LAKE COUNTY COMMISSION MINUTES
July 6, 2021

The Board of Lake County Commissioners met in regular session on July 6, 2021 at 9 a.m. in the commission meeting room at the Lake County Courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Aaron Johnson, Commissioner Adam Leighton, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Chair Kelli Wollmann all present. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of July 6, 2021. Motion carried.

MINUTES APPROVED:

Motion by Leighton, second by Slaughter, to approve the unapproved minutes of June 15, 2021. Motion carried.

COMMUNITY COMMENTS:

Chair Wollmann read the community comment guidelines. Lake Madison resident Jenifer Kahler was present to discuss her concern regarding the 25 mile an hour speed limit and underage golf cart drivers on 461A Ave by the Lakes Bar & Grill. Commissioner Johnson will speak with Sheriff Walburg.

PAYROLL APPROVED:

Motion by Reinicke, second by Leighton, to approve the payroll of June 14 – June 27, 2021. Motion carried. Commissioners: $5,761.30; Auditors Ofc: $5,023.43; Treasurers Ofc: $4,988.23; States Attorney Ofc: $8,692.15; Govt Bldgs: $5,135.20; Dir Equalization Ofc: $5,922.76; Register Deeds Ofc: $3,492.81; VSO: $743.20; Sheriff Ofc: $17,711.05; Jail: $14,917.87; Coroner: $598.76; EMA: $1,748.80; 911 Comm Center: $10,975.32; 24/7: $900.41; Road & Bridge: $20,363.60; Welfare: $76.24; Extension: $1,555.20; Zoning: $1,640.85 Grand Total $110,247.18.

ACCOUNTS PAYABLE:

Motion by Johnson, second by Reinicke, to approve the accounts payable of June 18, 30, July 2 and 7, 2021. Motion carried.

Accounts Payable 6-18-21 General: Dakotaland, CU, $75.00, Lake Co Treasurer, Withholdings, $16,368.30, OCSE, Child Support, $260.77, **Hwy:** Lake Co Treasurer, Withholdings, $4,302.11, **911 Comm:** OCSE, Child Support, $214.23, Lake Co Treasurer, Withholdings, $2,568.10**, EMA:** Lake Co Treasurer, Withholdings, $402.06, **24/7:** Lake Co Treasurer, Withholdings, $191.60 **Grand Total: $24,382.17**

Accounts Payable 6-30-21 General: Aflac, Ded, $2,007.52**,** Avera, Prem, $20,056.01**,** Delta Dental, Ded, $503.20**,** Optilegra, Prem, $530.05**,** SD Retirement, Collections, $18,170.27**,** SD Supp Retirement, Collections, $2,117.00**,** Unum, Prem, $215.30**, Commissioner:** Midco, Util, $28.76, **Judicial:** Premiere Global Serv, Serv, $26.62**, Auditor:** Midco, Util, $21.57**, St Atty:** Midco, Util, $28.76**, Gvt Bldg:** Northwestern Energy, Util, $10.89**,** Midco, Util, $7.20**,** City Of Madison, Util, $99.54, **DOE:** Midco, Util, $35.95**, ROD:** Midco, Util, $14.38**, VSO:** Midco, Util, $7.20**, Jail:** Northwestern Energy, Util, $271.29**,** Midco, Util, $129.42**, Support Of Poor:** Midco, Util, $7.20**, Extension:** Northwestern Energy, Util, $87.03**,** Midco, Util, $7.20**,** City Of Madison, Util, $497.59**, Weed:** Midco, Util, $7.20**, Zoning:** Midco, Util, $7.20**, Hwy Rd & Br:** Aflac, Ded, $279.72, Avera, Prem, $7,273.32**,** Delta Dental, Ded, $346.40**,** Optilegra, Prem, $181.83**,** SD Retirement, Collections, $4,492.36**,** SD Supp Retirement, Collections, $600.00**,** Unum, Prem, $57.20**,** Northwestern Energy, Util, $39.55**,** City Of Madison, Util, $464.42**,** Sioux Valley Energy, Util, $166.50**,** Midco, Util, $14.38, **911 Comm:** Aflac, Ded, $323.00**,** Avera, Prem, $5,113.32**,** Delta Dental, Ded, $88.00**,** Optilegra, Prem, $65.84**,** SD Retirement, Collections, $2,482.50**,** SD Supp Retirement, Collections, $105.00, Unum, Prem, $31.20, Midco, Util, $14.38, Sioux Valley Energy, Util, $96.66, **EMA:** Aflac, Ded, $25.92, Avera, Prem, $598.76, Delta Dental, Ded, $44.00, Optilegra, Prem, $8.94, SD Retirement, Collections, $419.72, SD Supp Retirement, Collections, $25.00, Unum, Prem, $5.20, Sioux Valley Energy, Util, $510.29, Midco, Util, $7.20, Northwestern Energy, Util, $10.00, City Of Madison, Util, $209.32, **24/7:** SD Retirement, Collections, $39.81 **Grand Total: $69,034.09**

Accounts Payable 7-2-21 General: Lake Co Treasurer, Withholdings, $17,157.84**,** OCSE, Child Support, $260.77**,** Dakotaland, CU, $75.00**, Hwy Rd-Br:** Lake Co Treasurer, Withholdings, $4,556.55, **911 Comm:** OCSE, Child Support, $214.23**,** Lake Co Treasurer, Withholdings, $2,497.47, **EMA:** Lake Co Treasurer, Withholdings, $408.06**, 24/7:** Lake Co Treasurer, Withholdings, $174.30 **Grand Total: $25,344.22**

Accounts Payable 7-7-21 Judicial: Feldhaus Reporting, Serv, $64.60, CAA Fees: Dawson, Jacob D, $796.95, De Castro, Manuel J Jr, $2,492.90, Miller, Cody, $623.70, Stanford, Lori, $861.75, Theophilus, Matt, $1,219.80, Gr Plains Psychological, Eval, $4,020.00, Psychological Solutions, Eval, $2,600.00, Deya Thorin Spanish Interpreter, Serv, $232.24, Witness-Juror-Appearance Fees/ Mileage: $463.00, **Auditor:** Marco, Usage, $9.43, **Treasurer:** A & B Business, Maint, $5,063.41, BOA, Util, $18.75, My Place Hotel, Lodging, $77.00, **St Atty:** Tritech Software, Maint, $1,041.86, A & B Business, Maint, $58.24, **Gvt Bldg:** A & B Pest, Serv, $105.00, Porta Pros, Rental, $185.00, Cole's, Fuel, $229.16, Hillyard, Supplies, $549.91, Office Peeps, Sign Letters, $58.53, Shred-It, Serv, $185.15, **DOE:** Pictometry Intl, License, $22,092.50, Century Business, Maint, $57.15, Cole's, Gas, $70.15, **ROD:** Century Business, Maint, $31.50, IBE Inc, Repair, $175.00,
Govt Forms & Supplies, Supplies, $1,263.25, **VSO:** Office Peeps, Supplies, $17.00, **Sheriff:** Redwood Toxicology, Tests, $150.00, Rising Hope Counseling, Serv, $35.00, A & B Business, Maint, $38.75, Mcleods, Traffic Tickets, $266.60, Office Peeps, Supplies, $4.64, Cole's, Gas, $1,635.11, **Jail:** Madison Family Dental, Serv, $1,051.00, Office Peeps, Supplies, $61.84, **Coroner:** Redwood Toxicology, Bl Test, $208.00, **Support Of Poor:** Lake Co Food Pantry, Allotment/2, $1,338.00, **CHN:** Marco, Lease, $72.78, SD Ofc of Child & Family, 3rd Qtr CHN Pymt, $2,724.50, **Dev Disabled:** Valiant Living, Allotment/2, $2,500.00, **MI Board:** Serv/Fees/CAA: Ericsson, Richard L, $198.00, Katterhagen, Mark, $30.00, Larson, Dana J, $100.00, Lewno, Lucy, $233.02, Lincoln County, $806.73, Lockwood, Darcy, $30.00, Minnehaha County, $1,249.09, Oftedal, Abby, $297.00, Yankton Co Sheriff, $200.00, Yankton County Treasurer, $125.00, Lacroix, Heather M, $242.70, **Extension:** Century Business, Maint, $238.66, American Income Life, Ins, $9.50, Office Peeps, Supplies, $80.52, State 4-H Ofc-Fair, Adm/Parking, $33.00, Shop 4h-Nat'l 4h Council, Supplies, $106.75, **Weed:** Ditch Weed, Tordon, $36,553.15, **Hwy Rd-Br:** Banner Associates, Serv, $625.50, SD DOT, Serv, $721.54, Avera Occupational Medicine, Testing, $61.00, Barger Const, Repair, $4,439.95, Cox Alignment, Repair, $727.97. Aramark Uniform, Serv, $157.64, Bierschbach Equipment, Supplies, $4,442.14, Tire Motive, Supplies, $153.00, United Lab, Supplies, $454.99, Truenorth Steel, Culverts, $14,631.01, Office Peeps, Toner/Chair, $964.23, Bowes Const, Asphalt, $18,282.04, Concrete Materials, Asphalt, $1,915.65, Cole's, Fuel/Oil, $9,479.18, Midamerican Energy, Util, $14.80, Xcel Energy, Util, $10.72, Bowes Const, Asphalt, $293,450.26, Duininck, Asphalt, $1,111,109.16, **911 Comm:** Tritech Software, Maint, $8,515.48, Quill Corp, Supplies, $114.26, Miller, Jennifer, Training, $395.64, Racom Corp, Install, $1,286.52, **EM:** Steves Tire, Fuel, $157.99, Cole's, Gas, $142.71, **Bldg:** Wells Fargo Bank, Adm Fee, $1,550.00, **24/7:** Pharmchem, Supplies, $605.50, **M&P:** Microfilm Imaging, Software, $2,220.00 **Grand Total: $1,571,911.15**

RESOLUTION 2021-17/FIRST DISTRICT:

Chair Wollman read Resolution 2021-17/First District.

RESOLUTION 2021-17
RESOLUTION TO CONTINUE SUPPORT FOR THE
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
DURING FISCAL YEAR 2022
(OCTOBER 1, 2021 – SEPTEMBER 30, 2022)

The Lake County Board of County Commissioners, having adopted and signed a Joint Cooperative Agreement on the 14th day of March, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2022 (October 1, 2021– September 30, 2022). To support the Joint Cooperative Agreement and the activities of the District staff, the Lake County Board of County Commissioners will provide $22,115.91 to the First District Association of Local Governments during the aforementioned Fiscal Year 2022 period.

Voting aye: Johnson, Leighton, Reinicke, Slaughter and Wollmann
Voting nay: none
Adopted this 6th day of July 2021.
/s/Kelli Wollmann
Chair, Lake County Commission
ATTEST:
/s/Paula Barrick
Lake County Auditor
Motion by Reinicke, second by Slaughter, to approve Resolution 2021-17/Resolution to Continue Support for the First District Assn of Local Governments during fiscal year 2022 (October 1, 2021-September 30, 2022) and authorize the chair to sign. Motion carried.

2021-03 AUTOMATIC BUDGET SUPPLEMENT/EMA:

Auditor Barrick told the board that the EM reimbursement has been received from the state for the sandbagger purchase. Motion by Johnson, second by Reinicke, to approve automatic budget supplement 2021-3 for EM expense budget 22600X4351222 and revenue budget 22600R3340000 for $10,343.62. Motion carried.

MOU/AMERICAN LEGION DEPT SD:

CAO Gust told the board that she has received written notice that the American Legion Department of SD would like to extend the Memorandum of Understanding between Lake County and the American Legion for the county's Veteran Service Office. The document establishes the general framework of cooperation between the county and legion regarding the legion's use of the County Veterans Service Office. This MOU will be for an additional two years. Motion by Reinicke, second by Slaughter, to acknowledge receipt of written notice from the American Legion extending the Memorandum of Understanding for an additional 2-year period. Motion carried.

FUEL QUOTES 6-28-21:

The board reviewed the following fuel quotes of 6-28-21:

	10% Ethanol	#2 Diesel
Cole's Petroleum	$2.4185	$2.2625
Vollan Oil	$2.4325	$2.2680
Farstad Oil	$2.4744	$2.2910

Motion by Slaughter, second by Leighton, to approve the low quote of Cole's Petroleum for 6-28-21. Motion carried.

Commissioner Johnson recused himself from the special malt beverage & wine license application.

SPECIAL MALT BEV LICENSE/ST PETER ON THE PRAIRIE:

As per advertisement the board reviewed the application of St. Peter on the Prairie for a temporary special malt beverage and wine license for a wine and field dinner on July 30th. Charlie Johnson was present to discuss the details of the wine and field dinner. Motion by Reinicke, second by Leighton, to approve the Temporary Special Malt Beverage and SD Wine License Application of St. Peter on the Prairie for their field dinner on July 30, 2021. Motion carried.

Commissioner Johnson returned to the meeting.

2022 BUDGET REQUESTS:

Eric Fosheim, LAIC Executive Director, presented the request of $25,000 for Lake Area Improvement Corporation. Jeff Nelson, Lake County Food Pantry President, presented the request of $2,784 for Madison Food Pantry. Michelle Goodale and Carolyn Rudebusch presented the request of $73,300 for the soil conservation budget. Tammy Miller, Madison Regional Health System CEO, presented the request of $40,000 for the Ambulance budget. Kimberly Raske, ICAP Chief Financial Officer, presented the request of $14,439 for the community service worker budget. Jim Iverson, East Dakota Transit Chair, presented the request of $12,250 for East Dakota Transit. Donna Uthe, Valiant Living Executive Director, presented the request of $5,000 for Valiant Living. Belinda Nelson, Community Counseling CEO, presented via conference call the request of $16,740 for Community Counseling. Nancy Sabbe, presented the request of $20,000 for the Madison Public Library. Julie Breu, Museum

Director, and Jonna Schmidt, Board member, presented the request of $71,358 for the Smith-Zimmermann Museum. Faron Wahl, Prairie Village Manager, presented the request of $7,000 for Prairie Village. Shirley Ebsen, Register of Deeds, presented the request for the ROD department and the Modernization and Preservation Fund. Courtney VanZanten presented the request for Veterans Service Office. Shelli Gust, CAO, talked with the Commissioners regarding their budget. Linda Klosterman, Clerk of Courts, presented the budget request for the Judicial Department.
A short break was held.

2022 BUDGET REQUESTS:

Carrie Schiernbeck presented the budget request for Extension. Dave Hare, Bldgs & Grounds Supt., presented the requests for the Bldgs & Grounds, Building Fund, and Recreation. Wendy Kloeppner, States Attorney, presented the request for the States Attorney Office. Rick Becker, Director of Equalization, presented the request for the DOE Department. April Denholm presented the request for 911 Communication. Sheriff Walburg presented the budget requests for Sheriff, Jail, and 24/7. Alyssa Lux presented the budget requests for CHN and WIC. CAO Gust presented the budget requests for EM and Dive Team. Auditor Barrick presented the budget requests for DakotAbilities, Predatory Animal, GIS, Domestic Abuse, Mental Illness Board, Contingency, Board of Health, Developmentally Disabled, TID's, Auditor, and Election. Nels Nelson, Hwy Supt., presented the budget requests for Highway and Weed. Deb Walburg, Treasurer, presented the budget requests for Treasurer and IT. Mandi Anderson, presented the budget requests for Zoning and Welfare. CAO Gust presented the wage and benefit committee recommendations.

911/PERSONNEL:

April Denholm, 911 Director, met with the board to discuss the status change for Jennifer Miller. Miller is now county and state certified. Motion by Reinicke, second by Slaughter, to approve the status change of Jennifer Miller from Dispatcher-Certified Level 1 (County or State) at a rate of $16.21/hr to Dispatcher-Certified Level II (County and State) at a rate of $16.71, effective June 28, 2021. Motion carried. Denholm told the board that in her 2022 budget she has a request for a 7th full-time person in her department. She would like to start as soon as possible in the hiring procedure as it takes quite a lot of time for the whole process from advertising to hiring. Motion by Slaughter, second by Reinicke, to allow CAO Gust to advertise immediately for a full-time with benefits 911 dispatcher. Motion carried.

JAIL/PERSONNEL:

Sheriff Walburg, met with the board to tell the board that Braxton Hofman has resigned his position as full-time Detention Officer. Motion by Reinicke, second by Johnson, to approve with regret, the resignation of correctional officer Braxton Hofman, effective July 11, 2021. Motion carried. Sheriff Walburg has hired Thomas Mallett to fill that position. Motion by Slaughter, second by Leighton, to approve the hire of Thomas Mallett, full-time correctional officer, at a rate of $16.25/hr effective July 12, 2021. Motion carried.

COMMUNITY COUNSELING SERVICES/JAIL:

Sheriff Walburg told the board that in April 2021 he received notification from Community Counseling that they will no longer be providing services for the Lake County Jail inmates. Since receiving that notification, Walburg has been using the counseling services of Rising Hope located in Madison. He will be working on an agreement for contract services from Rising Hope for the Jail inmates.

ROAD & BRIDGE/PERSONNEL:

HRS Gust told the board that she has received notification that Sam Boecker, heavy equipment operator, has submitted his letter of resignation. Motion by Johnson, second by Slaughter, to accept with regret, the resignation of Sam Boecker, heavy equipment operator, effective July 15, 2021. Motion carried. Motion by Reinicke, second by Leighton, to authorize HRS Gust to advertise for a heavy equipment operator. Motion carried.

2021 COUNTY PAVING MARKING UPDATE:

CAO Gust reported to the board South Dakota DOT rebid the county pavement markings with an extended completion date of August 2022. Three bids were received by the DOT. Lake County will receive paperwork as the project moves forward.

2022 LOCAL SYSTEM RUMBLE STRIP PROJECT:
Hwy Supt., Nelson reported to the board that he has received input from the DOT about rumble striping. The DOT suggested using rumble stipes and transverse rumble strips. Motion by Reinicke, second by Leighton, to authorize the Highway Superintendent to proceed with installing edgeline and transverse rumble strips at locations: 1) edgeline rumble strips along 464th Ave (CR15) from SD Hwy 34/235th St (CR40) to the county line 2)edgeline rumble strips along 463rd Ave (CR17) from SD Hwy 34/235th St (CR40) north to 234th St (CR38) 3)transverse rumble strips at the stop controlled intersection of SD Hwy 34/464th Ave (CR15) and SD Hwy 34/463rd Ave (CR17) and approaching the curve at the county line. Motion carried.

JUNE 18, 1935 NEWSPAPER/NEW COURTHOUSE:
Linda Klosterman presented to the board a Madison Daily Leader newspaper published June 18, 1935 which contained reporting on the dedication of the new Lake County Courthouse. She had received this newspaper from Max Westby.

AUDITOR-CHN/PERSONNEL:
HRS Gust informed the board that she had received two internal applications for the CHN/WIC Office Manager position. Motion by Leighton, second by Slaughter, to approve the status change of Alyssa Lux, from Deputy Auditor II in the Auditor's Office at a rate of $16.74/hr to Office Manager in the Community Health Office at a rate of $16.94/hr, effective June 28, 2021. Motion carried. Motion by Reinicke, second by Johnson, to authorize Shelli Gust to advertise for the Deputy Auditor II vacancy. Motion carried.

CHN JOB DESCRIPTION:
HRS Gust presented to the board an updated CHN job description. Motion by Reinicke, second by Leighton, to approve the amended job description for the Community Health Nurse Office Manager. Motion carried.

JUNETEENTH HOLIDAY:
HRS Gust told the board that on Thursday, June 17, 2021, President Biden signed legislation designating June 19th an official federal holiday known as Juneteenth. The Commission Chair used her authority to close the courthouse on Friday, June 18th (Friday before the holiday) in recognition of Juneteenth. Gust asked the Board to ratify the Chair's decision to recognize Juneteenth as a county holiday. Motion by Johnson, second by Slaughter, to ratify the Chair's decision to close the courthouse on June 18th, 2021, and recognize Juneteenth as a county holiday. Motion carried.

SIOUX VALLEY COMMISSIONERS MEETING:
CAO Gust told the board that the Sioux Valley Commissioners meeting will be in Redfield, SD, August 18th. This meeting will also be available on Zoom.

BURN BAN:
CAO Gust informed the board that due to the dry conditions, EM Kody Keefer has reinstated the Lake County burn ban.

MEETINGS ATTENDED:
Commissioner Slaughter attended East Dakota and LAIC. Chair Wollmann attended South Dakota Warn and LEPC full scale exercise. Commissioner Reinicke attended 2 CHN/WIC office manager interviews and LEPC full scale exercise. Commissioner Johnson attended 2 CHN/WIC office manager interviews and Planning and Zoning subcommittee.

TRAVEL REQUESTS:
Carrie Schiernbeck to attend Moody County Special Foods at Flandreau, June 22nd and SD State Fair at Huron, August 31st or September 1st.

ADJOURN:
Motion by Reinicke, second by Leighton, at 4:01 p.m. to adjourn. Motion carried. The next meeting will be held on July 20, 2021 at 9 a.m.

/s/Paula Barrick
PAULA BARRICK
Lake County Auditor

/s/Kelli Wollmann
KELLI WOLLMANN
Chair, Lake County Commission

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