

YANKTON COUNTY COMMISSION MEETING

April 7, 2020

The regular meeting of the Yankton County Commission was called to order by Chair Cheri Loest at 6:00 PM on Tuesday, April 7, 2020.

Roll call was taken with the following Commissioners present: Gary Swensen, Don Kettering, Joseph Healy (via phone), Dan Klimisch (via phone) and Cheri Loest.

There were no conflicts of interest reported by Commissioners.

Action 20135C: A motion was made by Kettering and seconded by Swensen to approve the meeting agenda. All present voted aye; motion carried.

There were public comments from Ann Horton and Gary Swensen.

States Attorney Rob Klimisch updated the board on the zoning enforcement issues and the position and authority the board has to act on the complaints.

Chair Loest closed public comment.

Action 20136C: A motion was made by Kettering and seconded by Klimisch to approve the minutes of the March 17, 2020 special meeting. All present voted aye; motion carried.

Action 20137C: A motion was made by Healy and seconded by Kettering to approve the minutes of the March 27, 2020 meeting with the following correction: minutes should have read March 27, 2020 meeting; not February 29, 2020. All present voted aye; motion carried.

Action 20138C: A motion was made by Kettering and seconded by Healy to approve the following claims: **Non Departmental:** United Healthcare (Refund) \$737.56; **Commissioners:** River Rat Productions (Professional Services) \$1,100.00, Yankton County Observer (Publishing's) \$462.66, One Office Solution (Supplies) \$90.00; **Elections:** Qualified Presort Services (Supplies) \$44.26, Verizon (Rentals) \$320.08; **Court:** Avera Sacred Heart Hospital (Lab) \$7,000.00, Patricia LaCroix (Qualified Expert Witness) \$170.00, Harmelink & Fox Law Office (Delinquent/Minor) \$14.60, Juror Fees (\$50.00x6) \$300.00, Juror Mileage (\$0.84x2) \$1.68, Juror Mileage (\$4.20x1) \$4.20, Juror Mileage (\$5.04x1) \$5.04, Juror Mileage (\$8.40x1) \$8.40, Fox & Youngberg PC (Professional Services) \$12,140.80, Fox & Youngberg PC (Neglected) \$1,246.20, Fox & Youngberg PC (Delinquent/Minor) \$97.00, Hy-Vee (Supplies) \$69.60, Kennedy Pier Loftus & Reynolds (Professional Services) \$317.20, LaCroix Law Office (Neglected) \$1,467.20, Dean Schaefer (Professional Services) \$706.00, **Auditor:** Leaf (Rentals) \$159.00, Qualified Presort Services (Supplies) \$110.47, One Office Solutions (Supplies) \$19.94, One Office Solution (Maintenance) \$132.16; **Treasurer:** Qualified Presort Services (Supplies) \$172.73; **Data Processing:** Zoom Video Communications (Professional Services) \$789.46; **States Attorney:** Executive MGMT Finance (Utilities) \$24.00, Staples Credit Plan (Supplies) \$635.78; **Government Center**

Building: Kopetsky's Ace Hardware (Maintenance) \$89.54, City of Yankton (Utilities) \$1,814.73, Intek Cleaning Solutions (Professional Services) \$206.46, Echo Group (Supplies) \$139.00, Electair Inc. (Maintenance) \$870.48, Janssen's Garbage Service (Utilities) \$240.00, JCL Solutions (Supplies) \$296.31, Mead Lumber (Maintenance) \$322.49, Menards (Maintenance) \$45.41, Menards (Supplies) \$91.89, Northwestern Energy (Utilities) \$2,326.81, Olson's Pest Technicians (Maintenance) \$82.00; **Director of Equalization:** Executive MGMT Finance (Utilities) \$24.00, Qualified Presort Services (Supplies) \$40.18; **Register of Deeds:** Qualified Presort Services (Supplies) \$6.03; **VA:** MT & RC Smith (Liab Ins 2020) \$278.00; **Safety Center Building:** Kopetsky's Ace Hardware (Maintenance) \$2.70, City of Yankton (Utilities) \$572.23, Cole Paper Inc. (Supplies) \$1,015.12, Echo Group (Maintenance) \$429.15, Hander Inc. (Maintenance) \$450.77, JCL Solutions (Supplies) \$112.50, Menards (Maintenance) \$38.95, Menards (Supplies) \$105.93, Northwestern Energy (Utilities) \$6,273.52; **Sheriff:** Rod Pieper (Travel) \$4.29, FedEx (Supplies) \$14.11, Jack's Uniforms & Equipment (Uniforms) \$983.77, Leaf (Maintenance Contracts) \$470.72, Light and Siren (Auto Equipment) \$388.28, Midcontinent Communications (Utilities) \$115.00, MOCIC (Professional Services) \$150.00, National Public Safety (Books) \$149.00, Pennington County Jail (Travel) \$171.85, Qualified Presort Services (Maintenance Contracts) \$122.35; **County Jail:** Avera Sacred Heart Hospital (Professional Services) \$5,531.89, AMG Radiology (Professional Services) \$219.16, Bob Barker Company Inc. (Supplies) \$22.79, Scott Family Services (Professional Services) \$558.00, Horwath Laundry Equipment (Maintenance) \$1,072.31, Charm-Tex (Supplies) \$130.80, Cook Correctional (Food Services) \$119.61, Jerry Sorbel (Professional Services) \$300.00, Cardmember Services (Maintenance) \$83.54, Summit Food Services LLC (Food Services) \$3,147.93, AMG Wound Care (Professional Services) \$219.39, McKesson Medical-Surgical Inc. (Professional Services) \$171.85, EZ Duz It Laundry (Supplies) \$36.00, Harding Glass (Auto Expense) \$27.50, JJ Benji (Uniforms) \$320.00, Jack's Uniforms & Equipment (Uniforms) \$99.93, JCL Solutions (Supplies) \$1,082.14, Menards (Maintenance) \$56.87, Menards (Supplies) \$312.83, Turnkey Corrections (Supplies) \$57.00; **Juvenile Detention:** Cardmember Services (Travel) \$116.63; **Care for the Poor:** Avera Sacred Heart Hospital (Professional Services) \$715.41, Jacoby Funeral Home (Professional Services) \$1,250.00, Qualified Presort Services (Supplies) \$131.95; **Public Health Nurse:** Qualified Presort Services (Supplies) \$28.04; **Ambulance:** Avera Education & Staffing Solutions (Supplies) \$105.00, Avera Sacred Heart Hospital (Supplies) \$1,080.71, Sacred Heart Health Services (Professional Services) \$1,500.00, AT & T (Utilities) \$36.05, Vast Business (Utilities) \$ 178.25, South Dakota Ambulance Association (Travel) \$75.00, Credit Collections Services (Professional Services) \$95.32, Change Healthcare (Professional Services) \$152.77, Cindy Doyle (Travel) \$180.00, City of Yankton (Utilities) \$160.55, Cintas (Supplies) \$68.13, Liz Brunken (Travel) \$100.00, Embroidery & Screen Works Inc. (Supplies) \$1,185.50, Fastenal Industrial & Construction Supply (Supplies) \$27.55, Hy-Vee (Supplies) \$39.78, Investigative Services (Professional Services) \$460.50, Jill James (Travel) \$100.00, Leaf (Rentals) \$81.43, Matheson Tri-Gas Inc. (Supplies) \$139.05, Matheson Tri-Gas Inc. (Maintenance) \$80.53, Menards (Supplies) \$243.87, MidAmerican Energy (Utilities) \$345.16, Northwestern Energy (Utilities) \$1,374.13, Olson's Pest Technicians (Maintenance) \$114.00, Qualified Presort Services (Supplies) \$47.72, Roger's Family Pharmacy (Supplies) \$310.89, Jean Scherschligt (Travel) \$51.24, Verizon (Utilities) \$316.59, Yankton Janitorial Supply (Supplies) \$418.15; **Mentally Handicapped:** SD Achieve dba Lifescape (Care-March) \$300.00; **Mental**

Health Centers: Dakotabilities (Care-April/May/June) \$360.00; **Mental Illness Board:** Darcy Lockwood (Hearings) \$54.00, Fox & Youngberg PC (Hearings) \$1,516.00, Mark Katterhagen (Hearings) \$54.00, Lincoln County Treasurer (Hearings) \$263.90, Lucille M. Lewno (Hearings) \$1,257.50; **County Extension:** Vast Business (Utilities) \$405.33, FP Mailing Solutions (Rentals) \$74.85, City of Yankton (Utilities) \$84.95, Hy-Vee (Supplies) \$40.98, Leaf (Rentals) \$213.37, MidAmerican Energy (Utilities) \$82.03, Olson's Pest Technicians (Maintenance) \$150.00; **Planning & Zoning:** River Rat Productions (Professional Services) \$140.00, Leaf (Rentals) \$104.86, Pheasantland Industries (Supplies) \$17.77, Qualified Presort Services (Supplies) \$2.56, Verizon (Utilities) \$44.36, One Office Solution (Supplies) \$102.94, One Office Solution (Maintenance) \$68.87; **Road & Bridge:** A-Ox Welding Supply Co (Supplies) \$81.30, Appeara (Supplies) \$112.99, Bomgaars (Supplies) \$309.51, Butler Machinery Co (Supplies) \$271.98, Boyer Trucks (Supplies) \$1,032.47, Interstate Power Systems (Supplies) \$1,192.90, Interstate Power Systems (Maintenance) \$2,913.49, City of Yankton (Utilities) \$50.36, Cox Auto Supply, Inc. (Supplies) \$650.85, CenturyLink (Utilities) \$62.00, Clubhouse Hotel & Suites (Travel) \$302.00, Clark Engineering (Professional Services) \$8,321.33, Snap on Tools (Supplies) \$108.50, Dakota Riggers (Supplies) \$311.20, Direct TV (Utilities) \$88.24, Fastenal Industrial & Construction Supply (Supplies) \$53.63, Filter Care of Nebraska (Supplies) \$99.50, Francotyp-Postalia, Inc. (Supplies) \$68.85, Kaiser Heating & Cooling (Supplies) \$37.65, Kimball Midwest (Supplies) \$259.47, Locators & Supplies Inc. (Supplies) \$459.69, Marks Machinery (Supplies) \$261.62, Matheson Tri-Gas Inc. (Supplies) \$124.75, Menards (Supplies) \$39.44, Midwest Radiator & Exhaust (Supplies) \$208.52, Northwestern Energy (Utilities) \$962.31, Yankton County Observer (Publishing's) \$13.62, O'Reilly auto Parts (Supplies) \$101.97, Riverside Hydraulics & Labs (Supplies) \$327.05, Sturdevant's Auto Supply (Supplies) \$115.40, Truenorth Steel (Bridges) \$26,532.75, Verizon (Utilities) \$90.95, Vermillion Yankton Joint Solid Waste (Utilities) \$296.80, One Office Solution (Supplies) \$154.75, Yankton Janitorial Supply (Supplies) \$1,288.80; **Emergency 911 Fund:** Vast Business (Utilities) \$1,100.33, CenturyLink (Utilities) \$68.32; **Emergency Management:** Hanson Briggs Specialty (Supplies) \$481.22, TIAA Commercial Finance, Inc. (Rentals) \$193.15, Dial Tone Technologies (Professional Services) \$579.00, Hy-Vee (Supplies) \$151.10, Midcontinent Communications (Utilities) \$182.22, Midwest Card & ID Solutions LLC (Supplies) \$140.64, Midwest Card & ID Solutions LLC (Disaster Plan) \$100.00, MidAmerican Energy (Utilities) \$20.76, Racom Corporation (Utilities) \$36.03, Verizon (Utilities) \$597.47; **Government Buildings:** Mozak's Inc. (Maintenance) \$468.00, Mead Lumber (Supplies) \$934.05; **24/7 Program:** Pharmchem Inc. (Supplies) \$1,770.10; General Fund \$77,453.77, Road & Bridge, \$47,306.64, Emergency Management, \$1,168.65. All present voted aye; motion carried.

Action 20139C: A motion was made by Klimisch and seconded by Healy to approve the **March, 2020 Gross Payroll:** **Commissioners:** \$5,606.74; **Court:** \$0.00; **Election:** \$0.00; **Auditor:** \$14,373.10; **Treasurer:** \$17,590.33; **States Attorney:** \$41,639.64; **Government Buildings:** \$6,885.72; **Director of Equalization:** \$25,536.98; **Register of Deeds:** \$13,311.07; **Veterans Service:** \$3,361.89; **Courthouse & Safety Center:** \$6,298.90; **Sheriff:** \$68,057.22; **County Jail:** \$80,759.87; **Coroner:** \$900.00; **Juvenile:** \$169.79; **Nurse:** \$3,122.44; **Ambulance:** \$50,314.81; **WIC :** \$1,847.02; **Extension:** \$7,190.02; **Soil Conservation:** \$3,015.63; **Weed:** \$284.58; **Planning & Zoning:** \$9,524.68; **Road &**

Bridge: \$71,018.95; **E911:** \$57.32; **OEM:** \$9,573.05; **24-7 Program:** \$3,145.14. First Dakota National Bank \$35,208.65 (Withholding), First Dakota National Bank \$53,971.42 (FICA) First Dakota National Bank \$12,622.34 (Medicare), South Dakota Retirement System \$32,229.34 (Other Employees), South Dakota Retirement System \$20,051.12 (Sheriff), South Dakota Retirement System (Spouse Opt) \$127.04, South Dakota Retirement System (Supplemental) \$5,766.66, American Family Life Assurance Company (AFLAC) \$5,591.94, Legalshield \$25.90, Office of Child Support \$578.00, Nationwide Retirement Solutions \$69.44, Accounts Management \$50.00, Boston Mutual Life Insurance \$407.46., Colonial Life & Accident \$1,381.77, Optilegra \$458.26, Wellmark BC Health Insurance \$64,674.00, United Way of Greater Yankton \$47.50, Delta Dental \$1,172.00, VSP Vision \$181.54, WageWorks \$1,312.50. Gross Payroll \$445,701.89, Net Payroll \$332,350.88. All present voted aye; motion carried.

Action 20140Aud: A motion was made by Klimisch and seconded by Healy to approve two Yankton City Vote Centers: Yankton City Hall and Yankton Fire Station #2 for the June 2, 2020 Primary with the rural centers staying the same. All present voted aye; motion carried.

YANKTON COUNTY VOTING CENTERS

**YANKTON CITY HALL – 416 WALNUT STREET, YANKTON;
YANKTON FIRE STATION #2 – 201 W. 23rd ST., YANKTON;
GAYVILLE COMMUNITY CENTER - 404 WASHINGTON STREET, GAYVILLE;
MAYFIELD STORE - 44398 SD HWY 46, IRENE;
LESTERVILLE FIRE HALL - LESTERVILLE;
LEWIS & CLARK RECREATION AREA - 43349 SD HWY 52, RURAL YANKTON**

Action 20141Hwy: A motion was made by Kettering and seconded by Healy to approve the Right of Way application from Northwestern Energy in Township 95-57. All present voted aye; motion carried.

Action 20142Hwy: A motion was made by Klimisch and seconded by Swensen to approve the Right of Way application from City of Irene in Township 95-54. All present voted aye; motion carried.

Action 20143Hwy: A motion was made by Kettering and seconded by Swensen to approve Entrance application from City of Irene in Township 95-54. All present voted aye; motion carried.

Action 20144DOE: A motion was made by Kettering and seconded by Swensen to approve the abatement request for a disabled veteran in the amount of \$1,438.90. Kettering, Swensen, Healy and Loest voting aye; Klimisch abstaining; motion carried, 4-0.

County Health Board: States Attorney Rob Klimisch said on April 1, 2020, Scott Hiltunen was appointed to the County Health Board as the medical professional. Klimisch said he, Scott Hiltunen, and Erin Hacecky drafted and approved the declaration of the Yankton County

Board of Health relating to COVID-19. Declaration was published in the P&D on April 3, 2020 and took effect at noon on April 4, 2020. The regulations approved: at least six feet between individuals; and private businesses must limit patrons to no more than 10 on site at any given time with the social distance of six feet. Also, public should consider delivery, takeout, drive-thru, curbside and off-site services. The full declaration is available at the Auditor's Office.

COVID-19 Update: Emergency Management Director Paul Scherschligt updated the board on COVID-19.

Roger Smith: Roger Smith from MT & RC Smith Insurance appeared before the board to present insurance deductible quotes. No action was taken.

County Health Insurance: Julie Auch, representative from Wellmark Blue Cross Blue Shield Insurance for Yankton County's employees, presented the board with quotes for the 2019-2020 county health insurance.

Health Insurance: Julie Fisher Missouri River Associates presented options for health insurance.

No action was taken on county health insurance for 2019-20.

Dale Knode spoke on zoning enforcement.

Ambulance Taskforce: Chair Cheri Loest read some recommendations presented from the taskforce: utilize an outside billing service; conduct a publicity campaign and public survey; write off sheriff and coroner departments; conduct professional internal improvements audit; and use caution when considering ambulance districts. A detailed copy report of the taskforce is on file with the Auditor's office.

Action 201445Amb: A motion was made by Kettering and seconded by Swensen to approve outsourcing the ambulance billing with Quick Med Claims. Roll call vote was taken with Kettering, Swensen Healy, Klimisch, and Loest voting aye; motion carried, 5-0.

Floodplain Permits: The board discussed floodplain development permits. Commissioner Klimisch suggested decreasing permit cost to \$50.00 instead of the current \$100.00. Commissioner Kettering suggested having extension if needed. No action was taken.

Memorial Day: Commission Klimisch requested permission for the VFW deliver a Memorial Day program at the County Military Monument. The board had no objection to the request.

Video conferencing: No discussion

There was no public comment.

Chair Loest closed public comment.

Commissioner updates: Item mentioned included COVID-19 meetings.

Action 20146C: A motion was made by Kettering and seconded by Healy to recess the regular session at 8:45 pm and convene in executive session to discuss litigation SDCL 1-25-2(3) and personnel issues SDCL 1-25-2(1). All present voted aye; motion carried.

Action 20147C: A motion was made by Swensen and seconded by Kettering to adjourn the executive session at 9:20 pm and reconvene in regular session. All present voted aye; motion carried.

Chair Loest reported no action would be taken as a result of the executive session for litigation and personnel.

Action 20148C: A motion was made by Healy and seconded by Swensen to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, April 21, 2020 at 6:00 p.m.

Cheri Loest, Chair
Yankton County Commission

ATTEST:
Patty Hojem, County Auditor