

## YANKTON COUNTY COMMISSION MEETING

February 21, 2023

The regular meeting of the Yankton County Commission was called to order by Chairman Don Kettering at 6:00 p.m. on Tuesday, February 21, 2023.

Roll call was taken with the following Commissioners present: Ryan Heine, John Marquardt, Dan Klimisch, Wanda Howey-Fox and Don Kettering.

There were no conflicts of interest reported by Commissioners.

**Action 2341C:** A motion was made by Fox and seconded by Marquardt to approve the meeting agenda with the following additions: items 9A advertise Ambulance Director, 9B Raise Grant with Clay County; and add litigation to executive session. All present voted aye; motion carried, 5-0.

There were no public comments. Commissioner Kettering closed public comment.

**DOE:** Acting Yankton County Director of Equalization Michelle Goeken reported on 2023 property values and discussed dates for the local and consolidated boards of equalization. The board set April 11, 2023 at 11:00 a.m. for opening of board of adjustment and April 21, 2023 at 10:00 a.m. for the appeal process.

**Contact Center:** Executive Director Rebecca Meier gave an update on the Contact Center and also submitted the Center's 2022 annual report.

**Action 2342C:** A motion was made by Kettering and seconded by Fox to approve the 2022 annual report for the Contact Center. All present voted aye; motion carried, 5-0.

**Action 2343HWY:** A motion was made by Fox and seconded by Heine to delete Structures 68-19-015 and 68-147-138 from the National Bridge Inventory (NBIS). All present voted aye; motion carried, 5-0.

**Action 2344C:** A motion was made by Fox and seconded by Marquardt for the County to sign up for the National Opioid Settlement. All present voted aye; motion carried, 5-0.

Chairman Kettering listed several items he would like the Commission to focus on in 2023 with the overall goal of a more strategic approach to Yankton County issues. Among the objectives Kettering addressed were: 1) General discussion agenda item for commissioners at meetings; 2) Better collaboration and teamwork among county departments; 3) Improved relationships with other city, county and state government entities; 4) Monthly department head meetings; 5) Course-of-action recommendations from department heads; 6) Identify ways the county can operate more efficiently. The board agreed to meet Monday, March 6 at 3:30 p.m. to begin preparations for a future strategic planning session.

The board also discussed advertising for an Ambulance Administrator and collaborating with Clay County to apply for a grant to conduct a study on trails connecting Vermillion City with Yankton City.

**Action 2345C:** A motion was made by Marquardt and seconded by Klimisch to advertise for the Ambulance Administrator position. All present voted aye; motion carried, 5-0.

**Action 2346C:** A motion was made by Klimisch and seconded by Heine to allow Chairman Kettering to draft a letter to approve applying for the RAISE Grant. All present voted aye; motion carried, 5-0.

**Action 2347C:** A motion was made by Marquardt and seconded by Klimisch to reschedule the April 18 commission meeting to Monday April 17, 2023. All present voted aye; motion carried, 5-0.

**Action 2348C:** A motion was made by Marquardt and seconded by Heine to approve the February 7, 2023 meeting minutes. All present voted aye; motion carried, 5-0.

**Action 2349C:** A motion was made by Fox and seconded by Klimisch to approve the following claims: **Commissioners:** Bluepeak (Utilities) \$50.50; Regional Technical Educational Center (Other) \$7,400.00; Yankton Daily Press & Dakotan (Publishing) \$311.36; **Elections:** McLeod's Printing & Office Supplies (Supplies) \$30.00; Qualified Presort Services (Supplies) \$34.50; **Court:** Avera Sacred Heart Hospital (Lab) \$1,218.00; Juror Fees (Court) \$553.04; Dakota Psychological Services (Prof Services) \$2,893.50; Department of Health (Lab) \$1,425.00; Dean Schaefer (Prof Services) \$684.00; **Auditor:** Bluepeak (Utilities) \$121.42; Qualified Presort Services (Supplies) \$176.91; Thomson Reuters-West (Supplies) \$172.11; **Treasurer:** Bluepeak (Utilities) \$197.37; Qualified Presort Services (Supplies) \$297.85; Yankton County Treasurer (Supplies) \$5.00; **Data Processing:** Bluepeak (Utilities) \$718.82; First Bankcard (Maintenance) \$56.63; **States Attorney:** Century Business Products (Rentals) \$518.22; Culligan (Supplies) \$55.00; Karpel Solutions (Prof Services) \$30,941.42; Lisa VenOsdel (Prof Services) \$259.95; Yankton Daily Press & Dakotan (Other) \$49.49; **Government Buildings:** Bluepeak (Utilities) \$25.25; JJ Benji (Supplies) \$42.00; JCL Solutions (Supplies) \$196.03; Menards (Maintenance) \$12.82; Midwest Radiator & Exhaust (Maintenance) \$204.34; MidAmerican Energy (Utilities) \$1,320.76; Olson's Pest Technicians (Maintenance) \$82.00; SD Federal Property Agency (Supplies) \$12.90; United Laboratories Inc. (Supplies) \$122.43; **Director of Equalization:** Bluepeak (Utilities) \$193.50; First Bankcard (Travel) \$440.00; JJ Benji (Supplies) \$162.00; Microfilm Imaging Systems (Maintenance) \$120.00; Qualified Presort Services (Supplies) \$37.62; **Register of Deeds:** Bluepeak (Utilities) \$171.50; Qualified Presort Services (Supplies) \$45.42; **Veteran's Service Office:** Bluepeak (Utilities) \$25.25; LEAF (Rentals) \$58.60; **Safety Center Building:** Bluepeak (Utilities) \$843.62; City of Yankton (Dumpster Fees) \$160.00; Cole Papers Inc. (Supplies) \$376.35; Menards (Supplies) \$104.97; Menards (Maintenance) \$199.77; Midwest Radiator & Exhaust (Maintenance) \$204.34; Sherwin Williams Company

(Maintenance) \$67.01; United Laboratories Inc. (Supplies) \$122.44; **Sheriff:** City of Yankton (Fuel) \$2,512.24; Culligan (Supplies) \$46.50; Preston Crissey (Travel) \$200.00; Harding Glass (Maintenance) \$930.39; Northtown Automotive (Maintenance) \$145.20; Qualified Presort Services (Maintenance Contract) \$114.86; Lewis & Clark Ford Lincoln (Maintenance) \$198.23; **County Jail:** Avera Sacred Heart Hospital (Prof Services) \$1,165.75; AMG Radiology-Yankton (Prof Services) \$97.49; Avera Medical Group (Prof Services) \$122.00; Culligan (Food Service) \$23.50; Jeff Pfeifle (Supplies) \$30.00; Diamond Drugs (Prof Services) \$314.54; McKesson Medical-Surgical Inc. (Supplies) \$49.87; Hy-Vee (Prof Services) \$294.66; JCL Solutions (Supplies) \$1,777.53; Menards (Supplies) \$79.84; PharmChem, Inc. (Supplies) \$4,193.90; Yankton Rexall Drug Co. (Prof Supplies) \$3,243.62; Yankton Daily Press & Dakotan (Publishing) \$365.83; **Juvenile Detention:** Minnehaha County Juvenile Detention Center (Rentals) \$10,288.59; **Yankton Area Search & Rescue:** City of Yankton (Supplies) \$34.86; First Bankcard (Supplies) \$426.58; M.T. & R.C. Smith Insurance (Insurance) \$7,643.00; **Care of Poor:** Qualified Presort Services (Supplies) \$44.49; **Contact Center:** 1<sup>st</sup> Half Allotment (Misc.) \$15,000.00; **Public Health Nurse:** Bluepeak (Utilities) \$202.02; TIAA, FSB (Rentals) \$58.67; First Bankcard (Supplies) \$77.75; Qualified Presort Services (Supplies) \$16.69; **Ambulance:** A-OX Welding Supply Co. (Rentals) \$328.60; City of Yankton (Supplies) \$680.66; Quick Med Claims (Prof Services) \$2,815.66; Amazon Capital Services (Supplies) \$101.55; First Bankcard (Supplies) \$663.53; First Bankcard (Prof Services) \$1,176.51; Olson's Pest Technicians (Maintenance) \$119.00; M.T. & R.C. Smith Insurance (Insurance) \$11,823.00; One Office Solution (Supplies) \$178.65; One Office Solution (Maintenance) \$48.46; Yankton Daily Press & Dakotan (Publishing) \$3.82; Yankton Janitorial Supply (Supplies) \$270.95; **Mentally Handicapped:** Avera McKennan Hospital (Prof Services) \$3,950.00; Avera Sacred Heart Hospital (Prof Services) \$500.00; SD Achieve dba Lifescape (Misc.) \$180.00; **Mental Illness Board:** Blackburn & Stevens Prof. LLC (Hearings) \$214.00; Kruse Law Office (Hearings) \$2,088.00; Luci Lewno (Hearings) \$280.00; **County Extension:** Bluepeak (Utilities) \$741.78; LEAF (Rentals) \$191.75; **Weed:** NAPA Auto Parts of Yankton (Supplies) \$32.99; First Bankcard (Travel) \$287.00; Menards (Supplies) \$61.44; **Planning and Zoning:** Bluepeak (Utilities) \$50.50; First Bankcard (Supplies) \$20.01; Qualified Presort Services (Supplies) \$17.34; **Highway:** Appera (Supplies) \$141.49; C & B Operations, LLC (Maintenance) \$64.25; Bomgaars (Maintenance) \$105.39; Bomgaars (Supplies) \$18.99; B-Y Water District (Utilities) \$96.75; Bluepeak (Utilities) \$141.02; Boyer Trucks (Maintenance) \$38.26; Rockmount Research & Alloys (Supplies) \$1,127.75; NAPA Auto Parts of Yankton (Maintenance) \$737.61; NAPA Auto Parts of Yankton (Supplies) \$214.11; Christensen Radiator & Repair (Maintenance) \$187.52; Dakotaland Autoglass, Inc. (Maintenance) \$100.00; CHS Inc. (Supplies) \$2,705.40; CHS Inc. (Hwy Fuel) \$28,889.94; Blackstrap, Inc. (Supplies) \$3,502.27; Ehresmann Engineering Inc. (Supplies) \$2,968.68; Hlavac Plumbing Heating & AC (Maintenance) \$550.37; First Bankcard (Travel) \$1,397.15; Fischer Gravel (Supplies) \$3,035.00; Graham Tire-Yankton (Maintenance) \$1,114.90; Diamond Vogel Paint Center (Maintenance) \$349.21; Janssen's Garbage Services (Utilities) \$50.00; Locators & Supplies, Inc. (Maintenance) \$134.90; Mead Lumber (Maintenance) \$64.99; Menards (Maintenance) \$19.99; MidAmerican Energy (Utilities) \$2,056.62; Riverside Hydraulics & Labs (Maintenance) \$105.70; SD Association of County Highway Superintendents (Travel) \$100.00; Mike Sedlacek (Supplies) \$95.00; CenturyLink (Utilities) 71.85; **E911:** Bluepeak

(Utilities) \$115.66; CenturyLink (Utilities) \$164.09; Golden West Telecommunications (Utilities) \$145.00; **Emergency Management:** Kopetsky's Ace Hardware (Supplies) \$10.24; First Bankcard (Prof Services) \$401.58; First Bankcard (Supplies) \$650.32; First Bankcard (Utilities) \$357.45; First Bankcard (POD) \$201.88; First Bankcard (Minor Equipment) \$655.87; M.T. & R.C. Smith Insurance (Insurance) \$6,823.00; Paul Scherschligt (Supplies) \$378.00; One Office Solution (Supplies) \$280.17; **Government Buildings:** Culligan (Misc.) \$206.00; M.T. & R.C. Smith Insurance (Misc.) \$231.00; **County Law Library:** Thomson Reuters-West (Misc.) \$1,040.42; **Non-Departmental:** State Participation Fee (Refund) \$11.00; Byron Nogelmeier (Sobriety Fees) \$219.00; Satellite Tracking of People (Tracking Monitors) \$276.25; CAM Daily Fee (Refund) \$7.00; Byron Nogelmeier (SCRAM Bracelet) \$1,722.00; White Crane Estates (Misc.) \$23.46; SD Department of Revenue (Motor Vehicle Fee) \$415,467.43; SD Department of Revenue (Waste Fee) \$6,664.25; SD Department of Revenue (ROD Fee) \$1,840.00; SD Department of Revenue (HSC Services) \$1,211.63; SD Department of Revenue (Redfield Services) \$240.00; SDACO (M & PR Fund) \$340.00. General Fund \$130,044.81; Road & Bridge \$50,185.11; Emergency Management \$9,758.51. All present voted aye; motion carried, 5-0.

**Action 2350AUD:** A motion was made by Klimisch and seconded by Fox to approve the Auditor's Monthly Settlement with the Treasurer and Pooled Cash Report as of January 31, 2023 showing Total Cash of \$13,991,984.27. The General Fund was \$10,441,233.88; Special Funds were \$1,742,721.64; and Trust and Agency Funds were \$1,808,028.75 adding to a Grand Total of General Ledger Cash and Investments of \$13,991,984.27. A detailed report is on file with the County Auditor. All present voted aye; motion carried, 5-0.

There was one public comment from Louis Johnson. Chairman Kettering closed public comment.

**Commissioner updates:** IT, Ditch meeting held in Vermillion, Commissioner Heine was elected Vice-Chairman of the Ditch Board, snow removal for the upcoming storm, and applications for Director of Equalization.

**Action 2351C:** A motion was made by Fox and seconded by Heine to recess the regular session at 7:10 p.m. and convene in executive session. All present voted aye; motion carried, 5-0.

**Action 2352C:** A motion was made by Fox and seconded by Heine to adjourn the executive session at 7:45 p.m. and reconvene in regular session. All present voted aye; motion carried, 5-0.

**Action 2353C:** A motion was made by Fox and seconded by Marquardt to approve an offer to Gary's Repair and Towing as a compromised amount for a vehicle which was seized in the amount of \$10,000.00 for State of South Dakota vs Lopez. All present voted aye; motion carried, 5-0.

No action was taken on poor relief issues.

**Action 2354C:** A motion was made by Fox and seconded by Klimisch to adjourn. All present voted aye; motion carried, 5-0.

The next regular meeting will be Tuesday, March 7, 2023 at 6:00 p.m.

**Don Kettering**, Chairman  
Yankton County Commission

ATTEST:  
**Patty Hojem**, Yankton County Auditor