



# **Downtown Façade Improvement Grant Program**

**All Applications are due by Friday, April 8, 2022**

## **Program Purpose:**

- To offer assistance to property and business owners in the downtown target area to make exterior improvements that reflect typical downtown character

## **Program Goals:**

- Improve the visual appearance and aesthetics of Madison's downtown core

## **Eligible Properties:**

- Because this is an expansion of the Downtown Master Plan, the focus of the program will be the downtown core
- Focus area would include businesses in the immediate downtown area, generally bordered on the east and west by Van Eps and Harth Avenues, and on the north and south by N. 2<sup>nd</sup> St. and S 2<sup>nd</sup> St
- Matching funds awarded will be subject to the number of applications received, the scope of project, and approval by the façade committee

## **Use of Funds:**

- Façade materials & construction, windows and doors, awnings, signage, lighting, landscaping

## **Structure of the Funding:**

- Application and plan approval by downtown grant committee required
- Approved grant funds will be awarded upon satisfactory completion of the project

## **Maximum Available:**

- **\$5,000** match per building until available dollars are committed.

## **Grant Criteria:**

- Applicant must have ownership interest in the property or have approval from property owner to qualify
- Work must be completed no more than 60 days prior to application.
- Work must be completed within 180 days of approval

## **Disbursement Process:**

- Applicant must submit all invoices upon completion of the project to request reimbursement
- Applicant must submit proof that their matching contribution has been paid before grant funds will be issued
- Upon completion of work and submission of invoices, reimbursement check will be issued within 14 days
- Checks will be made payable directly to the businesses/building owners

# **Downtown Façade Improvement Grant Program** **2022 Application Form**

Please type or print clearly. Be sure to fill in each blank and answer each question. If there is not enough room, attach additional sheets.

Applicant Name(s): \_\_\_\_\_

Business Name: \_\_\_\_\_

Tax ID: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Building Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

## **1. DESCRIBE THE PROPOSED PROJECT:**

Please provide detailed construction plans, if applicable. If a contractor is hired for the project, please include a detailed project estimate and design work. If you are completing the project yourself, please provide as much information about your project as possible, including estimated costs, design, etc. Please attach any corresponding documents with this application.

All approved grants will be awarded upon project completion, a review of work completed, and copies of final invoices.

**\*\*We expect the application review process to be competitive, so please provide as much information as possible with your application\*\***

Applications can be emailed to Kari Blom at [kari@madisonworks.com](mailto:kari@madisonworks.com), dropped off at the LAIC Office, or mailed to the LAIC at PO Box 32, Madison, SD 57042.

Upon completion of work, receipts and summary need to be mailed to LAIC, P.O. Box 32, Madison, SD 57042 or delivered to LAIC, 315 S. Egan Avenue, Madison, SD 57042