LAKE COUNTY COMMISSION MINUTES
December 7, 2021

The Board of Lake County Commissioners met in regular session on December 7, 2021 at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Aaron Johnson, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Chair Kelli Wollmann all present. The Pledge of Allegiance was recited.

COMMUNITY COMMENTS: None

AGENDA APPROVED:

Motion by Reinicke, second by Johnson, to approve the agenda of December 7, 2021. Motion carried.

MINUTES APPROVED:

Motion by Leighton, second by Slaughter, to approve the unapproved minutes of November 16, 2021. Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Slaughter, to approve the payroll of Nov 15 – Nov 28, 2021. Motion carried. Commissioners: $5,761.30; Auditors Ofc: $4,823.43; Treasurers Ofc: $4,784.23; States Attorney Ofc: $8,692.15; Govt Bldgs: $4,830.88; Dir Equalization Ofc: $5,891.66; Register Deeds Ofc: $3,492.81; VSO: $620.50; Sheriff Ofc: $18,227.82; Jail: $16,023.19; Coroner: $598.76; EMA: $1,748.80; 911 Comm Center: $13,558.79; 24/7: $727.04; Road & Bridge: $18,307.20; Welfare: $76.24; CHN: $1,184.87; WIC: $353.39; Extension; $1,555.20; Zoning; $1,640.84. Grand Total $112,899.10.

ACCOUNTS PAYABLE:

Auditor Barrick informed the board that the accounts payable for December 3 was omitted from the agenda. Motion by Leighton, second by Slaughter, to approve the accounts payable of November 19, 30, December 3, 8, 2021. Motion carried.

Accounts Payable 11-19-21 General: Dakotaland, CU, $75.00, Lake Co Treasurer, Withholdings, $15,967.57, OCSE, Child Support, $260.77, Plains Commerce Bank, Refund Tax/Reisch, $1,811.31, **Hwy Rd-Br:** Lake Co Treasurer, Withholdings, $3,869.76, **911 Comm:** Lake Co Treasurer, Withholdings, $2,662.12, OCSE, Child Support, $214.23, **EM:** Lake Co Treasurer, Withholdings, $408.04, **24/7:** Lake Co Treasurer, Withholdings, $147.50, **Grand Total: $25,416.30**

Voided Accounts Payable 11-19-21 General: Plains Commerce Bank, Lost Check, (-$1,811.31), SD Paralegal Assn Inc, Wrong Vendor/Address, (-$115.50), **Grand Total: (-$1,926.81)**

Accounts Payable 11-30-21 General: Aflac, Ded, $1,941.38, Avera, Prem, $19,421.52, Optilegra, Prem, $508.83, Unum, Prem, $220.80, SD Supp Retirement, Collections, $2,728.54, SD Retirement, Collections, $17,904.35, Delta Dental, Ded, $591.20, **Commissioner:** Midco, Util, $32.00, **Judicial:** Premiere Global, Util, $26.62, **Auditor:** Midco, Util, $24.00, **St Atty:** Midco, Util, $32.00, **Gvt Bldg:** Northwestern Energy, Util, $10.00, Midco, Util, $8.00, City Of Madison, Util, $26.60, **DOE:** Avera, Emp #250, $598.76cr, Optilegra, Emp #250, $8.94cr, Unum, Emp #250, $5.20cr, Midco, Util, $40.00, **ROD:** Midco, Util, $16.00, **VSO:** Midco, Util, $8.00, **Jail:** Avera, Emp #3200, $598.76cr, Optilegra, Emp #3200, $8.94cr, Unum, Emp #3200, $5.20cr, Northwestern Energy, Util, $322.30, Midco, Util, $144.00, **Support Of Poor:** Midco, Util, $8.00, **Extension:** Northwestern Energy, Util, $160.12, Midco, Util, $8.00, City Of Madison, Util, $504.90, **Weed:** Midco, Util, $8.00, **Zoning:** Midco, Util, $8.00, **Hwy Rd-Br:** Aflac, Ded, $301.40, Avera, Prem, $6,710.31, Avera, Emp #5773, $35.75cr, Optilegra, Prem, $144.79, Unum, Prem, $57.20, SD Supp Retirement, Collections, $225.00, SD Retirement, Collections, $4,345.28, Delta Dental, Ded, $239.20, Northwestern Energy, Util, $52.87, Sioux Valley Energy, Serv, $4,494.46, City Of Madison, Util, $520.38, Sioux Valley Energy, Lights, $166.50, Midco, Util, $16.00, City Of Madison, Water, $384.00, **911 Comm:** Aflac, Ded, $323.00, Avera, Prem, $5,712.07, Optilegra, Prem, $74.78, Unum, Prem, $36.40, SD Supp Retirement, Collections, $130.00, SD Retirement, Collections, $2,733.52, Delta Dental, Ded, $176.00, Midco, Util, $16.00, Sioux Valley Energy, Serv, $90.29, **EM:** Aflac, Ded, $25.92, Avera, Prem, $598.76, Optilegra,

Prem, $8.94, Unum, Prem, $5.20, SD Supp Retirement, Collections, $25.00, SD Retirement, Collections, $419.72, Delta Dental, Ded, $44.00, Sioux Valley Energy, Sirens, $510.80, Midco, Util, $8.00, Northwestern Energy, Util, $13.22, City Of Madison, Util, $207.49, **Bldg:** Wells Fargo Bank, Pymt #20 Hvac, $50,858.33, **24/7:** SD Retirement, Collections, $17.01, **Grand Total: $123,133.45**
Accounts Payable 12-3-21 General: Lake Co Treasurer, Withholdings, $17,735.92, OCSE, Child Support, $260.77, Dakotaland Fed Cr Union, Cu, $75.00, **Sheriff:** At&T Mobility, Util, $299.00, **Recreation:** At&T, Util, $43.16, **Hwy Rd-Br:** Lake Co Treasurer, Withholdings, $3,958.37, **911 Comm:** Lake Co Treasurer, Withholdings, $3,092.39, OCSE, Child Support, $214.23, **EMA:** Lake Co Treasurer, Withholdings, $407.85, **24/7:** Lake Co Treasurer, Withholdings, $141.94, **Grand Total: $26,228.63**
Accounts Payable 12-8-21 Commissioner: Madison Daily Leader, Notices, $966.92, Pitney Bowes, Lease, $2.80, Walburg, Debra, SV Mtg, $12.00, **Elections:** Pitney Bowes, Lease, $185.54, US Postal Serv, Refill, $50.00, **Judicial:** Daniel P Feldhaus Reporting, Transcripts, $84.20, CAA: Miller, Cody, $717.75, Dawson, Jacob D, $94.05, Stanford, Lori, $4,769.60, Nelson, John M, $848.45, De Castro, Manuel J Jr, $12,788.40, Deya Thorin Spanish Interpreter, Serv, $237.66, Witness-Juror-Appearance Fees/Mileage: $1,136.44, **Auditor**: Software Serv, Serv, $858.00, Marco, Usage, $6.98, Madison Daily Leader, Subscription, $128.00, One Office Solution, Paper, $495.00, Pitney Bowes, Lease, $129.93, US Postal Serv, Refill, $337.95, Innovative Ofc Solutions, Env, $116.85, Office Peeps, Paper, $652.80, **Treasurer:** Software Services, Serv, $242.00, A & B Business, Maint, $194.66, One Office Solution, Paper, $198.00, Pitney Bowes, Lease, $293.06, US Postal Serv, Refill, $1,075.00, Office Peeps, Supplies, $139.19, Walburg, Debra, SV Mtg, $12.00, **St Atty:** Century Business, Service, $71.14, One Office Solution, Paper, $165.00, Lake County Treasurer, Postage, $8.56, DSU, Return Stamp, $84.00, Pitney Bowes, Lease, $12.70, US Postal Serv, Refill, $10.00, Office Peeps, Planner, $12.62, Arrowwood Resort, Lodging, $105.95, Avera Hosp, BL Testing, $54.00, **Gvt Bldgs:** Bob's Elec, Jail Lighting, $340.00, Ace Hardware, Credit, $5.18cr, Menards, Lights, $353.90, Kolorworks, Paint, $119.27, Cole's, Diesel/Gas, $295.76, Safety Benefits, Reg, $150.00, Hare, David, Stipend, $360.00, Runnings, Oil/Filter, $122.89, **DOE:** Software Serv, Serv, $968.00, Century Business, Serv, $68.85, One Office Solution, Paper, $99.00, Pitney Bowes, Lease, $177.24, US Postal Serv, Refill, $75.00, Office Peeps, Supplies, $11.00, Cole's, Gas, $101.50, **ROD:** Century Business, Maint, $31.50, One Office Solution, Paper, $198.00, Pitney Bowes, Lease, $42.71, US Postal Serv, Refill, $150.00, Office Peeps, Supplies, $38.70, Walburg, Debra, SV Mtg, $12.00, **VSO:** Consolidated Business, Serv, $130.80, Pitney Bowes, Lease, $0.50, Tyler Technologies, Vetraspec, $449.00, **IT:** Software Serv, Serv, $308.00, **Sheriff:** Redwood Toxicology, Testing, $223.00, Bob's Elec, Serv, $255.00, Lake Veterinary Clinic, Care, $305.00, One Office Solution, Paper, $495.00, DSU, Cards, $18.78, Pitney Bowes, Lease, $83.32, US Postal Serv, Refill, $200.00, Office Peeps, Supplies, $37.11, Sturdevant's, Wiper, $12.69, Cole's, Gas, $1,957.08, **Jail:** A & B Business, Maint, $42.62, Sunshine Foods, Meals, $7,954.65, **Support Of Poor:** Pitney Bowes, Lease, $2.80, **CHN:** Pitney Bowes, Lease, $35.20, US Postal Serv, Refill, $27.05, SD OFC of Child & Family, 4th Qtr, $2,724.50, **MI Board:** Ericsson, Richard L, MI Hearing, $544.50, Lincoln County Treasurer, MI Serv, $1,711.66, **Extension:** SDAE4-H, Dues, $72.00, Century Business, Maint, $161.96, SDSU Extension, Mileage, $101.59, Lewis Drug, Supplies, $9.99, Sunshine Foods, Supplies, $23.53, **Weed:** SD Assn Weed/Pest, Dues, $50.00, **Zoning:** Madison Daily Leader, Notices, $52.12, Pitney Bowes, Lease, $32.30, US Postal Serv, Refill, $75.00, **Hwy Rd-Br:** SD DOT, Inspections, $3,866.53, Pheasantland, Shirts/Caps, $1,554.25, Banner Assoc, Serv, $6,621.80, Madison Daily Leader, Notice, $10.96, Nolz Dragline, Serv, $25,413.58, Cox Alignment, Repairs, $4,320.72, Butler Machinery, Lights, $369.10, Krug Products, Parts, $199.31, Northern Truck Equip, Parts, $3,085.83, Aramark Uniform, Serv, $170.26, Lawson Products, Supplies, $30.14, Bierschbach Equipment, Supplies, $375.00, Cole's, Gas/Diesel, $8,265.12, Hancock Concrete, Ties, $1,080.00, One Office Solution, Paper, $66.00, Lake County Treasurer, Postage, $22.14, Office Peeps, Supplies, $12.36, Concrete Materials, Asphalt, $1,369.83, Tire Motive, Serv, $300.00, SDACH, Dues, $350.00, Software Serv, Serv, $22.00, **911 Comm:** Pitney Bowes, Lease, $0.50, Williams, Abigail, Mileage,

$29.40, **EM:** Pitney Bowes, Lease, $1.60, Office Peeps, Chair, $374.00, Cole's, Gas, $288.88, Vantek Communications, Repeater System, $8,139.00, Sodak's Marina, Down Payment, $1,330.49, **Bldg:** Ace Hardware, Supplies, $189.83, Menards, Supplies, $559.92, Pro Satellite, Camera System Update, $3,489.13, **Dive Team:** Runnings, Batteries, $7.98, McDonald, Justin, Travel Exp, $271.43, **24/7:** Satellite Tracking, Mobile Charger, $75.00, **LEPC:** Classic Corner, Pizza/Bee Plant Fire, $200.00, **Rural Access:** Cole's, Gas, $291.48, **Grand Total: $121,857.66**

APPROVE FUEL QUOTES:

The board reviewed the following fuel quotes of November 23, 2021.

		50/50 Blend	
	10% Ethanol	#1 Diesel	#2 Diesel
Cole's Petroleum	2.6025	2.6925	2.4540
F&M Coop	2.6250	2.8140	2.4600
Vollan Oil	2.6600	2.7200	2.4900

Motion by Johnson, second by Slaughter, to approve the low quote of Cole's Petroleum for November 23, 2021. Motion carried.

SMALL STRUCTURE INVENTORY REQUESTS:

CAO Shelli Gust told the board Herman Township and Orland Township have sent requests for assistance to undertake the small structure inventory. Motion by Slaughter, second by Reinicke, to acknowledge receipt of requests of assistance from Herman Township and Orland Township for the Rural Access Infrastructure Fund Small Structure Inventory Project. Motion carried.

CHANGE ORDER CULVERT PROJECT 40-190-192:

CAO Gust told the board a change order has been received and has decreased the final contract price by $218.55 for box culvert project 40-190-192(PCN 07TV). Motion by Reinicke, second by Leighton, to approve Change Order No. 1 Final for Box Culvert Project 40-190-192 (PCN 07TV) and authorize the chair to sign. Motion carried.

2022 MOU/SDSU EXTENSION:

CAO Gust told the board the states attorney has reviewed the memorandum of understanding between SDSU Extension and Lake County for the 4-H Youth Program Advisor and 4-H Youth Development Educational programs. The 4-H Advisor position is 60% Lake County and 40% Moody County. The partial salary support for the 4-H Advisor position shall be $12,681.92 for 2022. Motion by Johnson, second by Reinicke, to approve the 2022 Memorandum of Understanding between SDSU Extension and Counties of South Dakota and authorize the chair to sign. Motion carried.

HIGHWAY DEPARTMENT SOFTWARE:

CAO Gust presented the license agreement for Pubworks Computer Software and Services. This is the software the highway department has chosen to replace the current Bosa Nova software. Motion by Slaughter, second by Reinicke, to approve the Pubworks License Agreement for Computer Software and Services and authorize the chair to sign. Motion carried.

4-H OVERHEAD BARN DOOR REPLACEMENT:

Jen Hayford, 4-H Advisor, was present to ask permission to replace the overhead doors on the barn. This project has been approved by East River Sharing Success Program Grant. No county money will be used. Motion by Reinicke, second by Slaughter, to authorize Jen Hayford, 4-H Youth Program Advisor, to move forward with replacing the overhead doors on the barn, to be funded by East River Sharing Success Program and installed by Overhead Door or Tri-State. Motion carried.

ABATEMENT #21-07 & #21-08:

Deb Walburg, Treasurer, informed the board of two abandoned mobiles homes that were sold at public auction have now been destroyed. The individual who purchased the mobile homes filed an affidavit with the county treasurer stating the demolition was held. The Equalization Office has confirmed both mobile homes have been destroyed. Motion by Reinicke, second by Johnson, to approve Abatement #2021-07 in the amount $333.97. Motion carried. Motion by Leighton, second by Slaughter, to approve Abatement #2021-08 in the amount $536.77. Motion carried.

5-YEAR PLAN CERTIFICATION:

CAO Gust told the board that SDDOT has certified the 5-year Highway and Bridge Improvement Plan and the plan is now on Lake County's website for viewing.

VANGUARD APPRAISALS INVOICE UPDATE:

CAO Gust updated the board on Vanguard Appraisals invoice for the Equalization software. The conversion contract ($28,200 estimated) will need to be paid in full the first year, but the licenses contract and the services contract will be paid in five (5) installments ($7,615 each) over the next five (5) years.

CHRISTMAS EVE/CHRISTMAS/NEW YEARS DAY:

Motion by Reinicke, second by Leighton, to observe Christmas Day on Monday, December 27th, and New Year's Day on Friday, December 31st. Motion carried.

END OF YEAR MEETING:

CAO Gust reminded the board that the end of the year meeting for yearend business only will be held December 29th at 9 a.m.

MEETINGS ATTENDED:

Commissioner Slaughter attended LAIC meetings, East Dakota Transit, and Professional Day luncheon. Chair Wollmann attended Library and Professional Day luncheon. Commissioner Reinicke attended DVN Board Meeting and Professional Day luncheon. Commissioner Johnson attended IT Committee meeting.

EXECUTIVE SESSION:

Motion by Reinicke, second by Slaughter, to enter into executive session. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to return to regular session. Motion carried. Chair Wollmann reported three personnel items were discussed.

PERSONNEL/JAIL:

Motion by Reinicke, second by Leighton, to approve termination of Ryan McVey, full-time Transport Deputy/Correctional Officer, effective November 23, 2021. Motion carried.

MONTHLY REPORTS:

For October, Register of Deeds fees collected $23,016.00, Zoning fees collected $2,659.00, Sheriff fees collected $15,598.04, and Auditor's Account with the Treasurer $16,181,783.21, reconciled bank balance $16,182,816.97 (variance $1,033.76).

TRAVEL REQUEST:

Kody Keefer to attend G393 Mitigation for Emergency Managers, December 2021 at Rapid City.

ADJOURN:

Motion by Reinicke, second by Johnson, at 10.51 a.m. to adjourn. Motion carried. The next meeting will be December 21, 2021 at 9 a.m.

/s/Paula Barrick	/s/Kelli Wollmann
PAULA BARRICK	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

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