LAKE COUNTY COMMISSION MINUTES
May 5, 2020

The Board of Lake County Commissioners met in regular session on May 5, 2020 at 9 a.m. in the commission meeting room at the Lake County courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Janke called roll call: Commissioner Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Johnson, to approve the agenda of May 5, 2020. Motion carried.

MINUTES APROVED:

Motion by Slaughter, second by Hageman, to approve the unapproved minutes of April 21, 2020. Motion carried.

COMMUNITY COMMENTS: none

PAYROLL APPROVED:

Motion by Reinicke, second by Slaughter, to approve the payroll of April 20-May 3, 2020. Motion carried. COMMISSIONERS: $5,179.21; ELECTIONS: $335.56; AUDITORS OFC: $5,424.19; TREASURERS OFC: $4,805.92; STATES ATTORNEY OFC: $8,851.77; GOVT BLDGS: $4,496.48; DIR EQUALIZATION OFC: $5,546.52; REGISTER DEEDS OFC: $3,326.31; VSO: $649.44; SHERIFF OFC: $12,484.62; JAIL: $11,478.13; CORONER: $498.19; EMA: $1,697.60; 911 COMM CENTER: $8,580.86; 24/7: $1,014.12; ROAD & BRIDGE: $18,740.97; WELFARE: $74.00; CHN: $1,153.48; WIC: $119.33; EXTENSION: $1,583.20; ZONING; $1,592.96. GRAND TOTAL $97,632.86.

ACCOUNTS PAYABLE APPROVED:

Motion by Hageman, second by Reinicke, to approve the accounts payable of April 23, 24 and 28 and May 6, 2020. Motion carried.

Accounts Payable 4-23-20 Commissioner: Codington Co Treasurer, Cancelled Meeting/20200337, ($24.00cr), **Treasurer:** Codington Co Treasurer, Cancelled Meeting/20200337, ($12.00cr), **DOE:** SDAAO, Cancelled Meeting/20200381, ($350.00cr), **ROD:** Codington Co Treasurer, Cancelled Meeting/20200337, ($12.00cr), **Extension:** SDSU Extension, Cancelled Meeting/20200470, ($18.00cr), **Grand Total: ($416.00cr)**

Accounts Payable 4-24-20 General: OCSE, Child Support, $260.77, Dakotaland Fed Cr Union, Cu 4-24-20, $75.00, Lake Co Treasurer, Withholdings, $15,349.81, **Hwy Rd-Br:** Dakotaland Fed Cr Union, Cu 4-24-20, $200.00, Lake Co Treasurer, Withholdings, $4,529.29, **911 Comm:** OCSE, Child Support, $207.69, Lake Co Treasurer, Withholdings, $2,297.51, **EMA:** Lake Co Treasurer, Withholdings, $400.90, **24/7:** Lake Co Treasurer, Withholdings, $249.22, **Grand Total: $23,570.19**

Accounts Payable 4-28-20 General: Aflac, Apr Cancer/Int Care, $1,948.22, Avera Health Plans, May 20 Health Ins Premium, $3,198.10, Optilegra Inc, May 20 Vision Upgrade Premium, $231.80, SD Retirement System, Apr 20 Collections, $7,922.36, SD Supp Retirement Plan, Apr 20 Collections, $2,527.50, **Commissioner:** Optilegra Inc, May 20 Vision Premium, $35.76, Unum Life Insurance, May 20 Life Ins Premium, $19.17, Midcontinent Comm, Service, $31.92, **Auditor:** SD Retirement System, Apr 20 Collections, $367.20, Avera Health Plans, May 20 Health Ins Premium, $1,494.57, Optilegra Inc, May 20 Vision Premium, $26.82, Unum Life Insurance, May 20 Life Ins Premium, $14.40, Midcontinent Comm, Service, $23.94, **Treasurer:** SD Retirement System, Apr 20 Collections, $576.72, Avera Health Plans, May 20 Health Ins Premium, $1,494.57, Optilegra Inc, May 20 Vision Premium, $26.82, Unum Life Insurance, May 20 Life Ins Premium, $14.40, **St Atty:** SD Retirement System, Apr 20 Collections, $985.96, Avera Health Plans, May 20 Health Ins Premium, $996.38, Optilegra Inc, May 20 Vision Premium, $26.82, Unum Life Insurance, May 20 Life Ins Premium, $14.40, Midcontinent Comm, Service, $31.92, **Gvt Bldg:** SD Retirement System, Apr 20 Collections, $539.56, Avera Health Plans, May 20 Health Ins Premium, $996.38, Optilegra Inc, May 20 Vision Premium, $26.82, Unum Life Insurance, May 20 Life Ins Premium, $14.40, City of Madison, Utilities/Mower Shed 3-26-20, $26.46, Midcontinent Comm, Service, $7.98, **DOE:** SD Retirement System, Apr 20 Collections, $698.77, Avera Health Plans, May 20 Health Ins Premium, $1,494.57,

Optilegra Inc, May 20 Vision Premium, $26.82, Unum Life Insurance, May 20 Life Ins Premium, $19.20, Midcontinent Comm, Service, $39.90, **ROD:** SD Retirement System, Apr 20 Collections, $153.12, Avera Health Plans, May 20 Health Ins Premium, $996.38, Optilegra Inc, May 20 Vision Premium, $17.88, Unum Life Insurance, May 20 Life Ins Premium, $9.60, Midcontinent Comm, Service, $15.96, **VSO:** Midcontinent Comm, Service, $7.98, **Sheriff:** SD Retirement System, Apr 20 Collections, $2,077.39, Avera Health Plans, May 20 Health Ins Premium, $1,992.76, Optilegra Inc, May 20 Vision Premium, $53.64, Unum Life Insurance, May 20 Life Ins Premium, $28.80, Verizon Wireless, Jetpack Service, $298.37, **Jail:** SD Retirement System, Apr 20 Collections, $1,904.17, Avera Health Plans, May 20 Health Ins Premium, $2,989.14, Optilegra Inc, May 20 Vision Premium, $62.58, Unum Life Insurance, May 20 Life Ins Premium, $38.40, Midcontinent Comm, Service, $143.58, **Coroner:** Optilegra Inc, May 20 Vision Premium, $8.94, Unum Life Insurance, May 20 Life Ins Premium, $4.80, **Support of Poor:** SD Retirement System, Apr 20 Collections, $8.88, Avera Health Plans, May 20 Health Ins Premium, $24.91, Optilegra Inc, May 20 Vision Premium, $.45, Unum Life Insurance, May 20 Life Ins Premium, $.24, Midcontinent Comm, Service, $7.98, **CHN:** SD Retirement System, Apr 20 Collections, $138.65, Optilegra Inc, May 20 Vision Premium, $7.15, Unum Life Insurance, May 20 Life Ins Premium, $3.84, **WIC:** SD Retirement System, Apr 20 Collections, $14.09, Optilegra Inc, May 20 Vision Premium, $1.79, Unum Life Insurance, May 20 Life Ins Premium, $.96, **Extension:** SD Retirement System, Apr 20 Collections, $193.54, Avera Health Plans, May 20 Health Ins Premium, $498.19, Optilegra Inc, May 20 Vision Premium, $8.94, Unum Life Insurance, May 20 Life Ins Premium, $3.51, Midcontinent Comm, Service, $7.98, City of Madison, Utilities 3-26-20, $553.37, **Weed:** Midcontinent Comm, Service, $7.98, **Zoning:** SD Retirement System, Apr 20 Collections, $191.16, Avera Health Plans, May 20 Health Ins Premium, $473.28, Optilegra Inc, May 20 Vision Premium, $8.49, Unum Life Insurance, May 20 Life Ins Premium, $4.56, Midcontinent Comm, Service, $7.98, **Hwy Rd-Br:** Aflac, Apr Cancer/Int Care, $149.78, Avera Health Plans, May 20 Emp/Sp Health Ins Prem, $894.98, Optilegra Inc, May 20 Vision Upgrade, $92.18, SD Retirement System, Apr 20 Collections, $2,335.52, SD Supp Retirement Plan, Apr 20 Collections, $880.00, SD Retirement System, Apr 20 Collections, $2,284.49, Avera Health Plans, May 20 Health Ins Premium, $5,480.09, Optilegra Inc, May 20 Vision Premium, $98.34, Unum Life Insurance, May 20 Life Ins Premium, $51.51, City of Madison, Utilities 3-26-20, $604.58, Sioux Valley Energy, Hwy 34 St Lights, $156.00, Midcontinent Comm, Service, $15.96, **911 Comm:** Aflac, Apr Cancer/Int Care, $206.38, Avera Health Plans, May 20 Family Health Ins Prem, $953.98, Optilegra Inc, May 20 Vision Upgrade, $12.20, SD Retirement System, Apr 20 Collections, $1,131.46, SD Supp Retirement Plan, Apr 20 Collections, $105.00, SD Retirement System, Apr 20 Collections, $1,131.46, Avera Health Plans, May 20 Health Ins Premium, $2,989.14, Optilegra Inc, May 20 Vision Premium, $53.64, Unum Life Insurance, May 20 Life Ins Premium, $28.80, Midcontinent Comm, Service, $15.96, Sioux Valley Energy, Service, $98.04, **EMA:** Aflac, Apr Cancer/Int Care, $28.08, SD Retirement System, Apr 20 Collections, $203.72, SD Supp Retirement Plan, Apr 20 Collections, $25.00, SD Retirement System, Apr 20 Collections, $203.72, Avera Health Plans, May 20 Health Ins Premium, $498.19, Optilegra Inc, May 20 Vision Premium, $8.94, Unum Life Insurance, May 20 Life Ins Premium, $4.80, Sioux Valley Energy, Sirens, $465.60, Midcontinent Comm, Service, $7.98, City of Madison, Utilities 3-26-20, $340.78, **24/7:** SD Retirement System, Apr 20 Collections, $73.15, **Grand Total: $60,501.47**

Accounts Payable 5-6-20 Commissioner: SD Public Assurance, 2020 Liability Ins Renewal, $621.18, Infotech Solutions Llc, Email, $15.00, **Election:** SD Public Assurance, 2020 Liability Ins Renewal, $300.05, Mcleods Office Supply, Absentee Sets/500, $429.56, Office Peeps Inc, Env Sealer, $11.05, Inclusion Solutions Llc, Face Masks/Gloves/Covid 19, $76.97, Grainger, Cam Lock(2)/Comm Room, $19.14, Infotech Solutions Llc, Email/Maint, $66.00, **Judicial:** SD Public Assurance, 2020 Liability Ins Renewal, $977.13, Aslesen, Kelli, Transcript, $51.00, Russell, Dawn, Transcript, $129.20, Dawson, Jacob D, CAA Fees, $4,902.60, Stanford, Lori, CAA Fees, $3,672.75, **Auditor:** SD Public Assurance, 2020 Liability Ins Renewal, $861.54, Infotech Solutions Llc, Email/Maint, $114.00, Marco Technologies Llc, Copier Usage, $12.30, **Treasurer:** SD Public Assurance, 2020 Liability Ins Renewal, $843.39, A & B Business Solutions, Printer Maint, $192.75, Infotech Solutions Llc, Email/Maint, $161.85, **St Atty:** SD Public Assurance, 2020 Liability Ins

Renewal, $1,407.88, Infotech Solutions Llc, Email/Maint, $190.00, A & B Business Solutions, Copier Maint/Usage, $56.94, Office Peeps Inc, Stapler/Scissors/Tape Disp, $47.13, Timmer Supply Company, Water Fountain/PS Bldg, $245.00, **Gvt Bldg:** SD Public Assurance, 2020 Liability Ins Renewal, $12,080.81, Infotech Solutions Llc, Email/Maint, $38.00, Cole's Petroleum Inc, Gas, $44.13, Hillyard/Sioux Falls, Cleaner/Towel Roll/Sanitizer, $684.94, Menards-Sioux Falls West, Sanding Discs/Flush Mount, $75.90, Madison Ace Hardware, Boot Scrubbers/Paint, $217.89, Shred-It USA, Service, $325.07, Menards-Sioux Falls West, Sander, $59.99, **DOE:** SD Public Assurance, 2020 Liability Ins Renewal, $1,586.51, Vanguard Appraisals Inc, SD Photovision Svc Fees, $850.00, Century Business Prod Inc, Copier Maint/Usage, $49.38, Infotech Solutions Llc, Email/Maint, $218.00, Cole's Petroleum Inc, Gas, $8.97, **ROD:** SD Public Assurance, 2020 Liability Ins Renewal, $610.69, Infotech Solutions Llc, Email/Maint, $152.00, Even Construction, Counter Shield/Covid 19, $331.63, Office Peeps Inc, Address Labels, $14.92, **VSO:** SD Public Assurance, 2020 Liability Ins Renewal, $88.49, Infotech Solutions Llc, Email/Maint, $47.95, **GIS:** SD Public Assurance, 2020 Liability Ins Renewal, $31.47, Infotech Solutions Llc, Maint, $33.00, **IT:** SD Public Assurance, 2020 Liability Ins Renewal, $238.27, Infotech Solutions Llc, Backup/Maint, $880.00, **Sheriff:** SD Public Assurance, 2020 Liability Ins Renewal, $10,631.38, Madison Reg Health System, 7-Bl Alcohols, $630.00, Redwood Toxicology Lab, Bl Tests, $631.00, Code 2 K-9 Services Llc, Micah/2yr Old Dog, $6,500.00, A & B Business Solutions, Copier Maint/Usage, $48.94, Infotech Solutions Llc, Email/Maint, $441.00, Convergint Technologies, Access Cards, $410.62, Madison Ace Hardware, Paint/Tape/Drillbit, $92.95, Karl Emergency Vehicles, Lights/Controls/20 Durango, $3,775.85, Cole's Petroleum Inc, Gas, $488.38, Timmer Supply Company, Water Fountain/PS Bldg, $980.00, **Jail:** SD Public Assurance, 2020 Liability Ins Renewal, $13,547.67, Infotech Solutions Llc, Email/Maint, $295.99, Convergint Technologies, Keypad Svc/Software Update, $46.43, Menards-Sioux Falls West, Vanity/Booking Room, $129.99, Gall's Llc, Tactical Trousers, $43.20, Timmer Supply Company, Cable Ties, $89.41, **Coroner:** SD Public Assurance, 2020 Liability Ins Renewal, $77.93, Rustand, Mark, Fee/Mileage, $58.50, Sanford Health Service, Autopsy, $2,354.00, **Support of Poor:** SD Public Assurance, 2020 Liability Ins Renewal, $264.00, Infotech Solutions Llc, Email/Maint, $38.00, **CHN:** SD Public Assurance, 2020 Liability Ins Renewal, $192.83, Marco Inc, Copier Lease, $67.30, SD Ofc Of Child & Family, 2nd Qtr CHN Pymt, $2,671.05, **WIC:** SD Public Assurance, 2020 Liability Ins Renewal, $34.29, **MI Board:** Ericsson, Richard L, MI Hearing, $194.00, Minnehaha County Auditor, MI Service, $36.01, Youngberg, Luci, MI Hearing, $173.57, Fox, Daniel L, MI Hearing, $197.32, Schulte, Mallory K, MI Hearing, $441.60, **Recreation:** SD Public Assurance, 2020 Liability Ins Renewal, $77.64, **Extension:** SD Public Assurance, 2020 Liability Ins Renewal, $2,424.52, Dairy Queen, Blizzards/4-H, $210.33, **Weed:** SD Public Assurance, 2020 Liability Ins Renewal, $698.33, **Zoning:** SD Public Assurance, 2020 Liability Ins Renewal, $402.66, Infotech Solutions Llc, Email, $5.00, Office Peeps Inc, Toner, $428.58, **Hwy Rd-Br:** SD Public Assurance, 2020 Liability Ins Renewal, $31,867.78, SD Dept Of Transportation, Br 40-189-210, $30,513.47, Michael Johnson Const Llc, Culvert Replacements, $14,168.70, North Central Rental, Cat Excavator Rental, $5,125.00, Aramark Uniform Services, Service, $64.33, Butler Machinery Co, Extended Warranty 60 Mo, $1,660.00, Cole's Petroleum Inc, Drum Credit, ($20.00cr), Core & Main Lp, Culvert Pipe, $12,450.00, Cole's Petroleum Inc, Gas/Diesel, $3,768.99, Graham Tire Sf North, Tires, $1,672.80, Tire Motive Service Cntr, Flat Repair, $163.00, Xcel Energy, Utilities/Ramona, $20.04, Infotech Solutions Llc, Email/Maint, $109.75, Lyle Signs Inc, 911 Numbers, $121.89, **911 Comm:** SD Public Assurance, 2020 Liability Ins Renewal, $2,906.37, Infotech Solutions Llc, Email/Maint, $195.75, **EMA:** SD Public Assurance, 2020 Liability Ins Renewal, $2,137.33, Infotech Solutions Llc, Email/Maint, $45.50, Cole's Petroleum Inc, Gas/Diesel, $53.63, **24/7:** Idemia Usa Llc, Computer/Touchscreen/Cabinet, $27,149.00, **Dive Team:** SD Public Assurance, 2020 Liability Ins Renewal, $795.12, **Grand Total: $218,871.14**

APPROVE FUEL QUOTES:

The board reviewed the following fuel quotes of 4-21-20: Cole's Petroleum ethanol .7479 and #2 diesel fuel .9170 and Farstad Oil Inc ethanol .8160 and #2 diesel fuel .9690. Motion by Hageman, second by Reinicke, to approve the low quote of Cole's Petroleum. Motion carried.

2020-2021 WIC CONTRACT:
The board reviewed the subrecipient agreement between the SD Dept of Health and Lake County for the WIC program for June 1, 2020 and ending May 31, 2021. The amount provided by the state will be $11,041. Motion by Reinicke, second by Slaughter, to approve and authorize the chair to sign the agreement. Motion carried.

EMPLOYEE APPRECIATION:
Chair Wollmann presented Brian Gilman, Bldgs & Grounds Dept., with a certificate for 10 years of service.

UTILITY OCCUPANCY APPLICATIONS/PERMITS:
Nels Nelson, Hwy Supt., presented the following utility occupancy applications/permits to the board.
2020-10 Sioux Valley Energy, Steve Dvergsten, PO Box 216, Colman SD. Work to be done—underground tie line at 460th Ave/233 St. Motion by Reinicke, second by Johnson, to approve utility occupancy application 2020-10 of Sioux Valley Energy and authorize the chair to sign. Motion carried.
2020-11 Sioux Valley Energy, Steve Dvergsten, PO Box 216, Colman SD. Work to be done—building new 3-phase overhead along CR26 in r/w 228th St, will be installing new underground with the overhead burying consumer taps. Motion by Slaughter, second by Johnson, to approve utility occupancy application 2020-11 of Sioux Valley Energy and authorize the chair to sign. Motion carried.

2020 STRIPING AGREEMENT:
Hwy Supt Nelson reviewed the 2020 agreement between Lake County and SD DOT to provide for the striping and continuing maintenance of county roads within Lake County. State funds will pay 60% of the project costs with the county paying the remainder. The county's estimated share is $21,915.71 for 28.80 miles. Motion by Reinicke, second by Hageman, to approve and authorize the chair to sign the agreement to provide for the striping and continuing maintenance of county roads within Lake County between Lake County and SD DOT. Motion carried.

CRTHOUSE BATHROOMS/PROJECT UPDATE:
Dave Hare, Bldgs and Grounds Supt., met with the board to discuss the progress and change orders for the courthouse bathroom project. He told the board the project is ahead of schedule. Dan Wardner, Amert Construction, told the board the plumbing will be done in a couple of days, working on partitions, and trimming the doors. Supt Hare discussed the two change orders for the project. Motion by Reinicke, second by Johnson, to approve change order #1 $15,991 and change order #2 $7,678 for the courthouse remodel/bathrooms project. Motion carried. Supt Hare told the board the 1933 blueprints weren't accurate but he now has an accurate set.

COVID-19 UPDATES/RATIFICATION:
CAO/HR Shelli Gust explained the changes to the continuity of operations plan dated 5-5-2020. Motion by Reinicke, second by Slaughter, to approve the release dated 5-5-2020 on changes to the continuity of operations plan. Motion carried.

FOR IMMEDIATE RELEASE: May 5, 2020

Madison, SD – On April 28, 2020, Governor Noem released South Dakota's Back to Normal Plan and Executive Order 2020-20 with direction to local governments to consider current and future actions in light of the guidelines outlined in those plans. The Plan encourages local governments to begin to resume normal activity with a well-followed and deliberate plan to account for the inherent uncertainties of this pandemic.

As we have stated before, the safety and health of our community and our employees will always be a top priority, and any decisions to limit or restrict services will be made with that priority in mind. Even though office doors have been locked, county employees have shown innovation and quickly adapted to new ways of conducting business. Over the next few weeks, county offices will be working to develop and implement a more long-term plan of operation. Effective Monday, June 1, county office doors will again be open, but the county will still be taking active steps to mitigate the risk to our

employees and the public, maintain healthy business operations, and maintain a healthy work environment. Department heads will be given the discretion and flexibility to take steps that best suit the needs of their office and employees, which may include things such as:

1) Reducing in-person contacts with the public by requiring appointments;
2) Limiting the number of people in the office at one time;
3) Conducting business and delivering services remotely (phone, video, web);
4) Implementing flexible scheduling and/or telework and supportive policies and practices for employees;
5) Increasing physical space between employees and between employees and the public;
6) Using videoconferencing or teleconferencing for work-related meetings and gatherings; and
7) Utilizing PPE, plexiglass, and other protective measures.

In addition to these operational changes, county employees will continue to practice good hygiene and sanitation practices, stay home when sick, and practice physical distancing, as appropriate.

Also effective Monday, June 1, Lake County will resume accepting applications for use of its facilities for in-person events. Each application will be evaluated on a case-by-case basis using current CDC interim guidance, which takes into account factors such as the overall number of attendees, population risk, density of attendees, level of transmission in the community and in areas from which attendees may travel. Applicants may be required to take active steps to mitigate risk during their event.

It has been said often that responding to COVID-19 is a marathon, not a sprint. While we wish we were near the finish line, we know that are simply entering another stage of the race. As this situation continues to evolve, we will continue to adapt and modify our operations accordingly.

We thank the public in advance for their patience and cooperation as we work to adapt to our new normal

LAKEVIEW TWP/SPEED ZONE:

CAO Gust told the board Lakeview Township has provided written notice to the board of their Ordinance 2020-01, Speed Zone of a part of Twp Road 460th Ave.

MEETINGS ATTENDED:

Commissioner Slaughter attended LAIC and ICAP caucus. He told the board of the change to regions for ICAP. Brookings, Moody and Lake County are in one region. Chair Wollmann attended NACO webinar, numerous conference calls with Governor Noem, EMA Zoom meeting, and numerous COVID-19 talks and emails with Commissioner Johnson and CAO Gust. Commissioner Reinicke attended two LEPC Zoom meetings. Commissioner Johnson attended numerous COVID-19 talks and emails with Chair Wollmann and CAO Gust.

EXECUTIVE SESSION:

Motion by Reinicke, second by Johnson, to enter into executive session for personnel SDCL 1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Hageman, to return to the regular session. Motion carried. Chair Wollmann announced that 4 personnel matters were discussed in executive session.

ADJOURNMENT:

Motion by Johnson, second by Reinicke, at 11:01 a.m. to adjourn. Motion carried. The next meeting will be held on Tuesday, May 19, 2020 at 9 a.m.

/s/Roberta Janke	/s/Kelli Wollmann
ROBERTA JANKE	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

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