LAKE COUNTY COMMISSION MINUTES
March 17, 2020

The Board of Lake County Commissioners met in regular session on March 17, 2020 at 9 a.m. in the commission meeting room at the Lake County courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Janke called roll call: Commissioner Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Johnson, second by Slaughter, to approve the agenda of March 17, 2020. Motion carried.

MINUTES APROVED:

Motion by Hageman, second by Reinicke, to approve the unapproved minutes of March 3, 2020. Motion carried.

COMMUNITY COMMENTS: Chair Wollmann announced that the Madison Central and Chester student tours scheduled for April 7th have been canceled.

PAYROLL APPROVED:

Motion by Reinicke, second by Johnson, to approve the payroll of February 24-March 8, 2020. Motion carried. COMMISSIONERS: $5,179.21; ELECTIONS: $62.50; AUDITORS OFC: $5,282.15; TREASURERS OFC: $4,805.92; STATES ATTORNEY OFC: $8,545.77; GOVT BLDGS: $4,496.48; DIR EQUALIZATION OFC: $5,986.41; REGISTER DEEDS OFC: $3,326.31; VSO: $613.36; SHERIFF OFC: $14,758.22; JAIL: $11,777.23; CORONER: $498.19; EMA: $1,697.60; 911 COMM CENTER: $10,106.96; 24/7: $1,529.73; ROAD & BRIDGE: $18,843.55; WELFARE: $74.00; CHN: $1,129.61; WIC: $143.19; EXTENSION: $1,583.20; ZONING; $1,592.96. GRAND TOTAL $102,032.55.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board the bill of Kolorworks for $154.59 should be taken from the 24/7 budget and not the Buildings budget. Motion by Hageman, second by Slaughter, to approve the accounts payable of March 10, 13, and 18, 2020 and the department change for the Kolorworks bill. Motion carried.

Accounts Payable March 10, 2020 Sheriff: Kiesler Police Supply, reissue/stop payment, ($4,999.00cr), **Grand Total: ($4,999.00cr)**

Accounts Payable 3-13-20 General: Lake Co Treasurer, Withholding, $15,823.41, OCSE, Child Support, $325.85, Dakotaland Fed Cr Union, Cu 3-13-20, $75.00, **Election:** Bureau of Adm, Jan Long Distance Calls, $.26, **Auditor:** Bureau of Adm, Jan Long Distance Calls, $8.78, Centurylink, March Service, $45.05, **Treasurer:** Bureau of Adm, Jan Long Distance/Fax, $10.45, Centurylink, March Service, $33.01, **St Atty:** Bureau of Adm, Jan Long Distance Calls, $15.10, Centurylink, March Service, $46.51, **Gvt Bldg:** Bureau of Adm, Jan Long Distance Calls, $1.79, Centurylink, March Service, $33.27, City of Madison, Utilities, $2,491.50, **DOE:** SDAAO, School/Blanchette, $350.00, Bureau of Adm, Jan Long Distance Calls, $4.25, Centurylink, March Service, $33.01, **ROD:** Bureau of Adm, Jan Long Distance Calls, $9.36, Centurylink, March Service, $19.51, **VSO:** Bureau of Adm, Jan Long Distance Calls, $5.89, Centurylink, March Service, $33.13, **Sheriff:** Great Western Bank, Ranger 9mm Ammo, $401.99, Kiesler Police Supply, 9mm Pistols/Flashlights, $4,999.00, Great Western Bank, Gas/Pierre, $23.50, **Jail:** Great Western Bank, Inmate Med Cups/Totes, $111.67, Bureau of Adm, Jan Long Distance Calls, $47.38, Centurylink, March Service, $79.50, **Support of Poor:** Centurylink, March Service, $19.77, **Dev Disabled:** SD Dept Of Revenue, HSC Fees, $379.44, **Extension:** Bureau of Adm, Jan Long Distance Calls, $10.96, Centurylink, March Service, $39.00, **Weed:** Verizon Wireless, Service, $31.74, **Zoning:** Bureau of Adm, Jan Long Distance Calls, $7.63, Centurylink, March Service, $19.50, **Hwy Rd-Br:** Lake Co Treasurer, Withholding, $4,454.97, Dakotaland Fed Cr Union, Cu 3-13-20, $200.00, Midamerican Energy, Utilities/Ramona, $189.74, Xcel Energy, Service, $45.08, Bureau of Adm, Jan Long Distance/Fax, $23.55, Centurylink, March Service, $46.51, Verizon Wireless, Service, $63.48, **911 Comm:** Lake Co Treasurer, Withholding, $2,298.56, OCSE, Child Support, $207.69, Bureau of Adm, Jan Long Distance Calls, $9.84, Centurylink, March Service, $4.86, Itc, Service, $115.55, Triotel Communication Inc, Service,

$169.53, Verizon Wireless, Service, $44.36, **EMA:** Lake Co Treasurer, Withholding, $400.90, Bureau of Adm, Jan Long Distance Calls, $.50, Centurylink, March Service, $33.13, Verizon Wireless, Service/Hotspot, $84.37, Centurylink, March Service, $13.51, **24/7:** Lake Co Treasurer, Withholding, $294.40, **St Remittance:** SD Dept Of Revenue, Feb Fees, $179,500.78, **M&P Fund:** SDACO, Feb ROD Fees, $260.00, **Grand Total: $213,997.52**

Accounts Payable 3-18-20 Commissioner: Nicky's, 41 Meals/Twp Mtg, $422.10, Madison Daily Leader, Publishing, $520.84, US Postal Service, Postage Meter Refill, $50.00, Pitney Bowes Global, Postage Lease, $2.70, Nicky's, Twp Mtg Meals(4), $41.20, **Election:** Election Sys & Software, DS450/Expressvote Training, $340.00, US Postal Service, Postage Meter Refill, $100.00, Pitney Bowes Global, Postage Lease, $64.71, **Judicial:** Daniel P Feldhaus Reporting, Transcripts, $248.20, Dawson, Jacob D, CAA Fees, $4,558.45, Stanford, Lori, CAA Fees, $5,016.25, Gr Plains Psychological, COS, $6,790.38, Price, Thomas L, COS, $4,800.00, Pitney Bowes Global, Postage Lease, $126.93, South Dakota Law Review, Vol 65 Subscription, $35.00, WITNESS-JUROR-APPEARANCE FEES/MILEAGE: Carper, Leanne, $58.40, Drew, Tracey, $53.36, Gardner, Rhannon, $55.04, Malcomb, Larry, $61.76, Mckillip, William, $58.40, Schaefer, Theresa, $55.88, Tokheim, Cynthia, $50.84, **Auditor:** One Recipient, Deductible Reimbursement, $750.00, Software Services Inc, Feb Services, $640.00, Madison Daily Leader, 2019 Annual Report, $290.63, Lake County Treasurer, Feb 20 ACH Charge, $30.04, Madison Instant Printing, Laminate Tax Deed Signs, $2.99, US Postal Service, Postage Meter Refill, $200.00, Pitney Bowes Global, Postage Lease, $131.22, Nicky's, Twp Mtg Meals(2), $20.60, **Treasurer:** Pitney Bowes Global, Postage Lease, $37.51, US Postal Service, Postage Meter Refill, $787.55, Pitney Bowes Global, Postage Lease, $236.95, **St Atty:** Madison Daily Leader, Publishing, $80.70, Pitney Bowes Global, Postage Lease, $14.90, Nicky's, Twp Mtg Meal, $10.30, Relx Inc. Dba Lexis Nexis, Feb Subscription Fee, $190.00, **Gvt Bldg:** Runnings, Blower Motor/Belt, $122.23, G & R Controls Inc, Services, $1,718.50, Cole's Petroleum Inc, Gas/Diesel, $138.78, Runnings, Ext Cord/Tape/Conn, $44.86, Hillyard/Sioux Falls, Supplies, $646.42, Timmer Supply Company, Plbg Supplies, $44.73, Bud's Clean Up Service, Feb Service, $191.84, **DOE:** Software Services Inc, Feb Services, $1,160.00, Madison Instant Printing, Envelopes, $561.35, Office Peeps Inc, Binders/Post its/Folders, $85.76, US Postal Service, Postage Meter Refill, $100.00, Pitney Bowes Global, Postage Lease, $171.13, Cole's Petroleum Inc, Gas, $27.56, Nicky's, Twp Mtg Meal(4), $41.20, **ROD:** Software Services Inc, Feb Services, $630.00, Madison Instant Printing, Deed Index/Business Cards, $60.10, US Postal Service, Postage Meter Refill, $75.00, Pitney Bowes Global, Postage Lease, $42.21, **VSO:** Office Peeps Inc, Surge/Report Covers, $30.82, Pitney Bowes Global, Postage Lease, $.80, **Sheriff:** SD Dept Of Health, Tests, $230.00, Lake Veterinary Clinic, Rocco Care Feb 20, $51.50, A & B Business Solutions, Copier Maint/Usage, $71.17, Axon Enterprise Inc, Taser Maintenance Plan, $1,896.00, Atlas Consulting Group, Armor Carrier/Tvedt, $315.00, Office Peeps Inc, Msg Pad/Receipt Pad, $56.74, US Postal Service, Postage Meter Refill, $150.00, Pitney Bowes Global, Postage Lease, $87.92, Nicky's, Twp Mtg Meal, $10.30, F & M Coop Oil Company, Tire Repair, $12.00, Steves Tire & Service Inc, Oil Change/Tires/Brakes, $1,144.39, Wash & Ride Llc, Car Washes(9), $35.00, Cole's Petroleum Inc, Gas, $1,600.23, Stemper Auto Body Llc, Detail, $249.00, Mac's Repair, Install Radios(3), $600.00, **Jail:** Lewis Drug Inc, Feb Prisoner Meds, $223.96, Minnehaha Co SD, Juv Housing, $2,132.10, Convergint Technologies, Access Cntl Svc To 1/31/21, $352.04, Axon Enterprise Inc, Taser Maintenance Plan, $474.00, Lewis Drug Inc, Antacid/Bags/Pain Relief, $151.00, Sunshine Foods Inc, Feb Prisoner Meals, $7,653.80, **Support of Poor:** Pitney Bowes Global, Postage Lease, $3.70, Lake Co Food Pantry Inc, 1st Qtr Allotment, $669.00, **CHN:** Marco Inc, Copier Lease, $67.30, US Postal Service, Postage Meter Refill, $37.45, Pitney Bowes Global, Postage Lease, $44.81, **Ambulance:** Madison Reg Health System, 1st Qtr Allotment, $7,500.00, **Care of Aged:** Interlakes Comm Action, 1st Qtr Allotment, $3,250.00, East Dakota Transit, 1st Qtr Allotment, $3,062.50, **Dev Disabled:** Valiant Living, 1st Qtr Allotment, $1,250.00, **MI Board:** Oftedal, Abby, MI Service, $194.00, Lockwood, Darcy, MI Hearing, $37.50, Katterhagen, Mark, MI Hearing, $37.50, Lewno, Lucy, MI Hearing, $358.00, Lincoln County Treasurer, MI Service, $240.00, Lewis & Clark BHS, MI Service, $356.00, Yankton Co Sheriff's Ofc, MI Service, $100.00, Yankton County Treasurer, MI Service, $269.25, Minnehaha County Auditor, MI

Recoveries, $365.00, Brevik, Marcia R, MI Hearing, $235.20, Matson, Tyler P, MI Hearing, $129.10, Schulte, Mallory K, MI Hearing, $228.20, **Public Library:** Madison Public Library, 1st Qtr Allotment, $4,750.00, **Historical Museum:** Smith-Zimmermann Museum, 1st Qtr Allotment, $750.00, **Extension:** Office Peeps Inc, Paper, $15.80, SDAE4-HP, Spring Conf/J Hayford, $36.00, SDSU Extension, Online/Fair Entry-Hayford, $18.00, Bud's Clean Up Service, Dec-Feb Service, $148.35, Sunshine Foods Inc, Whip Cream/Crackers/Classroom, $26.87, **Conservation District:** Lake County Cons District,1st Qtr Allotment, $13,375.00, **Weed:** Weed/Pest Board Of SD, 2020 Dues, $150.00, **Zoning:** First District Assn, 1st Qtr Allotment, $5,211.59, Jerlow, R Douglas, Mtg/Mileage, $35.08, Schaefer, Alan, Mtg/Mileage, $37.60, Bickett, Donald, Mtg/Mileage, $43.48, Johannsen, Craig, Mtg/Mileage, $25.84, Anderson, Gene O, Mtg/Mileage, $43.48, Thompson, Dale, Mtg/Mileage, $29.20, Madison Daily Leader, Publishing, $38.20, Pitney Bowes Global, Postage Lease, $32.51, Anderson, Mandi, FEMA Workshop, $70.02, **Tourism:** Lake Area Improvement Cr, 1st Qtr Allotment, $6,250.00, Prairie Historical Society, 1st Qtr Allotment, $750.00, **Hwy Rd-Br:** SD Dept Of Transportation, Br 40-220-223/Project, $293.28, Madison Daily Leader, Notices, $130.38, F & M Coop Oil Company, Def-Diesel Ex Fluid, $184.00, Runnings, Check Valve/Washers, $80.31, Carquest Auto Parts, Battery/Filters/Fluid, $379.88, Grainger, Safety Sleeves/Lights, $282.48, Lake County Intl Inc, Hept Oil/O-Rings, $112.90, Lawson Products, Screws/Wire Assort, $258.91, Madison Ace Hardware, Glue/Bags/Cleaners, $54.30, Sturdevant's Auto Parts, Gloves/Filters, $299.75, Aramark Uniform Services, Service, $64.33, Office Peeps Inc, Report Covers/Index, $115.24, Cole's Petroleum Inc, Gas/Diesel, $6,604.52, F & M Coop Oil Company, Diesel, $1,551.44, Tire Motive Service Cntr, Used Tire, $50.96, Nelson, Nels, Lunch/Gas/Asphalt Conf, $54.05, Ramkota Hotel-Pierre, Lodging/Tolley/Nelson, $213.28, Sturdevant's Auto Parts, Impact Wrench, $329.00, **911 Comm:** Pitney Bowes Global, Postage Lease, $.70, Quill Corporation, Printer/Ink Cart, $807.75, **EMA:** Electric Motors & Moore, Generator Repair/Test, $120.00, SD Fed Property Agency, Sandbags, $3,017.50, Pitney Bowes Global, Postage Lease, $1.50, Nicky's, Twp Mtg Meal, $10.30, Cole's Petroleum Inc, Gas, $145.65, Sunshine Foods Inc, Rolls/Coffee/EOC Training, $18.85, Hillside Resort, Meals(70)/2 Days, $490.00, **Domestic Abuse:** Domestic Violence Network, 1st Qtr Allotment, $355.00, **Bldg:** Amert Construction Co, Crthse Remodel, $70,565.00, **24/7:** Satellite Tracking, Feb GPS Bracelets, $533.00, Redwood Toxicology Lab, Test Cups, $525.00, Pharmchem Inc, Patch Kit/Overlay/Analysis, $1,119.40, Satellite Tracking, Blutag Multi Charger, $75.00, Kolorworks Inc, Cove Base/Adhesive, $154.49, **M&P Fund:** Microfilm Imaging Sys Inc, Svc Agreement, $280.00, **Dive Team:** Sunshine Foods Inc, Coffee/Cups/Water, $14.56, Runnings, Premix Fuel/Training, $33.13, M & T Fire & Safety Inc, Poly Hanger Freight, $20.00, **Grand Total: $189,940.64.**

EXECUTIVE SESSION:

Motion by Reinicke, second by Johnson, to enter into executive session for proposed or pending litigation SDCL 1-25-2(3). Motion carried.

REGULAR SESSION:

Motion by Johnson, second by Hageman, to return to the regular session. Motion carried.

CIVIL CASE 19-94:

Motion by Reinicke, second by Slaughter, to appoint Kelli Wollmann to a subcommittee along with Tim Walburg, Wendy Kloeppner, and a Chester Township Official related to enforcement of the Court's order in Civ. 19-94. Motion carried.

VSO OPEN HOUSE:

Courtney VanZanten, Veterans Service Officer, told the board the Open House for Telehealth service will once again need to be rescheduled. The VA has canceled public access until April 1st and she wants to follow the same protocol here for her office.

911/PERSONNEL:

April Denholm, 911 Comm Center Director, told the board of a change in status for Nancy Vickmark, 911 Dispatcher. Motion by Reinicke, second by Hageman, to approve the status change for Nancy

Vickmark, from Dispatcher-Trainee (not certified) at a rate of $15.45 an hour to Dispatcher-Certified level 1 (state) at a rate of $15.95 an hour effective March 9, 2020. Motion carried.

EXTENSION OFC MGR/RETIREMENT:

Shelli Gust, Human Resources Specialist, told the board Glenda Blom, Extension Office Manager, will be retiring effective May 8, 2020. Motion by Reinicke, second by Hageman, to acknowledge, with regret, the retirement of Glenda Blom, Extension Office Manager, effective May 8, 2020. Motion carried. Motion by Johnson, second by Slaughter, to authorize HR Gust to post the extension office manager job opening. Motion carried. Motion by Reinicke, second by Hageman, to approve the updated job description for the Extension Office Manager position. Motion carried. Chair Wollmann and Commissioner Reinicke will serve on the hiring committee.

ICAP SERVICES:

Cindy Dannenbring, Executive Director Inter-Lakes Community Action Partnership, met with the board to discuss ICAP programs. She provided a handout showing services to low-income and older residents in Lake County from August 2018 through July 2019.

JAIL MEALS BID LETTING:

Tim Walburg, Sheriff, told the board he will be advertising the bid letting for jail meals on March 18 and 25. The bids will be opened on April 1, 2020 at 9:30 a.m. and awarded at the April 7th commission meeting.

SOLID WASTE HAULER LICENSES:

Mandi Anderson, Natural Resources, presented the application of Waste Connections of SD Inc DBA Cook's Wastepaper & Recycling for 2020 commercial solid waste hauler license & permit. A certificate of liability insurance was attached. Motion by Slaughter, second by Reinicke, to approve the commercial solid waste hauler license & permit application of Waste Connections of SD Inc DBA Cook's Wastepaper and Recycling for 2020. Motion carried.

PLAT/ZONING:

Zoning Officer Anderson presented the following plat to the board.

Plat of Tract 2A of B. Price Addition an addition in the west half of Section 15, Township 106 North, Range 52 west of the 5th principal meridian, Lake County SD. Motion by Johnson, second by Hageman, to approve the Plat of Tract 2A of B. Price Addition an addition in the west half of Section 15, Township 106 North, Range 52 west of the 5th principal meridian, Lake County SD, as it meets county regulations and taxes have been paid in full. Motion carried.

COUNTY BOARD OF EQUALIZATION:

Auditor Janke told the board the schedule for County Board of Equalization may extend to April 21st after the regular commission meeting.

MEETINGS ATTENDED:

Commissioner Slaughter attended the annual towns and townships meeting, two wage committee meetings, Trushrimp meeting, and met with Representative Marli Wiese this morning. Commissioner Hageman attended the annual towns and townships meeting, Trushrimp meeting, and met with Representative Marli Wiese this morning. Chair Wollmann attended the annual towns and townships meeting, Trushrimp meeting, LEPC, met with Department Heads yesterday, and met with Representative Marli Wiese this morning. Commissioner Reinicke attended the annual towns and townships meeting, Trushrimp meeting, met with the Hwy Supt on culverts and water, LEPC, DVN board meeting, and met with Representative Marli Wiese this morning. Commissioner Johnson attended planning and zoning, two wage committee meetings, Trushrimp meeting, met with Department Heads yesterday, and met with Representative Marli Wiese this morning.

BOARD OF ADJUSTMENT:

Motion by Reinicke, second by Hageman, to enter into a board of adjustment. Motion carried.

ZONING/COND USE-VARIANCE:

Mandi Anderson, Zoning Officer, presented the following conditional use and variance applications to the board. Commissioner Slaughter acknowledged the minutes and staff report from the last planning commission meeting.

ZONING/COND USE-VARIANCE:

20-02 Conditional use application of Rick Odland, Hwy 34 Storage LLC—Lots 24 to 26, excluding H-1 plat, Voiture subdivision Block 1 of Chautauqua Plat, located in the SW1/4 of Section 15, Lakeview Twp. Rick Odland was present to discuss his request to build a 40' x 125' x 14' cold storage oversized commercial building, containing 5,000 sq/ft, alongside his existing storage building. Motion by Slaughter, second by Reinicke, to approve the applicant's conditional use permit 20-02 and adopt the findings and specific conditions outlined in the staff report. Motion carried.
Commissioner Reinicke recused herself from Variance 20-02. Dale Thompson, Planning Commission Board member, replaced Reinicke on the Board of Adjustment.
20-02 Variance application of Justin & Kristin Olson—Lot 2A Callahans 4th addition in the SE1/4 of Section 4, Lakeview Twp. Justin & Kristin Olson were present to discuss their request to build an accessory pole building in the rear yard of their property. Commissioner Slaughter acknowledged a handout from Justin Olson. This handout was not available when the Planning Commission met. He reviewed the handout with the board. The Planning Commission denied this variance on March 11th. He told the board after a good rain with drainage in this area he has a 20-foot-wide pool of water on his property. Justin reviewed different scenarios for the location of the pole building and decided this was the best option and is asking for a variance. Olson did install a 24-inch culvert last fall. Commissioner Thompson told Olson the 24-inch culvert should make a big difference. Olson told the board his land is tiled but his neighbors is not. Olson said he wanted to put a building up where it wouldn't affect anything but a field. He worried if he put the building on the north side of his property, he may flood his neighbor. Commissioner Thompson told the board if they would approve this one, when other options are available, they have set a precedence. Olson told the board Variance 19-04 was approved where a negotiation took place. Other comments from commissioners included: staff has used the rules and regulations concerning this variance, a lot of "ifs" in this, self-induced hardship, and different locations were suggested. Motion by Slaughter, second by Hageman, to deny Variance 20-02. Hageman aye. Johnson aye. Slaughter aye. Thompson aye. Wollmann aye. Motion carried.
20-03 Variance application of Michael & Jennifer Reecy—Lot 24 Peninsula Park Addition, NE1/4 of Section 36, Lakeview Twp. Michael Reecy was present to discuss his request to build a new home adjacent to Lake Madison. The old structure has been destroyed due to major damage sustained during the Sept 2019 flood event. Motion by Hageman, second by Johnson, to approve applicant's variance permit 20-03 and adopt the findings outlined in the staff report. Motion carried.
REGULAR SESSION:
Motion by Reinicke, second by Slaughter, to adjourn as a board of adjustment and return to the regular session. Motion carried.
SD DOT AGREEMENT/SEPT 19 FLOOD EVENT:
Nels Nelson, Hwy Supt., met with the board to discuss the SD Dept of Transportation Joint Powers Force Account Agreement. The agreement covers 12 sites with an estimated damage of $428,832.15. CAO Gust drew attention to #6 Disputes, the State Secretary of Transportation will decide disputes. Motion by Reinicke, second by Slaughter, to approve and authorize the chair to sign the SD DOT Joint Powers Force Account Agreement. Motion carried.
UTILITY OCCUPANCY APPLICATIONS/PERMITS:
Nels Nelson, Hwy Supt., presented the following utility occupancy applications/permits to the board.
2020-06 Sioux Valley Energy, Tim Schoolmeester, PO Box 216, Colman SD. Work to be done—bore w/2" duct under CR15/464th Ave. Motion by Slaughter, second by Reinicke, to approve utility occupancy application 2020-06 of Sioux Valley Energy and authorize the chair to sign. Motion carried.
2020-07 Sioux Valley Energy, Tim Plecity, PO Box 216, Colman SD. Work to be done—install underground cable in the ROW for 4,445' on the west ROW of CR 53. Will also be boring under

CR 22. This will allow SVE to remove ¾ of a mile of overhead line and poles in water along CR22. Motion by Reinicke, second by Hageman, to approve utility occupancy application 2020-07 of Sioux Valley Energy and authorize the chair to sign. Motion carried.

2020-08 Geotek Engineering & Testing Service Inc., Dan Hanson, 909 E 50th St N, Sioux Falls SD. Work to be done—drill two test borings to depths of 15-20 feet to check for petroleum contaminated for former Nunda Propane site. If contaminated, the bore holes may be completed as 1- or 2-inch diameter PVC groundwater monitoring wells with flush grade (traffic) covers, sample wells quarterly and plug in accordance with state requirements. Motion by Johnson, second by Slaughter, to approve utility occupancy application 2020-08 of Geotek Engineering & Testing Service Inc. and authorize the chair to sign. Motion carried.

2020-09 City of Madison, Chad Comes, 116 W Center St., Madison SD. Work to be done—install water line on or near the ROW line on east side of Washington Ave from approximately 12th street south going south approximately 881 feet. Motion by Reinicke, second by Hageman, to approve utility occupancy application 2020-09 of the City of Madison and authorize the chair to sign. Motion carried.

ANNUAL HWY BID LETTING/AWARDING:

As per advertisement, the Lake County hwy material annual bid opening was held on March 16, 2020 at 9:30 a.m. in the commission room. Nels Nelson, Hwy Supt., Auditor Janke and two vendors were present. The following bids were opened and read.

2020 ANNUAL BID LETTING **LAKE COUNTY HWY MATERIAL BID TABULATION**

Item #1 Liquid Asphalt:	per ton				
Vendor:	MC70	MC250	MC3000	CRS-2P	CSS-1H
Jebro Inc	$792.83	$677.83	$577.83	$507.68	$457.68
Flint Hills Resources LP				$488.00	

Motion by Johnson, second by Reinicke, to approve MC70, MC250, MC3000, CRS-2P and CSS-1H from bid of Jebro Inc. Motion carried.

Item #3 ASPHALT PATCHING MATERIALS:

Vendor:	hot mix asphalt/ton	
Myrl & Roy's Paving Inc	$55.50	Sioux Falls SD

Motion by Reinicke, second by Hageman, to approve the only bid of Myrl & Roy's Paving Inc. for asphalt patching materials. Motion carried.

Item #4 Red Crushed Quartzite Chips: **3/8 inch x #8 crushed quartzite chips**

Vendor:	Price per ton	Pick Up
L.G. Everist Inc	$19.10	Dell Rapids (east)
Spencer Quarries Inc	$12.00	Spencer Quarries Inc

Motion by Hageman, second by Johnson, to approve the low bid of Spencer Quarries Inc for red crushed quartzite chips. Motion carried.

Item #5 3/8 inch Pea Rock:

Vendor:	Price per ton	Pick Up
Michael Johnson Construction	$6.00	10 west & 2 south of Madison
L.G. Everist Inc	$11.55	Brookings plant

Motion by Hageman, second by Slaughter, to approve the low bid of Michael Johnson Construction for 3/8 inch pea rock. Motion carried.

Item #6 Rip-rap:

Vendor:	Class B Red Rock	Class C Field Stone/ton	Pick Up
Michael Johnson Construction		$12.50	10 west/2 s of Madison
L.G. Everist Inc	$22.65		Dell Rapids east
Spencer Quarries Inc	$15.00		Spencer

Motion by Johnson, second by Hageman, to approve the Class B Red Rock to Spencer Quarries and Class C Field Stone to Michael Johnson Construction. Motion carried.

Item #7 Steel Culverts: **Round spiral (2 2/3" x 1/2" Corrugation Galvanized) steel culvert**

Vendor:	15"(16 Ga) helical Price per ft	18"(16 Ga) helical Price per ft	24"(16 Ga) helical Price per ft
TrueNorthSteel	$12.12	$15.15	$19.19

Motion by Johnson, second by Hageman, to approve the only bid of TrueNorthSteel for steel culverts. Motion carried.

Item #8 Polypropylene Culverts:

Vendor:	15"Dual Wall Price per ft	Mar Mac couple 18"	18" Dual Wall Price per ft	Mar Mac couple 24"	24" Dual Wall Price per ft
ADS	$8.80	$193.00	$12.00	$242.00	$19.85
Core & Main	$8.77	$191.99	$11.98	$240.74	$19.80

Motion by Reinicke, second by Hageman, to approve the low bid of Core & Main for polypropylene culverts. Motion carried.

Item #9 Road sealant & Rubberized Mastic Sealant:

Vendor:	price per lb.	Roadsaver 221	Mastic One	
BrockWhite Construction Materials		$0.620	0.63	Plexi
Midstates Equipment & Supply	(polyskin)	$0.530	0.56	Maxwell
Midstates Equipment & Supply	(no box)	$0.515	0.55	Right Pointe

Motion by Hageman, section by Reinicke, to approve all three bids at the discretion of the Hwy Supt. Motion carried.

Item #10 Ice Sand:

Vendor:	price per ton picked up	delivered	
Michael Johnson Construction	$3.00	$7.00	10 west & 2 south Madison
L.G. Everist Inc	$6.85		Brookings plant

Motion by Johnson, second by Slaughter, to approve the low bid of Michael Johnson Construction LLC for ice sand. Motion carried.

Item #11 Gravel Crushing: 45,000 tons more or less 3/4"/crushed at Poor Farm pit

Vendor:

no bids received

Item #12 Aggregate liquid base stabilizer:

Vendor:	price per gallon
Team Laboratory Chemical	$23.00

Motion by Reinicke, second by Slaughter, to approve the only bid of Team Laboratory Chemical. Motion carried.

Item #13 Vehicle Engine Oils:	price per gallon	**VENDORS:**	
		F&M Coop Oil Co	**Coles Petroleum**
Item 1: Dexron III		$11.24	$8.68
Synthetic ATF-allison approved		$16.37	119.36/5 gal
Item 2: Series 300 Oil SAE 15w40:		$8.65	$8.18
Series 300 Oil SAE 10w30-Diesel:		$8.65	$8.37
Item 3: SAE 80 w 90		$11.31	$9.98
Item 4: Heat Transfer OIL:		$11.90	$16.94
Item 5: Series 200 Oil:			
SAE 30:		no bid	$8.69
10w30:		$7.37	$6.87
5w20:		$7.85	$6.87
5w30		$7.49	$6.87
Item 6: Caterpillar TO-4 Specification:			
10W:		$10.57	$8.99
30w:		$10.57	$8.68
Item 7: High Temp Gun Grease by the Tube		$2.65	$2.88

Motion by Hageman, second by Reinicke, to approve the low bid of Cole's Petroleum for vehicle oils. Motion carried.

	price per gallon	VENDORS:	
Item #14 Fuel Bid:		**Coles Petroleum**	**F&M Coop Oil Co**
Item 1: Dyed Diesel Fuel #1		no bid	no bid
Item 2: Dyed diesel Fuel #2		$1.5661	no bid
Item 3: No lead gas w/10% ethanol		$1.5496	no bid
Item 4: No lead gas w/o ethanol		no bid	no bid
Item 5: DEF		no bid	$1.40

Motion by Reinicke to approve the bid of Coles Petroleum for Items 1-4 and Item 5 to F&M Coop Oil. Motion died for lack of second. Motion by Reinicke, second by Johnson, to table the fuel bids until the next meeting on April 7th. Motion carried.

FULL OPERATION RENTAL SERVICES OF GRAVEL TRUCKS AND ROAD MACHINERY:

Vendor:

Michael Johnson Construction	Make/Model	Size/Capacity	Rate/Hour
Bull dozers	D5H/LGP	129 HP	$135.00
	D6C	125 HP	$115.00
Excavators	LB210	56K LB	$185.00
	800Z	18K LB	$145.00
	DAEWOO 340	80K LB(2YD)	$210.00
Loaders	DOOSAN 300	4.25 YD	$145.00
	KOM 380	4.25 YD	$145.00
	KOM 380-8	4.25 YD	$145.00
	WA500	7.5 YD	$225.00
Scrapers	TS-14B	14/20	$195.00
	TS-14C	14/20	$195.00
Compaction equip	NO BID		

Tractor-trailer-pup *	KW16	28-30T	$125.00
*Sidedump w/single trailer	KW12	28-30T	$125.00
	PETE06	28-30T	$125.00
	FL2000 & PUP	27T	$125.00
Asphalt trucks	NO BID		

Full Operation Crews

Paving Equipment	no bid
Patching Equipment	no bid

Motion by Hageman, second by Slaughter, to approve the low bid of Michael Johnson Construction for rental services of road equipment. Motion carried.

FULL OPERATION MILLING/RECLAIMING EQUIPMENT:

Vendor:	grind only	grind with lay-back process	grind with addition injection/lay-back process	milling
	project mobilization		county furnish gravel/additive	
Loiseau Construction Inc	$0.85	$1.10	$1.05	$0.35
	$1,500.00	$2,500.00	$2,500.00	$1,500.00

Motion by Reinicke, second by Johnson, to table the full operation milling/reclaiming bid until April 7th. Motion carried.

2019 BRIDGE INSPECTION MAP:

The 2019 Lake County bridge inspection map was reviewed. CAO Gust did a comparison on sufficiency ratings from 2017 to 2019.

EXCAVATOR PURCHASE/RENTAL:

Hwy Supt Nelson reviewed the bids for the purchase of a 14-ton excavator. This equipment has been bid with Sourcewell, formerly NJPA. He reviewed the following bids with the board.

BIDS FOR EXCAVATOR WITH ATTACHMENTS:

	model	price	extended warranty
Butler Cat	2020 Caterpillar model 313F	$175,017.13	yes
RDO Equipment/JD	2020 John Deere 130G	$178,123.00	yes
Diesel Machinery Inc	2020 Komatsu PC138LC-11	$185,976.60	no
Titan Machinery	2019 Case CX145D MSR	$192,090.00	yes
New Tec	Takeuchi TB2150	$153,275.00	Didn't meet specs

Nelson told the board the attachments include finish blade, 36" bucket with frost teeth, hydraulic thumb, connector lines, accessories hook ups, quick attach for bucket and dig control. Delivery time would be 10-13 weeks. Auditor Janke told the board there is local financing available at 3.54% for 5 years. Nelson told the board it currently costs approximately $10,000 for culvert replacement with a contractor. The board thought the interest rate had probably dropped since the current quote was given. Auditor Janke to check on interest rates with vendors.

Hwy Supt Nelson told the board since the new excavator delivery date is 10-13 weeks, he would like to rent an excavator. Butler Machinery has a Cat 318F available for the rental price of $1,025 freight charge from Aberdeen SD to Madison, and a utility rate of $4,100 for the entire time needed before the new excavator arrives.

Motion by Hageman, second by Reinicke, to move ahead with the excavator purchase with the low bid of Butler Cat for a 2020 Caterpillar model 313F. Motion carried.

Motion by Reinicke, second by Hageman, to move forward with Butler Cat for rental of the CAT 318F for $5,200 until the new excavator arrives. Motion carried.

EXECUTIVE SESSION:

Motion by Reinicke, second by Johnson, to enter into executive session for personnel SDCL 1-25-2(1) and SDCL 1-25-2(6) for emergency response. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Hageman, to return to the regular session. Motion carried. Chair Wollmann announce that one personnel item was discussed in executive session.

EMERGENCY RESPONSE:

Chair Wollmann read the following statement. Commissioners exercise broad authority to protect the general health and safety of county residents, which includes our county employees. The Commission has been actively monitoring the COVID-19 outbreak in South Dakota. During this time, it may become necessary for county offices to close, relocate, or significantly modify their regular operations. It may also become necessary to amend certain policies affecting our employees and/or the use of public property owned by the County. Yesterday afternoon, Commissioners Wollmann and Johnson met with county department heads to get their feedback on these issues. Following that meeting, we directed Shelli Gust to develop an initial plan for continuity of operations in response to this public health emergency for the entire Commission's consideration today.

CAO Gust read the following press release.

FOR IMMEDIATE RELEASE: March 17, 2020

Madison, SD – Community responses to the COVID-19 public health emergency are constantly evolving. It is hard to know what the appropriate response is, as you will never know if you have done too much, but you will most certainly know if you have done too little. The safety and health of our community and our employees will always be a top priority, and any decisions to limit or restrict services will be made with that priority in mind.

At this time, Lake County offices are open and available to provide **essential services** to the public. However, we will be taking active steps to reduce our in-person contacts with the public. if your need is not urgent or if you are feeling ill, we encourage you to please consider doing the following:

1) If your business is not essential, please consider delaying.

2) Prior to visiting county offices, please call or e-mail to see if the business you need to complete may be conducted online, by e-mail, or over the phone.

3) Schedule an appointment with the county office – this may minimize the time required to complete your business, as the office may be able to partially complete your transaction prior to your arrival.

CDC guidance as of 3/15/2020 recommends that in-person events that consist of 50 people or more should be canceled or postponed. Lake County will be following that guidance with respect to in-person events at county-owned facilities until further notice.

In an effort to reduce public exposure and comply with state and federal recommendations, specific departments will be further modifying operations as follows:

1) Extension: There will be no face-to-face meetings with extension clients. All face-to-face 4-H meetings and events are canceled or postponed through at least 4/1/2020. Commercial pesticide exams will not be offered until further notice.

2) Veteran Services: There will be no face-to-face meetings with veteran clients. Veterans are encouraged to call the Veteran Services Officer at 256-7612 to discuss what services may be provided remotely.

As this situation continues to evolve, additional changes to our operations may need to be made. Those operational changes will be posted to our county website (www.lake.sd.gov) and county Facebook page (Lake County, South Dakota). Department contact information was listed.

Motion by Reinicke, second by Johnson, to adopt the initial plan for continuity of operations in response to the COVID-19 public health emergency, with that information to be disseminated to the media and posted on our County website and County Facebook page. Motion carried.

Motion by Hageman, second by Slaughter, to grant authority to Commission Chair Kelli Wollmann and Commissioner Aaron Johnson (as Human Resources Commission Liaison) to make decisions and take action, as needed, to effectively administer county operations and handle employee-related issues in response to the COVID-19 illness, with any decisions made or actions taken that require

official action to be reported back to the Commission at the time of their next regular meeting for ratification. Motion carried.

FEBRUARY 2020 REPORTS RECEIVED: Register of Deeds fees collected $6,470.50, Auditor's account with the Treasurer $7,418,237.49 reconciled bank balances $7,418,186.18 variance ($51.31) Sheriff fees collected $21,814.99 and Zoning fees collected $604.

ADJOURNMENT:

Motion by Reinicke, second by Hageman, at 1:28 p.m. to adjourn. Motion carried. The next meeting will be held on Tuesday, April 7, 2020 at 9 a.m.

/s/Roberta Janke	/s/Kelli Wollmann
ROBERTA JANKE	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

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