

# Lake County

## Five-Year County Highway and Bridge Improvement Plan



Dot Approval Letter



**Department of Transportation**

Office of Local Government Assistance  
700 E Broadway Avenue  
Pierre, South Dakota 57501-2586  
Phone: 605.773.2995  
Web site: [www.sddot.com](http://www.sddot.com)

RECEIVED

NOV - 3 2021

Lake County Auditor

October 29, 2021

County Commission  
Lake County

**RE:** Approval of 2022 to 2026 Five-Year County Highway and Bridge Improvement Plan

I am pleased to inform you that your Five-Year County Highway and Bridge Improvement Plan is complete as submitted and is officially approved. A copy of the signed and dated **Certification Form** is attached for your records. Applications for the Bridge Improvement Grant Program can now be submitted for structures as listed in your approved Plan.

If you have any questions, please call me at 773-3576.

Sincerely,

A handwritten signature in black ink, appearing to read "Wade A. Dahl". The signature is fluid and cursive, with a large, sweeping "W" and a long, trailing "l" at the end.

Wade Dahl  
Urban Systems Engineer

Attachment

cc: County Highway Superintendent  
File

Certification Form

LAKE COUNTY TRANSPORTATION PLAN CERTIFICATION

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Certification: As approved this 5th day of October, 2021.

Lake County Commission

By: 

Kelli Wollmann, Lake County Commission Chairperson

Attest:

Paula Barrick, Lake County Auditor

County Contact Person: Nels Nelson, County Highway Superintendent

Phone Number: (605) 256-7607

Email Address: lakehwy2@lake.sd.gov

Received by SDDOT on 10-14-21

Approved by SDDOT on 10-29-21

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## CHECKLIST OF REQUIREMENTS FOR ANNUAL UPDATE

- ☐ x ☐ Certification Form
- ☐ x ☐ Projected Revenue Available per year
- ☐ X ☐ 5-year Project List (Programmed Projects)
- ☐ X ☐ Project Status List
- ☐ x ☐ Affidavit of publication of public meeting notice (copy of the notice or article alone, is not sufficient)
- ☐ x ☐ Township coordination letters/notice (sample letter and mailing list is acceptable)
- ☐ x ☐ Attendance list from public meeting (all attendees – not just commission members)
- ☐ x ☐ Public Comments (if no comments are received, clearly indicate that in the plan submittal)

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### **What is the Five-Year County Highway and Bridge Improvement Plan?**

Transportation planning is a cooperative process designed to foster involvement by all users of the system, such as the business community, community groups, the traveling public, freight operators and the general public through a proactive public participation process conducted by the county. The planning process also fosters communication of local governments such as townships, towns and larger cities to jointly discuss transportation needs and coordinate improvements.

The Lake County Five-Year County Highway and Bridge Improvement Plan (Plan) is a short-range planning document that will be developed and updated annually based on needs and identified Lake County transportation policies. The plan will include roadway classifications, roadway and bridge inventory, a five-year list of the projected revenue for highway and bridge improvements, a five-year list of programmed highway and bridge projects based on the projected revenue, and the status of programmed projects from the previous plan.

The Plan is to be used as a tool to assist the county in budgeting, planning and incorporating the needs and concerns of the public.

### **Development of the Plan**

Lake County developed this plan with assistance from the First District Association of Local Governments. Projects identified in the plan Projects were generated from many sources including elected officials, studies, inventory management systems, local knowledge, staff members and other interested individuals and groups.

Once the programmed project list was developed, Township officials and the public were invited to a coordination/public meeting to provide an opportunity for public comment. That meeting was noticed in the Madison Daily Leader newspaper and held on September 30, 2021. Based on the results of the Township/public meeting and comments from the County Commission, a final version of the Plan was developed by the First District. This final version was then adopted by the County Commission on October 5, 2021.

## **What is included in the Plan?**

The Plan includes the following information:

### **1. Map (See Appendix)**

The following map is included in the Appendix.

- **Five-Year Project Location Map**

- The Five-year Project Location Map shows the location proposed identified in the five-year programmed project list.

### **2. Lists/Tables (See Appendix)**

- **Project Needs List**

- To help in programming five years of projects, the County created a list of all the highway and bridge needs in the county. This list includes a project location, project description with an improvement type (reconstruction, maintenance, surfacing, structure replacement or rehabilitation) and a project estimate. Projects contained in the project needs list are organized according to project need based on input from public leaders, staff and the general public. The needs are ranked as high, medium or low priority. The needs list helps to show the public and elected officials the needs in the county.
- In developing the list of needs, the County considered traffic generators such as schools, grain terminals, large dairies, ethanol plants, etc. and the impacts from the traffic generators. The County also considered safety issues. Examples of safety projects are narrow or non-existent shoulders, pavement markings, blind corners, sharp curves, steep side slopes and poor sight distance. The County also considered system needs such as preservation of existing facilities. Preventive maintenance is typically applied to pavements in good condition having significant remaining service life. As a major component of pavement preservation, preventive maintenance is a strategy of extending the service life by applying cost-effective treatments to the surface or near-surface of structurally sound pavements. Examples of preventive treatments include asphalt crack sealing, chip sealing, slurry or micro-surfacing, thin and ultra-thin asphalt overlays, concrete joint sealing, diamond grinding, dowel-bar retrofit, and isolated, partial and/or full-depth repairs.
- The needs list identifies problems or deficiencies and explores possible solutions.
- Some of the needs may be short-term, and some may be long-term. The long-term needs may require several projects in order to complete.

- **Project List (Five-year programmed project list based on projected funding)**
  - The Project List is based on projected revenue available. It includes project location, project description with improvement type, funding source(s) and a planning level or engineer's estimate.
  - The projects contained in the project list are organized according to programmed year and are based on needs and input from public leaders, staff and the public. The programmed projects will show what projects can be done with the funding available.
  - Portions of a project may be unfunded. A portion of the project cost planned for the five years included in the Plan may include grant funding which has been or will be applied for, but not yet approved.
  - Bridge Improvement Grants include Preliminary Engineering Grants, Bridge Rehabilitation Grants and Bridge Replacement Grants.
  - Equipment is often a large portion of the transportation budget and is considered when evaluating project selections.
- **Projected Revenue Table (Five-year budget projection for highway and bridge program)**
  - The Plan projected revenue table identifies the amount of funds projected to be available for highway and bridge use over the next five years.
  - The table includes non-confirmed but potential revenue sources such as grant funds which may or may not have been applied and for which confirmation has not yet been received.
  - Planned expenditures for each project are summarized into funding categories. The funding categories reflect anticipated revenue sources.
- **Revenue Sources** – This includes the following types of funding categories:
  - **Local Funds**– The taxes levied portion of the revenue estimates includes a variety of funding sources, including wheel tax, property tax, motor vehicle licenses, etc.
  - **Intergovernmental Revenue** – The Intergovernmental sources of revenue includes charges for services for townships and road districts.
  - **State Funds** - These are any revenues from the state for highway purposes including Bridge Improvement Grants (BIG), Exchange for Surface Transportation Program (STP) Funds, Agri-Business Grants, etc.



- **Federal Funding** - Federal funding is available through various programs included in Federal transportation legislation. SDDOT administers most of these programs. They include Emergency Relief (ER), Federal Emergency Management Agency (FEMA), Surface Transportation Program Funds, Transportation Alternative Program (TAP), Safety funds, County-Wide Signing Projects, etc.
- **Other** – Miscellaneous funding sources include transfer of general funds, sale of surplus property, and others that do not fit into the categories above.
- **Project Status List**
  - The Project Status List is a review of the status of projects from the previous year.

# **APPENDIX**

**Project Needs List**

**Revenue Source Table**

**Five-Year Project Location Map**

**Project List (Five-year programmed project list based on projected funding)**

**Project Status List**

**Sample of Coordination Letter sent to Township Officials**

**Township Officials Mailing List**

**Affidavit of Publication for Notice of Public Meeting**

**Public Meeting Attendance List**

**Comments from Public Meeting**

**Lake County Resolution of Adoption**

Project Needs List			
Project Location	Project Description	Total Project Cost	Prioritization Ranking (Optional)
Bridge on R21 FAS Road	B-40-190-192 Replace Bridge	493	1
2E. & 1.3 S. of Madison Lakeview Twp sec 16/17(456 Ave)	B-40-140-143 Replace Bridge	713	2
2.3 N & ½ E Winfred Concord Twp Road sec. 29/32 Vermillion River Fork	B-40-015-110 Replace Bridge	180	3
2.0 West & 2.5 North of Chester Twp Road (462 Ave.) Road (between Round Lake & Brandt Lake	B-40-200-185 Replace Bridge	730	4
2E 5N .5 E of Madison, Leroy Twp Road sec. 15/22 Battle Creek	B-40-094-130 Preserve Bridge	309	5
2 South, 1 west of Madison CR40	B-40-143-150 Preserve Bridge	309	6
½ S, ½ E, ¾ N of Rutland CR17	B-40-210-072 Preserve Bridge	309	7
½ S, 1/8 E of Rutland CR 26	B-40-202-080 Replace Bridge	662	8
5 W, ½ S of Rutland CR 29	B-40-150-085 Replace Bridge	662	9
7 S, 5 W of Madison CR 52	B-40-071-210 Replace Bridge	812	10

**Revenue Sources**  
**(Amounts in thousands of dollars)**

<b>Account Description</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
<b>Local Funds</b>					
General Funds-property tax	900	900	900	1,000	1,000
Motor Vehicle Licenses	1,395	1,395	1,395	1,383	1383
Wheel Tax	353	353	353	379	379
Annual STP Payout Funds	164	164	164	191	191
<b>Intergovernmental Funds</b>					
Township Services	10	10	10	10	10
<b>State Funds</b>					
BIG – PE (planning to apply for)		147.98	34		
BIG – PE (awarded by DOT)	48				
BIG – Preservation (planning to apply for)			639.99		
BIG – Preservation (awarded by DOT)					
BIG – Rehab/Replace Construction (planning to apply for)	420	420	420	550	350
BIG – Rehab/Replace Construction (awarded by DOT)	224				
Match on STP Projects.					
<b>Federal Funds</b>					
TAP					
ER/FEMA					
OTHER (STP, Bridge, Signing, Hazard Elimination, SIB Loans)					
<b>TOTAL</b>	<b>3514</b>	<b>3389.98</b>	<b>3915.99</b>	<b>3513</b>	<b>3313</b>

\*County anticipates applying for Hazard Elimination/RSI funding for intersection project.

**Note:**

- For State and Federal Funds, only enter the applicable amount (i.e. 80% of total project cost).
- Include both BIG funds awarded and BIG funds that will be applied for but not yet received.

**Five-Year Project Location Map  
(See Attached)**

## FIVE-YEAR PROGRAMMED PROJECT LISTING

Project Location	Project Description	Year	Proposed Five-Year Project Funding Information (in thousands of dollars)						Total Project Cost
			Local Funding	Federal Funding	State Funding	Unfunded	Anticipated Grant	Total Funding	
6.2 S & 6.0 E Madison Year Built: 1940 Suff Rating: 47 Bridge on R21 FAS Road	B-40-190-192 Prioritization Ranking: 1 Replacement began August 2021 – complete project 2022	2022	183		224			407	407
1 E. & 1.3 S. of Madison, Lakeview 16/17(456 Ave) Year Built: 1993 Suff Rating: 43	B-40-140-143 Prioritization Ranking : 2 Apply for Bridge Replacement & Construction Engineering	2023	180				420	600	600
2.3 N & ½ E Winfred, Concord Twp Road sec. 29/32 Vermillion River Fork Year Built: 1930 Suff Rating: 45	B-40-015-110 Prioritization Ranking: 3 Preliminary Engineering and Geotechnical Design & Plans Engineering	2022	30					30	30
2.0 West & 2.5 North of Chester between Round & Brandt Lakes Year Built: 1977 Suff Rating: 43	B-40-200-185 Prioritization Ranking: 4 Preliminary Engineering & Geotechnical Design & Plans Engineering	2022	82		48			130	130
2E 5N .5E of Madison, Leroy Twp Road sec. 15/22 Battle Creek	B40-094-130 Prioritization Ranking: 5 Preliminary Engineering	2022	8.33					8.33	8.33
2 S, 1 W of Madison CR 40	B40-143-150 Prioritization Ranking: 6 Preliminary Engineering	2022	8.33					8.33	8.33
½ S, ½ E, ¾ N of Rutland CR 17	B40-210-072 Prioritization Ranking: 7 Preliminary Engineering	2022	8.33					8.33	8.33
R36 (233 <sup>rd</sup> st from 463 Ave. to Airport corner)	Grind 2" and cap with 2" overlay	2022	2,246					2,246	2,246
R19 (462 Ave from 233 <sup>rd</sup> St to SD Hwy 34)	Grind 2" and cap with 2" overlay	2022	1,300					1,300	1,300
R36 (233 St from Airport corner to 463 <sup>rd</sup> Ave)	Chip Seal 6 miles	2022	96					96	96
R19 (462 <sup>nd</sup> Ave from 233 <sup>rd</sup> St to SD Hwy 34)	Chip Seal 2 miles	2022	36					36	36
R52 (241 St from 442 <sup>nd</sup> Ave to 451 <sup>st</sup> Ave)	Chip Seal 9 miles	2022	16					16	16
R16 (223 St from 442 <sup>nd</sup> Ave to 444 <sup>th</sup> Ave)	Will Replace in Kind Gravel 3" lift- 2 miles Pull Shoulders	2022	14					14	14
R16 (223 St from 448 <sup>th</sup> Ave to 454 <sup>th</sup> Ave)	Will Replace in Kind Gravel 3" lift- 6 miles Pull Shoulders	2022	42					42	42
R41 (451 Ave from 225 <sup>th</sup> St to 229 <sup>th</sup> St)	Will Replace in Kind Gravel 3" lift 4 miles Pull Shoulders	2022	28					28	28







Project Location	Project Description	Year	Proposed Five-Year Project Funding Information (in thousands of dollars)						Total Project Cost
			Local Funding	Federal Funding	State Funding	Unfunded	Anticipated Grant	Total Funding	
R17 (463 Ave from 223 <sup>rd</sup> St to 228 <sup>th</sup> St)	Mill 2" with 2" cap	2025	1,797					1,797	1,797
R17 (463 Ave from 223 <sup>rd</sup> St to 228 <sup>th</sup> St)	Chip Seal 5 miles	2025	80					80	80
R52 (241 St from 451 <sup>st</sup> Ave to SD Hwy 19)	Chip Seal 6 mile	2025	96					96	96
R47 (448 Ave from 225 <sup>th</sup> St to SD Hwy 34))	Will Replace in Kind Gravel 3" lift- 10 miles Pull Shoulders	2025	70					70	70
7 S, 5 W of Madison CR 52	B40-071-210 Prioritization Ranking: 10 Bridge Replacement and Construction Engineering	2026	350				350	700	700
CR 47 (448 Ave from 236 <sup>th</sup> St to 241 <sup>st</sup> St)	Mill 2" with 2" cap	2026	1797					1797	1797
CR 47 (448 Ave from 236 <sup>th</sup> St to 241 <sup>st</sup> St)	Chip Seal 5 miles	2026	80					80	80
CR 46 (238 St from 444 <sup>th</sup> Ave to 454 <sup>th</sup> Ave)	Will Replace in Kind Gravel 3" lift- 10 miles Pull Shoulders	2026	70					70	70

**Local Funding Includes:** Match on BIG funding, traditional BRO & BRF projects, TAP projects, etc., and some shortfalls/balances on misc. projects. Also STP Payout funds.

**Federal Funding Includes:** 100% of Signing & Delineation projects, and approx. 80% of STP, BRO, BRF, and TAP projects. Federal portion of ER/FEMA projects.

**State Funding Includes:** 80% of awarded BIG projects and approx. 20% match on STP projects.

**Anticipated Grant (BIG):** 80% of total

### PROJECT STATUS LIST

Project Location	Project Description	Year	Status
B-40-220-223 Bridge on R15 FAS road / 464 Ave 1.6 S of Chester, Chester Twp	Bridge Replacement & Construction Engineering	2020	Completed
B-40-190-192 Prioritization Ranking: 1 Bridge on R21 FAS Road 6.2 S & 6.0 E Madison	Bridge Replacement & Construction Engineering	2021	Awarded in 2020; construction to start in Aug. 2021 and be completed in 2022
B-40-140-143 Prioritization Ranking: 2 Bridge on 456 Ave 2E. & 1.3 S. of Madison Lakeview	PE	2021	Awarded in 2020; Apply for Replacement BIG (Bid Ready) in Jan 2022 – Const in 2023
B-40-015-110 Prioritization Ranking: 3 Bridge on Concord Twp Road 2.3 N & ½ E Winfred	Bridge Replacement	2021	County Funded; moved PE & DE to 2022; moved replacement to 2023
Various Locations	Gravel Road Projects	2021	Completed; A few project roads were adjusted due to condition of roads
Various Locations	Overlay Projects	2021	Completed
Various Locations	Seal Coat Projects	2021	Completed; A few project roads were adjusted due to condition of roads

## Sample of Coordination Letter sent to Township Officials



Madison, SD 57042

**Nels Nelson**

Highway Superintendent

Email: lakehwy2@lake.sd.gov

1001 SW 4<sup>th</sup> Street

**Michelle Uhrig**

Office Manager

Email: lakehwy@lake.sd.gov

Phone 605.256.7607

Fax 605.256.7629

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September 1, 2021

To: Township Supervisors

From: Lake County Highway Department

Re: Public Meeting / Open House for Lake County Transportation Plan

The purpose of this letter is to make you aware that Lake County is in the process of creating its Five-Year County Highway and Bridge Improvement Plan (Transportation Plan). As required by South Dakota Department of Transportation, this letter is sent to notify the Lake County township supervisors that Lake County officials will discuss and receive public input on the development of the Transportation Plan at its **public meeting and open house at 6:00 p.m. on September 30, 2021**, in the Commissioners' Room at the Lake County Courthouse located at 200 East Center, Madison, SD. You are invited to review a draft of the Transportation Plan with specific reference to township road bridges which is available for you to review at the Lake County Auditor's Office, also located in the Courthouse, and provide comments regarding the Transportation Plan to the Lake County Auditor.

At the public meeting on September 30, 2021, there will be an opportunity for comments on the Transportation Plan. Those comments will be included in the final draft of the Transportation Plan, projected to be considered by the Lake County Commissioners on October 5th, 2021.

Sincerely,

Office of the Highway Department

*Nels Nelson, Highway Superintendent*

NN/sg

### Township Officials Mailing List

Darwin Wollmann Leroy Township Chair 45660 230 <sup>th</sup> St Madison, SD 57042	Rodney Asmussen Badus Township Chair 22034 452 <sup>nd</sup> Ave Arlington, SD 57212	David Storer Chester Township Clerk 23939 466 <sup>th</sup> Ave Colman, SD 57017
Doug Sunde Leroy Township Clerk 22796 457 <sup>th</sup> Ave Madison, SD 57042	Daniel DeRungs Badus Township Clerk 45135 223 <sup>rd</sup> St Ramona, SD 57054	Leon Gerry Wentworth Township Chair 46520 237 <sup>th</sup> St Wentworth, SD 57075
Rick Hyland Nunda Township Clerk 22337 455 <sup>th</sup> Ave Ramona, SD 57054	Marty Thompson Clarno Township Chair 44762 241 <sup>st</sup> St Winfred, SD 57042	Jeffrey Carruthers Wentworth Township Clerk 46179 236 <sup>th</sup> St Wentworth, SD 57075
Michael Olson Nunda Township Clerk 45981 223 <sup>rd</sup> St Nunda, SD 57050	Todd Klein Clarno Township Clerk 44653 240 <sup>th</sup> St Winfred, SD 57076	Cody Carper Rutland Township Chair 22813 462 <sup>nd</sup> Ave Rutland, SD 57075
David Jorgenson Orland Township Chair 24238 451 <sup>st</sup> Ave Madison, SD 57042	Allen Eichmann Winfred Township Chair 821 Central Ave Winfred, SD 57076	Kasey Gehrels Rutland Township Clerk 46446 230 <sup>th</sup> St Wentworth, SD 57075
Austin Gaspar Orland Township Clerk 45242 244 <sup>th</sup> St Madison, SD 57042	Marvin Brinkman Concord Township Chair 44404 231 <sup>st</sup> St Ramona, SD 57054	Tyler Pickard Summit Township Chair 22571 465 <sup>th</sup> Ave Rutland, SD 57057
Scott Leighton Herman Township Chair 44842 234 <sup>th</sup> St Madison, SD 57042	James D. Hildebrandt Concord Township Clerk 44570 227 <sup>th</sup> St Ramona, SD 57054	Aaron Leighton Summit Township Clerk 22469 463 <sup>rd</sup> Ave Rutland, SD 57057
David Zolnowsky Herman Township Clerk 28550 229 <sup>th</sup> St Draper, SD 57531	David Lebahn Wayne Township Chair 22383 443 <sup>rd</sup> Ave Ramona, SD 57054	Jeff Muller Franklin Township Chair 23985 458 <sup>th</sup> Ave Madison, SD 57042
Jim Langner Farmington Township Chair 22906 449 <sup>th</sup> Ave Madison, SD 57042	Michael J. Clark Wayne Township Clerk 22349 446 <sup>th</sup> Ave Ramona, SD 57054	Stephen T. O'Hara Franklin Township Clerk 24183 456 <sup>th</sup> Ave Madison, SD 57042
Patty Vanhove Farmington Township Clerk 45038 232 <sup>nd</sup> St Madison, SD 57042	Jeff Brown Chester Township Chair 24131 465 <sup>th</sup> Ave Chester, SD 57016	Don Hansen Lakeview Township Chair 45619 235 <sup>th</sup> St Madison, SD 57042

Deb Reinicke  
Lakeview Township Clerk  
45650 SD Hwy 34  
Madison, SD 57042

LAKE CO. HWY. DEPT.

## Public Meeting Attendance List

### 5-YEAR TRANSPORTATION MEETING SIGN-IN SHEET

Meeting Date and Time: September 30, 2021 at 6:00 p.m.

- 1) Deb Benedek Lehigh Township Clerk
- 2) Dennis Slaughter
- 3) David Zolnawsky Herman Township
- 4) Charlie Johnson Oxford Area Farmer
- 5) Adam Johnson Oxford Area Farmer
- 6) Kelli Wohlmann Commissioner
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_
- 11) \_\_\_\_\_
- 12) \_\_\_\_\_
- 13) \_\_\_\_\_
- 14) \_\_\_\_\_
- 15) \_\_\_\_\_
- 16) \_\_\_\_\_
- 17) \_\_\_\_\_
- 18) \_\_\_\_\_
- 19) \_\_\_\_\_
- 20) \_\_\_\_\_

## **Minutes/Comments from Public Meeting**

No changes to the plan as a result of the public hearing.

### **Lake County 5 Year Transportation Plan Public Meeting**

09-30-2021

6:00 pm

Attendees: Shelli Gust (Commission Asst), Michelle Uhrig (Hwy Office Manager), Nels Nelson (Highway Superintendent), Dennis Slaughter (Lake County Commission), Deb Reinicke (Lakeview Twp Clerk/Lake County Commission), Aaron Johnson (Orland area farmer/Lake County Commission), Kelli Wollman (Lake County Commission), Dave Zolnowsky (Herman Twp), Mary Askren (Madison Daily Leader), Charlie Johnson (Orland area farmer)

Nels Nelson gave an overview of the following:

What is the 5 Year Highway Road and Bridge Transportation Plan, how the plan was developed and what is included in the plan.

De-paved Roads 2021

Paved, Gravel and State Highways in Lake County

Chipseal 2021

Pull Shoulders 2021

AC Overlay 2021

Bridge Plans 2021

The following questions were addressed by Nels:

What are the long term goals for bridges/roads

Estimate for roads not currently in plan

Risk of revenue being maintained



## Commissioners Meeting Minutes

### UNAPPROVED LAKE COUNTY COMMISSION MINUTES OCTOBER 5, 2021

The Board of Lake County Commissioners met in regular session on October 5, 2021 at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Aaron Johnson, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Chair Kelli Wollmann all present. The Pledge of Allegiance was recited.

**COMMUNITY COMMENTS:** None

#### **AGENDA APPROVED:**

Auditor Barrick told the board Patti Guthrie, Software Services, was unable to attend and Resolution 2021-25 will be on the agenda for the next meeting. Motion by Reinicke, second by Slaughter, to approve the agenda of October 5, 2021, with the changes. Motion carried.

#### **MINUTES APPROVED:**

Motion by Leighton, second by Johnson, to approve the unapproved minutes of September 21, 2021. Motion carried.

#### **PAYROLL APPROVED:**

Motion by Reinicke, second by Johnson, to approve the payroll of Sept 20, 2021 – Oct 3, 2021. Motion carried. Commissioners: \$5,761.30; Auditors Ofc: \$4,823.43; Treasurers Ofc: \$4,784.23; States Attorney Ofc: \$8,692.15; Govt Bldgs: \$4,830.88; Dir Equalization Ofc: \$6,186.01; Register Deeds Ofc: \$3,492.81; Sheriff Ofc: \$16,081.16; Jail: \$12,063.16; Coroner: \$598.76; EMA: \$1,748.80; 911 Comm Center: \$9,446.39; 24/7: \$931.92; Road & Bridge: \$16,684.95; Welfare: \$76.24; CHN: \$160.00; WIC: \$40.00; Extension: \$1,555.20; Zoning: \$1,640.85. Grand Total \$99,598.24.

#### **ACCOUNTS PAYABLE:**

Motion by Slaughter, second by Leighton, to approve the accounts payable of September 24 & 29, and October 6, 2021. Motion carried.

**Accounts Payable 9-24-21 General:** OCSE, Child Support, \$260.77, Dakotaland Fed Cr Union, Cu 9-24-21, \$75.00, Lake Co Treasurer, Withholdings, \$15,201.00, **Hwy Rd-Br:** Lake Co Treasurer, Withholdings, \$3,532.70, **911 Comm:** OCSE, Child Support, \$214.23, Lake Co Treasurer, Withholdings, \$2,365.12, **EMA:** Lake Co Treasurer, Withholdings, \$408.06, **24/7:** Lake Co Treasurer, Withholdings, \$200.87, **Grand Total: \$22,257.75**

**Accounts Payable 9-29-21 General:** Aflac, Ded, \$1,941.38, Avera, Prem, \$18,224.00, Optilegra, Prem, \$490.95, SD Retirement System, Collections, \$17,283.18, SD Supp Retirement Plan, Ded, \$2,691.04, Unum, Prem, \$210.40, Delta Dental, Ded, \$547.20, **Commissioner:** Midco, Util, \$32.00, **Auditor:** Avera, Prem, \$598.76, Optilegra, Prem, \$8.94, Unum, Prem, \$5.20, Midco, Util, \$24.00, Lake County Treasurer, ACH Chg, \$28.76, **Treasurer:** Avera, Prem, \$598.76, Optilegra, Prem, \$8.94, Unum, Prem, \$5.20, Delta Dental, Ded, \$44.00, **St Atty:** Midco, Util, \$32.00, **Govt Bldgs:** City Of Madison, Util, \$217.04, Midco, Util, \$8.00, Northwestern Energy, Util, \$10.00, **DOE:** Midco, Util, \$40.00, **ROD:** Midco, Util, \$16.00, **VSO:** Midco, Util, \$8.00, **Jail:** Midco, Util, \$144.00, Northwestern Energy, Util, \$58.73, **Support Of Poor:** Midco, Util, \$8.00, **Extension:** City Of Madison, Util, \$833.53, Midco, Util, \$8.00, Northwestern Energy, Util, \$10.00, **Weed:** Midco, Util, \$8.00, **Zoning:** Midco, Util, \$8.00, **Hwy Rd-Br:** Aflac, Ded, \$301.40, Avera, Prem, \$7,273.32, Optilegra, Prem, \$144.79, SD Retirement System, Collections, \$4,087.74, SD Supp Retirement Plan, Collections, \$250.00, Unum, Prem, \$57.20, Delta Dental, Ded, \$239.20, City Of Madison, Util/Serv, \$1,097.35, Northwestern Energy, Util, \$10.94, Sioux Valley Energy, Util, \$166.50, Midco, Util, \$16.00, **911 Comm:** Aflac, Ded, \$323.00, Avera, Prem, \$5,113.31, Optilegra, Prem, \$65.84, SD Retirement System, Collections, \$2,425.72, SD Supp Retirement Plan, Collections, \$105.00, Unum, Prem, \$31.20, Delta Dental, Ded, \$88.00, Midco, Util, \$16.00, **EMA:** Aflac, Ded, \$25.92, Avera, Prem, \$598.76, Optilegra, Prem, \$8.94, SD Retirement System, Collections, \$419.72, SD Supp Retirement Plan, Collections, \$25.00, Unum, Prem, \$5.20, Delta Dental, Ded, \$44.00, Sioux Valley Energy, Util, \$510.49, Midco, Util, \$8.00, City Of Madison, Util, \$177.00, Northwestern Energy, Util, \$10.00, **24/7:** SD Retirement System, Collections, \$33.92 **Grand Total: \$67,831.47**



**Accounts Payable 10-6-21 Commissioner:** Pitney Bowes, Ink, \$0.43, **Election:** Lake County Treasurer, Stamps, \$320.00, Pitney Bowes, Ink, \$28.43, **Judicial:** CAA Fees: Pesall, Noel Robert, \$1,570.30, Stanford, Lori, \$519.75, Adams, Jason R, \$529.57, Dawson, Jacob D, \$6,895.35, Miller, Cody, \$673.20, Juror Fees/Mileage, \$436.12, Deya Thorin, Spanish Interpreter, \$232.24, **Auditor:** Marco, Usage, \$10.59, Ace Hardware, Cables, \$29.98, Pitney Bowes, Ink, \$19.88, Best Western Ramkota, Lodging, \$202.00, **Treasurer:** A & B Business, Maint, \$105.55, Pitney Bowes, Ink, \$44.99, **St Atty:** A & B Business, Usage, \$51.22, Pitney Bowes, Ink, \$1.94, **Govt Bldg:** A & B Pest, Serv, \$775.00, Dan's Refrigeration, Serv, \$144.23, Hillyard, Bags, \$77.88, Ace Hardware, Supplies, \$147.62, Bud's Clean Up, Serv, \$191.84, Hillyard, Vacuum Cleaners, \$1,350.00, **DOE:** Century Business, Usage, \$79.05, Pitney Bowes, Ink, \$27.18, **ROD:** Pitney Bowes, Ink, \$6.55, Ebsen, Shirley, Mileage, \$285.60, **Veteran:** Pitney Bowes, Ink, \$0.10, **Predatory Animal (GFP):** SD DOR, Pymt, \$1,214.17, **Sheriff:** Lake Vet, Serv, \$191.50, A & B Business, Maint, \$38.75, Pitney Bowes, Ink, \$12.77, Sturdevant's, Supplies, \$41.51, Stemper's, Windshield, \$329.10, **Jail:** Reliance Telephone System, Serv, \$346.50, Ace Hardware, Supplies, \$21.17, Phoenix Supply, Supplies, \$45.08, Barger Electric, Serv, \$2,000.00, Guarantee Roofing, Reroof Jail, \$79,342.00, **Support Of Poor:** Pitney Bowes, Ink, \$0.43, **CHN:** Marco, Lease, \$72.78, Pitney Bowes, Ink, \$5.42, **Mental Illness Brd:** **MI Serv/Hearing:** Oftedal, Abby, \$569.25, Ericsson, Richard L, \$297.00, Minnehaha Co Auditor, \$209.00, Lewis & Clark BHS, \$184.00, Katterhagen, Mark, \$ 21.00, Lewno, Lucy, \$186.53, Lockwood, Darcy, \$21.00, Yankton Co Sheriff's Ofc, \$50.00, **Recreation:** Bud's Clean Up, Serv, \$55.00, **Extension:** Century Business, Maint, \$156.82, American Income Life Ins, Ins, \$65.00, Shop 4h-Nat'l 4h Council, Supplies, \$72.82, **Zoning:** Pitney Bowes, Ink, \$4.95, **Hwy Rd-Br:** Banner Ass, Serv, \$11,545.40, SD DOT, Serv, \$10,464.31, Madison Reg Health, Serv, \$125.00, Tiger Corp, Supplies, \$420.65, Cox Alignment, Tubes, \$2,290.81, Ace Hardware, Supplies, \$75.33, Bowes Const, Asphalt, \$2,728.95, Farm Landings, Tires/Tubes, \$596.00, Flint Hills Resources, Asphalt, \$25,093.04, Lyle Signs, Signs, \$167.65, **911 Comm:** Pitney Bowes, Ink, \$0.10, Sioux Valley Energy, Serv, \$96.35, AT&T, Serv, \$40.04, **EM:** Pitney Bowes, Ink, \$0.25, Keefer, Kody, Travel Exp, \$81.92, Ace Hardware, Fan/Tape Measure, \$147.98, **24/7:** Redwood Toxicology Lab, Cups, \$105.00, **Dive Team:** Keefer, Kody, Tool Kit, \$298.54 **Grand Total: \$154,587.46**

#### **FEEDING SOUTH DAKOTA/MOU:**

CAO Shelli Gust presented a Memorandum of Understanding from Feeding South Dakota. This organization has been using the Extension grounds on a monthly basis distributing food. This document will be in effect for two years and has been reviewed by the States Attorney. Motion by Reinicke, second by Slaughter, to approve the Memorandum of Understanding between Lake County and Feeding South Dakota and authorize the chair to sign. Motion carried.

#### **INFRASTRUCTURE MANAGEMENT SERVICE AGREEMENT:**

CAO Gust told the board that she has received a service agreement from Infrastructure Management Services, LLC for the pavement management study. This study was included in the 2022 budget. IMS is aware that the County cannot be invoiced until 2022 but would like to have everything in place when the weather becomes suitable for the study to begin. Motion by Reinicke, second by Johnson, to approve the agreement with Infrastructure Management Service and authorize the chair to sign. Motion carried.

#### **AMERICAN LEGION/MOU:**

Courtney VanZanten, former Lake County Veterans Service Officer, is no longer employed with Lake County. CAO Gust reached out to the American Legion to see if they were interested in terminating the MOU with Lake County for the use of the VSO office. The American Legion is in agreement that the MOU should be terminated. Motion by Slaughter, second by Leighton, to acknowledge written notice from the American Legion to terminate the Memorandum of Understanding for the use of the Veterans Service Office. Motion carried.

#### **REQUEST FOR ASSISTANCE/RURAL ACCESS INFRASTRUCTURE FUND (RAIF):**

CAO Gust has received a request for assistance from Franklin Township regarding the small structure inventory. Motion by Slaughter, second by Johnson, to acknowledge receipt of request for

assistance from Franklin Township for the Rural Access Infrastructure Fund Small Structure Inventory project. Motion carried.

**APPROVE 2022 WAGE SCALE:**

CAO Gust presented the 2022 wage scale. The only change to the wage scale is minimum wage has increased to \$9.95/hr. Motion by Reinicke, second by Leighton, to approve the FY22 wage scale. Motion carried.

**AUDITOR OFFICE CLOSED:**

Auditor Barrick informed the board that the Auditor's Office will be closed October 20<sup>th</sup> and 21<sup>st</sup> so staff can attend Election School in Pierre.

**UNASSIGN FUNDS/JAIL ROOFING PROJECT:**

Auditor Barrick told the board the bill from Guarantee Roofing and Sheet Metal of SD has been received and will need a motion to unassign funds from the Public Safety Bldg Project. Motion by Leighton, second by Johnson, to transfer \$79,342 assigned for the Public Safety Bldg Project to the unassigned fund balance in the general fund. Motion carried.

**FY21 BUILDING BUDGET/PROJECTS:**

Dave Hare, Buildings and Grounds Superintendent, appeared before the board. The Building and Grounds budget will have extra funds due to the PSB roofing project was paid from the Public Safety Bldg Project. Hare asked the board if items listed in his budget for 2022 could possibly be completed and paid out of his 2021 budget. Hare presented the possibility of replacing the electric at the Extension Office, insulating the Highway Shop, tuck pointing the Courthouse building, putting a mat, seal, and striping the north parking lot, and sealing the east parking lot. The commissioners were in agreement that he should go ahead with the projects in 2021 depending on the availability of the contractors.

**PERSONNEL/JAIL:**

CAO Gust presented the resignation from Shawn Wise, part-time correctional officer. Motion by Slaughter, second by Reinicke, to accept, with regret, the resignation of Shawn Wise, part-time correctional officer, effective 10/8/2021. Motion carried.

**PERSONNEL/HIGHWAY:**

CAO Gust told the board Spenser Warren has accepted the position of heavy equipment operator at the Highway Department. Motion by Reinicke, second by Leighton, to approve the hire of Spenser Warren, heavy equipment operator, at a rate of \$18.25/hr, effective 10/18/21, contingent upon a satisfactory background check and pre-employment screening. Motion carried.

**PERSONNEL/VSO:**

CAO Gust informed the board Curtis Schmahl who was offered the VSO position has withdrawn his acceptance. Discussion of this matter will be held later.

**EXECUTIVE SESSION:**

Motion by Reinicke, second by Leighton, to go into executive session per 1-25-2(1) and (3) for personnel, proposed or pending litigation, or contractual matters. Motion carried.

**REGULAR SESSION:**

Motion by Reinicke, second by Slaughter, to return to regular session. Motion carried. Chair Wollmann reported that 1 personnel and 1 contractual matter was discussed.

**PERSONNEL/VSO:**

CAO Gust reported that Matt Pillar has accepted the position of part-time Veterans Service Officer. Motion by Reinicke, second by Slaughter, to appoint Matt Pillar as part-time Veterans Service Officer (16-19 hrs/week) at a rate of \$18.25/hr, effective 10/25/21, and contingent upon approval by the State Secretary of Veterans Affairs. Mr. Pillar's first term will end on the first Monday in January of the second year subsequent to the year of the appointment, 1/9/2023. Motion carried.

**SECURITY ASSESSMENT AGREEMENT:**

CAO Gust presented a Security Assessment Agreement between Lake County and Dakota State University. Motion by Leighton, second by Slaughter, to authorize the Chair to sign the Security Assessment Agreement. Motion carried.

**5 YEAR COUNTY HIGHWAY AND BRIDGE IMPROVEMENT PLAN:**



Nels Nelson, Hwy Supt, presented to the board the five-year project location maps that include: depaved roads, inventory of all county roads, chip seal plan, gravel roads where the highway dept plans to pull shoulders, roads that will have an overlay applied, and the bridge plan. Chair Wollmann read Resolution 2021-24. Motion by Slaughter, second by Leighton, to approve Resolution 2021-24, A Resolution Adopting the Lake County Five Year Highway and Bridge Improvement Plan and authorize the chair to sign. Motion carried. Motion by Reinicke, second by Johnson, to authorize the Chair to sign the Lake County Transportation Plan Certificate. Motion carried.

**RESOLUTION 2021-24**  
**A RESOLUTION ADOPTING THE LAKE COUNTY FIVE-YEAR HIGHWAY AND**  
**BRIDGE IMPROVEMENT PLAN**

WHEREAS, the South Dakota Department of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five-year Highway and Bridge Improvement Plan, hereinafter referred to as Plan;  
and

WHEREAS, Lake County has utilized the South Dakota Department of Transportation, County Staff, the First District Association of Local Governments, Townships, and the general public in developing the various components of the Plan; and

WHEREAS, the Plan includes maps and lists identifying an inventory of highways and bridges, project needs, and revenue sources; and

WHEREAS, Lake County held a public meeting on September 30, 2021 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and

WHEREAS, the County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities.

NOW, THEREFORE, BE IT RESOLVED BY THE LAKE COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE LAKE COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR LAKE COUNTY.

Dated at Madison, South Dakota this 5th day of October, 2021.

Voting aye: Johnson, Leighton, Reinicke, Slaughter, Wollmann      Voting nay: none

BOARD OF LAKE COUNTY COMMISSIONERS

/s/Kelli Wollmann

Chair, Lake County Commission

ATTEST:

/s/Paula Barrick

Lake County Auditor

**MEETINGS ATTENDED:**

Commissioner Slaughter attended LAIC, 5-year Transportation Plan, and met with First District. Chair Wollmann attended 5-year Transportation Plan, Madison Public Library, met with First District, 4-H friends & leaders, and wrote an article regarding Eric Hortness. Commissioner Reinicke attended the 5-year Transportation Plan, employee handbook meeting, met with First District, and 2 Domestic Violence Network executive board meetings. Commissioner Johnson attended employee handbook meeting and 5-year Transportation Plan.

**EXECUTIVE SESSION:**

Motion by Reinicke, second by Johnson, to enter into executive session for personnel and pending litigation. Motion carried.

**REGULAR SESSION:**

Motion by Reinicke, second by Slaughter, to return to regular session. Motion carried. Chair Wollmann reported that one personnel issue was discussed.

**TRAVEL REQUEST:**

Erin Tisdall and Crissy Longe to attend Election School at Pierre, October 20<sup>th</sup> & 21<sup>st</sup>.

**ADJOURN:**

Motion by Reinicke, second by Leighton, at 11:04 a.m. to adjourn. Motion carried. The next meeting will be October 19, 2021 at 9 a.m.

/s/Paula Barrick  
PAULA BARRICK  
Lake County Auditor

/s/Kelli Wollmann  
KELLI WOLLMANN  
Chair, Lake County Commission

Published at the total approximate cost of \$

## Lake County Resolution of Adoption

RESOLUTION 2021-24

### A RESOLUTION ADOPTING THE LAKE COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN

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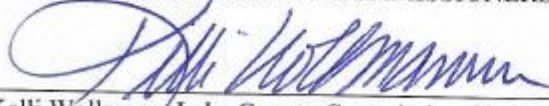
WHEREAS, the County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities.

NOW, THEREFORE, BE IT RESOLVED BY THE LAKE COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE LAKE COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR LAKE COUNTY.

Dated at Madison, South Dakota this 5th day of October, 2021.

Voting aye: Johnson, Leighton, Reinicke, Slaughter, Wollmann    Voting nay: none

BOARD OF LAKE COUNTY COMMISSIONERS

  
Kelli Wollmann, Lake County Commission Chair

ATTEST:

  
Paula Barrick, Lake County Auditor

