

YANKTON COUNTY COMMISSION MEETING
May 15, 2018

The regular meeting of the Yankton County Commission was called to order by Chairman Todd Woods at 4:00 PM on Tuesday, May 15, 2018.

Roll Call was taken with the following Commissioners present: Gary Swensen, Debra Bodenstedt, Don Kettering and Todd Woods; Absent: Ray Epp.

Gary Swensen objected to the new policy of Financial Conflict of Interest and Non-Financial Interest. Todd Woods made comment and Rob Klimisch confirmed that the Policy is standard procedure per the South Dakota Attorney General's Office.

Action 18172C: A motion was made by Kettering and seconded by Bodenstedt to approve the meeting agenda, with the addition of Acknowledgment of Law Enforcement Week. All present voted aye; motion carried.

Action 18173C: A motion was made by Bodenstedt and seconded by Kettering to approve the minutes of the April 27, 2018 Consolidated Board meeting. All present voted aye; motion carried.

Action 18174C: A motion was made by Bodenstedt and seconded by Kettering to approve the minutes of the April 27, 2018 County Board of Equalization meeting. All present voted aye; motion carried.

Action 18175C: A motion was made by Kettering and seconded by Bodenstedt to approve the minutes of the May 1, 2018 meeting. All present voted aye; motion carried.

Action 18176C: A motion was made by Bodenstedt and seconded by Kettering to approve the following claims with the deletion of \$150.00 for the Fire & Ice Malt Beverage License Renewal Fee: Action: A motion was made by and seconded by to approve the following claims; **Non-Departmental: General Fund:** Department of Revenue & Regulation (2018-2019 Malt Beverage Renewals) \$2,400.00; **Commissioners:** Intuvio Solutions (Professional Services) \$49.95, River Rat Productions (Professional Services) \$500.00, Hy-Vee (Supplies) \$16.47, Yankton County Observer (Publishing) \$312.61, Yankton Daily P & D (Publishing) \$206.11; **Elections:** Miller Consulting, LLC (Maintenance) \$500.00, Qualified Presort Services, LLC (Supplies) \$77.28; **Court:** Avera Sacred Heart Hospital (Lab) \$858.00, Avera Sacred Heart Hospital (Lab) \$924.00, Certified Languages International (Professional Services) \$29.70, Megan Reeves (Professional Services) \$432.40, Horn Law Office LLC (Professional Services) \$1,692.00, South Dakota Department of Health (Lab) \$1,405.00, Dean Schaefer (Professional Services) \$1,637.00, West Payment Center (Supplies) \$777.74; **Auditor:** Culligan Water (Supplies) \$13.00, Leaf (Rentals) \$159.00, Miller Consulting LLC (Maintenance) \$200.00, Qualified Presort Services LLC (Supplies) \$152.82, One Office Solution (Maintenance) \$526.57, One Office Solution (Supplies) \$8.29; **Treasurer:** South

Dakota Association of County Officials) \$75.00, Qualified Presort Services, LLC (Supplies) \$146.16, One Office Solution (Maintenance) \$165.00; **Data Processing:** First Bankcard (Maintenance) \$16.37, Miller Consulting LLC (Maintenance) \$280.00, Northtown Automotive (Maintenance) \$100.84, Pictometry (Professional Services) \$33,410.00; **States Attorney:** Century Business Products (Rentals) \$49.55, Culligan (Supplies) \$6.50, Miller Consulting LLC (Maintenance) \$360.00, Qualified Presort Services Inc. (Supplies) \$48.89; **Government Building:** Kopetsky's Ace Hardware (Supplies) \$36.50, Kopetsky's Ace Hardware (Maintenance) \$196.68, Kopetsky's Ace Hardware (Supplies) \$36.50, Chuck's Sanitary Service (Maintenance) \$85.00, Skilly's Lawn Service (Maintenance) \$225.00, First Bankcard (Supplies) \$183.28, Flynn's Flowing Flags (Maintenance) \$481.00, JCL Solutions (Supplies) \$189.57, Miller Consulting LLC (Maintenance) \$60.00, Menards (Maintenance) \$81.61, MidAmerican Energy (Utilities) \$459.79, Tractor Supply Company (Maintenance) \$57.97; **Director of Equalization:** First Bankcard (Travel) \$2,023.20, Microfilm Imaging System (Maintenance) \$70.00, Qualified Presort Services LLC (Supplies) \$216.61, One Office Solution (Supplies) \$141.72; **Register of Deeds:** South Dakota Association of County Officials (Travel) \$75.00, Microfilm Imaging System (Rentals) \$336.00, Qualified Presort LLC (Supplies) \$36.22, One Office Solution (Supplies) \$57.40; **VA:** Qualified Presort Services LLC (Supplies) \$7.00; **Safety Center Building:** Vast Business (Utilities) \$846.70, City of Yankton (Utilities) \$176.00, Olson's Pest Technician (Maintenance) \$235.00; Mark's (Maintenance) \$514.54; **Sheriff:** Vast Business (Utilities) \$111.00, City of Yankton (Fuel) \$2,531.54, Clint Clites (Travel) \$92.00, Darren Moser (Travel) \$58.00, Xtreme Car Wash (Maintenance) \$52.32, Culligan Water (Supplies) \$20.37, FedEx (Supplies) \$14.58, Interstate Power Systems, Inc. (Supplies) \$13.05, Jack's Uniforms & Equipment (Uniforms) \$506.23, Jack's Uniforms & Equipment (Ballistic Vests) \$1,118.58, Pennington County Jail (Travel) \$494.85, Qualified Presort Services Inc. (Maintenance Contracts) \$157.70, South Dakota Police Chief's Association (Travel) \$170.00, James C. Vlahakis (Travel) \$92.00, One Office Solution (Maintenance Contract) \$107.46; **County Jail:** Avera Medical Group (Professional Services) \$1,101.62, CBM Food Services (Food Services) \$10,305.62, Ez Duz It Laundry (Supplies) \$60.45, Jack's Uniforms & Equipment (Uniforms) \$121.43, Menards (Supplies) \$44.92, Menards (Maintenance) \$17.90, Phoenix Supply (Supplies) \$129.03, Correctional Risk Services (Inmate liability insurance) \$1,198.50, Qualified Presort Services LLC (Maintenance Contract) \$100.54, One Office Solution (Maintenance Contract) \$86.47, One Office Solution (Supplies) \$150.44, Yankton Drug Co., Inc. (Professional Services) \$819.24; **Coroner:** Mark Nickles (Supplies) \$3.50; **Yankton Area Search & Rescue:** Dynamite Divers LLC (Professional Services) \$1,500.00, Granite Springs Lodge LLC (Services) \$259.70, Dive Rescue International (Supplies) \$304.87; **Care of Poor:** Miller Consulting LLC (Maintenance) \$180.00, Qualified Presort Services LLC (Supplies) \$56.23; **Public Health Nurse:** Qualified Presort Services, LLC (Supplies) \$22.10; **Ambulance:** AT & T (Utilities) \$36.76, Bomgaars (Supplies) \$117.98, Vast Business (Utilities) \$182.72, Bound Tree Medical LLC (Supplies) \$1,500.89, City of Yankton (Supplies) \$652.44, Cole Papers, Inc. (Supplies) \$120.58, First Bankcard (Supplies) \$1,212.77, First Bankcard (Travel) \$885.00, G & K Services (Maintenance) \$61.36, Investigative Services (Professional Services) \$136.50, Miller Consulting LLC (Maintenance) \$20.00, Matheson Tri-Gas Inc. (Supplies) \$189.31, Mead Lumber (Supplies) \$60.31, Olson's Pest Technicians (Maintenance) \$74.00, Pitney Bowes Inc.

(Supplies) \$84.99, Tire Muffler Alignment (Maintenance) \$932.00, Yankton Medical Clinic (Professional Services) \$70.00; **Mental Illness Board:** Minnehaha County Auditor (Hearings) \$28.20, Darcy Lockwood (Hearings) \$22.50, Dakotabilities (Care) \$360.00, Mark Katterhagen (Hearings) \$22.50, Lewis & Clark Behavioral Health (Hearings) \$640.00, Lincoln County Treasurer (Hearings) \$1,026.60, Lucille M. Lewno (Hearings) \$579.94, South Dakota Achieve (Care) \$180.00; **County Extension:** Kopetsky's Ace Hardware (Other) \$5.99, Buhl's Cleaners (Supplies) \$37.82, Lauren Hollenbeck (Travel) \$7.60, Katie Doty (Travel) \$30.24, Katie Doty (Other) \$3.54, J & H Cleaning Services (Maintenance) \$200.00, John's Service (Maintenance) \$250.00, Leaf (Rentals) \$176.40, Miller Consulting LLC (Maintenance) \$60.00, Northwestern Energy (Utilities) \$280.57, Olson's Pest Technicians (Maintenance) \$150.00, One Office Solution (Supplies) \$228.00, One Office Solution (Maintenance) \$81.61; **Weed:** Association of SD County Weeds & Pest Board (Supplies) \$150.00, Bomgaars (Supplies) \$79.46, Battery Exchange (Supplies) \$79.90, Cox Auto Supply Inc. (Supplies) \$19.95, First Bankcard (Supplies) \$731.53, Graham Tire Yankton (Supplies) \$232.60, Menards (Supplies) \$15.49, Yankton County Observer (Publishing) \$216.00, SD/NE PLS MGMT Project, Inc. (Other) \$500.00, One Office Solution (Supplies) \$19.57, Yankton Daily P & D (Publishing) \$587.20; **Planning & Zoning:** Pat Garrity (Travel) \$265.37, River Rat Productions (Professional Services) \$250.00, First Bankcard (Travel) \$1,908.31, Qualified Presort Services LLC (Supplies) \$111.23, One Office Solution (Supplies) \$23.49, One Office Solution (Maintenance) \$87.74; Yankton Daily P & D (Publishing) \$152.97; **Road & Bridge:** Appera (Supplies) \$108.61, C & B Operations, LLC (Maintenance) \$150.90, Bomgaars (Supplies) \$9.98, B-Y Electric (Utilities) \$160.21, B-Y Water District (Utilities) \$102.00, Bierschbach Equipment & Supply (Maintenance) \$1,937.25, Bierschbach Equipment & Supply (Supplies) \$36.20, Building Sprinkler Inc. (Maintenance) \$225.00, Butler Machinery Co. (Maintenance) \$7,936.00, Butler Machinery Co. (Supplies) \$40.29, Brock White Company, LLC (Supplies) \$5,218.86, Country Pride Coop (Hwy Fuel) \$963.00, City of Yankton (Utilities) \$91.87, Cox Auto Supply, Inc. (Supplies) \$235.83, Clark Engineering (Annual Projects) \$8,522.68, DMC Wear Parts (Supplies) \$1,038.24, Lincoln County Cruisers (Supplies) \$2,376.00, Dakotaland Autoglass, Inc. (Supplies) \$67.68, Direct TV (Utilities) \$153.23, D-P Tools (Supplies) \$702.38, Filter Care of Nebraska (Supplies) \$109.25, First Bankcard (Hwy fuel) \$763.41, First Bankcard (Supplies) \$162.51, First Bankcard (Travel) \$973.68, Fastenal Industrial Construction Supply (Supplies) \$86.57, Janssen's Garbage Service, Inc. (Utilities) \$45.00, Kaiser Appliance & Refrigeration (Maintenance) \$479.95, Kaiser Appliance & Refrigeration (Supplies) \$18.00, Kimball Midwest (Supplies) \$436.16, Locators & Supplies, Inc. (Supplies) \$62.41, Menards (Supplies) \$2.98, MidAmerican Energy (Utilities) \$1,723.71, Northwestern Energy (Utilities) \$1,208.22, Yankton County Observer (Publishing) \$48.88, Riverside Hydraulics & Labs (Supplies) \$264.60, Transource (Supplies) \$6,236.97, South Dakota Department of Transportation (Annual Project) \$8,537.83, Sioux Falls Two Way Radio Service, Inc. (Auto equipment) \$229.98, Southeastern Electric Cooperative, Inc. (Utilities) \$51.13, Truck Trailer Sales Service, Inc. (Supplies) \$25.56, TrueNorth Steel (Supplies) \$3,182.40, TrueNorth Steel (Bridges) \$30,908.84, One Office Solution (Supplies) \$19.57, Yankton Daily P & D (Publishing) \$1,027.60; **Emergency 911 Fund:** Golden West Telecommunications (Utilities) \$145.00, Vast Business (Utilities) \$213.46, CenturyLink (Utilities) \$1,378.82; **Emergency Management:** Kopetsky's Ace Hardware (Supplies) \$150.00, Bomgaars (Supplies) \$125.94.

B-Y Electric (Utilities) \$54.17, Hanson Briggs Specialty Advertising, Inc. (Supplies) \$47.91, Vast Business (Utilities) \$805.68, Everbank Commercial Finance, Inc. (Rentals) \$193.15, City of Yankton (Supplies) \$288.30, Cox Auto Supply, Inc. (Supplies) \$88.15, Cox Auto Supply, Inc. (Maintenance) \$61.49, First Bankcard (Travel) \$552.52, First Bankcard (Supplies) \$315.81, First Bankcard (Minor Equipment) \$447.28, First Bankcard (Maintenance) \$25.43, Hy-Vee (Supplies) \$210.00, Leaf (Rental) \$127.04, Miller Consulting LLC (Maintenance) \$590.00, Midcontinent Communications (Utilities) \$13.95, Northtown Automotive (Auto Equipment) \$379.00, Signs by Design (Auto Equipment) \$236.26, Smartdraw Software, LLC (Professional Services) \$139.00, Tabor Lumber Cooperative (Supplies) \$323.35, One Office Solution (Supplies) \$64.51, One Office Solution (Maintenance) \$556.11; **Government Buildings:** The Plumbers (Minor Equipment) \$6,683.69; **Debt Service:** First National Bank Omaha (General Obligation Refunding Bond) \$40,783.75; **Clearing Fund:** Satellite Tracking of People LLC (Tracking Monitors) \$299.00, Byron Nogelmeier (Scram Fees) \$1,296.00; **24/7 Sobriety Fund:** Byron Nogelmeier (State Account Disbursements) \$156.00; PharmChem, Inc. (Supplies) \$1,216.00. General Fund \$92,912.77, Road & Bridge, \$86,681.42, Emergency Management, \$5,795.05. All present voted aye; motion carried.

Action 18177Aud: A motion was made by Kettering and seconded by Swensen to have the 2000 Chevy Pickup from the Building & Grounds Department declared surplus. All present voted aye; motion carried.

Action 18178Weed: A motion was made by Bodenstedt and seconded by Kettering to have the 1993 Ford pickup and 2003 Gator from the Yankton Weed Department declared surplus. All present voted aye; motion carried.

Action 18179Aud: A motion was made by Kettering and seconded by Bodenstedt to transfer 2009 Chevy Impala from Director of Equalization to the County Highway Department and 2004 Dodge Pickup from Emergency Management to the Building & Grounds Department. All present voted aye; motion carried.

Action 18180C: A motion was made by Kettering and seconded by Bodenstedt to approve the following 2018 Malt Beverage License Renewal applications: Fleeg's Road House, Captain Norm's, The Cottonwood, Ma and Pa's C Store LLC, Pump N Stuff – Riverside Acres, Double T Truck Stop LLC, Mayfield Bar & Grill, Joe's Substation, Gerstner Oil Co., TJ's Mini Mart, 6th Meridian, LLC, Marina Grill, Lewis & Clark Marina, Lewis & Clark Meat Lodge, LLC, Kozy's Bar. All present voted aye; motion carried.

The application for the Malt Beverage License Renewal for Fire & Ice has been re-scheduled for the next meeting on June 7, 2018.

Action 18181C: A motion was made by Bodenstedt and seconded by Kettering to approve the consent agenda. All present voted aye; motion carried.

The Yankton County Welfare Report for April 2018 included 10 contacts, 16 notices of hospitalization, 2 requests for payment and 2 medical bills for the County Jail.

ROD: The Register of Deeds report from April 2018 showed collection of \$13,224.00 in regular fees; \$8,031.00 in transfer fees; \$2,892.00 in copies revenue.

Veterans Office: VSO Michael McDonald's April 2018 report showed 139 contacts on behalf of veterans last month. McDonald also coordinated transportation of 16 veterans (six trips) to appointments at the VA Hospital in Sioux Falls.

EMS: Emergency Medical Services monthly report for April 2018 listed 130 total calls. Year to date, Yankton County EMS has collected \$250,668 and spent \$306,400.

Auditor/Treasurer: The Auditor's Monthly Settlement with the Treasurer as of April 30, 2018 showed Total Cash of \$16,990,738.38. The General Fund was \$6,365,239.33; Special Funds were \$2,138,397.98; and Trust and Agency Funds were \$8,487,101.07 adding to a Grand Total of General Ledger Cash and Investments of \$16,990,738.38. A detailed report is on file with the County Auditor.

Sheriff: Sheriff's office collected \$12,571.69 in fees last month. Jail income was \$135,863.41 in April. There were 77 county inmates, 75 city inmates, 26 state inmates and 42 federal inmates. Income from the 24-7 program was \$5,956.00 in April.

MI Income: The MI Illness income for April 2018 was \$7,778.60.

Approved a Right of Way request from B-Y Electric in Section SW4 32/SE 31 Township 94-56.

Approved the striping agreement with the Department of Transportation with the county's share being \$21,637.28.

Health Nurse: Jen Wechsler, RN, provided the 1st quarterly report for 2018 from the S.D. Department of Health and Yankton County WIC Office.

Action 18182HWY: A motion was made by Bodenstedt and seconded by Kettering to approve the bid from Journey Group Companies dba SFC Civil Constructors for \$563,509.59 for the Yankton County Bridge Rehabilitation Project. All present voted aye; motion carried.

Action 18183D: A motion was made by Bodenstedt and seconded by Swensen to recess the regular session and convene as Ditch Board. All present voted aye; motion carried.

Action 18184D: A motion was made by Bodenstedt and seconded by Swensen to approve a Drainage Permit request from applicant Lyle Hauger. Said property is described as SE1/4, S27-T96N-R55W and S1/2, SW1/4, S26-T96N-R55W and SW1/4, S27-T96N-R55W and W1/2, SE1/4 & E1/2, W1/2, S34-T96N-R55W, hereinafter referred to as Mayfield Township, County of Yankton, State of South Dakota. All present voted aye; motion carried.

Action 18185C: A motion was made by Kettering and seconded by Swensen to recess the Ditch Board and reconvene in regular session. All present voted aye; motion carried.

A motion was made by Kettering to approve part-time wage for Deputy Emergency Manager at \$19.50 per hour. Lack of second, motion failed.

Action 18186OEM: A motion was made by Bodenstedt and seconded by Kettering to approve part-time wage for Deputy Emergency Manager at \$17.50 per hour at 19 hours per week. All present voted aye; motion carried.

Action 18187S: A motion was made by Kettering and seconded by Swensen to approve adding 2 more full-time Jailers for the Sheriff Department. All present voted aye; motion carried.

Planning & Development District III: Harry Redman, District III GIS Coordinator, presented a map that illustrates base level setbacks prohibiting CAFO locations. Greg Henderson, District III Director, presented the 2017 Planning & Development District III Performance Report.

AFLAC: Jennifer Genant and Shannon Jepsen, District Sales Coordinators for AFLAC, introduced themselves as the new representatives for Yankton County upon the retirement of Daisy Kamback. They also asked permission to receive the names and addresses of Yankton County Employees so that they can send out letters that will explain more about AFLAC and a Life Insurance policy. Chairman Woods asked for a Confidentiality Contract before they would be given the information.

Health Insurance: Julie Fischer, representative from Avera Health Plans, appeared to present an updated health insurance quote for Yankton County's employee health insurance program.

Health Insurance: Julie Auch and Ana Jones, representative from Blue Cross Blue Shield Wellmark, appeared to confirm the new 2018/2019 rate for health insurance.

Action 18188C: A motion was made by Kettering and seconded by Swensen to approve the new 2018/2019 rate from Julie Auch, Blue Cross Blue Shield Wellmark.

Action 18189C: A motion was made by Bodenstedt and seconded by Kettering to approve a letter to the Federal Bureau of Prison to request a contract for inmate assistance to perform general grounds maintenance for Yankton County. Woods, Kettering, and Bodenstedt voting Aye; Swensen Voting Nay; Motion carried, 3-1.

Pat Garrity discussed the E911 Signage Project by Clark Engineering. Yankton County is updating all street/avenue and traffic control signs. He requested the public to notify the

Planning and Zoning office if any signs are incorrect or not properly placed. The project will correct any discrepancy when notified in appropriate time.

Action 18190C: A motion was made by Kettering and seconded by Bodenstedt to adjourn. All present voted aye; motion carried.

The next regular meeting will be Thursday, June 7, 2018.

Todd Woods, Chairman
Yankton County Commission

ATTEST:
Karen Faerber, Deputy County Auditor