LAKE COUNTY COMMISSION MINUTES
February 16, 2021

The Board of Lake County Commissioners met in regular session on February 16, 2021 at 9 a.m. in the commission meeting room at the Lake County courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Paula Barrick called roll call: Commissioner Aaron Johnson, Commissioner Adam Leighton, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. Absent: Commissioner Deb Reinicke. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Auditor Barrick informed the board that she had received the fuel quotes from the Highway Department. Motion by Slaughter, second by Johnson, to approve the agenda of February 16, 2021 with the addition of the approval of the fuel quotes. Motion carried.

MINUTES APPROVED:

Motion by Johnson, second by Leighton, to approve the unapproved minutes of February 2, 2021. Motion carried.

COMMUNITY COMMENTS:

Commissioner Slaughter would like to acknowledge CAO Shelli Gust having completed an advanced certified paralegal course and three employees; Sarina Talich, Grant Lanning, and Ashley Allgaier enrolled in a leadership course.

PAYROLL APPROVED:

Motion by Johnson, second by Slaughter, to approve the payroll of January 25 – February 7, 2021. Motion carried. Commissioners: $5,651.25; Auditors Ofc: $5,023.43; Treasurers Ofc: $4,988.23; States Attorney Ofc: $8,692.16; Govt Bldgs: $4,830.88; Dir Equalization Ofc: $6,607.22; Register Deeds Ofc: $3,492.81; VSO: $668.88; Sheriff Ofc: $16,272.30; Jail: $14,411.98; Coroner: $576.75; EMA: $1,748.80; 911 Comm Center: $9,824.89; 24/7: $787.80; Road & Bridge: $18,546.40; Welfare: $76.25; CHN: $1,368.42; WIC: $193.18; Extension: $1,555.20; Zoning: $1,640.84. Grand Total $106,957.67.

ACCOUNTS PAYABLE:

Motion by Leighton, second by Johnson, to approve the accounts payable of February 11, 12 & 17, 2021. Motion carried.

Accounts Payable 2-11-21 Auditor: Software Services Inc, Service, $680.00, Centurylink, Utilities, $48.32, Bureau Of Adm, Long Distance, $1.73, **Treasurer:** Software Services Inc, Service, $320.00, Centurylink, Utilities, $46.08, Bureau Of Adm, Long Distance/Fax, $5.52, First Bank & Trust, Monitor Mount/3, $124.97, **St Atty:** Centurylink, Utilities, $54.35**,** Bureau Of Adm, Long Distance, $8.11**, Gvt Bldg:** Centurylink, Utilities, $34.48**, DOE:** Software Services Inc, Service, $240.00**,** Centurylink, Utilities, $34.29**,** Bureau Of Adm, Long Distance, $4.36**, ROD:** Centurylink, Feb Utilities, $20.09**,** Bureau Of Adm, Long Distance, $6.05**, VSO:,** Centurylink, Utilities, $36.38**,** Bureau Of Adm, Long Distance, $.59**, IT:** Software Services Inc, Service, $240.00**, Sheriff:** Great Western Bank, Tape Refills/Running Boards, $6,984.49**, Jail:** Great Western Bank, Paper Cups/Hair Clip Cleaner, $198.15**,** Centurylink, Utilities, $82.57**,** Bureau Of Adm, Long Distance, $53.79**, Support Of Poor:** Centurylink, Utilities, $20.37**,** Bureau Of Adm, Long Distance, $1.84**, Developmentally Disabled:** SD Dept Of Revenue, 1 Recipient/HSC, $600.00**, Extension:** First Bank & Trust, Paint Brush/Canvas, $85.22, Centurylink, Utilities, $40.22**,** Bureau Of Adm, Long Distance, $2.87**, Weed: ,**Verizon Wireless, Utilities, $13.14**, Zoning:** Centurylink, Utilities, $20.54**,** Bureau Of Adm, Long Distance, $10.80 **,Hwy Rd-Br:** Xcel Energy, Util/Ramona, $27.33**,** Verizon Wireless, Utilities, $85.70**,** Centurylink, Utilities, $54.36**,** Bureau Of Adm, Long Distance, $14.06**,** Software Services Inc, Service, $1,020.00**, 911 Comm:** Itc, Utilities, $115.55, Triotel Communication Inc, Utilities $169.53, Verizon Wireless, Utilities, $42.04, Centurylink, Utilities, $124.76, Bureau Of Adm, Long Distance, $4.21, **EMA:** Verizon Wireless, Utilities, $82.05, Centurylink, Utilities, $46.41, **State MV:** SD Dept Of Revenue, Jan Fees, $256,514.40, **SDACO M&P:** SDACO, Jan Rod Fees, $536.00 **Grand Total: $268,855.72**

Accounts Payable 2-12-21 General: Dakotaland Fed Cr Union, CU 2-12-21, $75.00**,** Lake Co Treasurer, Withholdings, $17,005.83**,** Office Child Support Enf, Child Support, $260.77**, Hwy Rd-Br:** Lake Co Treasurer, Withholdings, $4,045.37**, 911 Comm:** Lake Co Treasurer, Withholdings, $2,197.22**,** Office Child Support Enf, Child Support, $214.23**, EMA:** Lake Co Treasurer, Withholdings, $414.08**, 24/7:** Lake Co Treasurer, Withholdings, $248.40 **Grand Total: $24,460.90**
Accounts Payable 2-17-21 Commission: Madison Daily Leader, Publications, $848.93**,** SDACC, Wollmann & Slaughter, Reg, $220.00**, Judicial:,** Daniel P Feldhaus Report, Transcripts, $53.20**,** Schildhauer, Terri, Grand Jury Proceedings, $59.64**,** Pesall, Noel Robert, CAA Fees, $2,000.70, Miller, Cody, CAA Fees, $691.30, Stanford, Lori, CAA Fees, $6,064.25, Dawson, Jacob D, CAA Fees, $4,387.20, De Castro, Manuel J Jr, CAA Fees, $5,289.60, **Auditor:** Office Peeps Inc, Binders/Stapler/Toner, $266.02, **Treasurer:** Thomson Reuters-West, SD Codified Laws, $37.51, Office Peeps Inc, Post-Its/Stapler/Binders, $62.05, **St Atty:** Relx Inc. Dba Lexis Nexi, Subscription Fee, $190.00, **Gvt Bldg:** Timmer Supply Company, 4-H Center Bathroom Faucets, $203.87, Sturdevant's Auto Parts, Weather Strip Adhesive, $13.77, Carquest Auto Parts, Cab Air Element, $22.89, Classic Corner, Fuel-Pierre, $31.53, Home Service Water Cond, Salt, $53.10, Runnings, Ext Cord/Icemelt Spreader/Blade, $209.31, Bud's Clean Up Service, Services, $191.84, City Of Madison, Utilities, $2,153.77, Sturdevant's Auto Parts, Door Release, $310.67, **DOE:** Madison Instant Printing, Window Env/Ink, $501.00, Sturdevant's Auto Parts, Blinker Bulb, $2.29, Thomson Reuters-West, SD Codified Laws, $75.02, **ROD:** One Recipient, Deductible Reimburse, $750.00, Government Forms & Supplies, Mort Bind/Archival Paper, $998.29, Madison Instant Printing, Property Index Cards, $67.00, Office Peeps Inc, Env/Tape/Staples, $28.64, **Sheriff:** Lake Veterinary Clinic, Newk/Heartgard-Rocco/Chew Tabs, $257.00, Fox Promo, Logo Screen, $35.00, Vantek Communications, Radio/ Antenna/Connector, $1,077.10, Cole's Petroleum Inc, Gas/Diesel, $1,487.83, Steves Tire & Service, Oil Chg, $270.86, **Jail:** Pennington County Jail, Transport, $236.64, Minnehaha County Auditor, Juv Housing, $3,660.00, Convergint Technologies, Software, $330.00, Phoenix Supply, Shampoo/Body Wash, $373.10, Fox Promo, Logo Screen, $65.00, City Of Madison, Utilities, $1,738.92, Sunshine Foods Inc, Prisoner Meals, $8,548.54, **CHN:** Marco Inc, Copier Lease, $72.78, **MI Board:** Ericsson, Richard L, MI Hearings, $396.00, Oftedal, Abby, MI Hearing, $247.50, Lewis & Clark Bhs, MI Services, $368.00, Lincoln County Treasurer, MI Services, $1,675.20, Yankton County Treasurer, MI Services, $646.80, **Extension:** SDSU Extension, 4H Advisor Salary, $12,372.60, Madison Daily Leader, Livestock Pen Sponsorship Ad, $34.80, Sunshine Foods Inc, Ziplock Bags/Condiment Cups, $10.99, **Zoning:** Schaefer, Alan, Mtg/Mileage, $37.60, Albertson, Roger, Mtg/Mileage, $41.80, Thompson, Dale, Mtg/Mileage, $29.20, Ackerman, Jody, Mtg/Mileage, $38.44, Bickett, Donald, Mtg/ Mileage, $43.48, Madison Daily Leader, Notice, $40.18, SD Planners Assn, Anderson, Mandi/ Membership, $50.00, Office Peeps Inc, Name Plate (2), $21.87, **Hwy Rd-Br:** Banner Associates Inc, Prof Serv, $278.00, Avera Occupational Medicine, Testing, $299.85, Lawson Products, Bolts/Nuts, $39.11, Sturdevant's Auto Parts, Belt/Light Cable, $215.25, Carquest Auto Parts, Fuel Filters/Wiper Blades, $915.78, Stemper Auto Body Llc, Body/Frame/Deductible, $1,000.00, Krug Products Inc, Hose Replacement, $58.05, Boyer Trucks, Studs/Nuts/Fan Drive, $859.45, Spencer Quarries, Rip Rap, $3,454.35, Runnings, Strope/Light Repair, $58.50, Tran-Source, Filter/Latch, $234.06, Cole's Petroleum Inc, Oil/Vehicle Grease, $597.40, John Deere Financial, Diesel Fluid, $161.24, Madison Instant Printing, Time Cards/Date Stamper, $434.97, Cole's Petroleum Inc, Gas/Diesel, $7,027.47, F & M Coop Oil Company, Tire Installation, $390.00, Graham Tire SF North, Tires/O Rings, $6,303.00, DIV Of Motor Vehicles, Title App, $21.20, Spencer Quarries, Chip Seal, $44,128.20, **911 Comm:** Kaeser & Blair Inc., Emblem Patches, $340.00, Talkpoint Technologies, Plantronics Battery, $222.65, **EMA:** DIV Of Motor Vehicles, Title/Sandbagger, $21.20, Cole's Petroleum Inc, Gas, $74.54, The Sandbagger, Llc, Sandbagger/Trailer, $20,687.25, **24/7:** Pharmchem Inc, Sweat Patch Analysis, $1,313.30, Satellite Tracking, Gps Bracelets, $45.50, **Dive:** The Community Center, Pool Rental, $60.00, Dive Rescue International, McLaughlin & Keefer/Reg, $800.00, The Community Center, Lifeguard/Training, $40.00, **LEPC:** The Sandbagger, Llc, Sandbagger/Trailer, $6,895.75, **Advanced Tax:** Lake Co Treasurer, 1 Recipient/Adv Tax, $144.76, **St Treasurer:**
SD State Treasurer, Excise Tax, $1,597.93, **Grand Total: $158,709.38**

APPROVE FUEL QUOTES:
The board reviewed the following fuel quotes: Cole's Petroleum ethanol 1.818, #1 diesel 1.9575, and #2 diesel 1.9575 and Farstad Oil Inc ethanol 2.04, #1 diesel 1.995, and #2 diesel 1.995. Motion by Johnson, second by Leighton, to approve the low quote of Cole's Petroleum. Motion carried.

MIDCO SERVICE AGREEMENT:
The board reviewed the Midco business service agreement. The monthly recurring charge for the courthouse is $128.00 and the monthly recurring charge for the highway department is $129.17. Motion by Slaughter, second by Johnson, to approve the chair sign the agreement. Motion carried.

APPROVE AMENDMENT NUMBER 1 TO AGREEMENT NUMBER 614920 (JOINT POWERS FORCE ACCOUNT AGREEMENT WITH SD DOT):
CAO Shelli Gust told the board that she had received an amendment to agreement number 614920 which is a Joint Powers Force Account Agreement with SD DOT. This deals with three sites that were approved for the 2019 flood Project March 16,2019. Following are the sites and the amendment amounts: Site 1A Project #ER6447(02) PCN 07GG amended from $7,295.00 to $10,479.44; Site 2 Project #ER6334(09) PCN 07GH amended from $13,211.00 to $12,972.02; and Site 2A Project #ER6418(10) PCN 07GJ amended from $5,170.00 to $9,878.95. Motion by Slaughter, second by Johnson, to approve Amendment Number 1 to Agreement Number 614920, a Joint Powers Force Account Agreement with the SD Department of Transportation and authorize the chair to sign. Motion carried.

APPROVE RESOLUTION 2021-4/ESTABLISHING DESIGNEES AUTHORIZED TO REQUEST FIREFIGHTING RESOURCES:
GAO Gust informed the board she had received a request from the SD Department of Agriculture for contact information for a commission appointed designee. This designee must have authority to obligate county funds in their request for fire suppression assistance. Chair Wollmann read Resolution 2021-04.

RESOLUTION #2021-04

ESTABLISHING DESIGNEES AUTHORIZED TO REQUEST FIREFIGHTING RESOURCES ON BEHALF OF THE LAKE COUNTY BOARD OF COMMISSIONERS AND ESTABLISHING A COUNTY RURAL FIRE COORDINATOR

BE IT HEREBY RESOLVED that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the County of Lake as specified in SDCL 41-20A-11. The authority to request assistance shall continue in full force and effect until terminated or modified by resolution of the County of Lake Board of Commissioners.

County Fire Assistance Authorization List
Effective Date: 2/16/2021

Name of Individual	Position	Daytime Phone	Emergency (Cell or PSAP)
Kelli Wollmann	County Commissioner	605-483-3366	605-256-7620
Kody Keefer	Emergency Manager	605-256-7611	605-256-7620
Tim Walburg	Sheriff	605-256-7615	605-256-7620
Randy Minnaert	Madison Fire Dept. Chief	605-256-7523	605-256-7620
Dan Hansen	Nunda Fire Dept. Chief	605-586-4180	605-256-7620
Steven Heyn	Chester Fire Dept. Chief	605-489-2241	605-256-7620
Myron Nagel	Ramona Fire Dept. Chief	605-480-0854	605-256-7620
Terry Reck	Wentworth Fire Dept. Chief	605-270-6262	605-256-7620

BE IT FURTHER RESOLVED that Kody Keefer, Emergency Manager, is appointed County Rural Fire Coordinator for the County of Lake. The County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of the County of Lake, in dealing with administrative matters such as burn bans, billings, or questions about the Rangeland Fire Agreement specific to the County. This authority shall continue in full force and effect until terminated or modified by resolution of the County of Lake Board of Commissioners.

Voting aye: Johnson, Leighton, Slaughter, Wollmann Voting nay: none
Absent: Reinicke
Dated this 16th day of February, 2021, at Madison, South Dakota.

/s/Kelli Wollmann
Kelli Wollmann, Lake County Commission Chair
/s/Paula Barrick
Paula Barrick, Lake County Auditor
Motion by Leighton, second by Slaughter, to approve Resolution 2021-4 Establishing Designees Authorized to Request Firefighting Resources on Behalf of the Lake County Board of Commissioners and Establishing a County Rural Fire Coordinator and authorize the chair to sign. Motion carried.

SMITH-ZIMMERMANN MUSEAUM UPDATE:

Julie Breu, Smith-Zimmermann Museum director, gave the board an update on what had happened in 2020 and what is being planned for 2021 for the museum. Updates included: rebuilding the archives, service requests, membership mailing, digitizing oral cassette tapes, and the valuable volunteers that work at the museum. Breu thanked the board for their continued monetary support which goes to general operating costs.

HEF'S/PACKAGE (OFF-SALE) LIQUOR TRANSFER:

This being the date and time as per advertisement, Jason & Sarah Owan were present to discuss the transfer of Hef's Bar and Grill, PL-4498 Package (off-sale) Liquor. They are purchasing Hef's Bar and Grill from Jacqueline J Van Liere. Motion by Johnson, second by Leighton, to approve the transfer application for PL-4498 package (off-sale) liquor for Hef's Bar & Grill from Jacqueline J VanLiere to Jason and Sarah Owan. Motion carried.

JAIL PERSONNEL/NEW HIRE:

Tim Walburg, Sheriff, told the board that he has hired Desirae Becker as a full-time correctional officer. Motion by Slaughter, second by Johnson, to approve the hire of Desirae Becker, full-time correctional officer at a rate of $16.25 per hour effective February 1, 2021. Motion carried.

ELDERLY TAX FREEZE/2021-04:

Deb Walburg, Treasurer, met with the board to discuss one abatement where the applicant missed the deadline for the elderly tax freeze. Motion by Leighton, second by Johnson, to approve abatement 2021-4 in the amount of $170.16. Motion carried.

HOMELAND SECURITY GRANTS/EM:

Kody Keefer, EM, told the board that he is interested in applying for three Homeland Security Grants which are 100% reimbursed. The county would pay upfront and the reimbursement would follow. The first grant would be to replace the NW repeater in Ramona. The second grant would be for lifting air bags and extrication equipment for all five of the fire departments in the county. The third grant would be for a boat for the dive team. Motion by Johnson, second by Leighton, to move forward with the Homeland Security Grant opportunities. Motion carried.

ROAD & BRIDGE/EQUIPMENT:

Nels Nelson, Hwy Supt., met with the board to discuss a purchase of a 2006 Locate belly dump trailer. Nelson is aware of a belly dump trailer in Austin, Minnesota that is available for $16,800. Nelson would like to pay for the trailer out of his gravel crushing budget. This trailer was inspected by the DOT in May 2020. Motion by Johnson, second by Leighton, to authorize Nels Nelson to purchase a belly-dump trailer from Austin, Minnesota, up to a purchase price of $16,800. Motion carried.

ROAD & BRIDGE-WEED EQUIPMENT:

Supt. Nelson also discussed the usage of equipment between the highway dept and the weed dept. The highway dept has used weed dept equipment and vica versa. Nelson is wondering if there was a way to combine the equipment and have all the equipment designated as highway department. The commissioners would like discuss this at the March 2 meeting.

BOARD OF ADJUSTMENT:

Motion by Johnson, second by Slaughter, to enter into a Board of Adjustment. Motion carried. Dale Thompson, Planning Commission board member, served as an alternate and replaced Commissioner Reinicke who was absent. Commissioner Slaughter acknowledged receipt of the Planning Commission minutes of February 16, 2021. Zoning Officer Mandi Anderson presented the following conditional use applications to the board.

21-01 Conditional Use application of Walter & Patricia Schaefer, Family Trust along with Curt Walter, AT&T project manager-SW 1/4 of Section 6-106-54, excluding Lot H-2, H-3 & Highway, Winfred Township. Patricia Schaefer was available via Zoom. The landowners and applicant are requesting to build a wireless telecommunications tower and facility. There were no proponents or opponents either in the audience or on Zoom. Motion by Slaughter, second by Johnson, to approve the applicant's conditional use permit #21-01 and adopt the findings and specific conditions outlined in the staff report. Motion carried.

21-03 Conditional Use application of Rick Odland, Highway 34 Storage, LLC-Lots 24 to 26, excluding H-1 Plat, Voiture Subdivision Block 1 of Chautauqua Plat, located in the SW 1/4 of Section 15, Lakeview Township. Odland signed a waiver of personal appearance. The applicant would like to build an oversized storage facility with greater dimensions than the ordinance regulates. There were no proponents or opponents either in the audience or on Zoom. Motion by Johnson, second by Slaughter, to approve the applicant's conditional use permit #21-03 and adopt the findings and specific conditions outlined in the staff report. Motion carried.

REGULAR SESSION:

Motion by Johnson, second by Slaughter, to return to regular session. Motion carried.

Dale Thompson, Planning Board Member, left the meeting.

PLATS/ZONING:

Mandi Anderson, Zoning Officer, presented the following plats to the board.

Plat of Lot 1 of Dooley's Addition in the NE1/4 of Section 28, Township 108N, Range 53W of the 5th p.m. in Lake County. Motion by Johnson, second by Leighton, to approve the plat of Lot 1 of Dooley's Addition in the NE1/4 of Section 28, Township 108N, Range 53W of the 5th p.m. in Lake County, South Dakota, as it meets county regulations and taxes have been paid in full. Motion carried.

Plat of Lot 1 of Sonny's Addition in the N1/2 of the NW1/4 of Section 22, Township 106N, Range 53W of the 5th p.m. in Lake County, South Dakota. Motion by Slaughter, second by Leighton, to approve the plat of Lot 1 of Sonny's Addition in the N1/2 of the NW1/4 in Section 22, Township 106N, Range 53W of the 5th p.m. in Lake County, South Dakota. Motion carried.

DSU GALA:

CAO Gust told the board that a written notice has been received from the Dakota State University Foundation regarding a raffle they will be holding at the DSU Gala on March 5, 2021. Motion by Johnson, second by Slaughter, to acknowledge receipt of written notice of the DSU Foundation's raffle scheduled to be held on March 5, 2021. Motion carried.

PLANNING COMMISSION/VACANCY:

Craig Johannsen has provided notice that he will be retiring from the Planning Commission. Zoning Officer Anderson will contact the applicants that submitted interest applications for the vacancies in January, and if they are still interested, she will be presenting them to the Planning Commission at their next meeting for consideration and recommendation. The person will only be appointed to finish Johannsen's term which runs until the end of 2022. Motion Slaughter, second by Johnson, to accept, with regret, the resignation and retirement of Craig Johannsen from the Planning Commission and thank him for his many years of service to Lake County. Motion carried.

MEETINGS ATTENDED:

Leighton attended the meeting with the highway department & Banner Assoc and Road & Bridge Advisory Committee. Slaughter met with the highway department, GIS meeting with Banner, Road & Bridge Advisory Committee.

Johnson attended Planning Commission.

REPORTS RECEIVED:

Register of Deeds collected $15,399.50, Sheriff collected $27,461.80, and Zoning collected $1,521.00

ADJOURN:

Motion by Leighton, second by Johnson, at 10:34 a.m. to adjourn. Motion carried. The next meeting will be held on March 2, 2021 at 9 a.m.

/s/Paula Barrick /s/Kelli Wollmann

PAULA BARRICK
Lake County Auditor

KELLI WOLLMANN
Chair, Lake County Commission

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