LAKE COUNTY COMMISSION MINUTES
February 4, 2020

The Board of Lake County Commissioners met in regular session on February 4, 2020 at 9 a.m. in the commission meeting room at the Lake County courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Janke called roll call: Commissioner Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Hageman, to approve the agenda of February 4, 2020. Motion carried.

MINUTES APROVED:

Motion by Hageman, second by Slaughter, to approve the unapproved minutes of January 21, 2020. Motion carried.

COMMUNITY COMMENTS: none

PAYROLL APPROVED:

Motion by Reinicke, second by Johnson, to approve the payroll of January 13-26, 2020. Motion carried. COMMISSIONERS: $2,688.26; AUDITORS OFC: $5,282.15; TREASURERS OFC: $4,787.67; STATES ATTORNEY OFC: $8,203.78; GOVT BLDGS: $4,496.48; DIR EQUALIZATION OFC: $5,601.78; REGISTER DEEDS OFC: $7,258.29; VSO: $577.28; SHERIFF OFC: $15,557.92; JAIL: $16,079.16; EMA: $1,697.60; 911 COMM CENTER: $10,381.61; 24/7: $1,285.29; ROAD & BRIDGE: $22,730.48; WELFARE: $74.00; CHN: $1,141.55; WIC: $131.26; EXTENSION: $1,583.21; ZONING; $1,592.96. GRAND TOTAL $111,150.73.

ACCOUNTS PAYABLE APPROVED:

Motion by Johnson, second by Slaughter, to approve the accounts payable of January 31 and February 5, 2020. Motion carried.

Accounts Payable 1-31-20 General: Aflac, Jan Cancer/Int Care Premium, $1,989.35, Avera Health Plans, Feb 20 Health Ins Premium, $3,198.10, Eggert, Hunter, Aflac Premium Refund, $9.75, Lake Co Treasurer, Withholding, $17,226.24, Lee, Lisa, Vision Ins Upgrade Refund, $5.84, OCSE, Child Support, $325.85, Optilegra Inc, Feb 20 Upgrade Vision Premium, $231.80, SD Retirement System, Jan 20 Collections, $13,252.68, SDRS, Special Pay Plan, Vac Payout, $3,908.00, SD Supp Retirement Plan, Jan 20 Collections, $3,785.00, **Commissioner:** Optilegra Inc, Feb 20 Vision Premium, $35.76, Unum Life Insurance, Feb 20 Life Ins Premium, $19.17, Midcontinent Comm, Service, $31.92, **Auditor:** SD Retirement System, Jan 20 Collections, $550.80, Avera Health Plans, Feb 20 Health Ins Premium, $1,494.57, Optilegra Inc, Feb 20 Vision Premium, $26.82, Unum Life Insurance, Feb 20 Life Ins Premium, $14.40, Midcontinent Comm, Service, $23.94, **Treasurer:** SD Retirement System, Jan 20 Collections, $863.99, Avera Health Plans, Feb 20 Health Ins Premium, $1,494.57, Optilegra Inc, Feb 20 Vision Premium, $26.82, Unum Life Insurance, Feb 20 Life Ins Premium, $14.40, **St Atty:** SD Retirement System, Jan 20 Collections, $1,476.65, Avera Health Plans, Feb 20 Health Ins Premium, $996.38, Optilegra Inc, Feb 20 Vision Premium, $26.82, Unum Life Insurance, Feb 20 Life Ins Premium, $14.40, Midcontinent Comm, Service, $31.92, **Gvt Bldg:** SD Retirement System, Jan 20 Collections, $809.34, Avera Health Plans, Feb 20 Health Ins Premium, $996.38, Optilegra Inc, Feb 20 Vision Premium, $26.82, Unum Life Insurance, Feb 20 Life Ins Premium, $14.40, City of Madison, Utilities/Mower Shed 12-20-19, $40.21, Midcontinent Comm, Service, $7.98, Northwestern Energy, Service, $10.00, **DOE:** SD Retirement System, Jan 20 Collections, $1,049.79, Avera Health Plans, Feb 20 Health Ins Premium, $1,494.57, Optilegra Inc, Feb 20 Vision Premium, $26.82, Unum Life Insurance, Feb 20 Life Ins Premium, $19.20, Midcontinent Comm, Service, $39.90, **ROD:** SD Retirement System, Jan 20 Collections, $239.79, Avera Health Plans, Feb 20 Health Ins Premium, $996.38, Optilegra Inc, Feb 20 Vision Premium, $17.88, Unum Life Insurance, Feb 20 Life Ins Premium, $9.60, Midcontinent Comm, Service, $15.96, **VSO:** Midcontinent Comm, Service, $7.98, **Sheriff:** SD Retirement System, Jan 20 Collections, $3,895.91, Avera Health Plans, Feb 20 Health Ins Premium, $2,989.14, Optilegra Inc, Feb 20 Vision Premium, $71.52, Unum Life Insurance, Feb 20 Life Ins Premium, $38.40, Verizon Wireless, Jetpack

Service, $298.41, **Jail:** SD Retirement System, Jan 20 Collections, $3,455.34, Avera Health Plans, Feb 20 Health Ins Premium, $2,490.95, Optilegra Inc, Feb 20 Vision Premium, $53.64, Unum Life Insurance, Feb 20 Life Ins Premium, $33.60, Midcontinent Comm, Service, $143.58, Northwestern Energy, Service, $490.48, **Coroner:** Optilegra Inc, Feb 20 Vision Premium, $8.94, Unum Life Insurance, Feb 20 Life Ins Premium, $4.80, **Support of Poor:** SD Retirement System, Jan 20 Collections, $13.32, Avera Health Plans, Feb 20 Health Ins Premium, $24.91, Optilegra Inc, Feb 20 Vision Premium, $.45, Unum Life Insurance, Feb 20 Life Ins Premium, $.24, Midcontinent Comm, Service, $7.98, **CHN:** SD Retirement System, Jan 20 Collections, $204.06, Optilegra Inc, Feb 20 Vision Premium, $7.15, Unum Life Insurance, Feb 20 Life Ins Premium, $3.84, **WIC:** SD Retirement System, Jan 20 Collections, $25.05, Optilegra Inc, Feb 20 Vision Premium, $1.79, Unum Life Insurance, Feb 20 Life Ins Premium, $.96, **Extension:** SD Retirement System, Jan 20 Collections, $284.97, Avera Health Plans, Feb 20 Health Ins Premium, $498.19, Optilegra Inc, Feb 20 Vision Premium, $8.94, Unum Life Insurance, Feb 20 Life Ins Premium, $3.51, Midcontinent Comm, Service, $7.98, City of Madison, Utilities 12-20-19, $520.70, Northwestern Energy, Service, $258.88, **Weed:** Midcontinent Comm, Service, $7.98, **Zoning:** SD Retirement System, Jan 20 Collections, $286.74, Avera Health Plans, Feb 20 Health Ins Premium, $473.28, Optilegra Inc, Feb 20 Vision Premium, $8.49, Unum Life Insurance, Feb 20 Life Ins Premium, $4.56, Midcontinent Comm, Service, $7.98, **Hwy Rd-Br:** Aflac, Jan Cancer/Int Care Premium, $149.78, Avera Health Plans, Feb 20 Emp/Sp Health Ins Premium, $894.98, Lake Co Treasurer, Withholding, $5,671.58, Optilegra Inc, Feb 20 Upgrade Vision Premium, $92.18, SD Retirement System, Jan 20 Collections, $3,877.98, SD Supp Retirement Plan, Jan 20 Collections, $1,357.50, SD Retirement System, Jan 20 Collections, $3,793.31, Avera Health Plans, Feb 20 Health Ins Premium, $5,480.09, Optilegra Inc, Feb 20 Vision Premium, $98.34, Unum Life Insurance, Feb 20 Life Ins Premium, $51.51, City of Madison, Utilities 12-23-19, $531.95, Northwestern Energy, Service, $717.27, Sioux Valley Energy, Hwy 34 St Lights, $156.00, Midcontinent Comm, Service, $15.96, I-State Truck Center, 2009 Mack Truck, $64,483.00, **911 Comm:** Aflac, Jan Cancer/Int Care Premium, $206.38, Avera Health Plans, Feb 20 Family Health Ins Premium, $953.98, Lake Co Treasurer, Withholding, $2,536.12, Optilegra Inc, Feb 20 Upgrade Vision Premium, $12.20, SD Retirement System, Jan 20 Collections, $1,893.86, SD Supp Retirement Plan, Jan 20 Collections, $132.50, SD Retirement System, Jan 20 Collections, $1,893.86, Avera Health Plans, Feb 20 Health Ins Premium, $2,989.14, Optilegra Inc, Feb 20 Vision Premium, $53.64, Unum Life Insurance, Feb 20 Life Ins Premium, $28.80, Centurylink, 509-0155 Service, $787.11, Midcontinent Comm, Service, $15.96, Sioux Valley Energy, Service, $115.61, **EMA:** Aflac, Jan Cancer/Int Care Premium, $28.08, Lake Co Treasurer, Withholding, $404.75, SD Retirement System, Jan 20 Collections, $305.58, SD Supp Retirement Plan, Jan 20 Collections, $37.50, SD Retirement System, Jan 20 Collections, $305.58, Avera Health Plans, Feb 20 Health Ins Premium, $498.19, Optilegra Inc, Feb 20 Vision Premium, $8.94, Unum Life Insurance, Feb 20 Life Ins Prem, $4.80, Sioux Valley Energy, Brant Lk Sirens(3) 1-15-20, $465.91, Midcontinent Comm, Service, $7.98, City of Madison, Utilities 12-20-19, $226.88, Northwestern Energy, Service, $74.36, **24/7:** Lake Co Treasurer, Withholding, $244.61, SD Retirement System, Jan 20 Collections, $96.93, **Grand Total: $175,236.28**

Accounts Payable 2-5-20 Election: Mcleods Office Supply, Supplies, $256.83, US Postal Service, Postage Meter Refill, $50.00, **Judicial:** Stanford, Lori, CAA Fees, $834.25, De Castro, Manuel J Jr, CAA Fees, $6,324.10, WITNESS-JUROR-APPEARANCE FEES/MILEAGE: Urrutia, Macy, $24.28, Thayer, Sonya, $15.04, Strom, Corey, $13.36, Rensch-Lail, Dana, $22.60, Robson, Michael, $10.84, Osterberg, Jill, $14.20, Klein, Christina, $15.88, Johnson, Shelly, $15.04, Dorhout, Corey, $14.20, Dewitt, Mandy, $18.40, Barry, Crystal, $10.84, Asmussen, Pamela, $23.44, Anderson, Leon, $15.04, **Auditor:** Marco Technologies Llc, Copier Usage, $18.97, US Postal Service, Postage Meter Refill, $250.00, **Treasurer:** A & B Business Solutions, Printer Maint, $175.23, Qualified Presort Service, Tax Notice Mailings, $3,313.80, US Postal Service, Postage Meter Refill, $350.00, **St Atty:** Woodbury County Sheriff, Service, $38.00, A & B Business Solutions, Copier Maint/Usage, $56.07, **Gvt Bldg:** Hillyard/Sioux Falls, Supplies, $377.48, Kolorworks Inc, Primer/Floor Deco/S.O., $145.25, Madison Ace Hardware, Carpet Tape/Pine Sol/Shovels, $97.10, Timmer Supply Company, Thrift, $73.10, F &

M Coop Oil Company, Gas/Diesel, $131.89, Shred-It USA, Service, $165.59, **DOE:** Century Business Prod Inc, Copier Maint/Usage, $47.00, US Postal Service, Postage Meter Refill, $65.44, **ROD:** US Postal Service, Postage Meter Refill, $100.00, Office Peeps Inc, supplies, $70.30, **VSO:** Sodexo Inc & Affiliates, Vets Coffee, $32.97, **Sheriff:** Sirchie, Bags/Barrier Tape/Nark Kits, $250.52, US Postal Service, Postage Meter Refill, $150.00, F & M Coop Oil Company, Gas, $2,543.81, Office Peeps Inc, Desk/Pedestal/Lock/Cabinet, $2,378.00, **Jail:** A & B Business Solutions, Copier Maint/Usage, $72.30, Mac's Repair, Fix SE Cell Door, $300.00, Phoenix Supply, Shampoo/Combs/Tshirts/Boxers, $809.15, Power Promotions, Polos(14)/Logo/Jackets(3), $725.68, **Coroner:** Rustand, Mark, Fee/Mileage/Body Bag, $140.18, **CHN:** US Postal Service, Postage Meter Refill, $34.56, SD Ofc of Child & Family, 1st Qtr CHN Pymt, $2,671.05, **MI Board:** Katterhagen, Mark, MI Hearing, $15.00, Lewno, Lucy, MI Hearing, $166.50, Lockwood, Darcy, MI Hearing, $15.00, Yankton Co Sheriff's Ofc, MI Service, $50.00, **Extension:** Century Business Prod Inc, Copier Maint/Usage, $155.96, First Bank & Trust, Mirror Board/Markers/Scissors, $69.10, Outer World, Front Door Letters/Install, $60.00, Hayford, Jennifer, Mileage/Rutland School, $10.92, **Hwy Rd-Br:** Custom Truck Equipment Inc, Conveyor Chain Link(12)/Sander, $104.44, Bob's Elec Of Madison Inc, Supplies, $8.84, Madison Ace Hardware, Nuts/Bolts/Batteries/Bleach, $65.49, Michael Johnson Const Llc, Concrete Sand, $1,817.69, Aramark Uniform Services, Service, $64.33, Office Peeps Inc, Clipboard/Clock/Binder Clips, $33.54, Cole's Petroleum Inc, Gas/Diesel, $15,282.03, F & M Coop Oil Company, Gas/Diesel, $1,616.83, Butler Machinery Co, Edges, $1,345.56, SD LTAP, Regs/Asphalt Conf/Nelson/Tolley, $250.00, **911 Comm:** Talkpoint Technologies, Headsets(5)/Ear Cushions, $447.70, **EMA:** F & M Coop Oil Company, Gas, $236.35, M & T Fire & Safety Inc, Mount Puddle Lights/Siren/Wiring, $1,635.00, **Bldg:** Amert Construction Co, Crthse Remodel, $36,200.00, Architecture Incorporate, Plbg Project, $2,311.31, **Dive Team:** Garcia, Anthony, 2018 Open Water Cert Reimburse, $329.34, Mclaughlin, Cole, 2018 Open Water Cert Reimburse, $494.00, McDonald, Justin, 2018 Open Water Cert Reimburse, $494.00, Flannagan, Steve, 2018 Open Water Cert Reimburse, $494.00, Fedeler, Adam, 2018 Open Water Cert Reimburse, $494.00, Ehlers, Jesse, 2018 Open Water Cert Reimburse, $494.00, SD Fed Property Agency, Pelican Case(18), $360.00, M & T Fire & Safety Inc, Diver Vests(12), $1,440.00, **Due to Advanced Tax:** Lake Co Treasurer, Prairie Mills Prop/2019 Taxes, $160.35, Fink Law Firm, Return Deposit, $500.00, **Flex Spending:** One Recipient, Flex Spending, $470.78, **Grand Total: $90,953.84**

SURPLUS PROPERTY LISTING:

Auditor Janke told the board the department heads are given their department inventory/fixed assets each yearend to review. Motion by Reinicke, second by Hageman, to approve 2020-1 surplus property listing. Motion carried.

APPROVE FUEL QUOTES:

The board reviewed the following fuel quotes of 1-24-20: Cole's Petroleum ethanol 1.8840, #1 diesel fuel 2.0425 and #2 diesel fuel 1.8025 and F&M Coop ethanol 1.919, #1 diesel fuel 2.066 and #2 diesel fuel 1.846. Motion by Johnson, second by Slaughter, to approve the low quote of Cole's Petroleum. Motion carried.

UTILITY OCCUPANCY APPLICATION/PERMIT:

CAO Shelli Gust presented the following utility occupancy application/permit to the board.

#20-02 Midco, Ryan Barr, Const Coordinator, 1305 N Terry Ave., Sioux Falls SD. Work to be done—from the SE corner of 461st Ave and Wentworth Park DR continue north along the east side of the road to the SE corner of 461st Ave and Wicklow Hills Ln in the east ROW. Motion by Reinicke, second by Johnson, to approve utility occupancy application 20-02 of Midco and authorize the chair to sign. Motion carried.

ASSIGN STP FUNDS/RD-BR FUND:

Auditor Janke told the board the 2020 STP payout of $191,105.20 has been received and should be assigned for bridge replacement. Motion by Reinicke, second by Slaughter, to assign the STP funds of $191,105.20 in the Road & Bridge fund for bridge replacement. Motion carried.

UJS COURT SECURITY GRANT:

Sheriff Walburg told the board his application for the Court Security Grant Program from the State of SD Unified Judicial System has been approved for $22,888.94. Dave Hare, Bldgs and Grounds Supt., was also in attendance. The grant is for 75% of the project cost of $30,518.58. The project includes door security pass codes for the doors of the two probation officers and the judge. Cameras will also be installed at the same locations. Discussion was held on how to fund 25% of the project. Auditor Janke suggested using the Law Library fund as the Building Fund budget and cash will be overspent before yearend. Sheriff Walburg will check with Judge Pardy on the Law Library fund. Auditor Janke is to work out the funding for the 25% match. Motion by Reinicke, second by Johnson, to move forward with the court security grant project. Motion carried.

JAIL IMPROVEMENTS UPDATE:

Sheriff Tim Walburg and Bldg Supt Dave Hare met with the board to discuss the following improvements to the jail: two booths have been added for video visitation, Reliance Telephone now has an I-pad instead of a phone, visitation room has been remodeled as a multi-purpose room, attorneys can meet with their clients in the multi-purpose room, and a video I-TV is located on third floor of the courthouse and can be used for hearings.

TAX DEED PROPERTIES:

Deb Walburg, Treasurer, met with the board to discuss the following tax deed properties.

1. Lots Four (4) and Five (5) in Block One (1) of Poelke's Addition, now Junius, according to the recorded plat thereof, and subject to restrictions and easements of record. Motion by Reinicke, second by Johnson, to approve selling this property, Lots Four (4) and Five (5) in Block One (1) of Poelke's Addition, now Junius, according to the recorded plat thereof, and subject to restrictions and easements of record by public auction on February 18th at 9:30 a.m. Motion carried.
2. West 5 feet of Lot 6 and the East 15 feet of Lot Seven (7) of Glatz Brother's subdivision of Lake Park in Kennedy's extension of Madison, SD, subject to easements and restrictions of record. Motion by Reinicke, second by Johnson, to approve selling this property, West 5 feet of Lot 6 and the East 15 feet of Lot Seven (7) of Glatz Brother's subdivision of Lake Park in Kennedy's extension of Madison, SD, subject to easements and restrictions of record by public auction on March 3rd at 9:30 a.m. Motion carried.
3. Lot Four (4) of County Auditor's subdivision of the Northeast quarter (NE1/4) of Section Twelve (12), Township One Hundred Six (106) north, Range Fifty Three (53), west of the 5th p.m. Motion by Reinicke, second by Johnson, to approve selling this property, Lot Four (4) of County Auditor's subdivision of the Northeast quarter (NE1/4) of Section Twelve (12), Township One Hundred Six (106) north, Range Fifty Three (53), west of the 5th p.m. by public auction on March 3rd at 9:30 a.m. Motion carried.
4. Lot Seven (7) of County Auditor's subdivision of the Northeast quarter (NE1/4) of Section Twelve (12), Township One hundred six (106) north, Range fifty three (53), west of the 5th p.m. Motion by Reinicke, second by Hageman, to approve selling this property, Lot Seven (7) of County Auditor's subdivision of the Northeast quarter (NE1/4) of Section Twelve (12), Township One hundred six (106) north, Range fifty three (53), west of the 5th p.m. by public auction on March 3rd at 9:30 a.m. Motion carried.
5. Lot Ten (10) of County Auditor's subdivision of the Northeast quarter (NE1/4) of Section Twelve (12), Township one hundred six (106) north, Range fifty three (53), west of the 5th p.m. Motion by Reinicke, second by Slaughter, to approve selling this property, Lot Ten (10) of County Auditor's subdivision of the Northeast quarter (NE1/4) of Section Twelve (12), Township one hundred six (106) north, Range fifty three (53), west of the 5th p.m. by public auction on March 3rd at 9:30 a.m. Motion carried.
6. Lot Twenty five (25) of County Auditor's subdivision of the Northeast quarter (NE1/4) of Section Twelve (12), Township one hundred six (106) north, Range Fifty three (53), west of the 5th p.m. Motion by Reinicke, second by Hageman, to approve selling this property, Lot Twenty five (25) of County Auditor's subdivision of the Northeast quarter (NE1/4) of Section Twelve

(12), Township one hundred six (106) north, Range Fifty three (53), west of the 5th p.m., by public auction on March 3rd at 9:30 a.m. Motion carried.

DIVE TEAM DONATION:

Kody Keefer, Emergency Manager, told the board the Interlakes Area United Way has approved funding of $3,500 for 2020 for the Dive Team. Keefer and Chair Wollmann attended the annual meeting of the IAUW at Nicky's on February 3rd where 80% of the donation was received. He told the board a dry suit for Adam Fedeler will be purchased with this donation.

VSO/ADJUST HOURS:

HR Shelli Gust told the board the hours for Courtney VanZanten, Veterans Service Officer, need to be adjusted to qualify for the annual VSO reimbursement of $4,375. Motion by Slaughter, second by Hageman, to increase Courtney VanZanten's hours as Veterans Service Officer from 16 hours per week to 17 hours per week effective January 27, 2020. Motion carried.

RESIGNATION/DEPUTY CORONER:

Motion by Reinicke, second by Slaughter, to accept the resignation of Duane Winberg, Deputy Coroner, effective 1-28-2020. Motion carried.

NEW HIRE/VICTIM/WITNESS ASSISTANT:

Motion by Hageman, second by Slaughter, to approve Ashley Milbrandt, States Attorney Victim/Witness Assistant, part-time with no benefits, at $18 per hour, effective 3-2-2020, and contingent upon satisfactorily completing pre-employment screening. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended LAIC regular meeting and LAIC planning retreat. Chair Wollmann attended 4-H Leaders, Friends of 4-H, 4-H PNE, Empower Graduation, Madison Regional Health System Gala, and United Way annual meeting. Commissioner Reinicke attended a meeting with Casey Crabtree on TruShrimp and DVN sub-planning committee.

EXECUTIVE SESSION:

Motion by Reinicke, second by Slaughter, to enter into executive session for personnel SDCL 1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to return to the regular session. Motion carried. Chair Wollmann announced that some personnel issues were discussed in executive session.

TERMINATION/CORRECTIONAL OFFICER:

Motion by Slaughter, second by Reinicke, to acknowledge the termination of Lisa Lee, Correctional Officer, effective 1-24-20. Motion carried.

REPORTS RECEIVED: 2019 Weed & Pest annual report

TRAVEL REQUESTS:

Nels Nelson to attend Hwy Supt short course on March 23-26th at Deadwood.

ADJOURNMENT:

Motion by Reinicke, second by Johnson, to adjourn at 10:44 a.m. Motion carried. The next commission meeting will be held on February 18, 2020 at 9 a.m.

/s/Roberta Janke	/s/Kelli Wollmann
ROBERTA JANKE	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

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