LAKE COUNTY COMMISSION MINUTES
April 7, 2020

The Board of Lake County Commissioners met in regular session on April 7, 2020 at 9 a.m. in the commission meeting room at the Lake County courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Janke called roll call: Commissioner Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of April 7, 2020. Motion carried.

MINUTES APROVED:

Motion by Hageman, second by Reinicke, to approve the unapproved minutes of March 17, 2020. Motion carried.

COMMUNITY COMMENTS: Sheriff Tim Walburg told the board he is receiving complaints near 444th and north of 239th/Lake Henry where people are fishing and parking cars. This is a dangerous area and he will talk to U.S. Fish & Wildlife about no parking signs.

PAYROLL APPROVED:

Motion by Reinicke, second by Slaughter, to approve the payroll of March 9-22, 2020. Motion carried. COMMISSIONERS: $2,688.26; AUDITORS OFC: $5,337.85; TREASURERS OFC: $4,805.92; STATES ATTORNEY OFC: $9,390.05; GOVT BLDGS: $4,496.48; DIR EQUALIZATION OFC: $5,986.40; REGISTER DEEDS OFC: $3,326.31; VSO: $721.60; SHERIFF OFC: $14,378.17; JAIL: $11,649.16; EMA: $1,697.60; 911 COMM CENTER: $9,970.40; 24/7: $1,067.57; ROAD & BRIDGE: $19,229.24; WELFARE: $74.00; CHN: $1,133.59; WIC: $139.21; EXTENSION: $1,583.20; ZONING; $1,592.96. GRAND TOTAL $99,267.97.

Motion by Reinicke, second by Hageman, to approve the payroll of March 23-April 5, 2020. Motion carried. COMMISSIONERS: $5,179.21; ELECTIONS: $276.56; AUDITORS OFC: $5,311.65; TREASURERS OFC: $4,805.92; STATES ATTORNEY OFC: $8,912.99; GOVT BLDGS: $4,496.48; DIR EQUALIZATION OFC: $5,659.82; REGISTER DEEDS OFC: $3,326.31; VSO: $613.36; SHERIFF OFC: $14,113.65; JAIL: $11,670.88; CORONER: $498.19; EMA: $1,697.60; 911 COMM CENTER: $8,967.83; 24/7: $1,187.86; ROAD & BRIDGE: $18,877.26; WELFARE: $74.00; CHN: $1,165.41; WIC: $107.39; EXTENSION: $1,642.57; ZONING; $1,592.96. GRAND TOTAL $100,177.90.

ACCOUNTS PAYABLE APPROVED:

Motion by Johnson, second by Hageman, to approve the accounts payable of March 19 and 27 and April 8, 2020. Motion carried.

Accounts Payable 3-19-20 Sheriff: My Place Hotel-Fort Pierre, Lost Check, ($97.99cr), **Extension:** SDAE4-HP, Cancelled Conference, ($36.00cr), **Grand Total: (133.99cr)**

Accounts Payable 3-27-20 General: SD Supp Retirement Plan, Mar 20 Collections, $2,540.00, SD Retirement System, Mar 20 Collections, $8,088.78, Optilegra Inc, Apr 20 Vision Upgrade Premium, $231.80, Avera Health Plans, Apr 20 Health Ins Premium, $3,198.10, Aflac, Mar Cancer/Int Care Premium, $1,948.22, Dakotaland Fed Cr Union, Cu 3-27-20, $75.00, OCSE, Child Support, $325.85, Lake Co Treasurer, Withholding, $15,280.49, **Commissioner:** Unum Life Insurance, Apr 20 Life Ins Premium, $19.17, Optilegra Inc, Apr 20 Vision Premium, $35.76, Midcontinent Comm, Service, $31.92, **Auditor:** SD Retirement System, Mar 20 Collections, $370.55, Unum Life Insurance, Apr 20 Life Ins Premium, $14.40, Optilegra Inc, Apr 20 Vision Premium, $26.82, Avera Health Plans, Apr 20 Health Ins Premium, $1,494.57, Midcontinent Comm, Service, $23.94, **Treasurer:** SD Retirement System, Mar 20 Collections, $576.72, Unum Life Insurance, Apr 20 Life Ins Premium, $14.40, Optilegra Inc, Apr 20 Vision Premium, $26.82, Avera Health Plans, Apr 20 Health Ins Premium, $1,494.57, **St Atty:** SD Retirement System, Mar 20 Collections, $1,017.82, Unum Life Insurance, Apr 20 Life Ins Premium, $14.40, Optilegra Inc, Apr 20 Vision Premium, $26.82, Avera Health Plans, Apr 20 Health Ins Premium, $996.38, Midcontinent Comm, Service, $31.92, **Gvt Bldg:** SD Retirement System, Mar 20 Collections, $539.56, Unum Life Insurance, Apr 20 Life Ins Premium, $14.40, Optilegra Inc, Apr 20 Vision Premium, $26.82, Avera Health Plans, Apr 20 Health Ins Premium,

$996.38, Midcontinent Comm, Service, $7.98, Northwestern Energy, Service, $10.00, City of Madison, Utilities/Mower Shed, $26.60, **DOE:** SD Retirement System, Mar 20 Collections, $718.36, Unum Life Insurance, Apr 20 Life Ins Premium, $19.20, Optilegra Inc, Apr 20 Vision Premium, $26.82, Avera Health Plans, Apr 20 Health Ins Premium, $1,494.57, Midcontinent Comm, Service, $39.90, **ROD:** SD Retirement System, Mar 20 Collections, $153.12, Unum Life Insurance, Apr 20 Life Ins Premium, $9.60, Optilegra Inc, Apr 20 Vision Premium, $17.88, Avera Health Plans, Apr 20 Health Ins Premium, $996.38, Midcontinent Comm, Service, $15.96, **VSO:** Midcontinent Comm, Service, $7.98, **Sheriff:** SD Retirement System, Mar 20 Collections, $2,273.87, Unum Life Insurance, Apr 20 Life Ins Premium, $38.40, Optilegra Inc, Apr 20 Vision Premium, $71.52, Avera Health Plans, Apr 20 Health Ins Premium, $2,989.14, My Place Hotel-Fort Pierre, Lodging/Walburg, $97.99, Verizon Wireless, Jetpack Service, $298.37, **Jail:** SD Retirement System, Mar 20 Collections, $1,823.72, Unum Life Insurance, Apr 20 Life Ins Premium, $38.40, Optilegra Inc, Apr 20 Vision Premium, $62.58, Avera Health Plans, Apr 20 Health Ins Premium, $2,989.14, Midcontinent Comm, Service, $143.58, Northwestern Energy, Service, $595.29, **Coroner:** Unum Life Insurance, Apr 20 Life Ins Premium, $4.80, Optilegra Inc, Apr 20 Vision Premium, $8.94, **Support of Poor:** SD Retirement System, Mar 20 Collections, $8.88, Unum Life Insurance, Apr 20 Life Ins Premium, $.24, Optilegra Inc, Apr 20 Vision Premium, $.45, Avera Health Plans, Apr 20 Health Ins Premium, $24.91, SDACC, Regs/Anderson, $60.00, Midcontinent Comm, Service, $7.98, **CHN:** SD Retirement System, Mar 20 Collections, $135.80, Unum Life Insurance, Apr 20 Life Ins Premium, $3.84, Optilegra Inc, Apr 20 Vision Premium, $7.15, **WIC:** SD Retirement System, Mar 20 Collections, $16.94, Unum Life Insurance, Apr 20 Life Ins Premium, $.96, Optilegra Inc, Apr 20 Vision Premium, $1.79, **Extension:** SD Retirement System, Mar 20 Collections, $189.98, Unum Life Insurance, Apr 20 Life Ins Premium, $3.51, Optilegra Inc, Apr 20 Vision Premium, $8.94, Avera Health Plans, Apr 20 Health Ins Premium, $498.19, Midcontinent Comm, Service, $7.98, Northwestern Energy, Service, $267.67, City of Madison, Utilities, $577.19, **Weed:** Midcontinent Comm, Service, $7.98, **Zoning:** SD Retirement System, Mar 20 Collections, $191.16, Unum Life Insurance, Apr 20 Life Ins Premium, $4.56, Optilegra Inc, Apr 20 Vision Premium, $8.49, Avera Health Plans, Apr 20 Health Ins Premium, $473.28, Midcontinent Comm, Service, $7.98, **Hwy Br-Rd:** SD Supp Retirement Plan, Mar 20 Collections, $905.00, SD Retirement System, Mar 20 Collections, $2,335.08, Optilegra Inc, Apr 20 Vision Upgrade, $92.18, Avera Health Plans, Apr 20 Emp/Sp Health Ins Premium, $894.98, Aflac, Mar Cancer/Int Care Premium, $149.78, Dakotaland Fed Cr Union, Cu 3-27-20, $200.00, Lake Co Treasurer, Withholding, $4,539.39, SD Retirement System, Mar 20 Collections, $2,284.36, Unum Life Insurance, Apr 20 Life Ins Premium, $51.51, Optilegra Inc, Apr 20 Vision Premium, $98.34, Avera Health Plans, Apr 20 Health Ins Premium, $5,480.09, Northwestern Energy, Service, $649.61, City of Madison, Utilities, $683.92, Sioux Valley Energy, Hwy 34 St Lights, $156.00, Midcontinent Comm, Service, $15.96, **911 Comm:** SD Supp Retirement Plan, Mar 20 Collections, $105.00, SD Retirement System, Mar 20 Collections, $1,195.42, Optilegra Inc, Apr 20 Vision Upgrade Premium, $12.20, Avera Health Plans, Apr 20 Family Health Ins Premium, $953.98, Aflac, Mar Cancer/Int Care Premium, $206.38, OCSE, Child Support, $207.69, Lake Co Treasurer, Withholding, $2,279.50, SD Retirement System, Mar 20 Collections, $1,195.42, Unum Life Insurance, Apr 20 Life Ins Premium, $28.80, Optilegra Inc, Apr 20 Vision Premium, $53.64, Avera Health Plans, Apr 20 Health Ins Premium, $2,989.14, Midcontinent Comm, Service, $15.96, Sioux Valley Energy, Service, $104.53, **EMA:** SD Supp Retirement Plan, Mar 20 Collections, $25.00, SD Retirement System, Mar 20 Collections, $203.72, Aflac, Mar Cancer/Int Care Premium, $28.08, Lake Co Treasurer, Withholding, $400.92, SD Retirement System, Mar 20 Collections, $203.72, Unum Life Insurance, Apr 20 Life Ins Premium, $4.80, Optilegra Inc, Apr 20 Vision Premium, $8.94, Avera Health Plans, Apr 20 Health Ins Premium, $498.19, Sioux Valley Energy, Sirens, $463.80, Midcontinent Comm, Service, $7.98, Northwestern Energy, Service, $73.19, City of Madison, Utilities, $315.41, **24/7:** Lake Co Treasurer, Withholding, $194.01, SD Retirement System, Mar 20 Collections, $72.30, **Grand Total: $ 87,362.24**

Accounts Payable 4-8-20 Commissioner: Claims Associates Inc, Deductible(2), $10,000.00, Infotech Solutions Llc, E-Mail, $15.00, **Election:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $.45, Janke, Kennedy, File Cards, $87.50, Mcleods Office Supply, Absentee Envelopes/600,

$405.00, Lake County Treasurer, Election Media Postage, $7.75, Infotech Solutions Llc, Email/Maint, $66.00, **Judicial:** Pesall, Noel Robert, CAA Fees, $7,078.70, Dawson, Jacob D, CAA Fees, $4,371.20, De Castro, Manuel J Jr, CAA Fees, $12,842.70, Stanford, Lori, CAA Fees, $5,254.00, Kleibacker, Wilson, CAA Fees, $2,340.10, Gr Plains Psychological, Report, $1,360.00, WITNESS-JUROR-APPEARANCE FEES/MILEAGE: Anderson, Leon, $55.04, Asmussen, Pamela, $63.44, Barry, Crystal, $50.84, Dewitt, Mandy, $58.40, Dorhout, Corey, $54.20, Klein, Christina, $55.88, Osterberg, Jill, $54.20, Robson, Michael, $50.84, Strom, Corey, $53.36, Urrutia, Macy, $64.28, Martian, Isaiah, $20.84, **Auditor:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $154.63, Marco Technologies Llc, Copier Usage, $9.74, Infotech Solutions Llc, Email/Maint, $114.00, Printronix Llc, Printer Ribbons, $238.24, **Treasurer:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $147.04, A & B Business Solutions, Printer Maint, $192.75, Infotech Solutions Llc, Email/Maint, $161.85, Office Peeps Inc, Labels/Paper/Lead, $198.53, Bureau of Adm, Feb Bit Billing, $15.00, **St Atty:** SDML, Workers Comp Fund, WC Premium/Audit, $97.00, Unemployment Ins Div, 1st Qtr 2020 Remittance, $218.38, Woodbury County Sheriff, Serve Papers, $10.00, Infotech Solutions Llc, Email/Maint, $265.00, A & B Business Solutions, Copier Maint/Usage, $74.50, First Bank & Trust, NALA/Criminal Litigation, $107.50, Infotech Solutions Llc, Dell Optiplex Computer/Speaker, $1,129.96, **Gvt Bldg:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $226.62, Infotech Solutions Llc, Email/Maint, $38.00, Pc Liquidations, Phone Handsets, $64.29, Cole's Petroleum Inc, Gas/Diesel, $71.62, Madison Ace Hardware, Pine-Sol/Bulbs/Sprayer/Wand, $116.16, Timmer Supply Company, Filters/Gasket, $105.50, Runnings, Batteries/Steel Rods/Trowel, $59.72, Hillyard/Sioux Falls, Cleaner/Towel/Tissue/Disinfectant, $523.23, City of Madison, Utilities, $2,264.15, Bud's Clean Up Service, Mar Service, $191.84, Sturdevant's Auto Parts, Wiper Blades/Spray Lube, $22.83, **DOE:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $298.27, Century Business Prod Inc, Copier Maint/Usage, $136.87, Infotech Solutions Llc, Email/Maint, $218.00, **ROD:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $93.66, Century Business Prod Inc, Copier Maint, $26.25, Infotech Solutions Llc, Email/Maint, $431.98, Office Peeps Inc, Paper/Address Labels, $28.98, Madison Instant Printing, Envelopes/500, $88.39, **VSO:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $29.87, Infotech Solutions Llc, Email/Maint, $47.95, **GIS:** Infotech Solutions Llc, Maint, $33.00, **IT:** Infotech Solutions Llc, Backup/Maint, $880.00, **Sheriff:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $660.56, Redwood Toxicology Lab, Tests, $1,313.00, Madison Reg Health System, Bl Alcohols, $1,620.00, Tritech Software Systems, Software Maint, $7,630.49, A & B Business Solutions, Copier Maint/Usage, $73.11, Infotech Solutions Llc, Email/Maint, $441.00, Madison Ace Hardware, Keys, $8.97, Office Peeps Inc, Envelopes, $125.48, Madison Ace Hardware, Dust Masks, $12.23, Prostrollo Auto Plaza Co, Engine Light/2014 Ford Exp, $284.29, Cole's Petroleum Inc, Gas, $888.40, **Jail:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $692.41, Madison Reg Health System, Prisoner Care, $273.67, Tritech Software Systems, Software Maint, $4,318.53, Infotech Solutions Llc, Email/Maint, $286.00, Phoenix Supply, Nitrile Gloves/Disinfect Wipe, $304.59, Power Promotions, Polo/Jacket/Logo, $214.32, Reliance Telephone System, Dome Camera, $350.00, Madison Ace Hardware, Dust Masks, $12.23, City of Madison, Utilities, $5,392.26, Sunshine Foods Inc, Mar Prisoner Meals, $4,430.58, **Coroner:** SDML Workers Comp Fund, WC Premium/Audit, $15.00, Rustand, Mark, Fee/Mileage, $140.18, **Support of Poor:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $3.73, Infotech Solutions Llc, Email/Maint, $38.00, Anderson, Mandi, Mileage/Welfare Workshop, $156.42, **CHN:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $59.57, Marco Inc, Copier Lease, $67.30, **WIC:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $4.58, **MI Board:** Oftedal, Abby, MI Hearing, $485.00, Yankton Co Sheriff's Ofc, MI Service, $152.50, Lincoln County Treasurer, MI Hearing, $952.40, Ericsson, Richard L, MI Service, $97.00, Avera Mckennan Hospital, MI Service, $714.00, Barrett, Beau C, MI Hearing, $156.60, Busch, Megan, MI Hearing, $373.50, **Extension:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $80.56, Century Business Prod Inc, Copier Maint/Usage, $175.40, First Bank & Trust, Scissors Return, ($36.18cr), Hayford, Jennifer, Meal/Chamber Mtg, $11.03, First Bank & Trust, 4H Lanyards/Thank Yous/Magnet, $72.28, **Weed:** C & R Supply Inc, Fast Dry Sealant, $76.84, Runnings, Trailer Ball/Gloves, $23.98, Verizon Wireless, Service, $31.74, **Zoning:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $80.29,

Infotech Solutions Llc, E-Mail, $5.00, **Hwy Rd-Br:** SDML Workers Comp Fund, WC Premium/Audit, $995.00, Unemployment Ins Div, 1st Qtr 2020 Remittance, $1,006.77, First Bank & Trust, CDL Query Plan(20), $25.00, Overhead Door Co, Labor/Door, $168.00, Cox Alignment & Repair, Labor/Crank Seal/Timing, $1,845.00, Barger Electric Llc, Wallpacks/Bldg Lighting, $4,265.72, Tran-Source, Switch, $291.27, Aramark Uniform Services, Service, $64.33, Krug Products Inc, Hose Assy, $404.57, Fastenal Co, Grind Wheel, $103.31, Lawson Products, Weather Asst, $103.74, Tran-Source, Belt(2), $98.85, Stan Houston Equipment, Asphalt Brick/Block Blade(2), $358.00, Overhead Door Co, Door/Springs, $1,024.55, Krug Products Inc, Coupler, $17.52, Cox Alignment & Repair, Hose Assy/Gasket/Coolant, $832.45, Madison Ace Hardware, Bits/Nuts/Bolts/Towelettes, $81.25, Runnings, Towels/Bleach/Ratchet/Tape, $114.34, Marko's Repair, Fuel Tank, $297.42, Lake County Treasurer, Postage Stamps, $110.00, A & B Business Solutions, Toner/Blk/Mag/Cyan/Yellow, $599.85, Office Peeps Inc, Hole Punch/Binders/Bus Cards, $101.81, Concrete Materials, Cold Mix(12.22 Tons), $2,117.12, Cole's Petroleum Inc, Gas/Diesel, $4,408.91, Xcel Energy, Utilities/Ramona, $22.86, Verizon Wireless, Service, $63.48, Infotech Solutions Llc, Email/Maint, $91.00, Sioux Equipment, Down Pymt/Fuel System, $4,352.00, Fastenal Co, Burrs/Screws/Flint Striker, $121.97, 3d Specialties Inc, Barricades/Sign, $5,958.64, Runnings, Air Compressor, $2,050.00, **911 Comm:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $515.09, Powerphone Inc, Online Training, $2,448.00, Stanford Hearing Aids, Hearing Test, $75.00, Tritech Software Systems, Software Maint, $8,109.98, Infotech Solutions Llc, Email/Maint 2-29-20, $142.00, Vickmark, Nancy, Mileage/Pierre, $412.44, Gearhart, Ben, Mileage/Hearing Test, $42.42, Verizon Wireless, Service, $44.36, Triotel Communication Inc, Service, $167.53, Runnings, Humidifier Filters, $15.96, **EMA:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $85.56, Infotech Solutions Llc, Email/Maint, $45.50, Electric Motors & Moore, Resistive Load Bank/Generator, $2,150.00, Keefer, Kody, Meals/Active Threat Wksp, $43.18, Verizon Wireless, Service/Hotspot, $84.37, Cole's Petroleum Inc, Gas, $133.06, Prostrollo Motor Co, Inspection/2019 Chevy, $54.67, M & T Fire & Safety Inc, Slide Out Tray/2019 Chevy, $500.00, **24/7:** Unemployment Ins Div, 1st Qtr 2020 Remittance, $65.55, Infotech Solutions Llc, Microsoft Office 2019, $259.99, AVI Systems Inc, Realpresence/Support, $3,533.00, **Dive Team:** SDML Workers Comp Fund, WC Premium/Audit, $127.00, The Community Center, Pool Rental 3hrs/Dive Training, $90.00, Dive Rescue International, Dry Suit/Accessories, $2,570.74, **Flex Spending:** One Recipient, $344.62, **Grand Total: $140,964.61**

RESOLUTION 2020-5/OPERATING CASH TRANSFERS:

Auditor Janke told the board the cash operating transfers to Emergency Management and Dive Team are needed at this time. Chair Wollmann read Resolution 2020-5, Operating Transfers. Janke told the board the Dive Team donation money is spent and the general fund will need to fund the Dive Team. Motion by Johnson, second by Hageman, to approve and authorize the chair to sign Resolution 2020-5. Motion carried.

RESOLUTION 2020-5
OPERATING TRANSFERS

WHEREAS, Lake County does not have enough cash in the Emergency Management Fund and the Dive Team Fund and it is allowable to do an operating transfer of cash from the General Fund to other funds;

THEREFORE BE IT RESOLVED, that $78,519 be transferred to the Emergency Management Fund and $7,670 transferred to the Dive Team Fund. Grand total operating transfers $86,189.

Voting aye: Hageman, Johnson, Reinicke, Slaughter and Wollmann

Voting nay: none

Dated this 7th day of April 2020.

LAKE COUNTY BOARD OF COMMISSIONERS

/s/Kelli Wollmann

Kelli Wollmann, Lake County Chair

ATTEST:

Roberta Janke, Lake County Auditor

FUEL QUOTES APPROVED:

The board reviewed the following fuel quotes of 3-16-20: Cole's Petroleum ethanol 1.0235 and #2 diesel fuel 1.2313, F&M Coop ethanol 1.508 and #2 diesel fuel 1.30, and Farstad Oil Inc ethanol 1.097 and #2 diesel fuel 1.246. Motion by Hageman, second by Johnson, to approve the low quote of Cole's Petroleum. Motion carried.

WIC CONTRACT AMENDMENT 1:

The board reviewed Amendment 1 to agreement #20SC091226 between Lake County and the SD Dept of Health, WIC program for fiscal year 2020. The agreement increases funding of $1,200 for the June 1, 2019 to May 31, 2020 contract year. Motion by Slaughter, second by Reinicke, to approve Amendment 1 to the sub-recipient agreement #20SC091226 between Lake County and the SD Dept of Heath and authorize the chair to sign. Motion carried.

PRISONER MEAL BID AWARDING:

As per advertisement, the bid opening for prisoner meals was held on April 1, 2020 at 9:30 a.m. in the commission room. Sheriff Tim Walburg and Auditor Janke were in attendance. Sheriff Walburg told the board there was only one bid of Sunshine Foods for $5.39 a meal for the Inmates Nutrition Program. The meals are delivered once a day with the hot meal at noon. Motion by Reinicke, second by Johnson, to approve the Lake County Prisoner Meal Agreement with Sunshine Foods for April 2, 2020 through April 2, 2022 and authorize the chair to sign. Motion carried.

CODINGTON CO/DETENTION CENTER:

Sheriff Walburg told the board of a need to house a Lake County prisoner for 100 days at the Codington County Detention Center at $85 per day with transport costs of $50 per day. Motion by Reinicke, second by Slaughter, to approve the Agreement to House Adult Prisoners at the Codington County Detention Center and authorize the chair to sign. Motion carried.

FOUNTAIN BOTTLE FILLER/P.S. BLDG:

Sheriff Walburg told the board of the need for a fountain/bottle filler in the P.S. Building. CAO Shelli Gust told the board the states attorney's office would like to share that bill so they could also use it. The board approved the expense of $1,250 from Timmer Supply.

DEPUTY SHERIFF/TERMINATION:

Sheriff Walburg told the board of the termination of Justin Tvedt, Deputy Sheriff. Motion by Johnson, second by Hageman, to acknowledge the termination of Justin Tvedt, Deputy Sheriff, effective March 27, 2020. Motion carried.

PATROL SERGEANT POSITION/SHERIFF:

Sheriff Walburg told the board he has created a new position, Patrol Sergeant, in the sheriff's dept. The position will be filled within the department at the same wage scale grade as the Chief Deputy. This is a chance for officers to advance within the department. Motion by Reinicke, second by Johnson, to proceed with the Patrol Sergeant position which will be posted within the sheriff's department. Motion carried.

PERSONNEL/911 COMM CENTER:

April Denholm, 911 Comm Center Director, told the board Nancy Vickmark, Dispatcher, is now county certified. Motion by Slaughter, second by Hageman, to approve the status change of Nancy Vickmark from Dispatcher-certified level 1 (state) at a rate of $15.95 per hour to Dispatcher Level II (county and state) at a rate of $16.45 per hour effective March 23, 2020. Motion carried.

PERSONNEL/AUDITOR'S OFC:

Auditor Janke told the board Linda Walker, retired Deputy Auditor II, is working as needed for elections and the auditor department while staff is on leave. Motion by Reinicke, second by Johnson, to approve the hire of Linda Walker as a temporary, part-time no benefits, position to work as needed as a Deputy Auditor II at a rate of $14.75 per hour effective March 27, 2020. Motion carried.

2020 ELECTIONS:

Auditor Janke provided copies of Amendment Draft 935A and House Bill 1298 for the board's review. This bill provided for city and school elections to be postponed due to COVID-19. Original language in the bill moved the Primary Election to no later than July 28th. That portion of the bill was deleted. Senate Bill 194 was introduced to revise requirements for absentee ballots. The notarization or copy of the voter's driver's license requirement would be replaced with a personal affidavit prescribed by

the Secretary of State. This bill did not make it out of the senate. Neither of these two bills did anything to help counties in this time of pandemic. She stated her current concerns are polling places and poll workers. There will be a big push to vote absentee by mail for this election. A press release from the Secretary of State will come out later this week. Other departments in the county are assisting preparing for this election. There may be decisions that have to be made that may require a special meeting of the commission. She told the board she has had conversations with the Madison City Finance Officer and Madison Central School Business Manager concerning their elections.

OATH OF OFFICE/COUNTY BOARD:

Auditor Janke gave the oath of office to Rick Becker, Director of Equalization. Becker told the board there are six county appeals to date. The board will meet on April 14th at 9 a.m. as a County Board of Equalization.

BORING PERMIT/APPLICATION:

Nels Nelson, Hwy Supt., presented application 2020-04 of Dale Bunkers for an occupancy for underground construction on county roads right-of-way. Work to be done—road bore for tile approximately 3/8 mile south of 461st and 240th intersection, NW1/4 18-105-51. Motion by Slaughter, second by Reinicke, to approve Application 2020-04 of Dale Bunkers for occupancy for underground construction on county roads right-of-way, with the special condition that it be an 8" bore with a casement pipe and authorize the chair to sign. Motion carried.

HWY DEPT/FUEL SYSTEM REPLACEMENT:

Hwy Supt Nelson presented the payment schedule of Sioux Equipment #220208 for the replacement of the fuel system at the Hwy Dept. The total estimated cost is $14,504.92. A down payment of $4,352 is required now. This expense was budgeted for in 2020. This bill will be reflected in the next fuel agreement with the City of Madison and Valiant Living. Motion by Johnson, second by Hageman, to accept the payment schedule for proposal number #220208 to replace the fuel system at the county highway shop. Motion carried.

CULVERTS/TOWNSHIPS:

Hwy Supt Nelson presented a policy of ordering and distribution of culverts to townships. At the annual towns and townships meeting, several townships asked the county to continue the service of ordering culverts for townships. Auditor Janke asked for a change to the policy--The $25 administrative fee must be paid to Lake County at the time the order is placed. A copy of the new policy and order form will be mailed to each township chair. Motion by Reinicke, second by Hageman, to approve the Lake County Highway Department Policy for Ordering and Distribution of Culverts to Townships effective 4-7-20. Motion carried.

2020 BIG NOTICE OF AWARD:

Hwy Supt Nelson told the board the county received written notice of award for structure number 40-190-192, project number BRF 6473(00) 20-1, PCN 07TV, grant amount $246,500 (50%).

ANNUAL HWY BID LETTING/AC MAT CONSTRUCTION:

As per advertisement, the bid opening for AC mat construction was held on March 30, 2020 at 9:30 a.m. in the commission room. Nels Nelson, Hwy Supt, Auditor Janke, and three vendors were in attendance. The following bids were opened:

	Myrl & Roy's Paving Inc	Bowes Constr Inc	Duininck Inc
Bid A: CR41 or 451 Ave for 4 miles			
With Prime oil option 1	$1,796,841	$1,201,551	$1,560,989.40
Without prime oil option 2	$1,684,456	$1,134,120	$1,413,283.40
Bid B: CR17 or 463 Ave for 1 mile			
With Prime Oil option 1	$449,210.25	$331,076.25	$334,273.85
Without prime oil option 2	$421,114	$312,613	$297,186.80

Award A & B bid total with prime oil	$2,246,051.25	$1,532,627.25	$1,895,263.25

Nelson told the board the low ac mat construction bid is approximately $300,000 over the budgeted amount for this year. He told the board he needs to replace pipe and maintain roads this year.

2020 ROAD-BRIDGE BUDGET:

Hwy Supt Nelson presented a handout to commissioners which included the following: no overlay done this year, save $500,000 for next year's overlay project, and spend for the following projects this year: grind with lay back in place CR41 and mobilization $73,142, grind with lay back in place CR17 and mobilization $20,160, grind with lay back in place (451 Ave) CR 41 and mobilization $20,160, grind with additive injection CR35 with base 1 additive and mobilization $87,728.25, culvert replacement pipe $200,000, crushed gravel $100,000, and asphalt patch material $200,000.

REJECT BIDS/AC MAT CONSTRUCTION:

Motion by Reinicke, second by Hageman, to reject any and all bids for ac mat construction based on the recommendation of the Hwy Supt. Motion carried.

TABLED ANNUAL HWY BID LETTING ITEMS:

The fuel bids and full operation milling/reclaiming equipment bids were tabled from the March 17th meeting.

	price per gallon	VENDORS:	
Item #14 Fuel Bid:		**Coles Petroleum**	**F&M Coop Oil Co**
Item 1: Dyed Diesel Fuel #1		no bid	no bid
Item 2: Dyed diesel Fuel #2		$1.5661	no bid
Item 3: No lead gas w/10% ethanol		$1.5496	no bid
Item 4: No lead gas w/o ethanol		no bid	no bid
Item 5: DEF		no bid	$1.40

Motion by Slaughter, second by Hageman, to reject any and all fuel bids and continue to get quotes as needed. Motion carried.

FULL OPERATION MILLING/RECLAIMING EQUIPMENT:

Vendor:	**grind only project mobilization**	**grind with lay-back process**	**grind with addition injection/lay-back process county furnish gravel/additive**	**milling**
Loiseau Construction Inc	$0.85	$1.10	$1.05	$0.35
	$1,500.00	$2,500.00	$2,500.00	$1,500.00

Motion by Reinicke, second by Slaughter, to approve the only bid of Loiseau Construction Inc for full operation milling/reclaiming equipment. Motion carried.

EXCAVATOR FINANCING:

Auditor Janke told the board Butler Cat has provided financing for the excavator with Cap First for five years at 3.19% interest. Motion by Reinicke, second by Johnson, to proceed with financing with Cap First at 3.19% interest. Motion carried.

EXTENDED WARRANTY/ROLLER:

Hwy Supt Nelson told the board he would like to purchase extended warranty for the Cat CB44B steel faced roller. It currently has 277 hours on it. He estimated 50 hours a year are used but may use it more this year. Motion by Reinicke, second by Hageman, based on the recommendation of the Hwy Supt to approve Cat CB44B roller extended coverage for powertrain-hydraulics-parts and labor for 60 months or 500 hours for $1,660. Motion carried.

MOTORGRADER REPAIR:

Nelson told the board the Cat 140M motor grader #7 needs a major repair. He told the board the worst scenario is $35,109.70 without transportation. The board discussed the following: rebuilt

engine vs new, differences in warranty for rebuilt or new engine, and core not included. Motion by Reinicke, second by Johnson, to table this until the April 21st meeting so the Hwy Supt can obtain more information on warranties. Motion carried.

COVID-19 RESPONSE/RATIFICATION/FIRST AMENDED PLAN:

CAO/HR Shelli Gust explained the first amended continuity of operations plan dated 3-24-20.

FOR IMMEDIATE RELEASE: March 24, 2020

Madison, SD – As the COVID-19 public health emergency continues to evolve, we must also continue to adapt our operations to meet these challenging circumstances.

Effective Wednesday, March 25, 2020, Lake County offices will be open and available to provide in-person **essential services** to the public **by appointment only**. The Courthouse doors will be open, but the individual office doors will be locked to reduce unexpected in-person contacts with our employees. If you have essential business that may only be done in person, please contact the office using the phone numbers or e-mail addresses listed below to make an appointment. Many services may be completed online, by e-mail, or over the phone, and we would continue to encourage the public to utilize those options.

Pursuant to Governor Noem's Executive Order 2020-08, Lake County will be following the Governor's recommendation to restrict public gatherings of ten people or more, unless it is necessary, at county-owned facilities until further notice. County offices are implementing the recommended CDC hygiene practices and have been given discretion to utilize public employee arrangements that are designed to reduce the likelihood of spreading the COVID-19 disease.

Additional schedule changes include:

- The Spring Electronic Drop-Off Event hosted jointly by the Lake County Natural Resource Office and the City of Madison has been canceled. We will make every attempt for a fall of 2020 event, if possible. Lake County residents are reminded they can dispose of electronic devices at the Household Hazardous Waste Facility in Sioux Falls, free of charge.
- The Planning Commission scheduled for April 8, 2020, has been canceled.

Again, as this situation continues to evolve, additional changes to our operations may need to be made. Those operational changes will be posted to our county website (www.lake.sd.gov) and county Facebook page (Lake County, South Dakota).

Motion by Reinicke, second by Hageman, to ratify the approval of Lake County's First Amended Continuity of Operations Plan, as outlined in press release dated 3-24-2020. Motion carried.

LAKE COUNTY FFCRA TEMPORARY LEAVE POLICY:

CAO/HR Gust explained FFCRA.

Families First Coronavirus Response Act (FFCRA) (HR 6201) – Lake County Policy

This shall be a temporary policy. It shall be in effect from April 1, 2020, and apply to applicable leave taken between April 1, 2020, and December 31, 2020.

The Families First Coronavirus Response Act (FFCRA or H.R. 6201) takes effect on April 1, 2020. It contains two primary employment provisions – the Emergency Paid Sick Leave Act and the Emergency Family and Medical Leave Expansion Act. Lake County will comply with the FFCRA. Lake County will also continue to comply with the Family Medical Leave Act (FMLA).

Below are links to various fact sheets that have been developed by the United States Department of Labor. Employees are encouraged to review these documents to understand their rights as employees and the County's responsibilities as an employer.

• FFCRA: Employee Paid Leave Rights: https://www.dol.gov/agencies/whd/pandemic/ffcraemployee-paid-leave

• FFCRA: Employer Paid Leave Requirements: https://www.dol.gov/agencies/whd/pandemic/ffcra-employer-paid-leave

• FFCRA: Questions and Answers: https://www.dol.gov/agencies/whd/pandemic/ffcra-questions

• COVID-19 and the Family Medical Leave Act Questions and Answers: https://www.dol.gov/agencies/whd/fmla/pandemic

Lake County values its employees and appreciates the dedication to public service that all of our employees have shown during these uncertain times. Lake County recognizes that the FFCRA provides important job security and compensation for employees experiencing unique challenges. In addition to the provisions included in the FFCRA, Lake County is implementing the following provisions, which

seek to further benefit our employees:
1) Allow for any leave utilized under the FFCRA for qualifying reasons #1-4, and #6 to be used intermittently, as along as any hours worked are worked remotely, up to the total number of hours allowed for each of these qualifying reasons under the FFCRA.
2) Allow for any leave utilized under the FFCRA for qualifying reason #5 to be used intermittently, up to the total numbers allowed for this qualifying reason under the FFCRA.
3) Compensate at 100% the employee's regular rate of pay for any leave utilized under the FFCRA for qualifying reasons #1-6, up to the total number of hours allowed for each qualifying reason under the FFCRA.

This policy will be administered through the cooperative efforts of the Human Resources Specialist and the Auditor's Office. If you believe that you are entitled to either leave under the Emergency Paid Sick Leave Act or the Emergency Family and Medical Leave Expansion Act, please notify your supervisor and Shelli Gust, Human Resources Specialist. Where leave is foreseeable, an employee should provide notice of leave as soon as practicable.

Motion by Slaughter, second by Hageman, to ratify the approval of Lake County's Families First Coronavirus Response Act Temporary Leave Policy, effective 4-1-2020. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended East Dakota Transit, met with Hwy Supt concerning a culvert policy, LAIC and ICAP. Commissioner Hageman attended East Dakota Water, met with Hwy Supt concerning a culvert policy, 5-year plan and budget. Chair Wollmann had multiple calls with the States Attorney, HR/CAO Gust, and Commissioner Johnson on COVID-19, safety meeting COVID-19 City Commission EOC, safety meeting at the courthouse, CHN conference call, Chester nuisance discussion, Online library, Online 4-H, phone conference with Gov Noem and state-wide commission, several meetings with Representative Wiese on legislative actions, and met with Hwy Supt Nelson. Commissioner Reinicke met with the Hwy Supt on several matters. Commissioner Johnson had multiple calls with the States Attorney, HR/CAO Gust, and Commissioner Johnson on COVID-19 and met with the Hwy Supt.

ADJOURNMENT:

Motion by Reinicke, second by Johnson, at 11:21 a.m. to adjourn. Motion carried. The next meeting will be held on Tuesday, April 14, 2020 at 9 a.m. as a County Board of Equalization.

/s/Roberta Janke	/s/Kelli Wollmann
ROBERTA JANKE	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

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