LAKE COUNTY COMMISSION MINUTES
April 21, 2020

The Board of Lake County Commissioners met in regular session on April 21, 2020 at 9 a.m. in the commission meeting room at the Lake County courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Janke called roll call: Commissioner Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Hageman, to approve the agenda of April 21, 2020. Motion carried.

MINUTES APROVED:

Motion by Slaughter, second by Johnson, to approve the unapproved special meeting minutes of April 14, 2020. Motion carried.

Motion by Reinicke, second by Hageman, to approve the unapproved minutes of April 7, 2020. Motion carried.

2020 COUNTY BOARD OF EQUALIZATION/MINUTES:

Motion by Reinicke, second by Johnson, to approve the 2020 County Board of Equalization minutes. Motion carried.

COMMUNITY COMMENTS: none

PAYROLL APPROVED:

Motion by Hageman, second by Reinicke, to approve the payroll of April 6-19, 2020. Motion carried. COMMISSIONERS: $2,688.26; ELECTIONS: $62.69; AUDITORS OFC: $5,477.59; TREASURERS OFC: $4,805.92; STATES ATTORNEY OFC: $8,842.76; GOVT BLDGS: $4,496.48; DIR EQUALIZATION OFC: $5,986.41; REGISTER DEEDS OFC: $3,326.31; VSO: $721.60; SHERIFF OFC: $13,462.96; JAIL: $13,042.24; EMA: $1,697.60; 911 COMM CENTER: $9,889.58; 24/7: $1,268.80; ROAD & BRIDGE: $19,197.16; WELFARE: $74.00; CHN: $1,145.53; WIC: $127.29; EXTENSION: $1,583.20; ZONING; $1,592.96 GRAND TOTAL $99,489.34.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board the bill from Great Plains Psychological for $1,300 from the judicial budget has already been paid. Motion by Johnson, second by Reinicke, to approve the accounts payable of April 9, 13, and 22, 2020 excluding the Great Plains Psychological bill. Motion carried **Accounts Payable 4-9-20 General:** Lake Co Treasurer, Withholding, $15,728.94, Dakotaland Fed Cr Union, Cu 4-10-20, $75.00, OCSE, Child Support, $260.77, **Hwy Rd-Br:** Lake Co Treasurer, Withholding, $4,444.28, Dakotaland Fed Cr Union, Cu 4-10-20, $200.00, **911 Comm:** Lake Co Treasurer, Withholding, $2,024.98, OCSE, Child Support, $207.69, **EMA:** Lake Co Treasurer, Withholding, $400.92, **24/7:** Lake Co Treasurer, Withholding, $217.74, **Grand Total: $23,560.32** **Accounts Payable 4-13-20 Auditor:** Bureau of Adm, Feb Long Distance Calls, $4.46, Centurylink, Apr Service, $47.20, **Treasurer:** Bureau of Adm, Feb Long Distance Calls, $11.03, Centurylink, Apr Service, $34.04, **St Atty:** Bureau of Adm, Feb Long Distance Calls, $14.94, Centurylink, Apr Service, $48.06, **Gvt Bldg:** Bureau of Adm, Feb Long Distance Calls, $.18, Centurylink, Apr Service, $34.30, **DOE:** Bureau of Adm, Feb Long Distance Calls, $11.34, Centurylink, Apr Service, $34.04, **ROD:** Bureau of Adm, Feb Long Distance Calls, $8.80, Centurylink, Apr Service, $20.02, **VSO:** Bureau of Adm, Feb Long Distance/Fax, $1.61, Centurylink, Apr Service, $36.21, **Sheriff:** Great Western Bank, Training/Books, $315.61, **Jail:** Bureau of Adm, Feb Long Distance Calls, $44.34, Centurylink, Apr Service, $82.10, **Support of Poor:** Bureau of Adm, Feb Long Distance Calls, $.78, Centurylink, Apr Service, $20.28, **Dev Disabled:** SD Dept Of Revenue, HSC Fees, $600.00, **Extension:** Bureau of Adm, Feb Long Distance Calls, $7.23, Centurylink, Apr Service, $40.04, **Zoning:** Bureau of Adm, Feb Long Distance Calls, $8.08, Centurylink, Apr Service, $20.02, **Hwy Rd-Br:** Midamerican Energy, Utilities/Ramona, $115.48, Bureau of Adm, Feb Long Distance Calls, $17.77, Centurylink, Apr Service, $48.06, **911 Comm:** Bureau of Adm, Feb Long Distance Calls, $3.43, Centurylink, Apr Service, $802.40, ITC, Service, $115.55, **EMA:** Centurylink, Apr Service, $46.15, **St Remittance:** SD Dept Of Revenue, Mar Fees, $205,410.78, **M&P Fund:** SDACO, Mar 20 ROD Fees, $508.00, **Grand Total: $208,512.33**

Accounts Payable 4-22-20 Commissioner: Madison Daily Leader, Publishing, $743.03, **Election:** Mcleods Office Supply, Bic Pens(27 Boxes), $178.07, US Postal Service, Postage Meter Refill, $500.00, **Judicial:** Daniel P Feldhaus Reporting, Transcripts, $64.60, De Castro, Manuel J Jr, CAA Fees, $1,353.60, Stanford, Lori, CAA Fees, $1,477.00, SDACC-Clerp, 1st Qtr Assessment Fee, $5,669.00, Price, Thomas L, CAA Fee, $1,500.00, **Auditor:** Software Services Inc, Mar Services, $200.00, US Postal Service, Postage Meter Refill, $100.00, Lake County Treasurer, Mar 20 ACH Charges, $30.52, **Treasurer:** US Postal Service, Postage Meter Refill, $600.00, Office Peeps Inc, Copy Paper(2), $70.60, Bureau Of Adm, Mar Bit Billing(3), $15.00, **St Atty:** Office Peeps Inc, Copy Paper(2), $70.60, Relx Inc. Dba Lexis Nexis, Mar Subscription Fee, $190.00, **Gvt Bldg:** Kone Inc, Elev Maint 6-30-20, $1,447.32, Grainger, Wastebaskets, $33.36, Mustang Seeds Inc, Premium Lawn Mix 25#, $72.50, Home Service Water Cond, Salt, $44.25, Hillyard/Sioux Falls, Discovery, $75.72, Menards-Sioux Falls West, Flush Mount, $21.98, Grainger, Pipe Thread/Trash Can(2), $169.77, Hillyard/Sioux Falls, Disinfectant(4)/Covid 19, $181.28, Lake Co Treasurer, Maint Fee/21010-01000-000-10, $125.00, Northwestern Energy, Service, $10.00, **DOE:** Software Services Inc, Mar Services, $320.00, Office Peeps Inc, Copy Paper, $35.30, **ROD:** Software Services Inc, Mar Services, $20.00, IBE Inc, Repair IBM Typewriter, $169.00, Century Business Prod Inc, Copier Maint, $26.25, US Postal Service, Postage Meter Refill, $50.00, Even Construction, Counter Shield/Covid 19, $459.18, Government Forms & Supplies, Mortgage Binders To 676/Paper, $911.18, **Sheriff:** SD Dept Of Health, Testing, $1,005.00, Lake Veterinary Clinic, Rocco Care Mar 20, $375.00, US Postal Service, Postage Meter Refill, $150.00, O'reilly Auto Parts, Sockets, $14.99, Office Peeps Inc, Copy Paper(2), $70.60, Menards-Sioux Falls West, Orbit Knob, $94.95, Wash & Ride Llc, Car Washes(12), $62.25, Steves Tire & Service Inc, Mar Services, $152.49, Sturdevant's Auto Parts, Posi-quiet/Tail Lamp Assy/Paint, $168.56, **Jail:** Lewis Drug Inc, Mar Prisoner Meds, $228.41, Pennington County Jail, Transport, $138.41, Codington Co Sheriff, Housing Mar 20, $2,380.00, Minnehaha Co SD, Juv Housing, $7,343.90, T & H Welding, Steel/Labor, $32.65, Lewis Drug Inc, Bleach/Swabs/Tape/Omeprazole, $68.42, Gall's Llc, Tactical Trousers, $43.20, Northwestern Energy, Service, $516.86, **CHN:** US Postal Service, Postage Meter Refill, $85.70, **MI Board:** Minnehaha County Auditor, MI Services, $531.83, Lewis & Clark BHS, MI Services, $356.00, Dean Schaefer, MI Services, $159.00, Lewno, Lucy, Mi Hearing, $238.00, Lockwood, Darcy, MI Hearing, $12.00, Katterhagen, Mark, MI Hearing, $12.00, Yankton County Treasurer, MI Service, $235.30, Busch, Megan, MI Hearing, $517.06, **Extension:** Century Business Prod Inc, Copier Maint/Usage, $133.52, Lewis Drug Inc, Bleach/Dawn/Napkins, $11.97, Office Peeps Inc, Copy Paper, $35.30, Lake Co Treasurer, Maint Fee/21760-00000-120-10, $125.00, Northwestern Energy, Service, $201.63, Madison Daily Leader, Ag Week Pkg(2), $50.00, **Weed:** Heiman Fire Equipment Inc, Annual Inspection, $24.00, **Zoning:** US Postal Service, Postage Meter Refill, $14.30, **Hwy Rd-Br:** SD Dept Of Transportation, Br 40-220-223 Project, $256.00, Madison Daily Leader, Seasonal Bid Notice, $17.35, Michael Johnson Const Llc, Culvert Replacement/R52, $20,473.33, Sioux Equipment, Labor/Topkat System, $200.00, Carquest Auto Parts, Wire/Oil Seal/Bearings, $269.83, O'reilly Auto Parts, Filters/Oil/Brk Shoes/Pins, $278.65, Heiman Fire Equipment Inc, Inspect/Test/Repair/Replace, $615.00, John Deere Financial, Alternator/Battery, $472.47, Sioux Equipment, Mileage 3-23-20, $44.10, Resykle, Llc, 4in Channel/Flat Iron, $50.10, Lake County Intl Inc, Bolts/Mirror/Coupler, $119.66, Aramark Uniform Services, Service, $64.33, Lewis Drug Inc, Lysol Wipes, $9.98, Michael Johnson Const Llc, Crushed Rock(316.13 Tons), $6,954.86, Sturdevant's Auto Parts, Seal/Filters/Oil/Shop Towels, $284.73, F & M Coop Oil Company, 10w30/Trans Fluid, $1,058.70, Core & Main Lp, Culverts/Couplers, $11,750.34, Truenorth Steel Inc, Culverts/Bands/R46, $6,553.46, Office Peeps Inc, Copy Paper, $35.30, Northwestern Energy, Service, $417.76, Lake Co Treasurer, Maint Fee/21600-00100-000-10, $125.00, **911 Comm:** Quill Corporation, Toner(4)/Bookends/Legal Pads, $319.86, Office Peeps Inc, Copy Paper, $35.30, **EMA:** Carquest Auto Parts, Mis Race Fuel/Generators, $52.00, Northwestern Energy, Service, $14.66, **Bldg:** Architecture Incorporate, Plbg Project To 3-31-20, $1,400.00, Amert Construction Co, Crthse Remodel 3-31-20, $129,930.00, **24/7:** Satellite Tracking, Mar GPS Bracelets(170 Days), $552.50, Pharmchem Inc, Mar Sweat Patch

Analysis, $760.30, **Law Library:** Barger Electric Llc, Wiring/3rd Floor Security, $3,700.00, **Grand Total: $219,337.98**

NO PARKING SIGNS/LAKE HENRY:

Sheriff Tim Walburg met with the board to discuss parking on 444th Ave and 239th near Lake Henry. He provided a slide show of pictures in this area. He told the board every spring and fall for the past 10 years, especially when the water is high, this area is dangerous with people fishing and parking in this area. Walburg talked with Mike Blessington, U.S. Fish and Wildlife, about creating a parking lot on U.S. Fish and Wildlife land and moving their sign. Thomas Lewis-Coomes and Sarah Coomes were present to express their concerns with poor visibility in this area especially with parked cars and lawn chairs on both sides of the road. Walburg referenced SDCL 32-30-1/stopping or parking on rural highway prohibited. CAO Shelli Gust told the board signs are not required for this law to be enforced. The maximum fine is $500 and 30 days in jail. Motion by Reinicke, second by Johnson, based on the hill to approve no parking signs for safety. Motion carried.

SIGNS NEEDED/BRANT LAKE:

Sheriff Walburg has received many complaints with the area on 462nd Ave on the west side of Brant Lake. He is working with Chester Township officials to get better signs put up. It is hard for vehicles to travel the road with cars parked near the bridge. Mark Kreutzfeldt was present to discuss the area near the bridge. He told commissioners the bridge is narrow and with parked cars and lawn chairs visibility is bad. He told the board many semi's use this road. He also discussed a dust problem near the lakes housing development. Commissioner Reinicke told Kreutzfeldt the dust problem would need to be discussed with the township.

NEW HIRE/DEPUTY SHERIFF:

Sheriff Walburg told the board of the hire of Aric Dierkhising, Deputy Sheriff. Motion by Reinicke, second by Johnson, to approve the hire of Aric Dierkhising, Deputy Sheriff, at a rate of $22.25 per hour effective May 4, 2020. Motion carried.

PATROL SERGEANT POSITION:

Sheriff Walburg told the board he has filled the Patrol Sergeant position. Motion by Reinicke, second by Johnson, to add the position of Patrol Sergeant to the 2020 Wage Scale at Grade 12, with a range of $19.75 to $25.75, effective April 21, 2020. Motion carried.

Motion by Reinicke, second by Johnson, to approve the status change of Grant Lanning from Deputy Sheriff at a rate of $21.58 to Patrol Sergeant at a rate of $23.50 effective May 4, 2020. Motion carried.

ROCCO/MEDICAL RETIREMENT:

Motion by Reinicke, second by Johnson, to acknowledge the medical retirement of K-9 Rocco, 7 years of service with the Sheriff's Department, effective 4/21/20. Motion carried.

Motion by Reinicke, second by Hageman, to declare K-9 Rocco as surplus property and to remain with his handler, Deputy Sheriff Grant Lanning, as per Sheriff's Department policy. Motion carried. Sheriff Walburg would like to keep the canine program. He has secured another dog, Mika. There should be no added expenses for the new dog. Craig Williams has agreed to be the new K-9 Handler. Motion by Johnson, second by Reinicke, to allow the sheriff to move forward with the canine program. Motion carried.

HWY DEPT/MOTOR GRADER ENGINE:

Nels Nelson, Hwy Supt., presented two quotes from Butler Cat for engine rebuild and new engine for the 140M motor grader. The quote to rebuild the engine doesn't include transportation to and/from Madison and assumes the full core credit is issued for all engine cores $37,627.30. The quote to replace the engine doesn't include transportation to and/from Madison and assumes the full core credit is issued for all engine cores $35,109.70. Both quotes include a one-year warranty. Nelson told the board there isn't a new engine available. Commissioner Slaughter asked questions about the lifter board and timeframe for rebuild. Motion by Reinicke, second by Hageman, to move forward with Butler Cat for the rebuild for the 140M motor grader at the maximum cost of $37,627.30. Motion carried.

HWY DEPT/QTRLY REPORT:

Hwy Supt Nelson presented the 1st Quarter (Jan-March 20) report to the board. He discussed a spreadsheet showing miles or hours used on pickups, trucks, loaders and patrols. He also discussed four snow events, gravel hauled, and 13 culverts replaced during the first quarter.

HWY OFC MGR/RETIREMENT:

Hwy Supt Nelson told the board Debbie Rowley, Hwy Office Manager, is retiring. Motion by Johnson, second by Hageman, to acknowledge, with regret, the retirement of Debbie Rowley, Hwy Dept Office Manager, effective June 12, 2020. Motion carried. Motion by Reinicke, second by Slaughter, to authorize HR Gust to advertise the Hwy Dept Office Manager position. Motion carried.

LEMPG 2ND QTR REPORT:

CAO Shelli Gust presented the second quarter (Jan-March 20) Local Emergency Management Performance Grant for EM Keefer. Motion by Reinicke, second by Johnson, to approve the 2nd Quarter LEMPG and authorize the chair to sign. Motion carried.

TAX DEED PROPERTY:

Deb Walburg, Treasurer, met with the board to discuss the last tax deed property for 2020. The legal description is: Tract 1 of Horizon Heights, a subdivision of parts of Govt Lot 6 Section 10 and Govt Lot 7 Section 3, T105N, R51W, Chester Twp, Lake County SD, according to the recorded plat thereof, except that part of Tract 1 lying southerly of an imaginary line formed by connecting the northeasterly corner of Lot 24 of said Horizon Heights Subdivision to the northeasterly corner of Lot 1 of Scott's and Lidel's Horizon Heights Addition and except Lot 8 of Lidel's & Scott's Addition in Govt Lot 7 Section 3, T105W, R51W 5th p.m. in Lake County SD. Motion by Reinicke, second by Johnson, to move forward with the sale of the property after the COVID-19 threat has subsided. Motion carried.

EMPLOYEE APPRECIATION:

Chair Wollmann introduced the employees receiving their certificates. Those employees included Shirley Ebsen 30 years, Jennie Thompson 20 years, and Tim Walburg 15 years. Chair Wollmann thanked all employees for their service to Lake County.

COVID-19 UPDATES:

CAO Gust discussed two executive orders of Governor Noem dealing with public meetings and pork production. She told the board there is signage at Scott Pedersen Memorial Park concerning social distancing and gatherings.

NATL COUNTY GOVT MONTH:

Chair Wollmann read a proclamation for National County Government Month. The theme for 2020 is "Counties Matter".

MEETINGS ATTENDED:

Commissioner Slaughter attended 911 Board and East Dakota Transit. Chair Wollmann attended numerous COVID-19 conference calls with Governor Noem, NACO webinar, 911 Comm and LEPC. Commissioner Reinicke attended LEPC and conference call with Community Counseling.

JAN-MARCH 2020 QUARTERLY REPORTS RECEIVED: 4-H Advisor, Buildings & Grounds, Emergency Management and Community Health Nurse

MARCH 2020 REPORTS RECEIVED: Register of Deeds fees collected $11,491, Auditor's account with the Treasurer $8,047,089.63 reconciled bank balances $8,047,037.84 variance ($51.79), Sheriff fees collected $12,853.77, and Zoning fees collected $4,604.

ADJOURNMENT:

Motion by Reinicke, second by Johnson, at 10:30 a.m. to adjourn. Motion carried. The next meeting will be held on Tuesday, May 5, 2020 at 9 a.m. in the commission room.

/s/Roberta Janke	/s/Kelli Wollmann
ROBERTA JANKE	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

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