

YANKTON COUNTY COMMISSION MEETING

November 7, 2023

The regular meeting of the Yankton County Commission was called to order by Chairman Don Kettering at 6:00 p.m. on Tuesday, November 7, 2023.

Roll call was taken with the following Commissioners present: Dan Klimisch, Wanda Howey-Fox, Ryan Heine, John Marquardt and Don Kettering.

Commissioner Fox will abstain from voting on the second set of claims from Harmelink & Fox Law Office. There were no conflicts from the rest of the board.

Action 23359C: A motion was made by Klimisch and seconded by Fox to approve the meeting agenda with the following changes: Item 6 will be removed and item 21 will be moved before item 5. All present voted aye; motion carried, 5-0.

There were public comments from Brian Hunhoff, Doug Sall and Chris Patton. Chairman Kettering closed public comment.

Action 23360C: A motion was made by Marquardt and seconded by Fox to approve the hiring of Ryanne Stickney for the position of Conservation District Manager. All present voted aye; motion carried, 5-0.

Ryanne Stickney introduced herself to the board. The board welcomed her to the County team.

County Health Insurance: Julie Auch, representative for health insurance for Yankton County employees, presented a quote from Medica with a proposed 29 percent increase. No action was taken.

WIC Dietitian Manager Melissa Berg, WIC Director Rhonda Buntrock, Southeast Region Public Health Manager Julie Dykstra and Joel Arriolacolmenares, Nursing Manager for Department of Health, appeared before the board to explain the restructure of the Nurse's Office and WIC position.

Brian Hunhoff appeared before the board to present the Register of Deeds third quarter report for 2023.

Action 23361ROD: A motion was made by Klimisch and seconded by Marquardt to approve the 2023 third quarter report from the Register of Deeds Office. A detailed report is on file with the County Auditor. All present voted aye; motion carried, 5-0.

Preston Crissey, Yankton County Sheriff, presented the department's 2023 third quarter report. Crissey introduced Steven Luke as the new Jail Administrator. Crissey discussed using

HIRECLICK, a hiring system operated by KELO. Crissey said he negotiated a new contract with the U.S. Marshal Service with a daily fee of \$105.00 per prisoner housed at the county jail. The previous daily fee for housing Marshal Service prisoners was \$70.00. The sheriff also discussed rising medical costs for the Juvenile Detention Center and Jail.

Action 23362SH: A motion was made by Klimisch and seconded by Heine to accept the Sheriff's office 2023 third quarter report. A detailed report is on file with the County Auditor. All present voted aye; motion carried, 5-0.

Action 23363SH: A motion was made by Klimisch and seconded by Heine to use HIRECLICK to help fill vacant County positions. All present voted aye; motion carried, 5-0.

Rezone: There was a first reading on the request from Merle and Gena Brandt to rezone a parcel that is dual zoned Rural Transition District (RT) and Moderate Density Residential District (MD) to a Moderate Density Residential District (MD). Said property is legally described as W538.5 feet of the S370.28 of the N489.28 lying adjacent to Plank's Addition and Lots 15, 16 and 17, S4-T93N-R56W. The second reading of the rezone request will be at the next commission meeting on November 21, 2023. Gena Brandt spoke on the rezone.

Harry Redman from Planning and Development District III presented a power point on GIS application for zoning. The ESRI product would assist the zoning office with online permits.

A motion was made Klimisch but motion was withdrawn.

Ambulance Director Eric Van Dusen presented the third quarter monthly report for 2023. Eric also had updates on staffing, billing process and an update on the AP Triton.

Action 23364Amb: A motion was made by Klimisch and seconded by Marquardt to accept the 2023 third quarter report from the Ambulance Department. A detailed report is on file with the County Auditor. All present voted aye; motion carried, 5-0.

Yankton Building and Grounds Supervisor Jeff Pfeifle and Jay Nelson, representative from Johnson Controls, appeared before the board to discuss replacing the chiller unit at the Government Center.

A motion was made by Klimisch but was withdrawn.

The County Auditor presented the canvass of the Sundance Ridge Road District election which was held October 13, 2023. The road district was defeated by a vote of 8 yes and 8 no.

Action 23365AUD: A motion was made by Fox and seconded by Heine to approve the canvass of the Sundance Road Ridge District election. All present voted aye; motion carried, 5-0.

The County Auditor presented the canvass of the Volin Rural Fire District election which was held October 26, 2023. The district was approved by a unanimous vote of 25 yes and 0 no.

Action 23366Aud: A motion was made by Klimisch and seconded by Fox to approve the canvass of the Volin Rural Fire District election held on October 26, 2023. All present voted aye; motion carried, 5-0.

Action 23367Aud: A motion was made by Heine and seconded by Fox to table item 16 to the end of the meeting. All present voted aye; motion carried, 5-0.

Diversion Coordinator Alex Martin gave a brief update on the Diversion program and Deputy State Attorney Debra Lillie presented the Opioid MOU for approval.

The board discussed Clay County's request to have Yankton County participate in a Flap Grant Application (Federal Land Access Program). The grant would fund a visible study on access points. If the board approves a resolution, it will be presented at the next commission meeting.

Action 23368C: A motion was made by Klimisch and seconded by Marquardt to approve the October 17, 2023 meeting minutes with the following correction: Action 23341C Heine voted nay. All present voted aye; motion carried, 5-0.

Action 23369C: A motion was made by Fox and seconded Marquardt to approve the following claims: **Commissioners:** Don Kettering (Supplies) \$188.33; South Dakota Department of Legislative Audit (Prof Services) \$16,944.50; Yankton County Search and Rescue (Other) \$1,875.00; Yankton County Observer (Publishing) \$115.46; **Elections:** Election Systems & Software (Maintenance) \$5,008.50; Qualified Presort Services (Supplies) \$219.51; Verizon (Rentals) \$280.07; Kasi Foss (Travel) \$16.32; **Court:** Certified Languages International (Prof Services) \$120.45; Premier Biotech Labs, LLC (Prof Services) \$750.00; Youngberg Law, Prof. LLC (Prof Services-Contract) \$2,650.00; Fox Law Firm, PLLC (Prof Services-Contract) \$2,650.00; Jurors (Fees) \$1,055.06; Witnesses (Fees) \$40.00; Sayler Legal (Prof Services) \$100.00; Horn Law Office, LLC (Prof Services-Contract) \$13,250.00; Horn Law Office, LLC (Prof Services) \$3,972.00; Horn Law Office, LLC (Minor) \$2,237.70; Clovia Dee (Prof Services) \$196.00; Clovia Dee (Minor) \$55.25; Kennedy Pier Loftus Reynolds, LLP (Prof Services) \$4,263.31; Psychological Associates of Yankton (Prof Services) \$3,200.00; Department of Health (Lab) \$150.00; Dean Schaefer (Prof Services) \$2,452.00; **Auditor:** Ramkota Hotel & Conference Center (Travel) \$242.00; Farm & Home Publishers LTD (Supplies) \$250.00; Patty Hojem (Travel) \$281.74; Qualified Presort Services (Supplies) \$136.97; One Office Solution (Maintenance) \$160.83; **Treasurer:** LEAF (Rentals) \$266.49; Qualified Presort Services (Supplies) \$274.12; **Data:** Tyler Technologies (Maintenance) \$63,197.81; **States Attorney:** Deb Lillie (Diversion Expenses) \$359.95; Culligan (Supplies) \$64.95; Riverside Technologies, Inc. (Minor Equipment) \$1,025.00; Lewis & Clark Behavioral Health Services (Diversion Expense) \$48.00; Qualified Presort Services (Supplies) \$.89;

Verizon (Utilities) \$84.22; One Office Solution (Supplies) \$524.84; **Government Center:** Bomgaars (Maintenance) \$21.74; City of Yankton (Utilities) \$2,568.71; NAPA Auto Parts of Yankton (Maintenance) \$218.72; ECHO Group (Maintenance) \$346.58; Goldstar Products, Inc. (Supplies) \$328.36; Johnson Controls, Inc. (Maintenance) \$450.02; JCL Solutions (Supplies) \$145.92; Menards (Supplies) \$84.80; Northwestern Energy (Utilities) \$3,082.82; Olson's Pest Technicians (Maintenance) \$84.00; Yankton Winnelson Company (Maintenance) \$44.38; **Director of Equalization:** Qualified Presort Services (Supplies) \$30.21; **Register of Deeds:** Executive Management Finance (Supplies) \$46.50; Qualified Presort Services (Supplies) \$41.77; **Veterans Service Office:** Qualified Presort Services (Supplies) \$18.48; Verizon (Rentals) \$40.01; Verizon (Utilities) \$42.11; One Office Solution (Maintenance) \$8.64; **Safety Center Building:** Bomgaars (Maintenance) \$13.98; City of Yankton (Utilities) \$947.38; NAPA Auto Parts of Yankton (Maintenance) \$374.71; City of Yankton-Landfill (Maintenance) \$5.50; Goldstar Products, Inc. (Supplies) \$328.36; Menards (Supplies) \$61.62; Menards (Maintenance) \$192.01; MidAmerican Energy (Utilities) \$1,749.30; Northwestern Energy (Utilities) \$9,111.52; **Sheriff:** Autozone (Maintenance) \$433.21; Chris Meier (Travel) \$20.00; Xtreme Car Wash (Maintenance) \$152.40; Cardmember Services (Supplies) \$59.24; Cardmember Services (Minor Equipment) \$191.96; Cardmember Services (Maintenance) \$21.18; Cardmember Services (Travel) \$52.33; The Collision Center (Maintenance) \$590.50; Les Drake (Travel) \$20.00; ES Duz It Laundry (Uniforms) \$10.00; AT & T Mobility (Maintenance Contract) \$113.86; Pro Auto, Inc. (Maintenance) \$315.00; GR-Emergency Vehicle Outfitters, LLC (Maintenance) \$3,300.00; Northtown Automotive (Maintenance) \$289.54; Pennington County Jail (Travel) \$288.44; Qualified Presort Services (Maintenance Contract) \$136.88; Two Way Solutions, Inc. (Law Enforcement Equipment) \$6,019.25; Two Way Solutions, Inc. (Maintenance) \$2,316.00; Tire Muffler Alignment (Maintenance) \$119.55; Yankton Fire & Safety Co. (Maintenance) \$62.00; **County Jail:** Avera Sacred Heart Hospital (Prof Services) \$1,972.03; Scott Family Dentistry, Inc. (Prof Services) \$1,450.00; AARMS (Maintenance Contract) \$875.00; Cardmember Services (Supplies) \$182.13; Cardmember Services (Minor Equipment) \$138.97; Hobart Service (Prof Services) \$986.42; McKesson Medical-Surgical Government Solutions LLC (Prof Services) \$522.51; Trinity Services Group (Food Services) \$15,115.88; Riverside Technologies, Inc. (Minor Equipment) \$1,379.00; Avera Medical Group Hospital (Prof Services) \$253.28; AT & T Mobility (Maintenance Contract) \$40.77; Avera Medical Group Radiology (Prof Services) \$10.48; Harding Glass (Prof Services) \$2,071.43; Jack's Uniforms & Equipment (Uniforms) \$283.79; JCL Solutions (Supplies) \$1,724.22; Menards (Supplies) \$207.74; Olson's Pest Technicians (Maintenance) \$155.00; Siouxland Oral & Maxillofacial Surgery (Prof Services) \$769.18; Yankton Medical Clinic (Prof Services) \$29.00; **Coroner:** Sanford Health (Prof Services) \$2,100.00; **Juvenile Detention:** Minnehaha County Juvenile Detention Center (Rentals) \$18,074.55; **Yankton Area Search and Rescue:** Drive Rescue International (Maintenance) \$1,243.16; Truck Trailer Sales & Service (Supplies) \$104.00; **Care of Poor:** Qualified Presort Services (Supplies) \$79.08; **Catastrophic Poor Relief:** SDACC (2023 CLERP Relief Program) \$3,350.00; **Public Health Nurse:** Qualified Presort Services (Supplies) \$23.60; **Ambulance:** Avera Health dba Avera Staffing Solutions (Supplies) \$75.00; Sacred Heart Health Services (Prof Services) \$1,500.00; Teleflex Funding, LLC (Supplies) \$1,345.50; Cintas (Maintenance) \$156.94; Quick Med Claims (Prof Services) \$2,574.29; Amazon Capital

Services (Supplies) \$100.96; Cathy Cuka (Travel) \$215.00; Galls, Inc. (Supplies) \$52.47; JCL Solutions (Supplies) \$473.06; Menards (Supplies) \$62.51; MidAmerican Energy (Utilities) \$62.14; Northwestern Energy (Utilities) \$931.34; Olson's Pest Technicians (Maintenance) \$119.00; Pheasantland Industries (Supplies) \$330.00; SD Special Pay Plan (Salary) \$5,103.00; SD Special Pay Plan (Retirement) \$45.00; Tire Muffler Alignment (Maintenance) \$1,338.43; Verizon (Utilities) \$564.78; **Mentally Handicapped:** Avera Sacred Heart Hospital (Prof Services) \$4,500.00; **Mental Illness Board:** Fox Law Firm, PLLC (Hearings) \$470.80; Val Larson (Hearings) \$60.00; Horn Law Office, LLC (Hearings) \$4,129.70; Kennedy Pier Loftus Reynolds, LLP (Hearings) \$139.10; Mark Katterhagen (Hearings) \$60.00; Lincoln County Treasurer (Hearings) \$3,077.30; Luci Lewno (Hearings) \$763.26; **Library:** Yankton County Community Library (2nd Half Allotment) \$7,500.00; **Historical Sites:** Yankton County Historical Society (2nd Half Allotment) \$2,000.00; **County Extension:** Clarity Telecom, LLC (Utilities) \$373.91; City of Yankton (Utilities) \$79.69; Department of Animal Sciences (Supplies) \$21.75; Ramkota Hotel & Conference Center (Travel) \$154.00; ECHO Group (Supplies) \$278.00; Hy-Vee (4H) \$132.67; LEAF (Rentals) \$15.35; MidAmerican Energy (Utilities) \$16.07; Northwestern Energy (Utilities) \$193.87; National 4-H Council (4H) \$207.35; Olson's Pest Technicians (Maintenance) \$150.00; **Weed:** Best Western Ramkota Hotel (Travel) \$200.00; CMRS-RP (Supplies) \$25.00; Graham Tire-Yankton (Supplies) \$872.00; Kaiser Appliance & Refrigeration (Supplies) \$1,210.95; Northtown Automotive (Supplies) \$67.12; Verizon (Utilities) \$24.89; Van Diest Supply Co. (Chemicals) \$1,992.35; One Office Solution (Supplies) \$17.51; **Planning and Zoning:** Pheasantland Industries (E911 Signs) \$49.53; Qualified Presort Services (Supplies) \$21.42; Verizon (Utilities) \$42.11; One Office Solution (Supplies) \$57.50; **Highway:** Appera (Supplies) \$152.49; Sanitation Products, Inc. (Supplies) \$39.22; B-Y Electric (Utilities) \$84.93; Butler Machinery Co. (Maintenance) \$4,298.28; Butler Machinery Co. (Supplies) \$388.13; City of Yankton (Utilities) \$331.62; NAPA Auto Parts of Yankton (Supplies) \$166.11; Clarks Rental, Inc. (Rentals) \$165.00; Nelson Service, LLC (Supplies) \$135.40; DirecTV (Utilities) \$95.99; CHS, Inc. (Highway Fuel) \$5,516.48; D-P Tools (Supplies) \$389.18; Diamond Mowers, Inc. (Supplies) \$293.93; CM Tools, LLC (Supplies) \$112.00; Echo Electric Supply (Maintenance) \$635.00; Denker Tool Service (Supplies) \$300.25; Dakota Battery, LLC (Supplies) \$299.90; Blockworks, LLC (Maintenance) \$10,500.00; Water Management Solutions, LLC (Annual Projects) \$82,448.25; Golden View Ready-Mix, LLC (Annual Projects) \$8,997.50; Webster Scale, Inc. (Annual Projects) \$1,832.58; Fischer Gravel (Supplies) \$24,500.00; Fischer Gravel (Annual Projects) \$2,028.00; Kaiser Appliance & Refrigeration (Supplies) \$144.93; LEAF (Supplies) \$124.98; Menards (Supplies) \$238.46; Northwestern Energy (Utilities) \$649.73; Yankton County Observer (Publishing) \$5.65; Yankton County Observer (Supplies) \$35.00; Peitz GMC Service, Inc. (Supplies) \$203.43; Revier Pressure Washers (Supplies) \$212.00; South Dakota Department of Transportation (Annual Projects) \$8,869.58; South Dakota Department of Transportation (Bridges) \$3,677.03; Salsbury Industries (Annual Projects) \$2,422.50; Truck Trailer Sales & Service (Supplies) \$70.00; Verizon (Utilities) \$60.05; One Office Solution (Supplies) \$17.51; Southeastern Electric (Utilities) \$41.38; MidAmerican Energy (Utilities) \$116.23; **E911:** Clarity Telecom, LLC (Utilities) \$1,100.36; CenturyLink (Utilities) \$80.97; Midcontinent Communications (Utilities) \$115.39; **Emergency Management:** Kopetsky's Ace Hardware (Supplies) \$626.88; Bomgaars (Supplies) \$318.68;

Xtreme Car Wash (Maintenance) \$84.80; Verizon (Utilities) \$122.15; AT & T Mobility (Utilities) \$40.04; Great American Financial (Rentals) \$231.98; MidAmerican Energy (Utilities) \$13.37; M.T. & R.C. Smith Insurance (Insurance) \$78.00; Truck Trailer Sales & Service (Minor Equipment) \$932.40; Verizon (Utilities) \$944.54; Yankton Computer & Network (Supplies) \$111.70; **County Buildings:** Integrated Technology & Security (Misc.) \$135.00; ECHO Group, Inc. (Misc.) \$330.50; Mead Lumber (Misc.) \$138.00; **24/7:** Cardmember Service (Supplies) \$172.70; Precision Kiosk Technologies (Supplies) \$1,350.00; PharmChem, Inc. (Prof Services) \$3,847.02; Redwood Toxicology Laboratories (Supplies) \$179.50; **Non-Departmental:** First Dakota National Bank (Rural Access-Mayfield) \$44,993.15; Clay County Sheriff (Inmate Hold) \$1,190.00; Ulteig (Yankton County Ditch Cleanout) \$218.00; Ulteig (Clay Creek Ditch Cleanout) \$218.00; General Fund \$262,161.54; Road & Bridge \$160,598.70; Emergency Management \$3,504.54. All present voted aye; motion carried, 5-0.

Action 23370C: A motion was made by Heine and seconded by Marquardt to approve the following claim: **Court:** Harmelink & Fox (Prof Services) \$270.93. Voting Aye: Klimisch, Heine, Kettering, and Marquardt. Fox abstained; motion carried, 4-0

Action 23371C: A motion was made by Fox and seconded by Heine to approve the **October 2023 Gross Payroll: Commissioners:** \$6,104.70; **Court:** \$0.00; **Election:** \$0.00; **Auditor:** \$19,130.77; **Treasurer:** \$20,289.83; **States Attorney:** \$38,296.63; **Government Buildings:** \$5,956.07; **Director of Equalization:** \$19,207.66; **Register of Deeds:** \$16,775.10; **Veterans Service:** \$3,729.88; **Courthouse & Safety Center:** \$11,263.09; **Sheriff:** \$71,859.74; **County Jail:** \$88,886.71; **Coroner:** \$2,150.00; **Juvenile:** \$366.40; **Nurse:** \$2,847.46; **Ambulance:** \$64,911.00; **WIC:** \$2,059.02; **Extension:** \$8,573.43; **Soil Conservation:** \$2,898.83; **Weed:** \$7,994.96; **Planning & Zoning:** \$11,701.65; **Road & Bridge:** \$73,729.41; **OEM:** \$10,603.29; **24-7 Program:** \$1,886.96. First Dakota National Bank \$35,248.68 (Withholding), First Dakota National Bank \$59,013.40 (FICA) First Dakota National Bank \$13,801.42 (Medicare), South Dakota Retirement System \$32,547.16 (Other Employees), South Dakota Retirement System \$27,233.20 (Sheriff/Jail/EMS), South Dakota Retirement System (Spouse Opt) \$192.64, South Dakota Retirement System (Supplemental) \$4,317.00, American Family Life Assurance Company (AFLAC) \$4,650.49, Nationwide Retirement Solutions \$69.44, Boston Mutual Life Insurance \$290.69, Colonial Life & Accident \$615.94, Medica Health Insurance \$58,330.96, Optilegra \$284.42, Delta Dental \$2,377.52, VSP Vision \$539.50, HealthEquity \$2,950.83. Gross Payroll \$491,274.32, Net Payroll \$242,463.29. All present voted aye; motion carried, 5-0.

Action 23372AUD: A motion was made by Marquardt and seconded by Fox to accept the third quarter 2023 Mental Illness hearings income report. A detailed report is on file with the County Auditor. All present voted aye; motion carried, 5-0.

Action 23373C: A motion was made by Fox and seconded by Heine to approve the following applications for renewal of retail (on-sale) liquor licenses: Mayfield Bar and Grill; Donlin Marine, LLC dba Marina Grill; Hebda Family Produce dba Hebda Family Produce;

Riverside Roadhouse; Captain Norm's, LLC dba Captain Norm's; SAT Enterprises LLC dba TJ's Mini Mart; Glenridge Golf Course, Inc dba Glenridge Golf Course; Pioneer Spirit, LLC; Shipwreck, Inc dba The Cottonwood. All present voted aye; motion carried, 5-0.

There were public comments from Lisa Huber and Kevin Loftus. Chairman closed public comment.

The board discussed the Planning Commission and Board of Adjustment By-laws. There were some corrections.

Action 23374C: A motion was made by Kettering and seconded by Heine to approve the Planning Commission and Board of Adjustment By-laws with the corrections. Kettering, Heine and Marquardt voting aye; Klimisch and Fox voting nay; motion carried, 3-2.

Commissioner updates: Green Light for Veterans, Road Conference that was held in Sioux Falls, meeting with department heads on phishing emails, and jake brake signs.

Action 23375C: A motion was made by Fox and seconded by Klimisch to recess the regular session at 8:45 p.m. and convene in executive session to discuss poor relief issues pursuant to SDCL 1-25-2, 28-13, and 28-13-1.3. All present voted aye; motion carried, 5-0.

Action 23376C: A motion was made by Fox and seconded by Klimisch to adjourn the executive session at 9:05 p.m. and reconvene in regular session. All present voted aye; motion carried, 5-0.

Action 23377C: A motion was made Fox and seconded by Heine to approve the Allocated Opioid funds received annually for 2022, \$7,344.14; 2023, \$7,718.33; and a yet to be determined date, \$7,718.33. Voting aye: Fox, Heine, Kettering, and Marquardt. Klimisch abstained; motion carried, 4-0.

Action 23378C: A motion was made by Fox and seconded by Heine to approve payment for poor relief cases CW.MI 23-03-009 for \$829.50; CW.MI 23-03-010 for \$829.50; CW.MI 23-03-011 for \$829.50; and CW.MI 23-03-012 for \$829.50 for a total amount of \$3,318.00. All present voted aye; motion carried, 5-0.

Action 23379C: A motion was made by Fox and seconded by Heine to deny file CW.23-04-005. All present voted aye; motion carried, 5-0.

Action 23380C: A motion was made by Marquardt and seconded by Klimisch to adjourn. All present voted aye; motion carried, 5-0.

The next regular meeting will be Tuesday, November 21, 2023 at 6:00 p.m.

Don Kettering, Chairman
Yankton County Commission

ATTEST:

Patty Hojem, County Auditor
Yankton County