

YANKTON COUNTY COMMISSION
March 3, 2026

The regular meeting of the Yankton County Commission was called to order by Chairman John Marquardt at 6:00 p.m. on Tuesday, March 3, 2026.

Roll call was taken with the following Commissioners present: Dan Klimisch, Don Kettering, Wanda Howey-Fox, Ryan Heine and John Marquardt.

There were no conflicts of interest reported by Commissioners.

Action 2666C: A motion was made by Heine, seconded by Kettering to approve the agenda with the following changes: move item 11 after executive session and add item 12A about Extension office move to Government Center. All present voted aye; motion carried, 5-0.

There were no public comments. Chairman Marquardt closed public comment.

Action 2667HWY: A motion was made by Klimisch and seconded by Kettering to approve items for surplus as presented by the Highway Superintendent. All present voted aye; motion carried, 5-0.

Emergency Management Director Paul Scherschligt appeared before the board for approval of the Local Emergency Management Performance Grant (LEMPG). Scherschligt also informed the board he will be submitting a burn ban resolution at the next commission meeting.

Action 2668OEM: A motion was made by Klimisch and seconded by Fox to approve the Local Emergency Management Performance Grant. All present voted aye; motion carried, 5-0.

Action 2669C: A motion was made by Fox, seconded by Heine to approve the following claims: **Commission:** Health Equity (Group Insurance) \$49.50; **Elections:** Qualified Presort Service, LLC (Supplies) \$132.98; Verizon (Rentals) \$200.05; **Court:** Blackburn & Steves Prof. LLC (Prof Services) \$2,648.25; Youngberg Law, Prof. LLC (Prof Services) \$2,883.21; Ivonne Bellew Prof. LLC (Prof Services) \$148.00; Witnesses (Fees) \$618.58; Horn Law Office, LLC (Prof Services) \$21,361.00; Dean Schaefer (Prof Services) \$882.00; **Auditor:** Qualified Presort Service, LLC (Supplies) \$193.32; **Treasurer:** Qualified Presort Service, LLC (Supplies) \$336.57; **Data Processing:** Tyler Technologies (Maintenance) \$69,238.42; **States Attorney:** FedEx (Supplies) \$19.50; Qualified Presort Service, LLC (Prof Services) \$30.24; **CLERP:** SDACC (1st Quarter Allotment) \$9,268.00; **Government Center:** City of Yankton (Utilities) \$2,434.83; NAPA Auto Parts of Yankton (Maintenance) \$1,024.89; Culligan (Supplies) \$8.00; Northwestern Energy (Utilities) \$2,780.76; Olson's Pest Technicians (Maintenance) \$84.00; OTIS Elevator Company (Maintenance) \$1,064.01; **Director of Equalization:** Aumentum Technologies, Inc. (Software & Licensing) \$5,354.26; Qualified Presort Service, LLC (Supplies) \$27.53; **Register of Deeds:** Qualified Presort Service, LLC

(Supplies) \$52.31; **Veterans Service Office:** T-Mobile (Utilities) \$36.12; Qualified Presort Service, LLC (Supplies) \$27.02; Verizon (Rentals) \$40.01; **Safety Center Building:** Automatic Building Controls, Inc. (Maintenance) \$2,445.00; City of Yankton (Utilities) \$857.30; Amazon Capital Services (Supplies) \$609.76; Midcontinent Communications (Utilities) \$1,120.94; Menards (Maintenance) \$174.87; Northwestern Energy (Utilities) \$7,499.85; **Sheriff:** Cardmember Services (Auto Equipment) \$380.07; Cardmember Services (Travel) \$1,309.75; Cardmember Services (Minor Equipment) \$464.98; Cardmember Services (Maintenance) \$6.89; Cardmember Services (Supplies) \$52.24; The Collision Center (Auto Equipment) \$517.73; GR-Emergency Vehicle Outfitters (Auto Equipment) \$11,795.00; Richard Muller (Maintenance) \$14.00; Qualified Presort Service, LLC (Maintenance Contract) \$139.13; **County Jail:** Avera Sacred Heart Hospital (Prof Services) \$4,535.34; Charm-Tex (Supplies) \$4,106.78; Cardmember Services (Supplies) \$47.85; Cardmember Services (Travel) \$299.00; Trinity Services Group (Food Services) \$10,552.14; Amazon Capital Services (Maintenance) \$45.89; Avera Medical Group-Radiology (Prof Services) \$175.13; Assusen Prof. LLC (Prof Services) \$2,307.60; CSI, LLC (Minor Equipment) \$3,941.50; Harding Glass (Maintenance) \$4,828.00; Hy-Vee (Prof Services) \$19.43; Jacks Uniforms & Equipment (Uniforms) \$214.89; JCL Solutions (Supplies) \$1,659.06; Olson's Pest Technicians (Maintenance) \$155.00; **Coroner:** Clinical Laboratory of the Black Hills (Prof Services) \$2,250.00; Dakota Embalming & Transport Service, Inc. (Prof Services) \$1,500.00; Department of Health (Prof Services) \$40.00; **Ambulance:** Sacred Heart Health Services (Prof Services) \$1,500.00; Arrow Manufacturing (Maintenance) \$460.91; Clarity Telecom, LLC (Utilities) \$87.99; City of Yankton (Utilities) \$168.86; Amazon Capital Services (Supplies) \$563.84; Waystar, Inc. (Prof Services) \$593.46; Avera Health (Supplies) \$49.00; LEAF (Rentals) \$169.96; Menards (Supplies) \$53.80; MidAmerican Energy (Utilities) \$836.25; Northwestern Energy (Utilities) \$1,382.36; Olson's Pest Technicians (Maintenance) \$119.00; Qualified Presort Service, LLC (Supplies) \$63.00; Verizon (Utilities) \$337.38; **Mental Illness Board:** Blackburn & Stevens Prof. LLC (Hearings) \$488.78; Val Larson (Hearings) \$40.00; Fox Law Firm, PLLC (Hearings) \$305.32; Mark Katterhagen (Hearings) \$40.00; Luci Lewno (Hearings) \$326.74; **Historical Sites:** Yankton County Historical Society (2026 Allotment) \$20,000.00; **Extension:** Clarity Telecom, LLC (Utilities) \$281.16; City of Yankton (Utilities) \$99.41; Great America Financial (Rentals) \$298.39; MidAmerican Energy (Utilities) \$178.60; Olson's Pest Technicians (Maintenance) \$75.00; SDSU Extension (Prof Services) \$21,130.00; **Weed:** Verizon (Utilities) \$12.23; **Planning and Zoning:** T-Mobile (Utilities) \$36.12; Pheasantland Industries (E911 Signs) \$42.08; **Highway:** Appeara (Supplies) \$167.28; Sanitation Products, Inc. (Auto Equipment) \$55,340.00; Avera Medical Group-Occupational Therapy (Prof Services) \$37.70; Bomgaars (Maintenance) \$19.32; Bomgaars (Supplies) \$480.00; B-Y Electric (Utilities) \$96.38; Barco Municipal Products (Supplies) \$2,091.09; Butler Machinery Co. (Maintenance) \$1,502.68; Rockmount Research & Alloys (Supplies) \$380.70; City of Yankton (Utilities) \$48.09; NAPA Auto Parts of Yankton (Maintenance) \$250.17; NAPA Auto Parts of Yankton (Supplies) \$139.20; IMEG, Corp. (Annual Projects) \$4,500.00; Clarks Rental, Inc. (Maintenance) \$170.00; Nelson Service, LLC (Maintenance) \$1,224.96; CHS, Inc. (Supplies) \$2,114.10; Blackstrap, Inc. (Supplies) \$1,792.21; Midwest Petroleum Equipment (Maintenance) \$3,233.95; New Century FS (Highway Fuel) \$2,165.33; Jim Hawk Truck Trailers (Maintenance) \$11,300.81; Auto Value (Maintenance) \$39.99; I State Truck Center

(Maintenance) \$53.66; LEAF (Supplies) \$124.98; Northwestern Energy (Utilities) \$25.58; Truenorth Steel (Supplies) \$5,443.20; Verizon (Utilities) \$12.24; **E911:** CenturyLink (Utilities) \$177.89; Midcontinent Communications (Utilities) \$1,233.31; TriTech Software Systems (Utilities) \$69.91; **OEM:** Bomgaars (Supplies) \$512.53; Yankton Home & Garden Repair (Maintenance) \$110.00; T-Mobile (Utilities) \$72.24; Great America Financial (Rentals) \$153.32; MidAmerican Energy (Utilities) \$52.28; Verizon (Utilities) \$378.82; **Government Buildings:** Amazon Capital Services (Supplies) \$2,255.95; Menards (Supplies) \$234.12; **24/7:** Precision Kiosk Technologies (Prof Services) \$1,500.00; **M & PR Fund:** Microfilm Imaging Systems (Maintenance) \$4,586.00; **Non-Departmental:** Supercom, Inc. (Jail Tracking Monitors) \$208.00; Byron Nogelmeier (CAM Daily Fees) \$2,310.00; Byron Nogelmeier (Remote Breath Fees) \$712.00; Byron Nogelmeier (State Participation Fees) \$355.00; SD Department of Revenue (Alcoholic Beverage) \$75.00. General Fund \$234,823.12; Road & Bridge \$92,753.62; Emergency Management \$1,279.19.
. All present voted aye; motion carried, 5-0.

Action 2670C: A motion was made by Fox and seconded by Heine to approve the February 17, 2026 meeting minutes. All present voted aye; motion carried, 5-0.

Action 2671C: A motion was made by Fox and seconded by Heine to table item 14 until after the executive session.

Pat Backman appeared before the board to transfer retail (on sale) liquor license and malt beverage and S.D. farm wine license to Brad Vam Grootheest in Section 17, Township 93N, Range 56W to Cottonwood, LLC dba Cottonwood, Yankton SD.

There was no public comment. Chairman Marquardt closed public comment.

Action 2672C: A motion was made by Klimisch and seconded by Fox to approve the Liquor and Malt Beverage transfer. All present voted aye; motion carried, 5-0.

Action 2673C: A motion was made by Fox and seconded by Klimisch to recess the regular session and convene as Yankton County Ditch Board. All present voted aye; motion carried, 5-0.

Action 2674C: A motion was made by Klimisch and seconded by Heine to approve advertising for cleaning of the Clay Creek Ditch. All present voted aye; motion carried, 5-0.

Action 2675C: A motion was made by Klimisch and seconded by Heine to adjourn as Ditch Board and reconvene in regular session. All present voted aye; motion carried, 5-0.

Action 2676C: A motion was made by Klimisch and seconded by Heine to approve advertising for cleaning of the Clay Creek Ditch. All present voted aye; motion carried, 5-0.

Planning and Zoning Administrator Gary Vetter appeared before the board to inform them he will advertise for two positions that will be open on the county planning commission.

Action 2577Z: A motion was made by Heine and seconded by Fox to approve the Zoning Administrator advertising for the open positions. All present voted aye; motion carried, 5-0.

The board discussed a lease agreement with the Department of Agriculture and Natural Resources for office space in the County Government Center. The monthly rent was changed to \$260.00 and the option to terminate the agreement with 90-day notice.

Action 2678Z: A motion was made by Heine and seconded by Fox to approve the rental agreement with changes. All present voted aye; motion carried, 5-0.

Commissioner Heine and Madison Melcher 4-H Extension Educator discussed moving the office into the Government Center. Madison said with the slow time of the year she would like to be in by the end of March. The board approved the move.

Alan Armstrong and Eric Wieling from CSI presented quotes for a server at the Yankton Safety Center with quote of \$29,791.06. Armstrong said the current server is 12 years old and running on an unsupported operating Microsoft system. The quote for the Government Center is \$8,203.90; price is for transferring data from the older server to the current one which is three years old. The board stated they would check with Secure South Dakota on reimbursement for the projects. It was the consensus of the board to approve the server projects.

Action 2679Z: A motion was made by Heine and seconded by Fox to approve the server projects: Safety Center, \$29,791.06; and Government Center, \$8,203.90. All present voted aye; motion carried, 5-0.

There were no public comments. Chairman Marquardt closed public comment.

Commissioner updates: Financial meeting, NACO meeting.

Action 2680C: A motion was made by Fox and seconded by Kettering to recess the regular session at 7:00 p.m. and convene in executive session to discuss Personnel Issue Pursuant to SDCL 1-25-2(1) and Legal Counsel 1-25-2.3. All present voted aye; motion carried, 5-0.

Action 2681C: A motion was made by Klimisch and seconded by Fox to adjourn executive session at 7:45 p.m. and reconvene in regular session. All present voted aye; motion carried, 5-0.

Action 2682C: A motion was made by Fox and seconded by Heine to approve the following wage resolution with exception of the Sheriff. All present voted aye; motion carried, 5-0.

BE IT RESOLVED that the Yankton County Board of Commissioners adopt the following wage and policy scale for Yankton County employees to be effective January 1, 2026.

COMMISSIONERS	SALARY/YEAR
John Marquardt, Chair	\$17,255.52
Ryan Heine, Vice Chair	\$16,206.72
Dan Klimisch	\$16,206.72
Don Kettering	\$16,206.72
Wanda Howey-Fox	\$16,206.72
FULL-TIME SALARIED PERSONNEL	SALARY/YEAR
Patty Vavra, Treasurer	\$86,432.88
Tamara Seitzinger, Chief Deputy Treasurer	\$60,987.96
Teri Schneider, Deputy Treasurer	\$53,460.84
Noreen Villim, Clerk	\$49,432.32
Carol Williams, Clerk	\$37,463.52
Brian Hunhoff, Register Of Deeds	\$86,432.88
Matt Balvin, Deputy Register of Deeds	\$58,619.76
Mallory Wriedt, Deputy Register of Deeds	\$59,792.16
Patty Hojem, Auditor	\$86,432.88
Kasi Foss, Chief Deputy Auditor, Accounts Payable Clerk	\$53,093.76
Alyssa Lange, Deputy Clerk & Website Administrator	\$44,159.64
Kim Mraz, Payroll Clerk	\$39,756.60
Michelle Goeken, Director Of Equalization	\$76,749.96
Janelle Munkvold, Administrative Assistant	\$45,667.67
Charles Richardson, Deputy Director	\$57,817.44
Andrea Wright, Certified Field Appraiser	\$56,733.00
Paul Scherschligt, Emergency Management Director	\$80,888.28
Tyler Larsen, States Attorney	\$113,165.04
Debra Lillie, Chief Deputy States Attorney	\$108,770.76
Robert Klimisch, Deputy States Attorney	\$105,269.76
Cassandra J Brockmoller, Legal Administrator	\$52,052.64
Tera Schmidt, Senior Legal Administrator	\$59,381.64
Alec Martin, Diversion Coordinator	\$58,217.16
Holly Wells, Legal Administrator	\$53,093.76
Gary Vetter, P&Z Development Services Director	\$97,925.28
William Conkling, Deputy Zoning Administrator	\$63,835.20
Mike Sedlacek, Highway Superintendent	\$87,556.08
Tracy Huff, Highway Administrative Assistant	\$46,862.52

Samantha Rottenbucher, Ambulance Billing Clerk	\$43,593.12
Maria Cameron, Ambulance Clerk	\$46,862.52
Jared Anderson, Deputy Sheriff	\$61,356.48
Leslie Drake, Captain Deputy Sheriff	\$78,284.88
Noah Hofer, Deputy Sheriff	\$65,112.00
Gregory Jensen, Detective Sergeant	\$72,823.20
Robert Kirvin, Deputy Sheriff	\$65,111.88
Kyle Kocmick, Sgt Deputy Sheriff	\$68,622.84
Teri Lippert, Sheriff Deputy Clerk	\$60,987.96
Jordan Maxon, Deputy Sheriff	\$65,112.00
Christopher Meier, Captain Deputy Sheriff	\$81,447.60
Jordan Mogck, Deputy Sheriff	\$62,583.48
Lanee Schindler, Sheriff Clerk	\$53,460.72
Austin Schuller, Deputy Sheriff	\$67,742.40
Brady Smith, Deputy Sheriff	\$60,153.36

FULL-TIME SALARIED PERSONNEL - continued

	SALARY/YEAR
Mindy Anderson, Corporal Jailer	\$58,973.88
Steven Bolhouse, Corporal Jailer	\$64,276.56
Leah Brandt, Jailer	\$60,987.96
Preston Bussey, Jailer	\$53,783.64
Duane Carr, Jailer	\$55,238.64
Quinn Danielson, Corporal Jailer	\$59,381.64
Parker Harrison, Jailer	\$55,238.64
Sara Hensley, Jailer	\$60,987.96
Alicia Jacob, Jailer	\$60,987.96
Jerome Koenig, Corporal Jailer	\$60,569.16
Steven Luke, Jail Administrator	\$79,302.24
Vicente Medina, Jailer	\$55,238.64
Natasha Olsen, Jailer	\$52,052.64
Tonna Poppe, Sgt. Jailer	\$69,097.32
Cassandra Rabe, Sgt Jailer	\$70,479.24
Ellie Schwartz, Jailer	\$52,052.64
Isaac Wilcox, Jailer	\$52,052.64
Sharon Rolfs, 24/7 Program Coordinator	\$43,293.72

FULL-TIME HOURLY PERSONNEL (8-HOUR DAY)

HOURLY RATE

Duane Bagstad, Highway Equipment Operator	\$31.21
Randy Boese, Highway Equipment Operator	\$31.21
Jerome Eickhoff, Lead Highway Foreman	\$35.26
Scott Enfield, Highway Truck Driver	\$29.32
Reed Forman, Highway Truck Driver	\$26.55
Adam Freng, Highway Mechanic	\$28.55
Gary Guthmiller, Highway Patrol Operator	\$31.93
Joshua Hagemann, Highway Truck Driver	\$29.32
Randy Hlavac, Highway Equipment Operator	\$31.21
Daniel Horacek, Highway Equipment Operator	\$30.51
Gene Huber, Highway Equipment Operator	\$29.91
Tim Kocmich, Highway Truck Driver	\$29.32
Jim Liebsch, Weed Supervisor	\$32.80
Johnathan Palu, Highway Patrol Operator	\$30.50
William Taggart, Highway Truck Driver	\$26.55
Justin Burkett, Bldg and Grounds Supervisor	\$30.90
Daniel Wagner, Mechanical Custodian	\$26.40
Kyle Joachimsen, Mechanical Custodian	\$21.65
Ila Blaha, Custodian	\$19.36
Robert Stickney, Veterans Service Officer (7-Hour Day)	\$28.60
Erin Hacecky, Chief Deputy Emergency Management	\$28.75/Hour and \$25/On-Call

FULL-TIME HOURLY+ CALL TIME

HOURLY RATE

Troy Cowman, Senior Paramedic	\$29.20
Ciera Eisele, Paramedic	\$23.24
Seth Jackson, EMT	\$21.96
Ashley Love, Paramedic	\$22.69
Antony Martinez, EMT	\$21.53
Austin Rhodes, EMT	\$21.10
Eugene Taylor, Paramedic	\$24.59
Clayton Thompson, EMT	\$20.28
Erika Thompson, EMT	\$20.66
Madison Van Avery, EMT	\$20.53
Jean Scherschligt, Paramedic Field Training Supervisor	\$25.52

PART-TIME PERSONNEL

HOURLY RATE

Diane Hovden, ROD Clerk	\$24.36
Dawn Kirchner, States Attorney Clerk	\$20.77
Isaac Klimisch, Deputy States Attorney	\$37.12

JAIL/SHERIFF PART-TIME PERSONNEL	HOURLY RATE
Karen Edler, Transport Officer	\$20.53
Joseph Erickson, Deputy Sheriff	\$27.80
Lloyd Hanes, Transport Officer	\$20.53
Justin Hidingier, Transport Officer	\$20.53
Richard Muller, Transport Officer	\$20.53
Rodney Pieper, Transport Officer	\$20.53
Gary Ponder, Transport Officer	\$20.53
Scott Pospishil, Transport Officer	\$20.53
Clint Scheuring, Transport Officer	\$20.53
Shane Toupal, Transport Officer	\$20.53
Roger Wolff, Transport Officer	\$20.53
Alondra Aguilar, Jailer	\$20.53
Zachary Berger, Jailer	\$20.53
Ann Jacobs, Jailer	\$20.53
Edward Sasse, Jailer	\$20.53
John Slama, Transport Officer	\$20.53

AMBULANCE PART-TIME PERSONNEL	HOURLY RATE
Danielle Beck, EMT	\$19.18
Jeff Brown, EMS Administrator	\$35.02
Brandon Frick, EMT	\$19.47
Michael Frick, EMT	\$19.18
Leanna Gubbels, PT Paramedic	\$21.42
Garret Hauger, EMT	\$19.18
Jacqueline Hunsley, PRN EMT	\$19.18
John Kraft, EMT	\$20.06
Joshua Lauck, Reserve EMT	\$21.42
Javier Lopez, EMT	\$19.18
Daryl Madsen, Paramedic	\$22.73
Dominic Nelson, EMT	\$19.18
Mark Nickles, Paramedic	\$22.73
Matt Nighbert, EMT	\$20.91
Donald Rounds, EMT	\$19.18
Rebecca Sawatzke, EMT	\$19.47
Katie Schulte, EMT	\$19.18
Melisa Smith, EMT	\$20.66
Spencer Stall, EMT	\$19.18
Luke Surprenant, Paramedic	\$21.42

Lilly Thoms, EMT	\$19.18
Kim Velk, EMT	\$20.91
Glen Zupfer, EMT	\$17.62

CORONER	
Arica Nickles	\$350/Month Plus \$150/Call
Larry Nickles, PT	\$150/Call
Jerold Sorbel, PT	\$150/Call

BOARD MEMBERS	Per Meeting Attended
Planning & Zoning	\$25.00 + Mileage
Ditch Board	\$25.00 + Mileage

ON-CALL EMERGENCY MANAGEMENT	
Robert Taylor, Deputy	\$15.62/Hour Plus \$25/On-Call

All full-time employees are eligible for longevity pay which will vary based on years of Service. Longevity pay is approved by County Commission Board and is a part of the adopted Yankton County Personnel Handbook.

All wage scales are subject to amendment and change by the Board of County Commissioners at any time upon proper resolution.

Action 2683C: A motion was made by Fox and seconded by Klimisch to approve the **FEBRUARY 2026 Gross Payroll: Commissioners:** \$6,840.20; **Election:** \$0.00; **Auditor:** \$18,820.24; **Treasurer:** \$23,981.46; **States Attorney:** \$48,056.00; **Government Buildings:** \$6,904.75; **Director of Equalization:** \$23,975.17; **Register of Deeds:** \$18,732.00; **Veterans Service:** \$4,604.60; **Courthouse & Safety Center:** \$11,362.64; **Sheriff:** \$89,131.01; **County Jail:** \$110,222.83; **Coroner:** \$1,550.00; **Juvenile:** \$0.00; **Ambulance:** \$77,604.69; **Weed:** \$2,609.04; **Planning & Zoning:** \$13,480.04; **Road & Bridge:** \$93,454.61; **OEM:** \$11,890.69; **24-7 Program:** \$3,607.81. First Dakota National Bank \$40,043.32 (Withholding), First Dakota National Bank \$68,275.72 (FICA) First Dakota National Bank \$15,967.86 (Medicare), South Dakota Retirement System \$34,926.72 (Other Employees), South Dakota Retirement System \$37,183.24 (Sheriff/Jail/EMS), South Dakota Retirement System (Spouse Opt) \$224.91, South Dakota Retirement System (Supplemental) \$5,226.33, American Family Life Assurance Company (AFLAC) \$2,845.87, Nationwide Retirement Solutions \$69.44, Boston Mutual Life Insurance \$290.69, Colonial Life & Accident \$2,489.83, AVERA Health Insurance \$67,846.23, Delta Dental \$1,786.20, VSP Vision \$632.48, HealthEquity \$3,346.00. IBC TPA \$10,904.93, Reliance Life Insurance \$1,239.10, Reliance Dental \$339.76, MASA \$75.00, Aflac Dental \$1,574.71, Gross Payroll \$566,875.78, Net Payroll \$422,262.84. All present voted aye; motion carried, 5-0.

No action was taken on Legal Counsel.

Action 2684C: A motion was made by Klimisch and seconded Fox to adjourn. All present voted aye; motion carried, 5-0.

The next regular meeting will be Tuesday, March 17, 2026 at 6:00 p.m.

John Marquardt, Chairman
Yankton County Commission

ATTEST:
Patty Hojem, Yankton County Auditor