LAKE COUNTY COMMISSION MINUTES
February 18, 2020

The Board of Lake County Commissioners met in regular session on February 18, 2020 at 9 a.m. in the commission meeting room at the Lake County courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Janke called roll call: Commissioner Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Johnson, second by Reinicke, to approve the agenda of February 18, 2020. Motion carried.

MINUTES APROVED:

Motion by Hageman, second by Slaughter, to approve the unapproved minutes of February 4, 2020. Motion carried.

COMMUNITY COMMENTS: none

PAYROLL APPROVED:

Motion by Reinicke, second by Slaughter, to approve the payroll of January 27-February 9, 2020. Motion carried. COMMISSIONERS: $5,179.21; AUDITORS OFC: $5,282.15; TREASURERS OFC: $4,805.92; STATES ATTORNEY OFC: $8,243.51; GOVT BLDGS: $4,496.48; DIR EQUALIZATION OFC: $5,986.42; REGISTER DEEDS OFC: $3,326.31; VSO: $577.28; SHERIFF OFC: $14,974.41; JAIL: $12,669.92; CORONER: $498.19; EMA: $1,697.60; 911 COMM CENTER: $9,919.84; 24/7: $1,625.53; ROAD & BRIDGE: $21,735.43; WELFARE: $74.01; CHN: $1,153.48; WIC: $119.33; EXTENSION: $1,679.68; ZONING; $1,592.96 GRAND TOTAL $105,637.66.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board the bill of Runnings for a ratchet $21.99 should come from the Emergency Management budget and not the Government Buildings budget. Motion by Reinicke, second by Slaughter, to approve the accounts payable of February 13 and 19, 2020 and correct the Runnings bill. Motion carried.

Accounts Payable 2-13-20 General: Dakotaland Fed Cr Union, Cu 2-14-20, $75.00, Lake Co Treasurer, Withholding, $16,373.01, OCSE, Child Support, $325.85, **Commissioner:** US Postal Service, Postage Meter Refill, $20.00, **Election:** Bureau of Adm, Dec Long Distance, $.21, US Postal Service, Postage Meter Refill, $100.00, **Auditor:** US Postal Service, Postage Meter Refill, $150.00, Bureau of Adm, Dec Long Distance, $2.84, Centurylink, Feb Service, $46.38, **Treasurer:** US Postal Service, Postage Meter Refill, $300.00, Bureau of Adm, Jan Bit Billing(3), $15.00, Bureau of Adm, Dec Long Distance, $15.95, Centurylink, Feb Service, $32.92, **St Atty:** US Postal Service, Postage Meter Refill, $50.00, Bureau of Adm, Dec Long Distance, $9.32, Centurylink, Feb Service, $46.38, **Gvt Bldg:** Bureau of Adm, Dec Long Distance, $.14, Centurylink, Feb Service, $33.18, City of Madison, Utilities 1-8-20, $2,452.65, **DOE:** US Postal Service, Postage Meter Refill, $2,600.00, Bureau of Adm, Dec Long Distance, $5.40, Centurylink, Feb Service, $32.92, **ROD:** US Postal Service, Postage Meter Refill, $100.00, Bureau of Adm, Dec Long Distance, $1.39, Centurylink, Feb Service, $19.46, **VSO:** Bureau of Adm, Dec Long Distance, $3.97, Centurylink, Feb Service, $35.09, **Sheriff:** Great Western Bank, Return/Wallpaper (5), ($178.87cr), US Postal Service, Postage Meter Refill, $134.20, **Jail:** Great Western Bank, Prisoner Meds, $102.93, Bureau of Adm, Dec Long Distance, $49.42, Centurylink, Feb Service, $73.30, **Support of Poor:** Centurylink, Feb Service, $19.72, **CHN:** US Postal Service, Postage Meter Refill, $15.80, **Extension:** Bureau of Adm, Dec Long Distance, $5.35, Centurylink, Feb Service, $44.92, **Weed:** Verizon Wireless, Service, $31.74, **Zoning:** US Postal Service, Postage Meter Refill, $30.00, Bureau of Adm, Dec Long Distance, $9.80, Centurylink, Feb Service, $19.46, **Hwy Rd-Br:** Dakotaland Fed Cr Union, Cu 2-14-20, $200.00, Lake Co Treasurer, Withholding, $5,297.36, Midamerican Energy, Utilities/Ramona, $260.55, Xcel Energy, Utilities/Ramona, $28.75, Bureau of Adm, Dec Long Distance, $20.39, Centurylink, Feb Service, $46.38, Verizon Wireless, Service, $63.48, **911 Comm:** Lake Co Treasurer, Withholding, $2,261.43, OCSE, Child Support, $315.00, Bureau of Adm, Dec Long Distance, $7.71, Centurylink, Feb Service, $371.98, Itc, Service, $115.55, Triotel Communication Inc, Service, $167.53, Verizon Wireless,

Service, $44.36, **EMA:** Lake Co Treasurer, Withholding, $400.90, Centurylink, Feb Service, $31.01, Verizon Wireless, Svc/Hotspot, $84.37, Centurylink, Feb Service, $13.46, **24/7:** Lake Co Treasurer, Withholding, $328.01, Great Western Bank, Flat Screen TV/ITV System, $576.19, **St Remittance:** SD Dept Of Revenue, Jan Fees, $264,130.51, **M&P Fund:** SDACO, Jan 20 Rod Fees, $454.00, **Grand Total: $298,423.75**

Accounts Payable 02-19-20 Commissioner: Madison Daily Leader, Publishing, $987.05, **Election:** Madison Daily Leader, Petition Deadline Notice, $41.27, **Judicial:** Daniel P Feldhaus Reporting, Transcripts, $566.20, Dawson, Jacob D, CAA Fee, $5,795.90, Kleibacker, Wilson, CAA Fee, $190.00, Stanford, Lori, CAA Fee, $455.75, Gr Plains Psychological, Report, $1,785.00, Deya Thorin Spanish Interpreter, Interpreter, $232.24, **Auditor:** Software Services Inc, Jan Services, $440.00, Office Peeps Inc, Copy Paper(1), $35.30, Lake County Treasurer, Jan 20 ACH Chgs, $29.96, **Treasurer:** Software Services Inc, Jan Services, $280.00, Office Peeps Inc, Copy Paper(2), $70.60, Lake County Treasurer, Check Error 9-6-19/#4277, $33.50, **St Atty:** Office Peeps Inc, Stapler/Desk Tray/Folders, $153.81, Relx Inc. Dba Lexis Nexis, Jan Subscription Fee, $190.00, **Gvt Bldg:** Builders First Source, Wall Angle/S.O., $15.98, Seam, Electronics Recycling, $30.90, Hillyard/Sioux Falls, Cleaner/Towel Roll/Tissue, $1,030.20, United Laboratories, Air Freshener, $290.77, Home Service Water Cond, Salt 400#, $70.80, Runnings, Bulbs, $8.76, Bud's Clean Up Service, Jan Service, $191.84, **DOE:** Software Services Inc, Jan Services, $280.00, Office Peeps Inc, Copy Paper(1), $35.30, **ROD:** Software Services Inc, Jan Services, $120.00, Office Peeps Inc, Copy Paper(1), $47.07, **IT:** Software Services Inc, Jan Services, $240.00, **Sheriff:** SD Dept Of Health, 9-Bl Alcohols, $660.00, Madison Reg Health System, 7-Bl Alcohols, $630.00, Lake Veterinary Clinic, Rocco Care Jan 20, $120.00, Axon Enterprise Inc, Evidence.Com License(3 Yr), $3,637.20, Office Peeps Inc, Copy Paper(1), $35.30, Mcleods Office Supply, Traffic Tickets(2), $88.53, Black Hills Ammunition, 9mm Ammo(6), $1,377.00, My Place Hotel-Fort Pierre, Lodging/Walburg, $97.99, One Stop, Gas(15.503 Gal), $35.65, Wash & Ride Llc, Car Washes(2), $8.75, Classic Corner, Gas(24.94 Gal), $57.34, Steves Tire & Service Inc, Repairs/Maintenance, $242.10, **Jail:** Madison Family Dental Llc, Prisoner Care, $448.00, Madison Reg Health System, Prisoner Care, $254.41, Lewis Drug Inc, Prisoner Jan Meds, $189.27, Axon Enterprise Inc, Evidence.Com License(3 Yr), $1,558.80, Convergint Technologies, 2020 Lenel Software Agreement, $330.00, Power Promotions, Polos/Jacket/Logo, $218.32, Lewis Drug Inc, Supplies, $186.20, Sunshine Foods Inc, Dec Prisoner Meals, $9,249.24, **Coroner:** Sanford Health Service, Autopsy, $2,332.00, **CHN:** Marco Inc, Copier Lease, $67.30, **MI Board:** Lincoln County Treasurer, MI Hearing, $214.50, Oftedal, Abby, MI Hearing, $380.00, Yankton County Treasurer, MI Hearing, $122.50, Lewis & Clark BHS, MI Service, $178.00, Minnehaha County Auditor, MI Recoveries, $197.00, **Extension:** SDSU Extension, 2020 4H-Advisor Salary, $12,372.60, Lewis Drug Inc, Colored Pencils/Scissors, $33.83, SDSU Print Lab, Business Cards(250), $37.45, Sunshine Foods Inc, Baking Supplies/Fruit Snacks, $36.60, **Weed:** Sturdevant's Auto Parts, Hose, $61.96, Runnings, Handgun Sprayer, $33.33, **Hwy Rd-Br:** SD Dept Of Transportation, Bridge Projects, $22,401.55, Sioux Equipment, Labor/Fuel Island Diesel, $450.00, Master Burn, Labor/Furnace/Burner, $161.50, Sturdevant's Auto Parts, Fog Lamp/Filters/Plow Lights, $1,542.63, Nebraska Salt & Grain Co, Ice Control Salt(27.125 Ton), $2,305.63, O'reilly Auto Parts, Vac Tubing, $12.16, Fastenal Co, Clevis Pin/Screws/Wire Wheels, $99.56, Resykle, Llc, Iron/24 Ft, $54.53, Hillyard/Sioux Falls, Towel Roll/1 Case, $54.78, Butler Machinery Co, Filter/Element, $447.99, Office Peeps Inc, Pencils/Copy Paper(1), $39.36, Sioux Equipment, Poppet/Diaphragm/Fuel Island, $684.27, Nelson, Nels, Diesel(13.79 Gal), $40.00, Runnings, Grease Gun/Chain/Hose/Clips, $804.55, Lawson Products Inc, Screw Asst/Fastener Asst, $915.78, Blackstrap Inc, Road Salt(26.2 Units), $2,358.00, Stan Houston Equipment Co, Orange Flags/Plows, $70.00, Aramark Uniform Services, Service, $64.33, Builders First Source, Wood Lath/Flags, $19.49, F & M Coop Oil Company, Def Nozzle, $198.95, F & M Coop Oil Company, Diesel(94.544 Gal), $460.77, SDACHS, Nelson, Nels/Regs, $375.00, Software Services Inc, Jan Services, $440.00, Div Of Motor Vehicles, Title Transfer/2009 Mack, $21.20, Lyle Signs Inc, Weight Limit Signs(16)/Blanks, $847.55, Runnings, Bolts/Hwy Signs, $17.50, **EMA:** Radco-Sioux Falls, Leer 100r Truck Topper, $1,989.00, Runnings, ratchet, $21.00, **Bldg:** Lake County Intl Inc, Brushes(36), $550.80, **24/7:** Satellite Tracking, Jan GPS

Bracelets(142 Days), $461.50, Amert Construction Co, Labor/Materials/Jail Visit Rm, $6,500.00, Pharmchem Inc, Jan Sweat Patch Analysis, $228.40, Alco Pro, Alco Sensor FST(3), $3,718.00, **Due to Advanced Taxes:** Lake Co Treasurer, Prairie Hill Property/2019 Taxes, $22.24, **Grand Total: $97,518.38**

TAX DEED PROPERTY CLARIFICATIONS:

Deb Walburg, Treasurer, met with the board to clarify the locations of two tax deed properties presented at the last commission meeting. Two locations presented previously were not correct. Lot 7 is smaller than previously stated. Lot Seven (7) of County Auditor's Subdivision of the Northeast Quarter (NEI/4) of Section Twelve (12), Township One Hundred Six (106) North, Range Fifty Three (53), West of the 5th P.M. #2364M-A7 21997-01000-07010. Lot 10 runs east and west not north and south, Lot (10) of County Auditor's Subdivision of the Northeast Quarter (NEI/4) of Section Twelve (12), Township One Hundred Six (106) North, Range Fifty Three (53) west of the 5th P.M. #2364M-A10 21997-01000-10010. All five properties will be advertised on Feb 18th and 25th and sold on March 3rd at 9:30 a.m. at the first-floor lobby of the courthouse.

CASH SHORT/CORRECTION:

Treasurer Walburg asked the board to approve $33.50 to come from the treasurer budget to cover change check #4277 written for an incorrect amount. Motion by Reinicke, second by Johnson, to approve the $33.50 cash short expenditure from the treasurer budget. Motion carried.

ABATEMENTS/ELDERLY TAX FREEZE:

Deb Walburg, Treasurer, met with the board to discuss two abatements where the applicants missed the deadline for the elderly tax freeze.

ABATEMENT 2020-1: Motion by Reinicke, second by Slaughter, to approve abatement 2020-1 in the amount of $224.20. Motion carried.

ABATEMENT 2020-2: Motion by Johnson, second by Hageman, to approve abatement 2020-2 in the amount of $566.08. Motion carried.

JUNIUS LOT OWNED BY COUNTY:

Treasurer Walburg told the board she has researched the county lot in Junius, 10740-00100-06010, discussed at the last meeting. It was acquired by the county in February 1989 for $1. It is assumed the property was acquired for access to the culvert and to clean out the creek if needed.

EM/SANDBAGS:

Kody Keefer, Emergency Manager, met with the board to discuss a sandbag purchase. He currently has 40,000 sandbags. In Sept 2019 approximately 50,000 bags were used. He would like to purchase 30,000 sandbags at ten cents each from Huron Federal Surplus. Motion by Reinicke, second by Johnson, to allow Keefer to purchase 30,000 sandbags at ten cents each and pay for them from the Emergency Management budget. Motion carried.

UPDATE DIVE TEAM ROSTER:

EM Keefer met with the board to update the Dive Team Roster. Current members of the dive team include Chief Diver, Cole McLaughlin, Safety and Training Officer, Steve Flanagan, and divers Jesse Ehlers, Justin McDonald, Adam Fedeler. Motion by Reinicke, second by Hageman, to remove Anthony Garcia from the Lake County Dive Team roster effective 2-18-2020 as he has relocated out-of-county, and thank him for his service. Motion carried. Motion by Johnson, second by Slaughter, to add Aric Dierkhising to the Lake County Dive Team roster effective 2-18-2020. Motion carried.

TAX DEED PROPERTY/PUBLIC AUCTION:

This being the day and time as per advertisement, a public auction was held for the following tax deed property. Lots Four (4) and Five (5) in Block One (1) of Poelke's Addition, now Junius, according to the recorded plat thereof, and subject to restrictions and easements of record, 10740-00100-05010. Motion by Reinicke, second by Slaughter, to declare the tax deed property, 10740-00100-05010, surplus. Motion carried. Motion by Johnson, second by Reinicke to cancel the taxes of $625.86 on 10740-00100-05010, Abatement 2020-3. Motion carried.

TAX DEED PROPERTY SALE:

Motion by Reinicke, second by Slaughter, to approve the bid of $5,400 of Daniel J. Johnson for tax deed property parcel 10740-00100-05010. Motion carried.

UTILITY OCCUPANCY APPLICATIONS/PERMITS:

Nels Nelson, Hwy Supt., presented the following utility occupancy applications/permits to the board.

2020-03 Sioux Valley Energy, Jim Kuyper, PO Box 216, Colman SD. Work to be done—retire overhead power line, install new underground power line, will need to bore CR17/463rd Ave. Motion by Johnson, second by Reinicke, to approve utility occupancy application 2020-03 of Sioux Valley Energy and authorize the chair to sign. Motion carried.

2020-04 Sioux Valley Energy, Jim Kuyper, PO Box 216, Colman SD. Work to be done—install new underground to supply power to street light CR15/464 Ave-Chester. Motion by Reinicke, second by Hageman, to approve utility occupancy application 2020-04 of Sioux Valley Energy and authorize the chair to sign. Motion carried.

2020-05 Sioux Valley Energy, Jim Kuyper, PO Box 216, Colman SD. Work to be done—retiring overhead wire down side streets and install underground power cable CR15/464 Ave-Chester. There will be 4 crossings. Motion by Slaughter, second by Hageman, to approve utility occupancy application 2020-05 of Sioux Valley Energy and authorize the chair to sign. Motion carried.

AMEND 2020 5-YEAR TRANSPORTATION PLAN:

Hwy Supt. Nelson proposed moving one mile of the 2020 overlay project to a different location. He wants to remove the project on 451st Ave/CR41 just south of Hwy 34 and add 463rd/CR17 north of Hwy 34 to 234th St/CR38. He told the board that one mile at 463rd/CR 17 is down to the base. This does not affect the BIG grant funding. This change would be a part of the annual hwy bid letting. Motion by Reinicke, second by Hageman, to amend the 2020 overlay project in the 5-year transportation plan to remove 1 mile from 451st Ave (CR41), just south of Hwy 34, and add 1 mile to 463rd Ave (CR17), north of Hwy 34 to 234th ST (CR38). Motion carried.

DEPAVE/PORTION OF 454TH Ave/CR35:

Hwy Supt. Nelson and Tom Mertz, Loiseau Construction, met with the board to discuss depaving a portion of 454th Ave/CR35, south of 241st St/CR52, for three miles south to 244th St. Two videos were watched on Base One, base stabilizer. This additive could be added to firm the base of the roads. Mertz cited several examples across the state where the Base One stabilizer has been used. He told the board this would be a two-day project. There is a bid for this base stabilizer already bid by Marshall County. Nelson told the board the road is losing the crown, is wheel rutted and is a terrible road. The hwy dept filled potholes with gravel last week. Commissioner Johnson believes this 3-mile stretch should be on the five-year plan. Commissioner Hageman stated the road base is a problem with many county roads. Chair Wollmann read the public comments guidelines. Jim Miles, McCook County resident, told the board he would like to see these 3 miles on the 5-year plan and would like it to stay asphalt. Kevin Johnson would like these 3 miles on the 5-year plan. Greg Gutzman drives the 3 miles every day. He would like it on the 5-year plan, understands the need for a better base, recent gravel has helped but concerns it may not go back to asphalt. Charlie Johnson has concerns for St Peter on the Prairie and Johnson Farms. His concerns included: vehicles from other counties use this road, no maintenance for over 5 years, potholes and sides of road not mowed, keep it until it can be overlayed, perhaps Base One before any road is overlayed, study done on overlays, and the county should have a 15 to 20-year plan. Austin Gaspar agrees with Charlie Johnson and added: no maintenance on the road, large potholes, neglected road, last week first for gravel in years, any traffic diversion dollars available from the state for the Hwy 19 project, and concerns it will never be put back to asphalt. Mentz told the board all the concerns are valid. The base needs to be built or throwing dollars away. There are no studies to how long this product will extend the life of the road. He presented two handouts, Advantages of Full Depth Reclaimation and Field Investigation of Stabilized Full-Depth Reclamation, to the board. Commissioner Johnson would like the road to stay asphalt as long as possible until it is on the 5-year plan. Nelson would like to save the base and

crown now. He knows the potholes are a safety concern and hard on vehicles. Motion by Reinicke, second by Slaughter, to authorize the Hwy Supt. to move forward with the depaving project for a portion of 454th Ave, south of 241st St (CR52) for 3 miles, and put the project out for bid. Hageman aye. Johnson nay. Reinicke aye. Slaughter aye. Wollmann aye. Motion carried.

ANNUAL HWY BID LETTING:

Hwy Supt. Nelson told the board he will need to bid gravel crushing in 2020. There is no money in the gravel crushing line in the Hwy Budget for 2020. He estimated the cost at $87,000. He will be changing from G2 (red rock) to E2 (field stone) for the overlay project this year. This will save $110,000 for five miles (using last year's prices for asphalt).

ASSESSMENT INTENTIONS:

Rick Becker, Director of Equalization, met with the board to discuss his intentions for assessments 2020 payable 2021. The Department of Revenue has noted Lake County has been under or at the bare minimum of 85% assessment ratio for the last 7 years. Becker has been working with Russ Hanson, DOR, to bring assessments into compliance. Becker suggested the following: a 10% increase for land, commercial and residential, for Ramona, Nunda, Chester, Lake Madison, Brant Lake, Lake Herman, Round Lake (golf course) and for the City of Madison 20% increase to land, commercial and residential, and 15% increase to structures. Becker estimates the ratio at 81.3% with these adjustments. The DOR recommended assessment increases to acreages and Madison City. He feels the DOR recommendations are too extreme to implement in one year. The board wants the director to get assessments in compliance with state law. Motion by Reinicke, second by Johnson, to acknowledge the director's intentions for assessments for 2020 pay 2021 and request a letter from Russ Hanson, Department of Revenue. Motion carried.

2019 LAKE COUNTY ANNUAL REPORT:

Auditor Janke presented the 2019 Lake County annual report. She discussed the following with the board: major and nonmajor funds, Exhibit 4, Exhibit 3 and Fund Balances, Long-term debt, Exhibit 1, new report for Exhibit 9 for custodial funds, and the report that will be published.

OVERTIME POLICY:

HR Gust told the board the overtime policy has been re-written to provide some clarity. It has been reviewed by the Personnel Policy committee. Motion by Slaughter, second by Reinicke, to approve the overtime policy and add it to the Lake County Employee Handbook. Motion carried.

SCHOOL TOURS/NATL CO GOVT MONTH:

The annual school tours will be held on Tuesday, April 7th from 11:30 a.m. to 2:30 p.m. The theme of National County Government month is year is "Counties Matter".

MEETINGS ATTENDED:

Commissioner Slaughter attended a DSU strategic planning group and ICAP restructuring committee meeting. Chair Wollmann attended EOC training at the fire hall and 4-H Cattleman meeting.

REPORTS RECEIVED:

The following reports for January 2020 were reviewed and placed on file: Register of Deeds fees collected $16,383, Auditor's account with the Treasurer $7,778,928.91 reconciled bank balance $7,777,551.39 variance ($1,377.52), Sheriff fees collected $24,034.86, and Zoning fees collected $551.

ADJOURNMENT:

Motion by Johnson, second by Reinicke, to adjourn at 1:07 p.m. Motion carried. The next commission meeting will be held on March 3, 2020 at 9 a.m.

/s/Roberta Janke	/s/Kelli Wollmann
ROBERTA JANKE	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

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