

## YANKTON COUNTY COMMISSION MEETING

December 29, 2020

A special meeting of the Yankton County Commission was called to order by Chair Cheri Loest at 10:00 a.m. on Tuesday, December 29, 2020.

Roll call was taken with the following Commissioners present: Dan Klimisch, Joseph Healy, Don Kettering, Gary Swensen (via Zoom) and Cheri Loest.

There were no conflicts of interest reported by Commissioners.

**Action 20567C:** A motion was made by Kettering and seconded by Klimisch to approve the meeting agenda. All present voted aye; motion carried.

There was one public comment from Gary Swensen.

Chair Loest closed public comment.

The board discussed the quotes from SD Public Assurance and M.T. & R.C. Smith Insurance for the property and liability insurance for the County. Lynn Bren representing (via Zoom) SD Public Assurance and Ryan Elwood representing Smith Insurance were on hand for any questions.

**Action 20568C:** A motion was made by Klimisch and seconded by Kettering to approve the \$3 million coverage with three year retro coverage with SD Public Assurance and the option to keep Roger Smith as the county's agent if he chooses. Roll call vote was taken with Klimisch and Swensen voting aye; Kettering, Healy and Loest voting nay; motion failed, 2-3.

**Action 20569C:** A motion was made by Healy and seconded by Kettering to renew the property and liability insurance from M.T. & R.C. Smith as presented at the December 15<sup>th</sup> commission meeting. Roll call vote was taken with Healy, Kettering, Klimisch and Loest voting aye; Swensen abstained; motion carried, 4-0.

The Auditor presented contingency transfers as follows: Commissioners \$21,300; Elections \$13,700; Auditor \$200; Treasurer \$3,800; State Attorney \$3,000; CLERP \$8,400; Government Buildings \$7,700; Public Health Nurse \$4,000; Mental Illness Board \$9,000; Emergency Management \$78,800; County Buildings \$66,900; Historical Preservation \$200.

**Action 20570A:** A motion was made by Healy and seconded by Kettering to approve the contingency transfers as presented. All present voted aye; motion carried.

The board discussed assigning Covid Recovery Funds (CRF). The county was slated to receive \$1,507,088, but with other counties not using their funds, the county has received \$1,856,132.03 as of December 29, 2020.

**Action 20571C:** A motion was made by Kettering and seconded by Klimisch to assign CRF dollars as listed: COVID Response \$50,000.00; States Attorney \$50,000.00; Highway Department \$1,106,132.03; James River Bridges \$650,000.00. Kettering, Klimisch, Healy and Loest voted aye; Swensen abstained; motion carried, 4-0.

**Action 20572C:** A motion was made by Klimisch and seconded by Healy to combine assigned dollars from Fleeges Bridge into bridges to be renamed James River Bridges. Klimisch, Healy, Kettering and Loest voted aye; Swensen abstained; motion carried, 4-0.

**Action 20573C:** A motion was made by Healy and seconded by Kettering to approve the following claims: **Commissioners:** Dan Klimisch (Travel) \$33.60; **Court:** Certified Languages International (Professional Services) \$94.05; **Auditor:** Thomson Reuters (Supplies) \$75.02; **Treasurer:** Scantron (Maintenance) \$232.00; **States Attorney:** Executive MGMT Finance (Supplies) \$53.25, Miller Consulting LLC (Maintenance) \$2,100.00; **Government Center Building:** City of Yankton (Utilities) \$1,494.89, Johnson Electric Co (Professional Services) \$153.06, United Laboratories Inc. (Supplies) \$299.87; **Director of Equalization:** Verizon (Maintenance) \$162.03; **Register of Deeds:** Executive MGMT Finance (Supplies) \$53.25; **Safety Center Building:** City of Yankton (Utilities) \$456.26, Northwestern Energy (Utilities) \$6,761.82, United Laboratories Inc. (Supplies) \$149.94; **Sheriff:** Motorola Solutions Inc. (Equipment) \$16,934.88, Two Way Solutions (Equipment) \$900.00; **County Jail:** Avera Sacred Heart Hospital (Professional Services) \$1,729.87, Diamond Drugs (Professional Services) \$433.84, Summit Food Services, LLC (Food Services) \$2,983.73, Advanced Diagnostic Solutions (Supplies) \$28.00, Hy-Vee (Professional Services) \$193.51, JCL Solutions (Supplies) \$178.58, Menards (Supplies) \$9.90; **Contact Center:** Hansen Locksmithing Inc. (Supplies) \$12.00; **Ambulance:** City of Yankton (Utilities) \$125.78, MidAmerican Energy (Utilities) \$463.40, United Laboratories Inc. (Supplies) \$149.93; **Mental Illness Board:** Darcy Lockwood (Hearings) \$57.00, Mark Katterhagen (Hearings) \$57.00, Lucille M Lewno (Hearings) \$833.00; **County Extension:** Vast Business (Utilities) \$398.77, City of Yankton (Utilities) \$73.38; **Road & Bridge:** B-Y Water District (Utilities) \$81.75, Butler Machinery Co (Supplies) \$610.79, City of Yankton (Supplies) \$81.79, CenturyLink (Utilities) \$68.19, Clarks Rentals Inc. (Rentals) \$1,222.75, Turner County Hwy Department (Machinery) \$10,000.00, Graham Tire Yankton (Maintenance) \$17,569.36, Midwest Striping (Supplies) \$5,096.52, Northwestern Energy (Utilities) \$112.61, Vermillion Yankton Joint Solid Waste (Utilities) \$448.40; **Emergency 911 Fund:** CenturyLink (Utilities) \$72.08, Midcontinent Communications (Utilities) \$115.00; **Emergency Management:** MidAmerican Energy (Utilities) \$25.22; **Government Buildings:** Andersen Telecom LLC (Maintenance) \$125.00; General Fund \$37,681.61, Road & Bridge, \$35,292.16, Emergency Management, \$25.22. All present voted aye; motion carried.

**Action 20574AUD:** A motion was made by Kettering and seconded by Healy to approve the budgeted cash transfer of \$130,000.00 from the General Fund to Emergency Management Services. All present voted aye; motion carried.

**Highway:** Highway Superintendent Mike Sedlacek appeared to give an FEMA update, Big Grant assignments and an entrance application from Aaron Peterson.

**Action 20575Hwy:** A motion was made by Klimisch and seconded by Healy to approve the entrance application from Aaron Peterson in Township 93-56. All present voted aye; motion carried.

**Action 20576C:** A motion was made by Klimisch and seconded by Kettering to recess the commission meeting for five minutes. All present voted aye; motion carried.

**Action 20577C:** A motion was made by Kettering and seconded by Swensen to reconvene. All present voted aye; motion carried.

**Action 20578C:** A motion was made by Kettering and seconded by Healy to extend the County Health Board to December 31, 2021. All present voted aye; motion carried.

Brian Hunhoff, Register of Deeds, addressed the proposed county salary matrix. Hunhoff asked that Deputy and Chief Deputy positions in the Auditor, Treasurer and Register of Deeds offices be moved up one grade from how they were ranked in the third draft of the matrix.

**Salary Matrix:** Chair Loest presented changes to the proposed county salary matrix. After discussion, it was agreed to move Chief Deputy and Deputy positions to step 7 and step 6 for Auditor, Treasurer and Register of Deeds. Other positions moved up were Deputy Director of Equalization and Deputy Planning and Zoning to step 9, and Veterans Service Officer to step 6.

Matt Archer spoke on the salary matrix.

**Action 20579C:** A motion was made by Kettering and seconded by Healy to adopt the County Salary Matrix with the changes stated. All present voted aye; motion carried.

**Action 20580:** A motion was made by Klimisch and seconded by Kettering approve the hiring of Sarah Ruml as Soil Conservation District Manager. All present voted aye; motion carried.

**WIFI:** Commissioner Klimisch said he will get quotes for the upgrade to the county WiFi and present to the board.

The board discussed the 2021 regular commission meeting times. Commissioner Klimisch suggested they wait to discuss the issue when the newly elected commissioner is present in January.

There was one public comment from Gary Swensen.

Chair Loest closed public comment.

**Action 20581C:** A motion was made by Healy and seconded by Klimisch to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, January 5, 2021 at 6:00 p.m.

**Cheri Loest**, Chair  
Yankton County Commission

ATTEST:  
**Patty Hojem**, County Auditor