LAKE COUNTY COMMISSION MINUTES
NOVEMBER 17, 2020

The Board of Lake County Commissioners met in regular session on November 17, 2020 at 9 a.m. in the commission meeting room at the Lake County courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Barrick called roll call: Commissioner Aaron Johnson, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. Absent: Commissioner Roger Hageman. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Johnson, to approve the agenda of November 17, 2020. Motion carried.

MINUTES APPROVED:

Motion by Johnson, second by Slaughter, to approve the unapproved minutes of November 5, 2020. Motion carried.

COMMUNITY COMMENTS: None

PAYROLL APPROVED:

Motion by Reinicke, second by Johnson, to approve the payroll of November 2-November 15, 2020. Motion carried. COMMISSIONERS: $2,688.26; ELECTIONS: $109.38; AUDITORS OFC: $5,200.86; TREASURERS OFC: $4,805.92; STATES ATTORNEY OFC: $8,230.26; GOVT BLDGS: $4,496.48; DIR EQUALIZATION OFC: $5,961.04; REGISTER DEEDS OFC: $3,326.31; VSO: $577.28; SHERIFF OFC: $15,909.07; JAIL: $14,466.49; EMA: $1,697.60; 911 COMM CENTER: $10,159.94; 24/7: $1,098.22; ROAD & BRIDGE: $19,543.52; WELFARE: $74.00; CHN: $1,161.44; WIC: $111.38; EXTENSION; $1,357.13; ZONING; $1,592.96. GRAND TOTAL $102,567.54.

ACCOUNTS PAYABLE:

Motion by Slaughter, second by Reinicke, to approve the accounts payable of November 6, 12 and 18, 2020. Motion carried.

Accounts Payable 11-6-20 General: Dakotaland Fed Cr Union, $75.00, Lake Co Treasurer, Withholdings, $15,438.10, Office Child Support Enf, Child Support, $260.77, **Hwy Rd-Br:** Lake Co Treasurer, Withholdings, $3,975.66, **911 Comm:** Lake Co Treasurer, Withholdings, $2,029.09, **EMA:** Lake Co Treasurer, Withholdings, $400.90, **24/7:** Lake Co Treasurer, Withholdings, $200.20.

Grand Total: $22,379.72

Accounts Payable 11-12-20 Elections: Bureau Of Administration, Oct Fax Service, $8.02, US Postal Service, Postage Meter Refill, $425.00, **Judicial:** Premiere Global Services, Nov Phone System, $26.62, **Auditor:** Software Services Inc, Oct Services, $200.00, US Postal Service, Postage Meter Refill, $300.00, Bureau Of Administration, Oct Long Distance Call, $8.41, Centurylink, Nov Service, $48.26, **Treasurer:** US Postal Service, Postage Meter Refill, $1,550.00, Bureau Of Administration, Oct Long Distance/Fax, $9.81, Centurylink, Nov Service, $46.02, **St Atty:** Bureau Of Administration, Oct Long Distance/Fax, $13.04, Centurylink, Nov Service, $54.23, Great Western Bank, External Hard Drive (2), $119.98, **Gvt Bldg:** Bureau Of Administration, Oct Long Distance Call, $.09, Centurylink, Nov Service, $34.42**, DOE:** Bureau Of Administration, Oct Long Distance Call, $6.99, Centurylink, Nov Service, $34.23**, ROD:** US Postal Service, Postage Meter Refill, $200.00, Bureau Of Administration, Oct Long Distance Call, $4.08, Centurylink, Nov Service, $20.09, **VSO:** Bureau Of Administration, Oct Long Distance/Fax, $5.53, Centurylink, Nov Service, $36.32, **Predatory Animal:** SD Dept Of Revenue, Nov Pymt Animal Damage, $1,417.09, **Sheriff:** Great Western Bank, $1,073.12, US Postal Service, Postage Meter Refill, $50.00, Great Western Bank, Gas/Colman, $15.04, **Jail:** Great Western Bank, Masks/Thermometer/Wipes/Covid, $1,586.38, Bureau Of Administration, Oct Long Distance Call, $38.55, Centurylink, Nov Service, $82.39, **Support Of Poor:** Bureau Of Administration, Oct Long Distance Call, $.11**,** Centurylink, Nov Service, $20.37, **Develop Disabled:** SD Dept Of Revenue, HSC, $600.00, **Extension:** Bureau Of Administration, Oct Long Distance Call, $1.76, Centurylink, Nov Service, $40.15, **Weed:** Bureau Of Administration, Oct Long Distance Call, $.06, Verizon Wireless, Service, $12.97, **Zoning:** US Postal Service, Postage Meter Refill, $200.00, Bureau Of Administration, Oct Long Distance Call, $17.57,

Centurylink, Nov Service, $20.54, **Hwy Rd & Br:** Bureau Of Administration, Oct Long Distance Call, $15.63, Centurylink, Nov Service, $54.23, Verizon Wireless, Service, $84.54, Software Services Inc, Oct Services, $440.00, Vander Haag's Inc, Henderson Sander, $14,482.00, **911:** Bureau Of Administration, Oct Long Distance Call, $8.29, Centurylink, Nov Service, $124.62, Itc, Service, $115.55, Triotel Communication In, Service, $167.53, Verizon Wireless, Service, $42.00, **EMA:** Centurylink, Nov Service, $32.24, Verizon Wireless, Service, $82.01, Centurylink, Nov Svc/PS Annex, $14.09, **State MV:** SD Dept Of Revenue, Oct Fees, $147,640.73, **SDACO M&P:** SDACO, Oct 20 ROD Fees, $542.00, **Grand Total: $172,172.70**

Accounts Payable 11-18-20 Commissioner: Thompson, Dale, BOA member (3), $87.60, Schaefer, Alan, BOA member, $37.60, Madison Daily Leader, minutes, $349.60, Pitney Bowes Inc., ink cartridge, $.29, **Election:** Election Sys & Software, Activation cards/EV(400), $108.00, Madison Daily Leader, election notices, $2,086.55, McLeod's, ballot sleeves/pens/stickers, $478.20, Office Peeps, plastic name badges, $18.77, Pitney Bowes Inc., ink/EZ seal, $120.32, Frisby-Griffin, Connie, General Elec/Info Table, $275.00, Barrick, Bruce, General Elec/Cleaner, $168.75, Johnson, Ben, General Elec/Cleaner, $168.75, Coomes, Sarah, General Elec/Resolution Board, $150.00, Hodne, Janet, General Elec/Resolution Board, $150.00, Blom, Glenda, General Elec/Info Table, $275.00, Hegdahl, Nona, General Elec/Absentee, $75.00, Fritz, Dan, General Elec/Absentee, $87.50, Kenyon, Mary, General Elec/Absentee, $87.50, Eichmann, Cheryle, General Elec/Absentee, $75.00, Callies, Gary, General Elec/Absentee, $75.00, Eichmann, Effie, General Elec/Absentee, $87.50, Moose, Nancy, General Elec/Absentee, $100.00, Breuer, Sandy, General Elec/Absentee, $75.00, Callies, April, General Elec/Absentee, $131.25, Lingle, Jeryl, General Elec/Absentee, $75.00, Lewis, Kristi, General Elec/School/Mileage, $272.44, Roberts, Nancy, General Elec/School, $233.00, Barber, Dawn, General Elec/School, $233.00, Kant, Stella, General Elec/School/Mileage, $265.72, Anderson, Kay, General Elec/School, $233.00, Wosje, Garnet, General Elec/School/Mileage, $272.86, Dragseth, Joyce, General Elec/School, $233.00, Wilson, Donna, General Elec/School, $233.00, Pederson, Susan, General Elec/School/Mileage, $269.26, Rensch, Nancy, General Elec/School, $233.33, Hageman, Susan, General Elec/School, $233.33, Doblar, Shelly, General Elec/School/ Mileage, $201.00, Rook, Nancy, General Elec/School, $175.00, Cole, Mary, General Elec/School, $175.00, Sunde, Janet, General Elec/School/Mileage, $201.00, Hoff, Betty, General Elec/School, $175.00, Stewart, Linda R, General Elec/School, $175.00, Hansen, Lora A, General Elec/School/ Mileage, $201.00, Wall, Connie, General Elec/School, $175.00, Dahl, Judy, General Elec/School, $175.00, Spielmann, Marcella R, General Elec/School/Mileage, $201.00, Fritz, Belinda, General Elec/School, $175.00, Spielmann, Douglas E, General Elec/School, $175.00, Struwe, Elaine, General Elec/School/Mileage, $201.00, Waba, Teresa, General Elec/School, $175.00, Janous, Joan, General Elec/School, $175.00, Petri, Carol, General Elec/School/Mileage, $201.00, Vlasman, Janet, General Elec/School, $175.00, Falor, Nancy, General Elec/School, $175.00, Halseth, Sharon, General Elec/School/Mileage, $201.00, Sudenga, Carla, General Elec/School, $175.00, Van Zanten, Courtney, General Elec/School, $175.00, Rice, Steve, General Elec/School/Training, $233.00, Chester Twp, General Election Rent, $50.00, Wentworth Fire Department, General Election Rent, $50.00, Nunda Fire Department, General Election Rent, $50.00, St Williams Church, General Election Rent, $50.00, **Judicial:** Daniel P Feldhaus Report, transcript, $38.00, Frantzen Reporting, transcript, $36.00, De Castro, Manuel J Jr., CAA, $4,933.40, Witness-Juror-Appearance Fees/Mileage:
Bear Heels, Francine, $20.84, Boldt, Pamela, $50.84, Booze, Kenneth, $53.36, Buchholtz, Robbi, $54.20, Francis, Mary, $50.84, Knox, Natasha, $20.84, Knapp, Sharon, $50.84, Lutter, Andrew, $57.56, Peneaux, Ronnie, $20.84, Sheeks, Nicholas, $51.68, Stratton, Kaylee, $58.40, Pitney Bowes Inc., ink/EZ seal, $14.51, **Auditor:** Office Peeps, labels/heater/green bar (10), $689.37, Pitney Bowes Inc., ink/EZ seal, $15.11, **Treasurer:** Pitney Bowes Inc., ink/EZ seal, $28.46, **St Atty:** Madison Daily Leader, notice, $16.27, Office Peeps Inc., batteries/paper punch/labels/tape, $317.44, Pitney Bowes Inc., ink/EZ seal, $1.92, State Bar of SD, dues, $415.00, Relx Inc., DBA Lexis Nexis, subscription, $190.00, **Gov't Bldgs:** G&R Controls, Boiler maint/alarm calibration/return nuk, $10.14, Runnings, conduit/couplings, $21.95, Timmer Supply Company, PSB laundry/hose/clamps/valves, $177.23,

Hillyard/Sioux Falls, soap/liners/soap dispenser (2)/COVID, $671.85, Lake County Intl, Inc., Skidsteer filters/oil change, $470.17, Runnings, Elevator parts/herbicide, $283.92, Timmer Supply Company, cart parts, $41.79, City of Madison, utilities, $1,630.56, **DOE:** Marshall & Swift, Residential Estimator/1 year, $1,209.95, Vanguard Appraisals Inc., annual service fee/photovision, $850.00, Madison Instant Printing, env/permit postcards, $237.34, Pitney Bowes Inc., ink/EZ seal, $20.10, Downs, Chris, mileage/meals-Pierre, $246.42, Ramkota Hotel-Pierre, lodging-Downs, $385.00, **ROD:** Madison Instant Printing, envelopes, $88.39**,** Pitney Bowes Inc., ink/EZ seal, $5.04, **VSO:** Office Peeps Inc., copy paper/keyboard/planner, $145.89, Pitney Bowes Inc., ink/EZ seal, $.12, Ramkota Hotel-Pierre, lodging-VanZanten, $234.90, **Sheriff:** Redwood Toxicology Lab, blood tests, $312.00, SD Dept of Health, blood test, $40.00, Lake Veterinary Clinic, Rocco care, $115.00, Office Peeps Inc., binder/sheet protectors, $7.50, Pitney Bowes, Inc., ink/EZ seal, $9.81, Power Promotions, poloshirts (2) w/logo, $80.72, Runnings, live trap (2)/bait, $76.93, One Stop, gas, $27.00, **Jail:** Lewis Drug, prisoner meds, $592.02**,** Pennington County Jail, prisoner transport, $138.41, A&B Business Solutions, printer maint/usage, $58.89, Goth Elect, shower drain augered, $163.27, Lewis Drug, medical supplies/pain meds, $250.48, Pharmchem Inc., Oct sweat patch/24-patch kit, $1,319.25, City of Madison, utilities, $1,734.89**,** Sunshine Foods Inc., prisoner meals, $6,424.88, **Coroner:** Hofman, Micah, fee, $58.50**,** Rustand, Mark, fees(5)/mileage/bags, $452.50, **Poor:** Pitney Bowes Inc., ink/EZ seal, $.43, **CHN:** Marco Inc., copier lease, $72.78**,** Pitney Bowes Inc., ink/EZ seal, $5.91, Runnings, bungee cords (12)/POD, $9.99**, Mental Illness Board:** Ericsson, Richard L, MI hearings (6), $1,164.00, Lewno, Lucy, MI hearing, $30.00, **Extension:** Schiernbeck, Carrie, pom poms/holiday stamps/ornament, $76.46, Sunshine Foods, Inc., cookies/whip cream/crackers, $61.20, **Weed:** Carquest Auto Parts, heater hose, $9.35**,** Runnings, antifreeze/garbage can/fitting, $205.34, **Planning & Zoning:** Bickett, Donald, mtg/mileage, $43.48**,** Jerlow, R Douglas, mtg/mileage, $35.08, Johannsen, Craig, mtg/mileage, $25.84, Schaefer, Alan, mtg/mileage, $37.60, Thompson, Dale, mtg/mileage, $29.20, Madison Daily Leader, notices (10), $134.83, Office Peeps, wastebasket, $8.85, Pitney Bowes Inc., ink/EZ seal, $3.80, **Road & Bridge:** Avera Occupational Medicine, drug test, $58.55, Madison Daily Leader, bid notice, $29.90, Bob's Elec of Madison Inc., air compressor fuse/ labor, $105.38, Lake County Intl Inc., oil/seals/ring, $1,475.72, Overhead Door Co, garage door repair, $1,528.98, Butler Machinery Co, flood lights, $180.80, Carquest Auto Parts, headlight/socket/ boot, $37.96, Cox Alignment & Repair, fuse/wiring/labor, $765.00, Krug Products Inc., quick coupler (2), $83.59, Michael Todd & Co Inc., flag materials, $165.61, Runnings, expanding foam (2), $13.98, Myrl & Roy's Paving Inc., hot mix 53.01 TN@$55/CR 52, $2,915.55, Graham Tire SF North, tires, $5,074.00, Tire Motive Service Cntr, mount/balance/dismount, $420.00, Nelson, Nels, gas/meals-Pierre, $69.48, Ramkota, Hotel-Pierre, lodging-Nelson, $106.64, Stan Houston, post level, $39.99, Carquest Auto Parts, fuse/filters/dielectric grease, $293.67, F&M Coop Oil Company, propane fill, $11.96, Runnings, shop light/covers/bleach/fuse, $137.97, **911:** Horizon Health Care Inc., pre-employ physical, $132.00, Powerphone Inc., on-line training, $129.00, Pitney Bowes Inc., ink/EZ seal, $.14, **EMA:** Pitney Bowes Inc., ink/EZ seal, $.12**, Government Bldgs:** F&M Coop Oil Company, skid loader tires, $640.00, Wells Fargo Bank, payment 18 HVAC/redemption acct, $50,858.33, **24/7:** Satellite Tracking, Oct GPS bracelets (110), $357.50, **TOTAL: $105,709.61**

AWARD BID BOX CULVERT PROJECT 40-190-192:

As per advertisement, the bid opening for the box culvert construction project 40-190-192 on CR 21 (461st Ave) over North Buffalo Creek was held on November 10, 2020 at 10:00 a.m. in the commission room. Nels Nelson, Hwy Supt., Auditor Barrick and one vendor were present.
The following bids were opened and read.

Nolz Dragline & Construction Inc.	$334,978.34
BX Civil & Construction Inc.	$451,505.50
Lehtola Builders Inc.	$436,870.36

Motion by Reinicke, second by Johnson, to accept and award the bid for the box culvert project for structure 40-190-192 to Nolz Dragline & Construction, Inc. in the amount $334,978.34 pending concurrence with South Dakota Department of Transportation. Motion carried.

APPROVE LETTER OF CONTRACT/ENGINEERING SERVICES CULVERT 40-190-192:

CAO Gust presented the letter of contract for engineering services with Banner Associates Inc. for box culvert project 40-190-192. Motion by Johnson, second by Slaughter, to approve the letter of contract for engineering services with Banner Associates Inc., for box culvert Project 40-190-192 and authorize the chair to sign. Motion carried.

SHERIFF DEPT/PERSONNEL:

Motion By Reinicke, second by Slaughter, to acknowledge the termination of Dawn McKinney, Jailer, effective November 13, 2020. Motion carried.

SHERIFF DEPT/COPIER:

Sheriff Walburg told the board he has purchased a new copier and will receive a trade in for the Ricoh copier he currently has. Motion by Reinicke, second by Johnson, to declare the Ricoh copier, asset #05395, surplus for the purpose of trading it in. Motion carried.

HIGHWAY DEPT/EQUIPMENT:

CAO Gust presented photos of the loader bucket at the highway department. The photos showed rust causing the bucket loader to not hold materials. Supt. Nelson has made inquiries into a 2009 Cat Bucket GP that is for sale in Larchwood, Iowa. Motion by Reinicke, second by Slaughter, to approve the purchase of a 2009 Cat BP bucket for $4,500 from Larchwood, Iowa. Motion carried.

5 YEAR PLAN CERTIFICATION/DEPT OF TRANSPORTATION:

CAO Gust told the board Lake County's 5 Year Plan has been certified by the SD Department of Transportation.

CARES ACT/COVID-19 (REMOTE MEETING TECHNOLOGY):

CAO Gust presented to the board items that would be needed to have a remote commission meeting. Items included 6 Chromebooks, Logitech Meeting Camera, and a Zoom subscription. The other items needed: tv, tv stand and HDMI cable are located in the Public Safety building that would be readily available if needed. Motion by Reinicke, second by Johnson, to authorize CAO Gust to proceed with the purchases at an approximate cost $2,842.46. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended a meeting with Auditor Barrick and Hwy Supt. Nelson.
Commissioner Reinicke attended a meeting with Hwy Supt. Nelson, DVN board meeting (zoom), a drive by for Joe Thompson's 74th (former employee) birthday, and Sheriff Walburg's mother's funeral.
Commissioner Johnson attended Planning & Zoning meeting.

PLATS/ZONING:

Mandi Anderson, Zoning Officer, presented the following plats to the board.

Plat of Lots 3 & 4 of Stoney Point Addition in Government Lot 4 and the NW 1/4 of the NW 1/4 in Section 24, Township 106 North, Range 52 West of the 5th P.M., Lake County, South Dakota. Motion by Johnson, second by Reinicke, to approve the plat of Lots 3 & 4 of Stoney Point Addition in Government Lot 4 and the NW 1/4 of the NW 1/4 in Section 24, Township 106 North, Range 52 West of the 5th P.M., Lake County, South Dakota, as it meets county regulations and taxes have been paid in full. Motion carried.

Plat of Lot 1 of Doblar Addition in the West 1/2 of the Southwest 1/4 of Section 23, Township 106 North, Range 53 West of the 5th P.M., Lake County, South Dakota. Motion by Reinicke, second by Slaughter, to approve the plat of Lot 1 of Doblar Addition in the West 1/2 of the Southwest 1/4 of Section 23, township 106 North, Range 53 West of the 5th P.M., Lake County, South Dakota as it meets county regulations and taxes have been paid in full. Motion carried.

BOARD OF ADJUSTMENT:

Motion by Reinicke, second by Johnson, to enter into a Board of Adjustment. Motion carried. Alan Schaefer, Planning Commission board member, served as an alternate and replaced Commissioner Hageman who was absent. Commissioner Slaughter acknowledged receipt of the Planning commission minutes of November 10th. Zoning Officer Anderson presented the following variance and conditional use applications to the board.

20-12 Variance application of Karla Cazer, Lubben Trust-Lots 11-12-13 Block 9 & Lot 11 & W 1/2 of Lot 12 Block 10 of Wentworth Park and the vacated road portion between lots, in the SE 1/4 of Section 30 of Wentworth Township. The applicant waived their right to personal appearance but

would appear by phone if necessary. She is requesting a variance from the required lake side averaging setback. There were no proponents or opponents present. Motion by Reinicke, second by Shaefer, to approve the applicant's variance permit (20-12) and adopt the specific findings outlined in the staff report. Motion carried.

20-20 Conditional use application of Ricky & Vicki Johns DBA Cow-n-Canoes Country Mercantile-South 21 Rods of the East 20 Rods E 1/2 of the SE 1/4 excluding the highway, Section 3 of Herman Township. The applicants waived their right to personal appearance but would appear by phone if necessary. The applicants are requesting a seasonal retail stand utilizing a permanent structure. The business would be open each year between November 1st through December 31st offering items for sale: Christmas trees, wreaths, gifts, homemade chocolates and treats, hot beverages and crafts. In addition, tractor drawn sleigh rides with the purchase of a tree or gift item would be offered, weather permitting. Anderson recommended to the Johns that the sleigh rides not approach State Highway 34. The Johns will only use the township roads. There were no proponents or opponents present. Motion by Reinicke, second by Johnson, to approve the applicant's Conditional Use permit (#20-20) and adopt the findings and specific conditions outlined in the staff report with the added stipulation that the applicants contact one of the three township supervisors regarding the sleigh rides traveling on the township roads. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Johnson, to adjourn as a board of adjustment and return to regular session. Motion carried.

Alan Schaefer, Planning Board Member, left the meeting.

ADJOURN:

Motion by Reinicke, second by Johnson, to adjourn the meeting at 10:27 a.m. Motion carried. The next regular meeting will be Tuesday, December 1, 2020 at 9 a.m.

/s/ Paula Barrick
PAULA BARRICK
Lake County Auditor

/s/ Kelli Wollmann
KELLI WOLLMANN
Chair, Lake County Commission

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