LAKE COUNTY COMMISSION MINUTES
NOVEMBER 16, 2021

The Board of Lake County Commissioners met in regular session on November 16, 2021 at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Aaron Johnson, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Chair Kelli Wollmann all present. The Pledge of Allegiance was recited.

COMMUNITY COMMENTS:

Chair Wollmann read the community comment guidelines. Jim Halpin, Zimmermann Homeowners Assoc., was present to discuss his concerns regarding the Van Buskirk construction. His concerns were: road width, gate placement, signage, and if there has been an environmental statement completed.

AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of November 16, 2021. Motion carried.

MINUTES APPROVED:

Motion by Leighton, second by Johnson, to approve the unapproved minutes of November 2, 2021. Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Leighton, to approve the payroll of Nov 1 – Nov 14, 2021. Motion carried. Commissioners: $2,767.50; Auditors Ofc: $4,806.69; Treasurers Ofc: $4,968.24; States Attorney Ofc: $8,492.16; Govt Bldgs: $4,630.88; Dir Equalization Ofc: $6,140.19; Register Deeds Ofc: $3,492.81; VSO: $693.50; Sheriff Ofc: $17,381.38; Jail: $13,724.82; EMA: $1,748.80; 911 Comm Center: $12,048.51; 24/7: $792.30; Road & Bridge: $17,912.81; Welfare: $76.24; CHN: $1,024.87; WIC: $330.33; Extension: $1,355.20; Zoning: $1,640.85 Grand Total $104,028.08.

ACCOUNTS PAYABLE:

Motion by Slaughter, second by Johnson, to approve the accounts payable of November 5, 12, and 17, 2021. Motion carried.

Accounts Payable 11-5-21 General: Dakotaland FCU, Ded, $75.00**,** Lake Co Treas, Withholdings, $16,244.96**,** OCSE, Child Support, $260.77**, Hwy Rd-Br:** Lake Co Treas, Withholdings, $3,952.64**, 911 Comm:** OCSE, Child Support $214.23**,** Lake Co Treas, Withholdings, $2,312.92**, EMA:** Lake Co Treas, Withholdings, $408.06**, 24/7:** Lake Co Treas, Withholdings, $138.24, **Total: $23,606.82**

Accounts Payable 11-12-21 Elections: First Bank, Travel Exp, $178.67**, Auditor:** BOA, Util, $3.38**,** Centurylink, Util, $48.78**, Treasurer:** BOA, Util, $29.11**,** Centurylink, Util, $45.19**, St Atty:** First Bank, Supplies, $359.22**,** BOA, Util, $15.48**,** Centurylink, Util, $48.78**, Gvt Bldgs:** BOA, Util, $1.39**,** Centurylink, Util, $35.45**, DOE:** BOA, Util, $5.21**,** Centurylink, Util, $35.19**, ROD:** BOA, Util, $18.08**,** Centurylink, Util, $21.59**, VSO:** Verizon, Util, $40.01**,** Centurylink, Util, $35.19**, Sheriff:** Great Western Bank, Supplies, $276.70**, Jail:** BOA, Util, $83.93**,** Centurylink, Util, $75.95**, Support Of Poor:** Centurylink, Util, $21.85**, Extension:** BOA, Util, $1.76**,** Centurylink, Util, $51.18**,** First Bank, Supplies, $102.32**, Weed:** Verizon, Util, $12.96**, Zoning:** BOA, Util, $52.84**,** Centurylink, Util, $21.59, **Hwy Rd-Br:** Midamerican Energy, Util, $10.53, Xcel Energy, Util, $10.60, Verizon, Util, $124.74, BOA, Util, $14.23, Centurylink, Util, $21.59, **911 Comm:** Triotel, Util, $167.53**,** ITC, Util, $115.55**,** Verizon, Util, $41.95, BOA, Util, $14.87, First Bank, Equipment, $884.85, Centurylink, Util, $134.67**, EMA:** Verizon, Util, $81.96**,** Centurylink, Util, $57.04, **St Remittance:** SD Dept Of Rev, Fees, $191,917.87**, M&P:** SDACO, Fees, $558.00**, Grand Total: $195,777.78**

Accounts Payable 11-17-21, Commissioners: Infotech, Maint, $70.00**, Elections:** Infotech, Maint, $132.00, **Judicial:** CAA Fees: Miller, Cody, $1,702.80**,** Dawson, Jacob D, $9,104.15**,** Premiere Global, Serv, $26.62**, Auditor:** Software Serv, Serv, $374.00**,** Office Peeps, Supplies, $132.77**,** First Bank, ACH Fees, $29.56, Infotech, Maint, $621.73, **Treasurer:** Software Serv, Serv, $308.00, Infotech, Maint, $339.00, Office Peeps, Supplies, $112.92, BOA, Util, $18.75**, St Atty:** Infotech, Maint, $2,500.98**,** Office Peeps, Supplies, $89.96**,** Gust, Shelli, Stipend, $360.00**,** Thompson, Jennie,

Stipend, $360.00**,** State Bar Of SD, Dues/Serv, $815.00**,** NALA, Dues, $115.50**,** Relx Dba Lexis Nexis, Sub, $190.00**, Gvt Bldg:** Infotech, Maint, $142.00**,** Runnings, Supplies, $93.98**,** Hillyard, Supplies, $1,535.10**,** Grainger, Supplies, $58.94**,** Kibble Equip, Parts, $44.24**,** F & M, Fuel, $139.72**,** Runnings, Supplies, $181.36, My Place Hotel, Lodging, $77.00**,** Hare, David, Fuel, $20.01**,** City Of Madison, Util, $1,548.31**,** Bud's Serv, Serv, $191.84**,** Hillyard, Burnisher, $1,500.00**, DOE:** Software Serv, Serv, $44.00**,** Vanguard, Serv, $850.00**,** Infotech, Maint, $403.00, **ROD:** Infotech, Maint, $309.00**,** Leader Printing, Supplies, $150.00**,** Office Peeps, Supplies, $23.42**, VSO:** Infotech, Maint, $95.90**, GIS:** Infotech, Maint, $66.00, **IT:** Software Serv, Serv, $176.00**,** Infotech, Maint, $1,770.00**, Sheriff:** Madison Reg Health System, Tests, $465.00**,** Redwood Toxicology, Tests, $587.00**,** SD Dept Of Health, Test, $40.00**,** Infotech, Maint, $1,121.84, Gall's, Pants, $169.41, Office Peeps, Supplies, $147.99, Steves Tire, Fuel/Repairs, $274.59, Runnings, Pressure Washer, $399.99, State Bar Of SD, Fastcase, $275.00, Gall's, Equip, $10,748.00, **Jail:** Madison Reg Health System, Prisoner Care, $302.75, Lewis, Meds, $221.06, Infotech, Maint, $760.50, Phoenix, Supplies, $204.96, Lewis, Supplies, $106.82, City Of Madison, Util, $2,067.72, Sunshine Foods, Meals, $23,026.60, **Support Of Poor:** Infotech, Maint, $76.00, Office Peeps, Supplies, $31.60, **CHN:** Marco, Lease, $79.08, **MI Board:** Oftedal, Abby, MI Serv, $99.00, **Recreation:** Bud's Serv, Serv, $55.00, **Extension:** American Income Life, Ins, $9.00, Office Peeps, Supplies, $390.84, Infotech, Maint, $80.00**,** Sunshine Foods, Supplies, $70.79, **Weed:** Mtg/Mileage: Abraham, Roger, $35.92**,** Hildebrandt, James, $37.60, Nelson, Nels, Meals, $20.00, **Zoning:** Mtg/Mileage**,** Bickett, Donald, $43.48, Schaefer, Alan, $37.60, Ackerman, Jody, $38.44, Hansen, Daniel, $39.70, Seam, Recycling Event, $1,000.00, Infotech, Maint, $91.00, Office Peeps, Supplies, $19.10**,** Hotel Alex Johnson, Lodging, $242.89, Anderson, Mandi, Meals/Mileage, $368.73, **Hwy Rd-Br:** Avera Occu Med, Drug Test, $61.00, Jack's Serv, Repairs, $103.50, Vander Haag's, Parts, $69.75, Resykle, Supplies, $46.74, Carquest, Parts, $427.30, Sturdevant's, Parts, $662.97, T & H Welding, Steel Sander, $476.64, Runnings, Supplies, $867.60, F & M Coop, Propane, $13.80, Lawson, Seal, $2.70, Cole's Petroleum, Supplies, $25.31, Graham Tire, Tires, $2,380.00, Tolley, Timothy, Stipend, $360.00, Nelson, Nels, Stipend, $360.00, Software Serv, Serv, $44.00, Infotech, Maint, $182.00, Lyle Signs, Signs, $1,366.77, **911 Comm:** NENA, Dues, $142.00, Infotech, Maint, $426.00, F & M Coop, Rental, $36.00, Tritech, Hardware/Software, $16,615.03, Active 911, Active Alert Sub, $1,420.00, Infotech, Laptop/Setup, $2,224.97, **EM:** Infotech, Maint, $91.00, Office Peeps, Supplies, $99.97, Runnings, Supplies, $40.60, **24/7:** Satellite Tracking, GPS Bracelets, $113.75, Pharmchem, Sweat Patch Analysis, $283.05, **Dive Team:** Landshark Scuba, Supplies, $373.98, **Grand Total: $99,924.99**

SMALL STRUCTURE INVENTORY REQUEST:

CAO Shelli Gust told the board a request has been received from Winfred Township for assistance to undertake the small structure inventory. Motion by Leighton, second by Reinicke, to acknowledge receipt of request for assistance from Winfred Township for the Rural Access Infrastructure Fund Small Structure Inventory Project. Motion carried.

RESOLUTION 2021-28/CONTINGENCY TRANSFER:

Chair Wollmann read Resolution 2021-28. Motion by Reinicke, second by Leighton, to approve Resolution 2021-28/Transfer from contingency budget and authorize the chair to sign. Motion carried.

RESOLUTION 2021-28

TRANSFER FROM CONTINGENCY BUDGET

WHEREAS, insufficient appropriation was made in the 2021 adopted budget for the following departments to discharge just obligations of said appropriations; and

WHEREAS SDCL 7-21-32.2 provides that transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget to the following department budgets:

Mental Illness Board-Prof Serv	$ 1,000
Mental Illness Board-Inv Hold/Med Serv	$ 800
Weed-Supplies & Materials	$21,900
Grand Total	$23,700

Voting aye: Johnson, Leighton, Reinicke, Slaughter and Wollmann
Voting nay: none
Dated this 16th day of November 2021.
LAKE COUNTY BOARD OF COMMISSIONERS
/s/Kelli Wollmann
Chair, Lake County Commission
ATTEST:
/s/Paula Barrick
Lake County Auditor

LAKE MADISON SANITARY DISTRICT/INTENTION TO ANNEX PROPERTY:

Cody Miller, representing Lake Madison Sanitary District, presented the Sanitary's Resolution #21-02/Intention to Annex Property, to the board. Annexation of property into a sanitary district is accomplished by resolution of the sanitary district. The county commissioners of the county where the land is located must approve the resolution before the annexation is to take effect. Motion by Slaughter, second by Reinicke, to approve Lake Madison Sanitary District's Resolution #21-02/Intention to Annex Property into the Lake Madison Sanitary District. Motion carried.

EQUALIZATION/VANGUARD SOFTWARE:

Rick Becker, Director of Equalization, was present to discuss the agreement with Vanguard Appraisals, Inc. for new software. The quote from Vanguard to convert all Equalization data is $28,200, the one-time fee for the licensing agreement is $8,325, and the service contract for a five year total is $29,750. Motion by Reinicke, second by Leighton, to approve the Data Conversion Services Agreement, License Agreement, and Service Contract with Vanguard Appraisals, Inc. and authorize the chair to sign. Motion carried.

POOR FARM LEASE/AUCTION:

This being the date and time as per advertisement, the board moved to the first-floor lobby for the public auction of the poor farm lease. The legal description for the property is The North Half of the Northwest Quarter (N1/2NW1/4) exc Lot H2 of Section Twenty-Seven (27), all in Township One Hundred Six (106), Range Fifty-Two (52), in Lake County, South Dakota**.** The lease shall be for a term commencing December 1, 2021 and ending on November 30, 2023. Motion by Reinicke, second by Leighton, to approve the bid of Sorenson Farms, Dennis & Duane Sorenson, at $18,500 annually for the two-year poor farm lease. Motion carried.

ROAD AND BRIDGE/FUEL TANK MONITORING EQUIPMENT:

Michelle Uhrig, Highway Office Manager, met with the board regarding a fuel tank monitoring system. She presented a sheet showing the benefits and a quote from Sioux Equipment in the amount $15,537.20. The commissioners were in agreement that since this wasn't a 2022 budgeted item that this should be put in the 2023 budget for consideration.

ROAD AND BRIDGE/SOFTWARE UPDATE:

Highway Office Manager Uhrig presented a pricing and licensing agreement with PubWorks for the highway's software needs. Uhrig has contacted other vendors and this is the one she would like to use. By the time of today's commission meeting, the IT Committee hadn't met to make a recommendation. Motion by Reinicke, second by Johnson, pending the IT Committee recommendation, to approve PubWorks and authorize the Highway Department to move forward with bringing final proposals and any required contracts/agreements for the Commission to review and consider. Motion carried.

ELECTRONIC RECYCLING EVENT:

Mandi Anderson, Natural Resources Officer, provided the commission information on the electronic recycling event on October 30, 2021. The total collected was 40,265 lbs. A spring electronic recycling event is tentatively being planned.

BOARD OF ADJUSTMENT:

Motion by Reinicke, second by Slaughter, to enter into a board of adjustment. Motion carried. Commissioner Slaughter acknowledged receipt of the November 10th Planning Commission minutes. Zoning Officer Mandi Anderson presented the following conditional use applications to the board.

#21-11 Conditional Use for MV Enterprises, LLC, Michael Verley-Lot 6A Block 4 Lakes Community Addition in Section 32, Wentworth Township. The applicant signed a waiver of right to personal appearance. The applicant would like to build a fourplex dwelling on an existing lot he owns. Chair Wollmann asked for any proponents or opponents in the audience or on Zoom. Hearing none, she turned discussion back to the commission. Motion by Reinicke, second by Slaughter, to grant conditional use permit #21-11 and adopt the facts and the recommended findings of the Planning Commission listed in the staff report. Motion carried.

#21-12 Conditional Use for Jeff & Rhonda Erickson-Lots 2 & 3 Block 2A of Lakes Community Addition in Section 32, Wentworth Township. The applicants signed a waiver of right to personal appearance. The applicants would like to build an oversized attached garage addition on their existing dwelling and convert the existing garage space into additional living space. Chair Wollmann asked for any proponents or opponents in the audience or on Zoom. Hearing none, she turned discussion back to the commission. Motion by Leighton, second by Johnson, to grant conditional use permit #21-12 and adopt the facts and the recommended findings of the Planning Commission listed in the staff report. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to return to regular session. Motion carried.

ZONING/PLATS:

Zoning Officer Anderson presented the following plats to the board.

Plat of Lots 1 and 2 of B&P Acres Addition in the NE1/4 of Section 5-T105N-R51W and SE1/4 of Section 32-T106N-R51W of the 5th P.M., Lake County SD. Motion by Johnson, second by Slaughter, to approve the plat of Lots 1 & 2 of B&P Acres Addition, in the NE1/4 Section 5-105N-R51W and SE1/4 of Section 32-T106N-R51W of the 5th P.M., Lake County, SD, as it meets county regulations and taxes have been paid in full. Motion carried.

Plat of Tract 1 of Wheeler Addition in the SE1/4 of the NE1/4 and NE1/4 of the SE1/4 of Section 3, T105N, R51W of the 5th P.M., Lake County, SD. Motion by Reinicke, second by Leighton, to approve the plat of Tract 1 of Wheeler Addition, in the SE1/4 of the NE1/4 and NE1/4 of the SE1/4 of Section 3, T105N, R51W of the 5th P.M., Lake County, SD, as it meets county regulations and taxes have been paid in full. Motion carried.

Plat of Lot 1 of South Pond Addition in the N1/2NE1/4 of Section 27, T106N, R52W of the 5th P.M., Lake County, SD. Motion by Reinicke, second by Slaughter, to approve the plat of Lot 1 of South Pond Addition in the N1/2NE1/4 in Section 27, T106N, R52W of the 5th P.M., Lake County SD, as it meets county regulations and taxes have been paid in full. Motion carried.

Plat of Tract 1 of Scully's Addition in the E1/2 of the NW1/4 of Section 32, T106N, R51W of the 5th P.M., Lake County SD. Motion by Johnson, second by Leighton, to approve plat of Tract 1 of Scully's Addition in the E1/2 of the NW1/4 of Section 32, T106N, R51W of the 5th P.M., Lake County, SD, as it meets county regulations and taxes have been paid in full. Motion carried.

MEETINGS ATTENDED:

Commissioner Leighton attended weed board meeting. Commissioner Slaughter attended Sioux Valley District meeting. Commissioner Reinicke attended Sioux Valley District meeting. Commissioner Johnson attended Planning & Zoning.

911 EQUIPMENT UPGRADE:

CAO Gust informed the board grant funds ($43,006.21) have been received for the mapping software, the laptop, and the recorder. 911 budget will be used to purchase the refrigerator, microwave, and exercise equipment that was submitted as a part of the grant, but was not approved.

EXECUTIVE SESSION:

Motion by Reinicke, second by Johnson, to enter into executive session per 1-25-2(3). Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to return to regular session. Motion carried. Chair Wollmann reported three personnel issues were discussed.

EQUALIZATION/FIELD APPRAISER:

Motion by Slaughter, second by Reinicke, to authorize CAO Gust to advertise for a field appraiser in the Equalization Office. Motion carried.

TRAVEL REQUESTS:

Nels Nelson & Tim Tolley to attend SDLTAP Road Show in December at Watertown. Nels Nelson attended Corteva/Van Diest Supply product mtg in November at Mitchell.

ADJOURN:

Motion by Reinicke, second by Leighton, at 11:46 a.m. to adjourn. Motion carried. The next meeting will be December 7, 2021 at 9 a.m.

/s/Paula Barrick	/s/Kelli Wollmann
PAULA BARRICK	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

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