LAKE COUNTY COMMISSION MINUTES
May 19, 2020

The Board of Lake County Commissioners met in regular session on May 19, 2020 at 9 a.m. in the commission meeting room at the Lake County courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Janke called roll call: Commissioner Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Hageman, to approve the agenda of May 19, 2020. Motion carried.

MINUTES APROVED:

Motion by Johnson, second by Slaughter, to approve the unapproved minutes of May 5, 2020. Motion carried.

COMMUNITY COMMENTS: None

PAYROLL APPROVED:

Motion by Reinicke, second by Johnson, to approve the payroll of May 4-17, 2020. Motion carried. COMMISSIONERS: $2,688.26; ELECTIONS: $528.13; AUDITORS OFC: $5,559.37; TREASURERS OFC: $4,805.92; STATES ATTORNEY OFC: $8,878.78; GOVT BLDGS: $4,792.00; DIR EQUALIZATION OFC: $5,954.99; REGISTER DEEDS OFC: $3,326.31; VSO: $721.60; SHERIFF OFC: $15,095.15; JAIL: $11,544.84; EMA: $1,697.60; 911 COMM CENTER: $8,997.78; 24/7: $1,040.40; ROAD & BRIDGE: $18,727.73; WELFARE: $74.00; CHN: $1,129.61; WIC: $143.19; EXTENSION: $4,629.87; ZONING; $1,592.96 GRAND TOTAL $101,928.49.

ACCOUNTS PAYABLE APPROVED:

Motion by Slaughter, second by Reinicke, to approve the accounts payable of May 8, 13, and 20, 2020. Motion carried.

Accounts Payable 5-8-20 General: OCSE, Child Support, $260.77, Dakotaland Fed Cr Union, Cu 5-8-20, $75.00, Lake Co Treasurer, Withholdings, $15,311.77, **Commissioner:** Pitney Bowes Inc, Postage Tape Rolls, $.29, **Election:** US Postal Service, Postage Meter Refill, $2,575.75, Pitney Bowes Inc, Postage Tape Rolls, $120.32, **Judicial:** Pitney Bowes Inc, Postage Tape Rolls, $14.51, **Auditor:** US Postal Service, Postage Meter Refill, $50.00, Pitney Bowes Inc, Postage Tape Rolls, $15.11, **Treasurer:** Pitney Bowes Inc, Postage Tape Rolls, $4.43, US Postal Service, Postage Meter Refill, $300.00, Pitney Bowes Inc, Postage Tape Rolls, $24.03, **St Atty:** Pitney Bowes Inc, Postage Tape Rolls, $1.92, **DOE:** Pitney Bowes Inc, Postage Tape Rolls, $20.10, **ROD:** Pitney Bowes Inc, Postage Tape Rolls, $5.04, **VSO:** Pitney Bowes Inc, Postage Tape Rolls, $.12, **Sheriff:** US Postal Service, Postage Meter Refill, $50.00, Pitney Bowes Inc, Postage Tape Rolls, $9.81, **Support of Poor:** Pitney Bowes Inc, Postage Tape Rolls, $.43, **CHN:** US Postal Service, Postage Meter Refill, $24.25, Pitney Bowes Inc, Postage Tape Rolls, $5.91, **Zoning:** Pitney Bowes Inc, Postage Tape Rolls, $3.80, **Hwy Rd-Br:** Dakotaland Fed Cr Union, Cu 5-8-20, $200.00, Lake Co Treasurer, Withholding, $4,407.98, **911 Comm:** OCSE, Child Support, $207.69, Lake Co Treasurer, Withholding, $1,922.86, Pitney Bowes Inc, Postage Tape Rolls, $.14, **EMA:** Lake Co Treasurer, Withholding, $400.90, Pitney Bowes Inc, Postage Tape Rolls, $.12, **24/7:** Lake Co Treasurer, Withholding, $196.68, **Grand Total: $26,209.73**

Accounts Payable 5-13-20 Election: Bureau of Adm, Mar Long Distance Calls, $1.73, First Bank & Trust, Face Shields/Covid 19, $565.60, **Auditor:** Bureau of Adm, Mar Long Distance Calls, $11.55, Centurylink, May Service, $47.17, **Treasurer:** Bureau of Adm, Bit Billing(3), $15.00, Bureau of Adm, Mar Long Distance Calls, $14.16, Centurylink, May Service, $33.97, **St Atty:** Bureau of Adm, Mar Long Distance Calls, $10.36, Centurylink, May Service, $47.94, **Gvt Bldg:** Bureau of Adm, Mar Long Distance Calls, $.35, Centurylink, May Service, $34.22, City of Madison, Utilities 4-7-20, $1,925.61, **DOE:** Bureau of Adm, Mar Long Distance Calls, $24.20, Centurylink, May Service, $33.97, **ROD:** Bureau of Adm, Mar Long Distance Calls, $3.66, Centurylink, May Service, $19.99, **VSO:** Bureau of Adm, Mar Long Distance Calls, $.94, Centurylink, May Service, $36.13, **Sheriff:** Great Western Bank, Tablet/10 In Android/Grant, $144.45, **Jail:** Great Western Bank, Thermometer, $395.38, Bureau of Adm, Mar Long Distance Calls, $56.40, Centurylink, May Service, $81.90, City of Madison, Utilities 4-

7-20, $1,597.02, **Support of Poor:** Bureau of Adm, Mar Long Distance Calls, $.09, Centurylink, May Service, $20.24, **Dev Disabled:** SD Dept Of Revenue, HSC Fees, $600.00, **Extension:** Bureau of Adm, Mar Long Distance Calls, $12.83, Centurylink, May Service, $39.97, **Weed:** Verizon Wireless, Service, $31.60, **Zoning:** Bureau of Adm, Mar Long Distance Calls, $20.12, Centurylink, May Service, $19.99, **Hwy Rd-Br:** Midamerican Energy, Utilities/Ramona, $79.22, Bureau of Adm, Mar Long Distance/Fax, $19.45, Centurylink, May Service, $47.95, Verizon Wireless, Service, $63.21, **911 Comm:** Bureau of Administration, Mar Long Distance Calls, $5.50, Centurylink, May Service, $374.07, Itc, Service, $115.55, Verizon Wireless, Service, $44.23, **EMA:** Centurylink, May Service, $32.05, Verizon Wireless, Service/Hotspot, $84.24, Centurylink, May Service/PS Annex, $13.98, **St Remittance:** SD Dept of Revenue, Apr Fees, $167,772.85, **M&P Fund:** SDACO, Apr 20 ROD Fees, $464.00, **Grand Total: $174,962.84**

Accounts Payable 5-20-20 Commissioner: Madison Daily Leader, Publishing, $770.26, **Election:** Madison Daily Leader, VR Deadline/Res 20-6, $81.41, Mcleods Office Supply, Absentee Sets/1000, $789.65, Runnings, Blue Tape/Covid 19, $24.00, Purchase Power, Postage Meter Refill, $500.00, Fastenal Co, Sanitizer/Masks/Covid 19, $245.20, **Judicial:** Daniel P Feldhaus, Transcripts, $269.80, De Castro, Manuel J Jr, CAA Fees, $1,056.60, Dawson, Jacob D, CAA Fee, $669.30, Stanford, Lori, CAA Fee, $1,558.25, Premiere Global Services, Apr Phone System, $45.25, **Auditor:** Software Services Inc, Apr Services, $220.00, Lake County Treasurer, Apr 20 Ach Charges, $30.36, **Treasurer:** Software Services Inc, Apr Services, $60.00, Madison Daily Leader, Assessment Roll, $16.60, Office Peeps Inc, Envelopes/Tape/Highlighter, $122.73, **St Atty:** Madison Daily Leader, Terminate Rights, $16.60, A & B Business Solutions, Copier Maint/Usage, $64.48, Office Peeps Inc, Monitor Stand/LCD Stand/Tape, $104.58, Relx Inc. Dba Lexis Nexis, Apr Subscription Fee, $190.00, **Gvt Bldgs:** Runnings, Belt Sander, $87.92, Builders First Source, Flush Trim, $22.99, Home Service Water Cond, Salt 250#, $44.25, John Deere Financial, Hybrid Polymer Hose/Springs, $47.73, Avera Heart Hospital SD, AED Cabinets/Battery/Pads, $380.00, Bud's Clean Up Service, Apr Service, $191.84, Sturdevant's Auto Parts, Seat Covers, $317.60, **DOE:** Schneider Geospatial Llc, Data Maint/19 Parcels, $741.00, Office Peeps Inc, Tape, $14.70, Sturdevant's Auto Parts, Wiper Blades, $43.40, **ROD:** Office Peeps Inc, Toner, $166.50, **VSO:** Office Peeps Inc, Portfolio, $32.64, **Sheriff:** SD Dept Of Health, Testing, $370.00, Lake Veterinary Clinic, Rocco Care Apr 20, $406.45, Power Promotions, Patches(5)/Logo(2), $46.38, Streicher's, Holsters(8), $1,147.99, Avera Heart Hospital SD, AED Battery/Pads, $75.00, SD Highway Patrol, Vest/Dierkhising, $254.00, Office Peeps Inc, Tape/Envelopes/File Folders, $71.69, Gall's Llc, Polo/Belt/Belt Keeper, $98.81, Sturdevant's Auto Parts, Repair Taillight, $79.10, Mac's Repair, Camera/Radio To Explorer, $400.00, Steves Tire & Service Inc, Oil Change/2011 Ford, $101.37, Wash & Ride Llc, Car Washes(11), $62.50, Div Of Motor Vehicles, Title Transfer/2020 Durango, $15.00, Prostrollo Motor Co, 2020 Dodge Durango, $32,483.00, **Jail:** Lewis Drug Inc, Apr Prisoner Meds, $12.98, Codington Co Sheriff, Housing/30 Days, $2,550.00, Minnehaha County Auditor, Juv Housing, $7,184.00, Fastenal Co, Hand Sanitizer/Covid 19, $95.20, Lewis Drug Inc, Antacid/Ibuprofen/Omeprazole, $133.88, Fastenal Co, Disposable Masks/Covid 19, $150.00, **Extension:** Century Business Prod Inc, Copier Maint/Usage, $132.14, Econ-O-Wash, Laundry, $8.00, Avera Heart Hospital SD, AED Battery/Pads, $75.00, Office Peeps Inc, Chairmat, $72.61, Madison Daily Leader, Volunteer Week Ad, $58.00, **Weed:** Madison Daily Leader, Noxious Weed Notice, $42.47, O'reilly Auto Parts, Oil/Filter, $62.63, Resykle, Llc, Iron, $22.96, Sturdevant's Auto Parts, Spark Plug/Air Filter/Oil, $119.29, Van Diest Supply Company, CB 6# LV Ester(1000 Gal), $15,900.00, **Zoning:** Schaefer, Alan, Mtg/Mileage, $37.60, Bickett, Donald, Mtg/Mileage, $43.48, Jerlow, R Douglas, Mtg/Mileage, $35.08, Thompson, Dale, Mtg/Mileage, $29.20, Office Peeps Inc, Printer Ink(5), $229.24, **Hwy Rd-Br:** Madison Daily Leader, Seasonal Road Restrictions, $4.32, Reinicke Construction Inc, Mileage/Blade/Paver To SF, $300.00, Lake County Intl Inc, Labor/Sensors/Wiring, $243.49, Butler Machinery Co, Align Track Belt, $800.10, Bob's Elec of Madison Inc, Wire/Svc Call, $76.10, Krug Products Inc, Torch Hose Repair, $5.00, Runnings, Handle/Bolts/Filters/Connector, $269.69, Winter Inc, Concrete/Culvert/R26, $255.00, O'reilly Auto Parts, Hyd Fitting/Hand Sanitizer, $13.43, Resykle, Llc, Iron, $6.50, Lake County Intl Inc, O-Rings/Oil, $76.18, Butler Machinery Co, Hose/Coupling, $302.05, Carquest Auto Parts, Alternator, $596.54, Zep

Sales & Service, Big Orange, $569.16, Aramark Uniform Services, Service, $68.53, Sturdevant's Auto Parts, Trans Fluid/Hydraulic Filter, $721.11, Avera Heart Hospital SD, AED Battery/Pads, $150.00, Lawson Products, Hex Nuts, $10.31, Michael Johnson Const Llc, Crushed Rock, $5,741.28, Builders First Source, Lath Bundles/Screws, $80.23, Core & Main Lp, 24 Hp Culvert Pipe, $2,376.00, Truenorth Steel Inc, Culverts/R26, $15,621.34, Office Peeps Inc, Rubber Bands/Tape/Calc Ribbon, $13.47, Graham Tire SF North, G622 Tires(8), $4,303.10, Butler Machinery Co, Refund/Paving Class Cancelled, ($450.00cr), Software Services Inc, Apr Services, $80.00, Lyle Signs Inc, Bridge Closed/Road Closed, $468.17, **911 Comm:** Interpreters Unlimited, Spanish Interpreter, $3.75, Powerphone Inc, Software/System Maint, $199.80, Quill Corporation, Bookends/Toner/Legal Pads, $129.76, Triotel Communication Inc, Service, $167.53, Talkpoint Technologies, Plantronics Batteries(6), $222.65, **EMA:** Runnings, D-Ring/Bolts, $6.43, Office Peeps Inc, 16GB Flash Drive, $27.05, **Bldg:** Architecture Incorporate, Plbg Project To 4-30-20, $1,400.00, Amert Construction Co, Crthse Remodel 4-30-20, $65,424.00, Wells Fargo Bank, Pymt #17 Hvac/Elec Project, $50,858.33, **24/7:** Satellite Tracking, Apr GPS Bracelets(99 Days), $321.75, Pharmchem Inc, Apr Sweat Patch Analysis, $1,119.40, **M&P:** Microfilm Imaging Sys Inc, Tracker Software 5-31-21, $420.00, **LEPC:** Builders First Source, Lumber/Schools, $2,424.30, **Due to Advanced Tax:** Lake Co Treasurer, 2019 Taxes, $160.44, **Malt Bev License Fund:** Dept Of Revenue, Malt Bev License Renewal, $1,350.00, **Grand Total: $228,466.98.**

2020-2021 MALT BEV LICENSE RENEWAL:

The board reviewed the following 2020-2021 retail (on-off sale) malt beverage & SD Farm Wine renewal applications: Broadwater 2014 Inc. RB-2319, BluCabana LLC RB-3300, Lakes Bar & Grill/TrappMeyer LLC RB-3103, Shipwreck Bar & Grill/Dougan Inc RB-2448, The Point/URBARTHE POINT LLC RB-2000, Hef's RB-2836, Lakes Golf Course LLC RB-19028**,** Sea Store RB-24014, and Roadside Convenience Store RB-25308. Auditor Janke told the board the taxes have been paid to date and the Sheriff has had no problems with these establishments. Motion by Johnson, second by Reinicke, to approve the chair sign the 2020-2021 Malt Beverage & SD Farm Wine renewals. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended East Dakota Transit meeting. Chair Wollmann attended 4-H Leaders, POD, and Trushrimp zoom meetings and attended Glenda Blom's parade. Commissioner Johnson attended planning and zoning.

TAX DEED PROPERTY:

Joel DeGroot and Jerry Noonan, Horizon Heights Road District, met with the board to discuss recently county acquired tax deed property.

The property is described as Tract 1 of Horizon Heights, a subdivision of parts of Govt Lot 6 Section 10 and Govt Lot 7 Section 3, T105N, R51W, Chester Twp Lake County SD, according to the recorded plat thereof, except that part of Tract 1 lying southerly of an imaginary line formed by connecting the northeasterly corner of Lot 24 of said Horizon Heights subdivision to the northeasterly corner of Lot 1 of Scott & Lidel's Horizon Heights addition and except Lot 8 Lidels & Scotts Addition in Govt Lot 7 Section 3, T105N, R51W of the 5th p.m. in Lake County SD.

DeGroot presented a handout to the board and told them he would like to acquire this property for the Horizon Heights Road District. He feels this would make the most economic sense for the property. CAO Shelli Gust told the board the county was going to sell this property at public auction when the COVID-19 threat has subsided. This is a 3-4 foot piece of property that stretches over several lots. It is permissible to convey real property to other units of government. She told the board we try to get our costs when selling tax deed property. The treasurer's costs on the property is $321.11. A resolution can be prepared for the next meeting. Motion by Reinicke, second by Hageman, to move forward with Horizon Heights Road District acquiring the tax deed property. Motion carried.

4-H BLDGS & GROUNDS RENTAL APPS:

Dave Hare, Buildings and Grounds Supt., presented the following 4-H facilities rental applications:

Relay for Life of Lake County, Peg Roehrich, representing American Cancer Society would like to use the 4-H Grounds for a drive thru luminaria ceremony. No fees are charged for this event. Motion by Slaughter, second by Reinicke, to approve the application of Relay for Life to rent the 4-H Grounds on 6-20-20. Motion carried.

Miles Maas, Livestock Committee, to rent the 4-H swine pole bar, livestock barn, shelter/show arena and grounds on June 26 at 5 p.m. to June 27 at 10 p.m. for an open swine show. Motion by Reinicke, second by Hageman, to delay action on the application of Miles Maas until the June 4th meeting. Motion carried.

FIELD OF DREAMS:

Bldgs & Grounds Hare told the board Madison Parks and Rec Board has approved baseball games effective June 1st. He told the board the bathrooms will have to opened on game days and locked when the games are over. Motion by Reinicke, second by Johnson, to approve the use of the Field of Dreams for organized youth baseball activities, effective June 1, subject to the guidelines established by the City of Madison (Parks and Rec Board) and the Madison Youth Baseball Association during the 2020 baseball season. Motion carried.

ELDERLY TAX FREEZE/ABATEMENT:

Deb Walburg, Treasurer, met with the board to discuss an elderly tax freeze application that missed the deadline. Motion by Reinicke, second by Slaughter, to approve abatement number 2020-5 in the amount of $430.65. Motion carried.

SD DOT BIG AGREEMENT:

Nels Nelson, Hwy Supt., met with the board to discuss the SD DOT BIG agreement for bridge 40-190-192 awarded on February 27th. The BIG award amount is $246,500 plus 80% of the actual cost of reasonable and necessary construction engineering for the project. The county will need to pay the contractor and engineering costs and then submit documentation for reimbursement. Motion by Reinicke, second by Hageman, to approve the State of SD DOT Bridge Improvement Grant Agreement for Rehabilitation/Replacement-Local Administration, Structure Number 40-190-192, Project Number BRF 6473(00)20-1 PCN 07TV, and authorize the chair to sign. Motion carried.

UTILITY OCCUPANCY APPLICATION/PERMIT:

Nels Nelson, Hwy Supt., presented application 2020-12 of Sioux Valley Energy, Terry Plecity, PO Box 216, Colman SD. Work to be done—directional bore, plowing, backhoe, CR21/461st and 241st. Motion by Hageman, second by Reinicke, to approve utility occupancy application and permit 2020-12 of Sioux Valley Energy and authorize the chair to sign. Motion carried.

BORING PERMIT/APPLICATION:

Hwy Supt Nelson presented application 2020-05 of Rick Kasperson for an occupancy for underground construction on county roads right-of-way. Work to be done—8" tile bore 100 ft to 120 ft SW ¼ 10-108-52. Nelson required a notarized statement from Daniel Johnson. Motion by Reinicke, second by Hageman, to approve Application 2020-05 of Rick Kasperson for occupancy for underground construction on county roads right-of-way and authorize the chair to sign. Motion carried.

FED BR REPLACEMENT FUNDS/RESOLUTION 2020-7:

A new funding opportunity is available, 2020 Application for Local Federal Bridge Replacement Funds. Hwy Supt Nelson told the board he is applying for bridge structure 40-140-143, .1 miles north of intersection SD 34 & 456 Ave (near Stemper Auto Body). Total estimated cost of the project is $790,000, federal share $647,405/81.95% The local share of the project is $142,595/18.05%. Chair Wollmann read Resolution 2020-7. Motion by Reinicke, second by Hageman, to move forward with the application and approve Resolution 2020-7 and authorize the chair to sign. Motion carried.

RESOLUTION 2020-7

FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION FOR COUNTY AND URBAN PROJECTS

WHEREAS, Lake County desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: 40-140-143
0.1 mi north of intersection SD 34 & 456 Ave.

LIST OF CURRENT LANDOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES): City of Madison, 116 W Center St., Madison, SD 57042
Reinicke Construction Inc., 45652 SD Hwy 34, Madison, SD 57042

AND WHEREAS, Lake County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, Lake County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is 4 (poor).
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route ___, a school bus route X, a mail route X, a field to farm to market route X, a lake or recreation access route ___, or other (please specify) X route to landfill & businesses.
4. The load carrying capacity of the existing bridge can ___ or cannot X be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering: $ 790,000
Federal Share (81.95%): $ 647,405
Local Share (18.05%): $ 142,595

Vote of Commissioners/Council: Yes 5 No ___

Dated at Madison, SD, this 19th day of May, 2020.

ATTEST:

Roberta Janke
County Auditor/City Finance Officer

COUNTY AUDITOR LAKE COUNTY SOUTH DAKOTA

Chairman/Mayor

HWY DEPT/PERSONNEL:
Hwy Supt Nelson told the board of the hire of Michelle Uhrig, Highway Office Manager. Motion by Reinicke, second by Slaughter, to approve the hire of Michelle Uhrig, full-time Highway Department Office Manager, at a rate of $16.45 an hour, effective May 20, 2020, and contingent upon a satisfactory background check. Motion carried.
SEASONAL HIRE:
Hwy Supt Nelson told the board Mike O'Connell, Hwy Dept Seasonal Equipment Operator, can begin on June 1st. Motion by Johnson, second by Hageman, to approve the seasonal hire of Mike O'Connell effective June 1st at $18.13 an hour. Motion carried.
BOARD OF ADJUSTMENT:
Motion by Reinicke, second by Slaughter, to enter into a county board of adjustment. Motion carried.
VARIANCE/COND USE APPLICATIONS:
Zoning Officer Anderson presented the following conditional use applications and variance application to the board. Commissioner Slaughter acknowledged receipt of the unapproved minutes and staff report from the Planning and Zoning May 13th meeting.
#20-04 Conditional Use for Gaylen & Shirley Backus, Gaylen's Homegrown Popcorn—a portion of Lot 1 Ethanol Plant Addition in the NW1/4 of Section 21-106-51, to be subdivided and known as Lot 1A Ethanol Plant Addition in the NW1/4 of Section 21-106-51, Wentworth Twp. Gaylen Backus was present to discuss his request to build a facility on their property and move their expanding popcorn business to this new location. He told the board he initially intended to sell SD produced products and a drive-up window for coffee products but learned that would not be possible with the current Lake County zoning laws and comprehensive plan. The plan submitted today is for an AG processing facility. Motion by Reinicke, second by Slaughter, to approve the applicant's conditional use permit #20-04 and adopt the findings and specific conditions outlined in the staff report. Motion carried.
#20-03 Conditional Use for Chester & Lisa Vanderwerf –Lot 4 Evans Addition in Government Lot 4, SE1/4 of Section 30-106-51, Wentworth Twp. The Vanderwerf request is to build a garage on his back lot behind Wentworth Park Drive. The Vanderwerfs signed a waiver of appearance due to COVID-19 but are available by phone if needed. Motion by Johnson, second by Hageman, to approve the applicant's conditional use permit #20-03 and adopt the findings and specific conditions outlined in the staff report. Motion carried.
#20-05 Conditional Use for Brian & Laurie Johnson—Lots 4 & 5 Christiansen Sunrise Acres 1st Addition, SE1/4 of Section 26, Lakeview Twp. The Johnson request is to build an unattached garage on their property next to his house on Lot 5. The Johnsons signed a waiver of appearance due to COVID-19 but are available by phone if needed. A potential living space was discussed for the future. Motion by Reinicke, second by Johnson, to approve the applicant's conditional use permit #20-05 and adopt the findings and specific conditions outlined in the staff report. Motion carried.
#20-04 Variance for David & Lori Brende—1966 Homette mobile home on leased land, 3431 Basler Drive, Baslers Resort trailer court only, Chester Twp. Brende's request is to move a 1995 (28X56) refurbished double wide Type A mobile trailer home onto leased land on Basler's Trailer Court. The Brendes signed a waiver of appearance due to COVID-19 but are available by phone if needed. Motion by Hageman, second by Reinicke, to approve the applicant's variance permit #20-04 and adopt the findings and specific conditions outlined in the staff report and contingent upon interior photos be provided before issuance of the permit. Motion carried
REGULAR SESSION:
Motion by Reinicke, second by Slaughter, to adjourn as a board of adjustment and return to the regular session. Motion carried.
ZONING/PLATS:

Mandi Anderson, Zoning Officer, presented the following plats to the board.
Plat of Lot 1A & 1B Ethanol Plant Addition in the NW ¼ of Section 21, T106N, R51W of the 5th p.m. Lake County SD. Motion by Reinicke, second by Slaughter, to approve the Plat of Lot 1A & 1B Ethanol Plant Addition in the NW ¼ of Section 21, T106N, R51W of the 5th p.m. Lake County SD as it meets county regulations and taxes have been paid in full. Motion carried.
Plat of Lot 47 and Lot 48 of Nordstrom's Addition in the southwest quarter of the southwest quarter of Section 25, Township 106 North, Range 52 west of the 5th principal meridian, Lake County SD. Motion by Johnson, second by Hageman, to approve the Plat of Lot 47 and Lot 48 of Nordstrom's Addition in the southwest quarter of the southwest quarter of Section 25, Township 106 North, Range 52 west of the 5th principal meridian Lake County SD as it meets county regulations and taxes have been paid in full. Motion carried.
Plat of Tract 2B of B. Price Addition an addition in the west half of Section 15, Township 106 north, Range 52 west of the 5th principal meridian, Lake County SD. Motion by Slaughter, second by Hageman, to approve the Plat of Tract 2B of B. Price Addition an addition in the west half of Section 15, Township 106 north, Range 52 west of the 5th principal meridian, Lake County SD as it meets county regulations and taxes have been paid in full. Motion carried.
Plat of Lot 1 of Riedel's Addition in the SW1/4 of Section 15, Township 108 North, Range 54 west of the 5th p.m. in Lake County SD. Motion by Reinicke, second by Hageman, to approve the Plat of Lot 1 of Riedel's Addition in the SW1/4 of Section 15, Township 108 North, Range 54 west of the 5th p.m. in Lake County SD as it meets county regulations and taxes have been paid in full. Motion carried.
Plat of Tract 1 of Reiners Addition in Government Lot 3 of Section 30, Township 106 north, Range 51 west of the 5th p.m. Lake County SD. Motion by Johnson, second by Slaughter, to approve the Plat of Tract 1 of Reiners Addition in Government Lot 3 of Section 30, Township 106 north, Range 51 west of the 5th p.m. Lake County SD as it meets county regulations and taxes have been paid in full. Motion carried.
Plat of Lot 1 of Stemper's 2nd Addition in the west half of the northwest quarter (W1/2NW1/4) in Section 16, Township 106 north, Range 52 west of the 5th p.m. in Lake County SD (subdivision of Lot 1 of Madison Golf Club subdivision). Motion by Hageman, second by Slaughter, to approve Lot 1 of Stemper's 2nd Addition in the west half of the northwest quarter (W1/2NW1/4) in Section 16, Township 106 north, Range 52 west of the 5th p.m. in Lake County SD (subdivision of Lot 1 of Madison Golf Club subdivision) as it meets county regulations and taxes have been paid in full. Motion carried.
BOARD OF ADJUSTMENT:
Motion by Reinicke, second by Johnson, to enter into a county board of adjustment. Motion carried.
VARIANCE/COND USE APPLICATIONS:
Zoning Officer Anderson presented the following conditional use application to the board. Commissioner Reinicke recused herself from CU #20-07. Dale Thompson, Planning & Zoning Board member, joined the commission. Commissioner Slaughter acknowledged receipt of the unapproved minutes and staff report from the Planning and Zoning May 13th meeting.
#20-07 Conditional Use for The Gravel Pit, Lee, Karen & Donna Yager—Tract 2A B. Price Addition in the W1/2, Section 15 to be platted and known as "Tract 2B B. Price Addition in the W1/2 of Section 15-106-52, Lakeview Twp. Lee Yager and Donna Yager were present to discuss their request to expand the current boundaries of their permit for the gravel mining operation. Specifically, to mine more of existing Tract 2A to be platted at Tract 2B. Donna Yager discussed the following: setbacks have been maintained, harassed by Janet Weber, purchased Bessman property, spoils pile used as a buffer and used to reclaim, Weber does not have conditional use permit for her horse boarding business, mined out in a couple of years, not about the property being discussed today, equipment

isn't new and pretty but it does the job, corrections have been made when requested by the Zoning Officer. Mitch Peterson, Attorney for Janet Weber, discussed the following: current permit is to stay 1,000 feet from Janet Weber's property line and want to be sure that deal remains in place, no harassment by Weber, stability of fencing and gates, pedestrian and car safety, Yager's are not the tenant of the Bessman property they purchased, is topsoil removal mining activity, unused equipment removed from the site, hours are Monday-Friday 8 a.m. to 5 p.m. The commission did not see where much of the discussion today had any bearing on today's conditional use application. Motion by Hageman, second by Johnson, to approve the applicant's variance permit #20-07 and adopt the findings and specific conditions outlined in the staff report and a minimum of 1,000' from the mineral exploration and extraction; rock crushers property line to Janet Weber's horse pasture property line will be upheld. Motion carried

REGULAR SESSION:

Motion by Johnson, second by Slaughter, to adjourn as a county board of adjustment and return to the regular session. Motion carried. Commissioner Reinicke joined the meeting and Planning & Zoning Board Member Thompson left the meeting.

PERSONNEL/AUDITOR'S OFFICE:

After working 33 years in the Lake County Auditor's office, Roberta "Bobbi" Janke announced her retirement date of August 23, 2020 to the board. She told the board she has enjoyed serving the people in Lake County and enjoyed the variety of work in the Auditor's office. She asked the board to appoint Paula Barrick, Deputy Auditor 1, to the auditor's position effective August 24, 2020. Barrick worked a short time in the Davison County Auditor's office, 10 years in the Finance Office for the City of Madison, and 18 years in the Auditor's office. Janke told the board her appointment would allow for a seamless transition in the auditor's office. Janke also asked the board the change the status for Erin Tisdall from Deputy Auditor II to Deputy Auditor I based on assumed Deputy Auditor I duties during her first year of employment. Janke asked the board to act on these changes as soon as possible so the hiring process can begin as this is an exceptionally busy year in the auditor's office.

EXECUTIVE SESSION:

Motion by Slaughter, second by Reinicke, to enter into executive session for personnel SDCL 1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Johnson, to return to the regular session. Motion carried. Chair Wollmann announced that 4 personnel matters were discussed in executive session.

RETIREMENT/AUDITOR:

Motion by Reinicke, second by Johnson, to accept, with regret, the retirement of Roberta "Bobbi" Janke, Auditor, effective 8/23/2020. Motion carried.

PERSONNEL/AUDITOR'S OFC:

Motion by Slaughter, second by Hageman, to appoint Paula Barrick to fill the vacancy of the Auditor left by the retirement of Roberta "Bobbi" Janke, effective 8/24/2020, at an annual salary of $49,034, with the appointment to run until 3/5/2023. Motion carried.

Motion by Hageman, second by Slaughter, to approve the status change for Erin Tisdall, from Deputy Auditor II at a rate of $15.97 an hour to Deputy Auditor I at a rate of $18.25 an hour, effective 5/19/2020. Motion carried.

Motion by Johnson, second by Reinicke, to authorize Shelli Gust to post the opening for the position of Deputy Auditor II. Motion carried.

APRIL 2020 REPORTS RECEIVED: Register of Deeds fees collected $15,890, Auditor's account with the Treasurer $13,978,303.15 reconciled bank balances $13,978,251.52 variance ($51.63), Sheriff fees collected $18,777.78, and Zoning fees collected $2,056.

MARCH 2020 REPORT: General Fund Surplus Analysis percentage is 25.25%,

ADJOURNMENT:
Motion by Reinicke, second by Johnson, at 12:19 p.m. to adjourn. Motion carried. The next meeting will be held on Thursday, June 4, 2020 at 9 a.m.

/s/Roberta Janke	/s/Kelli Wollmann
ROBERTA JANKE	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

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