

YANKTON COUNTY COMMISSION MEETING

July 21, 2020

The regular meeting of the Yankton County Commission was called to order by Chair Cheri Loest at 6:00 p.m. on Tuesday, July 21, 2020.

Roll call was taken with the following Commissioners present: Healy, Klimisch, Kettering, Swensen and Cheri Loest.

There were no conflicts of interest reported by Commissioners.

Action 20290C: A motion was made by Kettering and seconded by Klimisch to approve the meeting agenda with the following change: Items 19 and 21, Plats, were removed. All present voted aye; motion carried.

There was one public comment from Gary Swensen. Commissioner Klimisch also mentioned the recent passing of past commissioner Ted Mickelson.

Chair Loest closed public comment.

Action 20291C: A motion was made by Klimisch and seconded by Kettering to approve the minutes of July 7, 2020 budget meeting. All present voted aye; motion carried.

Action 20292: A motion was made by Healy and seconded by Kettering to approve the minutes of July 7, 2020 meeting. All present voted aye; motion carried.

Action 20293C: A motion was made by Klimisch and seconded by Kettering to approve the following claims; **Non-Departmental:** Human Health Care Plan (Refund) \$215.15, SD Department of Revenue (State Sales Tax) \$14.69; **Commissioners:** Yankton Daily P & D (Publishing's) \$550.68, Vast Business (Utilities) \$52.50; **Elections:** Election System & Software Inc. (Supplies) \$2,051.07, First Bankcard (Supplies) \$137.49, McLeod's Printing & Office Supplies (Supplies) \$480.00, Qualified Presort Services (Supplies) \$29.68, Secretary of State (Voter List-Boston University) \$100.00; **Court:** Avera Sacred Heart Hospital (Lab) \$1,776.00, All State Investigations (Professional Services) \$300.00, Patricia LaCroix (Qualified Expert Witness) \$127.50, Fox & Yankton, South Dakota 57078 Youngberg PC (Professional Services) \$15,000.00, Horn Law Office (Professional Services) \$807.50, Kennedy Pier Loftus & Reynolds LLP (Professional Services) \$1,180.10, Kennedy Pier Loftus & Reynolds LLP (Neglected) \$1,668.40, LaCroix Law Office (Neglected) \$189.15, Department of Health (Lab June 2020) \$540.00, Dean Schaefer (Professional Services) \$1,485.00, Woodbury County Sheriff (Services) \$45.00, Thomson Reuters (Supplies) \$260.25, Yankton Daily P & D (Supplies) \$103.31; **Auditor:** Vast Business (Utilities) \$175.00, Culligan (Supplies) \$21.00, Qualified Presort Services LLC (Supplies) \$195.52, Security Shredding Services (Professional Services) \$140.00; **Treasurer:** Vast Business (Utilities) \$209.14, Culligan (Supplies) \$35.00, Qualified Presort Services, LLC (Supplies) \$197.33, Security Shredding Services (Professional

Services) \$35.00; **Data Processing:** Vast Business (Utilities) \$992.28, First Bankcard (Maintenance) \$54.13; **States Attorney:** Century Business Products (Rentals) \$524.49, Culligan (Supplies) \$14.00, Executive MGMT Finance (Utilities) \$25.00, Security Shredding Services (Professional Services) \$70.00; **Government Building:** Bomgaars (Maintenance) \$3.26, Vast Business (Utilities) \$26.25, Johnson Controls, Inc. (Utilities) \$447.25, Menards (Supplies) \$13.95, MidAmerican Energy (Utilities) \$210.74, United Laboratories Inc. (Supplies) \$239.65; **Director of Equalization:** Matt Archer (Travel) \$69.72, Vast Business (Utilities) \$229.50, EcoWater Systems (Supplies) \$36.00, Microfilm Imaging Systems (Maintenance) \$70.00, J.D. Power & Assoc. (Maintenance) \$270.00, Qualified Presort Services (Supplies) \$11.03, Security Shredding Services (Professional Services) \$35.00, One Office Solution (Maintenance) \$112.51, Thomson Reuters (Supplies) \$38.92; **Register of Deeds:** Vast Business (Utilities) \$177.50, Executive MGMT Finance (Utilities) \$25.00, Microfilm Imaging Systems (Rentals) \$336.00, Qualified Presort Services LLC (Supplies) \$38.30, One Office Solution (Supplies) \$351.67; **VA:** Qualified Presort Services LLC (Supplies) \$5.52, Vast Business (Utilities) \$26.25; **Safety Center Building:** Mark's (Maintenance) \$315.02, Bomgaars (Supplies) \$182.22, Vast Business (Utilities) \$741.76, City of Yankton (Dumpster Fees) \$80.00, Cole Papers Inc. (Supplies) \$198.82, Drain Masters Inc. (Maintenance) \$283.29, First Bankcard (Maintenance) \$53.23, Hansen Locksmithing Inc. (Supplies) \$24.00, Johnson Controls, Inc. (Maintenance) \$3,566.47, Kone Inc. (Maintenance) \$315.06, Menards (Supplies) \$117.22, Staples Credit Plan (Supplies) \$697.12, United Laboratories Inc. (Supplies) \$591.41; **Sheriff:** Midcontinent Communications (Utilities) \$120.00, City of Yankton (Fuel) \$1,505.09, Culligan (Supplies) \$35.00, FedEx (Supplies) \$13.32, Menards (Supplies) \$126.91, Microsoft (Maintenance Contracts) \$990.00, Qualified Presort Services (Supplies) \$122.50, Pennington County Jail (Travel) \$144.22, Two way Solutions Inc. (Maintenance) \$64.97, One Office Solution (Supplies) \$17.53, One Office Solution (Maintenance Contracts) \$44.04; **County Jail:** Avera Sacred Heart Hospital (Professional Services) \$2,330.98, Avera Medical Group (Professional Services) \$1,125.00, Culligan (Food Services) \$27.00, Diamond Drugs (Professional Services) \$188.49, Detco (Supplies) \$1,243.80, Summit Food Services LLC (Food Services) \$10,365.66, Jacks uniforms & Equipment (Uniforms) \$193.84, JCL Solutions (Supplies) \$796.18, Menards (Supplies) \$77.21, Correctional Risk Services (Inmate Medical Liab Ins) \$395.16, Sherwin Williams Company (Supplies) \$183.02, Yankton Rexall Drug Co (Professional Services) \$474.94, Yankton Medical Clinic (Professional Services) \$132.00; **Yankton Area Search & Rescue:** Hanson Briggs Specialty Advertising Inc. (Supplies) \$216.00, City of Yankton (Fuel) \$41.68, Cox Auto Supply Inc. (Supplies) \$19.37, First Bankcard (Maintenance) \$376.00, First Bankcard (Supplies) \$176.12, Two Way Solutions Inc. (Services) \$1,078.87; **Care of Poor:** Qualified Presort Services LLC (Supplies) \$85.77, Thomson Reuters (Supplies) \$77.25; **Public Health Nurse:** Qualified Presort Services (Supplies) \$45.23, TIAA Bank (Rentals) \$70.96, Vast Business (Utilities) \$238.97; **Ambulance:** Kopetsky's Ace Hardware (Supplies) \$58.89, Vast Business (Utilities) \$175.74, The UPS Store (Supplies) \$220.72, ESO Solutions Inc. (Maintenance) \$5,764.50, Bound Tree Medical LLC (Supplies) \$5,035.36, City of Yankton (Fuel) \$626.21, Complete Book & Media Supply Inc. (Supplies) \$566.69, Complete Book & Media Supply Inc. (Books) \$1,000.00, Embroidery & Screen Work Inc. (Supplies) \$387.50, First Bankcard (Fuel) \$536.24, First Bankcard (Supplies) \$739.87, First Bankcard (Travel)

\$175.00, Janssen's Garbage Services (Utilities) \$500.00, Matheson Tri-Gas Inc. dba Lifescape (Rentals) \$78.35, Matheson Tri-Gas Inc. dba Lifescape (Supplies) \$91.63, Menards (Supplies) \$146.18, Olson's Pest Technician (Maintenance) \$114.00, Qualified Presort Services (Supplies) \$27.38, Trittech Software Systems (Maintenance) \$1,507.60, Tire Muffler Alignment (Supplies) \$132.54, United Laboratories Inc. (Supplies) \$15.48; **Mentally Handicapped:** SD Achieve dba Lifescape (Care-June) \$300.00; **Mental Health Centers:** Dakotabilities (Care June/Aug/Sept 2020) \$540.00; **Mental Illness Board:** Darcy Lockwood (Hearings) \$15.00, Fox & Youngberg PC (Hearings) \$1,404.10, Kennedy Pier Loftus & Reynolds LLP (Hearings) \$2,196.90, Mark Katterhagen (Hearings) \$15.00, Lewis & Clark Behavioral Health (Hearings) \$1,780.00, Lucille M. Lewno (Hearings) \$483.50; **Extension:** Vast Business (Utilities) \$820.72, Echo Group (Maintenance) \$29.08, Mead Lumber (Supplies) \$69.90, Northwestern Energy (Utilities) \$195.36, United Laboratories Inc. (Supplies) \$30.95, Yankton Fire & Safety Company (Maintenance) \$30.00; **Soil Conservation:** Yankton County Conservation District (1st Half Wages-tree Manager) \$2,500.00; **Weed:** Yankton Daily P & D (Publishing's) \$715.65; **Planning & Zoning:** Vast Business (Utilities) \$62.50, First Bankcard (Supplies) \$23.00, Qualified Presort Services, LLC (Supplies) \$14.04, Yankton Daily P & D (Publishing's) \$550.50, Yankton Daily P & D (Supplies) \$17.03; **Road & Bridge:** Avera Heart Hospital of South Dakota (Supplies) \$87.00, Bomgaars (Supplies) \$5.99, B-Y Water District (Utilities) \$108.00, Butler Machinery Co (Supplies) \$456.12, Vast Business (Utilities) \$166.27, Boyer Trucks (Supplies) \$2,442.77, Midwest Ready Mix & Equipment (Supplies) \$7,107.00, City of Yankton (Utilities) \$9.13, Cox Auto Supply, Inc. (Supplies) \$224.52, Concrete Materials (Supplies) \$892.50, CenturyLink (Utilities) \$55.83, Calibration Technologies (Supplies) \$3,401.95, CHS (Fuel) \$15,240.49, Fastenal Industrial & Construction Supply (Supplies) \$196.31, I State Truck Center (Supplies) \$54.16, Janssen's Garbage Services (Utilities) \$45.00, Mark's Machinery (Supplies) \$490.45, MidAmerican Energy (Utilities) \$21.12, O'Reilly Auto Parts (Supplies) \$16.98, Spencer Quarries Inc. (Supplies) \$20,700.62, Truck Trailer Sales Service Inc. (Supplies) \$69.20, Truenorth Steel (Bridges) \$59,632.51, United Laboratories Inc. (Supplies) \$30.95, Vermillion Yankton Joint Solid Waste (Utilities) \$49.80, One Office Solution (Supplies) \$119.54, Yankton Daily P & D (Publishing's) \$32.52; **Emergency 911 Fund:** CenturyLink (Utilities) \$155.59, Vast Business (Utilities) \$1,213.61; **Jail Building:** Welfl Construction Co (Jail Capital Improvement) \$30,333.00; **Emergency Management:** Kopetsky's Ace Hardware (Supplies) \$97.20, Kopetsky's Ace Hardware (Disaster Plan) \$302.96, B-Y Electric (Utilities) \$52.73, Hanson Briggs Specialty (Supplies) \$235.15, Bound Tree Medical (Disaster Plan) \$235.80, Danko Emergency Equipment (Supplies) \$122.76, First Bankcard (Supplies) \$537.39, Menards (Supplies) \$31.92, Two Way Solutions Inc. (Professional Services) \$1,078.88, Truck Trailer Sales Service Inc. (Maintenance) \$338.94, Tabor Lumber Cooperative (Supplies) \$186.24, United Laboratories Inc. (Supplies) \$15.47; **24/7 Sobriety Fund:** Pharmchem Inc. (Supplies) \$1,199.10; **Debt Service:** First National Bank Omaha (Agent Annual Fee 2020) \$800.00; **Non-Departmental:** Satellite Tracking of People (Tracking Monitors) \$507.00, Byron Nogelmeier (Cam Daily Fee) \$1,647.00, SD Department of Revenue (Redfield Services) \$60.00, SD Department of Revenue (Motor Vehicle Fees) \$533,537.59, SD Department of Revenue (Waste Fees) \$7,940.75, SD Department of Revenue (ROD Fees) \$1,590.00, SDACO (M & PR Fund) \$774.00; General Fund \$92,457.19, Road & Bridge, \$111,656.73, Emergency

Management, 1,213.61. All present voted aye; motion carried.

Action 20294AUD: A motion was made by Klimisch and seconded by Healy to approve the Auditor's Monthly Settlement with the Treasurer and Pooled Cash report as of June 30, 2020 which showed Total Cash of \$9,841,355.84. The General Fund was \$5,869,334.90; Special Funds were \$2,502,606.63; and Trust and Agency Funds were \$1,469,414.31 adding to a Grand Total of General Ledger Cash and Investments of \$9,841,355.84. A detailed report is on file with the County Auditor. All present voted aye; motion carried.

Action 20295C: A motion was made by Healy and seconded by Kettering to approve the 2nd quarter MI income. A detailed report is on file with the County Auditor. All present voted aye; motion carried.

Action 20296AUD: A motion was made by Healy and seconded by Klimisch to approve the budgeted cash transfer of \$160,000.00 from the General Fund to Emergency Management Services. All present voted aye; motion carried.

The board discussed the amended procurement and conflict of interest policy from Planning & Development District III.

Action 20297AUD: A motion was made by Kettering and seconded by Healy to approve the Procurement and Conflict of Interest Policy. All present Kettering, Healy, Klimisch and Loest voted aye; Swensen voted nay; motion carried, 4-1

Action 20298Hwy: A motion was made by Healy and seconded by Klimisch to approve the Right of Way application from LaCroix Construction Excavating in Township 93-56. All present voted aye; motion carried.

Hwy: Highway Superintendent Mike Sedlacek and Adam Polley from Clark Engineering of Sioux Falls, SD appeared before the board for approval of PE Grant applications for the Jamesville, Johnson and Fleeg's Bridges. Sedlacek said in talking with the DOT (Department of Transportation) that all the bridges must be evaluated for potential rehab prior to any consideration for replacement. The PE grants would cost the county roughly \$15,000.00 for each bridge and believes Fleeg's bridge has the best chance of a grant being accepted.

Action 20299Hwy: A motion was made by Klimisch and seconded by Kettering to approve the PE Grant application for Fleeg's Bridge. Klimisch, Kettering, Healy and Loest voting aye; Swensen voted nay; Motion carried, 4-1.

Action 20300N: A motion was made by Healy and seconded by Klimisch to accept the 2nd quarter 2020 report for the Nurse and WIC office presented by Jen Wechsler. All present voted aye; motion carried.

Yankton City: Yankton City Manager Amy Leon (via zoom) presented the city's annual requests for county funding of shared city-county operations. Leon requested \$47,195 county

funding for the Senior Citizens Center. She requested \$15,000 funding for Chan Gurney Municipal Airport. Also requested \$152,656 in 2021 for the Dispatch Center. The City's funding request for the Yankton Community Library is \$24,000. Total city request for county funding is \$238,851. Also appearing via Zoom were Dave Mingo and Dana Schmidt.

The Center: Christy Hauer, Executive Director of The Center, appeared to inform the board about the importance of services, programs and activities at The Center.

The following departments presented monthly reports for board approval: Ambulance, Register of Deeds, Sheriff/Jail, Veterans Service and Welfare.

Action 20301AMB: A motion was made by Klimisch and seconded by Kettering to approve the 2020 second quarter report from the Ambulance Department. A detailed report is on file with the County Auditor. All present voted aye; motion carried.

Action 20302ROD: A motion was made by Kettering and seconded by Swensen to approve the 2020 second quarter report from the Register of Deeds Office. A detailed report is on file with the County Auditor. All present voted aye; motion carried.

Action 20303S: A motion was made by Healy and seconded by Klimisch to approve the 2019 second quarter report from the Sheriff's office. A detailed report is on file with the County Auditor. All present voted aye; motion carried.

Action 20304VSO: A motion was made by Klimisch and seconded by Swensen to approve the 2020 second quarter report from the Veterans Service Office. A detailed report is on file with the County Auditor. All present voted aye; motion carried.

Action 20305C: A motion was made by Klimisch and seconded by Kettering to approve the 2020 second quarter report from the Yankton County Welfare Office. A detailed report is on file with the County Auditor. All present voted aye; motion carried.

Contact Center: Welfare Director Jennifer Adamson gave a brief report on when the Contact Center was formed and the day to day operations. Adamson also thanked the board for letting the Contact Center remain open for residents who needed food assistance.

Planning Commission: Planning and Zoning Administrator Gary Vetter appeared before the board to request approval to advertise for one position that will be open due to the resignation of Craig Hanson on the Planning Commission.

Action 20306Z: A motion was made by Klimisch and seconded by Swensen to adopt the following resolution. Whereas it appears, Baycliffe Estates, owners of record, have caused a plat to be made of the following real property: Lot 7 Baycliffe Estates, W1/2, S 12.91 acres, S1/2, SW1/4, S7&18-T93N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval.

Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same. All present voted aye; motion carried.

Action 20307Z: A motion was made by Healy and seconded by Klimisch to adopt the following resolution. Whereas it appears, David and Katie Pyn, owners of record, have caused a plat to be made of the following real property: Lots 1 and 2 Pyn Addition, S6-T95N-R54W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same. All present voted aye; motion carried.

Action 20308Z: A motion was made by Klimisch and seconded by Kettering to adopt the following resolution. Whereas it appears, Steven and Jeannie Kasik, owners of record, have caused a plat to be made of the following real property: Kasiks Addition, N1/2, NE4, S15-T93N-R57W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same. All present voted aye; motion carried.

Action 20309Z: A motion was made by Kettering and seconded by Healy to adopt the following resolution. Whereas it appears, Baycliffe Estates, owners of record, have caused a plat to be made of the following real property: Lot 20 Baycliffe Estates, S7&18-T93N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same. All present voted aye; motion carried.

There were no public comments.

Chair Loest closed public comment.

Commissioner updates: Commissioner Swensen said he had a conference call with Washington, DC. Other items mentioned were; Ag Gala on Friday July 24th at the Rodeo Grounds and the CAFO meeting in Huron, SD.

Action 20310C: A motion was made by Swensen and seconded by Healy to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, August 4, 2020 at 6:00 p.m.

Cheri Loest, Chair
Yankton County Commission

ATTEST:
Patty Hojem, County Auditor