attorney, Highway Dept Employee (Rotating), Courthouse Employee (Mandi Anderson), 4-H Center Employee (Carrie Schiernbeck), Public Safety Building Employee (Micah Hofman), and Commissioner (Wollmann)
15. Sale of Property location: Courthouse 1st floor lobby
16. Veterans Service Officer: Matt Pillar (First term ends 1st Monday in 2023)
17. Weed & Pest Board: Mike McGillivray (term ends 2024), Deb Stamm-Gartner (term ends 2023), *Vacant* (term ends 2023), James Hildebrandt (term ends 2022), Roger Abraham (term ends 2024), and Pat Schut (term ends 2022) and Commissioner (Leighton)
18. Welfare Director: Mandi Anderson

AUTOMATIC BUILDING CONTROLS PROPOSAL:

Motion by Reinicke, second by Johnson, to approve 2022 Automatic Building Controls Inc. annual maintenance for Courthouse and Public Safety Building the total price $364 for the Public Safety Building and $304 for the Courthouse to be completed and billed in 2022. Motion carried.

STATE OF SD/2022 CHN HEALTH SERVICES CONTRACT:

CAO Gust told the board a revised contract has been received from the SD Dept of Health. The Dept of Health has removed the request to participate in the county employee interview process when the office manager position is open. Motion by Johnson, second by Slaughter, to approve the State of South Dakota Consultant Contract for Provision of Community Health Services and authorize the chair to sign. Motion carried.

DETENTION SERVICES AGREEMENT:

The board reviewed the annual agreement for Detention Services between Minnehaha County, Lutheran Social Services South Dakota, and Lake County. The states attorney and sheriff have reviewed the agreement. The rate will increase from $244 to $257 per day for secure detention and non-secure detention at the Regional Juvenile Detention Center and beds for non-secure detention at

Lutheran Social Services South Dakota. Motion by Reinicke, second by Slaughter, to approve the agreement for detention services between Minnehaha County, Lutheran Social Services, and Lake County for FY22 and authorize the chair to sign. Motion carried.

SD PUBLIC ASSURANCE ALLIANCE INTERGOVERNMENTAL CONTRACT:

CAO Gust told the board of two of the multiple changes that have been made to the SD Public Assurance Alliance Intergovernmental contract: 1) relates to the departure policy which previously allowed a member to depart and then immediately return to the SDPAA and 2) the ability of board members to remove other board members for cause by a 2/3 vote. The rest of the contract had some style and form changes, but nothing substantive. This document has been reviewed by the States Attorney. Motion by Reinicke, second by Leighton, to approve the Intergovernmental Contract for the SD Public Assurance Alliance dated 1/1/22 and authorize the chair to sign. Motion carried.

2022 INMATE HOUSING CONTRACTS:

The Board reviewed the 2022 Inmate Housing Contracts with Miner County and Sanborn County. Motion by Slaughter, second by Johnson, to approve the Inmate Housing Contract between Lake County and Miner County for 2022 and authorize the chair to sign. Motion carried. Motion by Leighton, second by Reinicke, to approve the Inmate Housing Contract between Lake County and Sanborn County for 2022 and authorize the chair to sign. Motion carried.

SMALL STRUCTURE INVENTORY REQUESTS:

CAO Shelli Gust told the board she has received a request for assistance from Orland Township to undertake the small structure inventory. Motion by Johnson, second by Slaughter, to acknowledge receipt of second request for assistance from Orland Township for the Rural Access Infrastructure Fund Small Structure Inventory Project. Motion carried.

APPROVE FUEL QUOTES:

The board reviewed the following fuel quotes of December 21, 2021.

		50/50 Blend	
	10% Ethanol	#1 Diesel	#2 Diesel
Cole's Petroleum	2.4322	2.5475	2.3175
Vollan Oil	2.4500	2.5500	2.3400

Motion by Johnson, second by Slaughter, to approve the low quote of Cole's Petroleum for December 21, 2021. Motion carried.

WELFARE/BURAL 22-01:

Mandi Anderson, Welfare Director, presented to the board an application for burial assistance. Motion by Slaughter, second by Reinicke, to approve burial application 22-01 in the amount $1,597.44 for cremation, transportation, and mileage, pursuant to SDCL 28-17-2. Motion carried.

REGISTER OF DEEDS/WORKSTATION:

Shirley Ebsen, Register of Deeds, was present to discuss her request to add a second workstation in her back room. She stated people have come to research documents that are filed in her office. Due to Covid restrictions, she has only allowed one person at a time to access the workstation in the back room. Having another workstation, will allow at least two people to be able to do their research at one time. Motion by Reinicke, second by Slaughter, to allow Ebsen to move forward with the workstation with M&P money to not exceed $2,500. Motion carried.

EM/PERSONNEL ACTION FORM:

Shelli Gust, HR Specialist, presented the personnel action form for Kody Keefer, Emergency Manager. This form must be completed whenever there is a change in the hourly rate for the Emergency Manager. Gust told the board the EM is considered a 95% position for grant purposes. All benefits and salary come from the Emergency Management budget. Motion by Slaughter, second by Leighton, to approve the Emergency Management Personnel Action Form and authorize the chair to sign. Motion carried.

PERSONNEL/JAIL:

HRS Gust told the board Sheriff Walburg has terminated Hunter Eggert, correctional officer. Motion by Johnson, second by Leighton, to approve the termination of Hunter Eggert, full-time correctional officer, effective 12/28/21. Motion carried. Gust also told the board Walburg has hired Jason Oostra.

Motion by Reinicke, second by Johnson, to approve the hire of Jason Oostra, full-time correctional officer, at a rate of $17.36 per hour, effective 12/29/21. Motion carried.

TRAVEL REQUESTS:

CAO Gust informed the board there will be a change in how travel requests are presented to the board primarily for the safety and security of our employees. The meeting agenda will no longer state the employee, the date they will be gone and where their meeting is. The employee will continue to file their request with the Auditor's Office which will be available for review. The month following the request, a listing will be presented to the board for approval.

EXECUTIVE SESSION:

Motion by Reinicke, second by Johnson, to enter into executive session. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to return to regular session. Motion carried. Chair Wollmann reported two personnel items were discussed.

ADJOURN:

Motion by Leighton, second by Johnson, at 10.55 a.m. to adjourn. Motion carried. The next meeting will be January 18, 2022 at 9 a.m.

/s/Paula Barrick	/s/Kelli Wollmann
PAULA BARRICK	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

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