

YANKTON COUNTY COMMISSION MEETING

February 16, 2021

The regular meeting of the Yankton County Commission was called to order by Chair Cheri Loest at 6:00 p.m. on Tuesday, February 16, 2021.

Roll call was taken with the following Commissioners present: Joseph Healy, Dan Klimisch, Don Kettering, Wanda Howey-Fox and Cheri Loest.

There were no conflicts of interest reported by Commissioners.

Action 2177C: A motion was made by Kettering and seconded by Healy to approve the meeting agenda. All present voted aye; motion carried.

There were no public comments.

Chair Loest closed public comment.

Action 2178C: A motion was made by Healy and seconded by Fox to approve the February 2, 2021 meeting minutes. All present voted aye; motion carried.

Action 2179C: A motion was made by Klimisch and seconded by Healy to approve the February 5, 2021 meeting minutes. All present voted aye; motion carried.

Action 2180C: A motion was made by Healy and seconded by Fox to approve the following claims: **Non Departmental:** Avera McKennan (Refund) \$372.00; **Commissioners:** Vast Business (Utilities) \$52.50, Intuvio Solutions (Professional Services) \$189.90, EMC Insurance Companies (Professional Services) \$2,634.88, First Bankcard (Supplies) \$42.60, Yankton County Observer (Publishing's) \$423.93, One Office Solution (Supplies) \$52.75, Yankton Daily P & D (Publishing's) \$2,471.34; **Elections:** Qualified Presort Services (Supplies) \$19.82; **Court:** Avera Sacred Heart Hospital (Lab) \$624.00, Megan Reeves (Professional Services) \$64.60, Fox & Youngberg PC (Professional Services) \$13,358.05, Fox & Youngberg PC (Delinquent/Minor) \$234.80, Great Plains Psychological Associates (Delinquent/Minor) \$2,635.00, Horn Law Office LLC (Professional Services) \$3,404.70, Kennedy Pier Loftus & Reynolds (Delinquent/Minor) \$271.60, LaCroix Law Office (Neglected) \$839.95, Mary Anne Meyer (Professional Services) \$149.60, Department of Health (Lab-January 2021) \$550.00, Dean Schaeffer (Professional Services) \$819.00, Thomson Reuters (Supplies) \$79.57; **Auditor:** Vast Business (Utilities) \$175.41, Culligan (Supplies) \$21.00, Leaf (Rentals) \$159.00, Qualified Presort Services LLC (Supplies) \$130.86, One Office Solution (Maintenance) \$376.65; **Treasurer:** Vast Business (Utilities) \$209.51, Culligan (Supplies) \$35.00, Qualified Presort Services LLC (Supplies) \$112.27, One Office Solution (Maintenance) \$202.49; **Data Processing:** Vast Business (Utilities) \$832.83, First Bankcard (Maintenance) \$54.93, Miller Consulting LLC (Maintenance) \$3,580.00; **States Attorney:** Century Business Products (Rentals) \$606.29, Executive MGMT. Finance (Supplies) \$53.25, Miller Consulting

LLC (Maintenance) \$220.00, SD Continuing Legal Education (Dues Aug thru July) \$500.00; **Government Building:** Vast Business (Utilities) \$26.25, A Bar K Inc (Maintenance) \$490.92, Carrot-Top Industries Inc (Maintenance) \$194.32, Echo Group (Supplies) \$120.21, JCL Solutions (Supplies) \$171.59, Menards (Supplies) \$67.89, MidAmerican (Utilities) \$664.32; Yankton County Treasurer (Other) \$1,918.68; **Director of Equalization:** Vast Business (Utilities) \$229.50, ESO Solutions Inc (Supplies) \$30.00, Microfilm Imaging Systems (Maintenance) \$70.00, Qualified Presort Services LLC (Supplies) \$11.17, Verizon (Maintenance) \$162.07; **Register of Deeds:** Vast Business (Utilities) \$177.69, Executive MGMT Finance (Utilities) \$53.25, Brian Hunhoff (Furniture) 364.22, Brian Hunhoff (Supplies) \$27.41, Microfilm Imaging Systems (Rentals) \$336.00, Qualified Presort Services (Supplies) \$40.89, One Office Solution (Supplies) \$64.53; **VA:** Vast Business (Utilities) \$26.25, Qualified Presort Services (Supplies) \$5.53; **Safety Center Building:** Vast Business (Utilities) \$834.74, City of Yankton (Dumpster Fees) \$176.00, Cole Papers Inc. (Supplies) \$53.62, A Bar K Inc (Maintenance) \$ 490.92, Midwest Striping (Professional Services) \$220.00, Menards (Maintenance) \$131.08, MidAmerican Energy (Utilities) \$2,128.95, Nebraska Air Filter Inc (Supplies) \$819.19; **Sheriff:** City of Yankton (Fuel) \$1,364.65, Culligan (Supplies) \$28.00, Doug Holland (Travel) \$197.40, Doug Holland (Fuel) \$96.41, FedEx (Other) \$15.10, Interstate All Battery (Supplies) \$21.76, Teri Lippert (Travel) \$30.00, Qualified Presort Services (Maintenance Contracts) \$186.29, South Dakota Sheriff's Association (Travel) \$60.00, Two Way Solutions Inc (Maintenance) \$325.55, Tire Muffler Alignment (Maintenance) \$230.15; **County Jail:** Culligan (Food Services) \$27.00, Summit Food Services (Food Services) \$5,857.61, Industrial Chem Labs (Supplies) \$569.36, Jacks Uniforms & Equipment (Uniforms) \$169.89, JCL Solutions (Supplies) \$44.36, Menards (Supplies) \$12.97, Phoenix Supply (Supplies) \$1,364.76, Correctional Risk Services (Inmate Liab Ins Dec-2020) \$722.93, Correctional Risk Services (Inmate Liab Ins Jan-2021) \$882.88, One Office Solution (Supplies) \$19.40; **Juvenile Detention:** Minnehaha County Juvenile Detention Center (Rentals) \$15,205.00; **Yankton Area Search & Rescue:** NAPA Auto Parts of Yankton (Supplies) \$201.89, First Bankcard (Supplies) \$543.60, MT & RC Smith (Insurance) \$7,524.00; **Care of Poor:** Miller Consulting LLC (Maintenance) \$365.00, Qualified Presort Services LLC (Supplies) \$52.38, Thomson Reuters (Supplies) \$79.57; **Public Health Nurse:** Vast Business (Utilities) \$244.07, Qualified Presort Services (Supplies) \$21.50, TIAA Bank (Rentals) \$90.96; **Ambulance:** AT & T (Utilities) \$36.05, Bound Tree Medical LLC (Supplies) \$3,300.18, City of Yankton (Fuel) \$888.78, Cintas (Supplies) \$72.43, First Bankcard (Supplies) \$74.57, First Bankcard (Fuel) \$239.86, First Bankcard (Travel) \$194.18, Sheehan Trailers (Minor Equipment) \$1,873.75, Leaf (Rentals) \$81.43, Matheson Tri-Gas Inc. dba Lifescape (Rentals) \$80.53, Menards (Supplies) \$102.18, Qualified Presort Services (Supplies) \$29.28, Roger's Family Pharmacy (Supplies) \$81.36, One Office Solution (Supplies) \$537.27, Yankton Medical Clinic (Professional Services) \$75.00; **Mental Handicapped:** SD Achieve dba Lifescape (Care MI January 2021) \$300.00; **Mental Illness Board:** Darcy Lockwood (Hearings) \$64.50, Denise M. Cody (Hearings) \$30.00, Fox & Youngberg (Hearings) \$1,778.15, Mark Katterhagen (Hearings) \$94.50, Lewis & Clark Behavioral Health Services (Hearings) \$920.00, Lincoln County Treasurer (Hearings) \$1,090.90, Lucille M. Lewno (Hearings) \$1,604.01; **Extension:** Buhl's Cleaners (Supplies) \$56.73, Leaf (Rentals) \$262.33, MidAmerican Energy (Utilities) \$225.71, Northwestern Energy (Utilities) \$220.38, Yankton

County Observer (Supplies) \$35.00, SDSU Extension (4-H Salary 2021) \$4,124.20; **Weed:** NAPA Auto Parts of Yankton (Supplies) \$69.42, First Bankcard (Supplies) \$753.86, One Office Solutions (Supplies) \$174.15; **Planning & Zoning:** Vast Business (Utilities) \$62.50, First Bankcard (Supplies) \$40.96, Leaf (Rentals) \$104.86, Miller Consulting LLC (Maintenance) \$185.00, Microfilm Imaging Systems, Inc. (Rentals) \$70.00, Qualified Presort Services, LLC (Supplies) \$6.05, One Office Solution (Maintenance) \$156.23, One Office Solution (Supplies) \$12.95, Yankton Daily P & D (Publishing's) \$486.89; **Road & Bridge:** A-Ox Welding Supply Co (Supplies) \$37.18, Appera (Supplies) \$126.94, Bomgaars (Supplies) \$98.65, B-Y Electric (Utilities) \$76.88, Vast Business (Utilities) \$228.20, Boyer Trucks (Supplies) \$2,427.43, Rockmount Research (Supplies) \$393.71, NAPA Auto Parts of Yankton (Supplies) \$625.92, Snap on Tools (Supplies) \$1,040.00, A Bar K Inc (Supplies) \$441.96, CHS Inc. (Fuel) \$1,248.48, Ehresmann Engineering Inc. (Supplies) \$273.93, Janssen's Garbage Services (Utilities) \$45.00, Kimball Midwest (Supplies) \$146.22, Marks Machinery (Supplies) \$117.00, Miller Consulting LLC (Maintenance) \$60.00, Menards (Supplies) \$274.63, Midwest Radiator (Supplies) \$81.00, MidAmerican Energy (Utilities) \$740.55, Southeastern Electric (Utilities) \$79.47, Truck Trailer Sales Services (Supplies) \$133.06, Titan Machinery (Supplies) \$1,106.83, Town of Lesterville (Utilities) \$600.00, One Office Solution (Supplies) \$174.16, Yankton Daily P & D (Publishing's) \$22.84, Yankton Janitorial Supply (Supplies) \$386.90; **Emergency 911 Fund:** SD Department of Public (Utilities) \$3,840.00; **Emergency Management:** B-Y Electric (Utilities) \$55.15, TIAA Commercial Finance (Rentals) \$193.15, The Response Group (Prof Services) \$2,900.00, Johns Services (Maintenance) \$524.25, Leaf (Rentals) \$189.00, Holiday Inn Express Hotel (Travel) \$326.64, First Bankcard (POD Expense) \$263.48, First Bankcard (Professional Services) \$434.87, First Bankcard (Supplies) \$54.27, First Bankcard (LEPC) \$102.92, First Bankcard (Publishing's) \$6.99, First Bankcard (Travel) \$76.91, Sheehan Trailers (Equipment Grant) \$5,621.25, Miller Consulting LLC (Maintenance) \$320.00, Midcontinent Communications (Utilities) \$478.46, Midwest Card & ID Solutions (Supplies) \$4,400.00, MT & RC Smith (Insurance) \$6,625.00, Tabor Lumber Cooperative (Supplies) \$108.75, One Office Solution (Maintenance) \$4.67; **24/7 program:** Golden West Telecommunications (Utilities) \$147.18, Pharmchem Inc. (Supplies) \$1,111.00; **County Law Library:** Thomson Reuters (Supplies) \$1,757.79; **Non-Departmental:** Satellite Tracking of People (Tracking Monitors) \$523.25, Byron Nogelmeier (Cam Daily Fee) \$3,055.00, SD Department of Revenue (HSC) \$12,309.03, SD Department of Revenue (Redfield Services) \$120.00, SD Department of Revenue (Motor Vehicle Fees) \$382,840.25, SD Department of Revenue (Waste Fees) \$5,564.75, SD Department of Revenue (ROD Fees) \$1,490.00, SDACO (M & PR Fund) \$776.00; General Fund \$115,491.59, Road & Bridge, \$10,986.94, Emergency Management, 722,685.76. All present voted aye; motion carried.

Action 2181AUD: A motion was made by Kettering and seconded by Fox to approve the Auditor's Monthly Settlement with the Treasurer and Pooled Cash Report as of January 31, 2021 which showed Total Cash of \$9,978,859.01. The General Fund was \$5,980,828.05; Special Funds were \$2,160,668.46; and Trust and Agency Funds were \$1,837,362.50 adding to a Grand Total of General Ledger Cash and Investments of \$9,978,859.01. A detailed report is on file with the County Auditor. All present voted aye; motion carried.

Action 2182AUD: A motion was made by Kettering and seconded by Healy to approve the following resolution. All present voted aye; motion carried.

RESOLUTION #2021-2
County Rangeland Fire Protection

WHEREAS the County has not established a Rangeland Fire Protection Plan;

BE IT HEREBY RESOLVED, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the County of Yankton as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effect until terminated or modified by resolution of the County of Clay Board of Commissioners.

County Fire Assistance Authorization list:			
Effective Date: February 16, 2021			
Name of Individual	Position	Daytime Phone	Emergency or Cell Phone
Paul Scherschligt	Emg. Mgmt. Dir.	605-661-4289	605-661-4289
Jim Vlahakis	Sheriff	605-260-2750	605-661-8597
Mike Rothschadl	Chief Deputy	605-668-3567	605-661-1828

BE IT HEREBY RESOLVED, that Paul Scherschligt, Emergency Management Director, is appointed County Rural Fire Coordinator for the County of Yankton. The County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of the County of Yankton, in dealing with administrative matters such as burn bans, billings, or questions about this Rangeland Fire Agreement specific to the County. This authority shall continue in full force and effect until terminated or modified by resolution of the County of Yankton Board of Commissioners.

Dated the 16th day of February, 2021.

Yankton County Chairperson, Cheri Loest /s/
ATTEST: Patty Hojem, Yankton County Auditor /s/

Letter was presented for signatures informing the board the 2018-2019 Legislative Audit has begun.

Action 2183C: A motion was made by Healy and seconded by Kettering to give Chair Loest the authority to sign Legislative Audit letter. All present voted aye; motion carried.

Grounds Supervisor: Building and Grounds supervisor Jeff Pfeifle presented quotes for hands free doors and toilet valve for the County Government Center.

Action 2184C: A motion was made by Healy and seconded by Klimisch to approve the quote from Yankton Winnelson Co. in the amount of \$2,439.97 for 13 hand free toilet valves for the County Government Center. All present voted aye; motion carried.

Action 2185C: A motion was made by Kettering and seconded by Klimisch to approve the quote from Ron's Auto Glass in the amount of \$3,995.00 for eight touchless hand motion buttons for the doors at the County Government Center. Kettering, Klimisch and Fox voting aye; Healy and Loest voting nay; motion carried, 3-2.

Highway: Superintendent Mike Sedlacek appeared for approval on items: Right of way, annual Highway bids and two Department of Transportation Amendments.

Action 2186Hwy: A motion was made by Klimisch and seconded by Kettering to approve the Right of Way application from Clay Union Electric in Township 93-54. All present voted aye; motion carried.

Action 2187Hwy: A motion was made by Klimisch and seconded by Kettering to approve the annual highway bids as presented and denying the bid from L.G. Everist and to re-advertise the Rock/Rip Rap. All present voted aye; motion carried.

Action 2188Hwy: A motion was made by Healy and seconded by Klimisch to approve amendment number 1 to agreement #614992. All present voted aye; motion carried.

Action 2189Hwy: A motion was made by Healy and seconded by Klimisch to approve amendment number 2 to agreement #614952. All present voted aye; motion carried.

DOE: Acting Yankton County Director of Equalization Matt Archer presented the Board with his annual report and also discussed dates for the local and consolidated boards of equalization, for the appeals process.

Action 2190C: A motion was made by Kettering and seconded by Klimisch to reschedule the March 16th Commission meeting to Monday March 15th at 6:00 p.m. All present voted aye; motion carried.

ROD: Brian Hunhoff, Register of Deeds, presented his 2020 annual report.

Action 2191Z: A motion was made by Healy and seconded by Kettering to adopt the following resolution: Whereas it appears, Baycliffe Estates, owners of record, has caused a plat to be made of the following real property: Lot 17, W1/2, 12.91 acres, S1/2, SW1/4 of Section 7, W1/2, W1/2, except Lots 1 and 2 Parcel A, B and C McVay Addition, T93N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The

County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same. All present voted aye; motion carried.

Action 2192Z: A motion was made by Kettering and seconded by Klimisch to adopt the following resolution: Whereas it appears, Baycliffe Estates, owners of record, have caused a plat to be made of the following real property: Lot 31, W1/2, 12.91 acres, S1/2, SW1/4 of Section 7, W1/2, W1/2, except Lots 1 and 2 Parcel A, B and C McVay Addition, T93N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same. All present voted aye; motion carried.

Action 2193Z: A motion was made by Klimisch and seconded by Fox to adopt the following resolution: Whereas it appears, Baycliffe Estates, owners of record, have caused a plat to be made of the following real property: Lot 11, W1/2, 12.91 acres, S1/2, SW1/4 of Section 7, W1/2, W1/2, except Lots 1 and 2 Parcel A, B and C McVay Addition, T93N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same. All present voted aye; motion carried.

Action 2194Z: A motion was made by Kettering and seconded by Healy to adopt the following resolution: Whereas it appears, Baycliffe Estates, owners of record, have caused a plat to be made of the following real property: Lot 12, W1/2, 12.91 acres, S1/2, SW1/4 of Section 7, W1/2, W1/2, except Lots 1 and 2 Parcel A, B and C McVay Addition, T93N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same. All present voted aye; motion carried.

There were no public comments.

Chair Loest closed public comment.

Commissioner updates included legislative bills and the local housing market. Fox also said she had met with YAPG.

Action 2195C: A motion was made by Healy and seconded by Fox to recess the regular session at 7:09 p.m. and convene in executive session to discuss personnel issues SDCL 1-25-2(1). All present voted Aye; motion carried.

Action 2196C: A motion was made by Healy and seconded by Fox to adjourn the executive session at 7:35 p.m. and reconvene in regular session. All present voted Aye; motion carried.

Action 2197C: A motion was made by Kettering and seconded by Healy to offer the Director of Equalization position to Matt Archer at grade 11 step 4 retroactive to February 1, 2021. Roll call vote was taken with Kettering, Healy, Klimisch, Fox and Loest voting aye; motion carried, 5-0.

Action 2198C: A motion was made by Healy and seconded by Fox to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, March 2, 2021 at 6:00 p.m.

Cheri Loest, Chair
Yankton County Commission

ATTEST:

Patty Hojem, County Auditor