

YANKTON COUNTY COMMISSION MEETING

November 4, 2025

The regular meeting of the Yankton County Commission was called to order by Chairman John Marquardt at 6 p.m. on Tuesday, November 4, 2025.

Roll call was taken with the following Commissioners present: Don Kettering, Wanda Howey-Fox, Ryan Heine, Dan Klimisch and John Marquardt.

It was noted that Commissioners Marquardt and Klimisch had earlier taken a tour of the Yankton County Courthouse/Safety Center/Jail building. Also attending were County Sheriff Preston Crissey, previous sheriff Dave Hunhoff and ex-commissioners Al Sinclair and Brian Hunhoff.

Commissioner Fox said she would abstain from voting on the second set of claims from Harmelink & Fox Law Office. There were no conflicts from the rest of the board.

Action 25337C: A motion was made by Klimisch and seconded by Fox to approve the meeting agenda with the following change: personnel issue will be added to the executive session listed on the published agenda. All present voted aye; motion carried, 5-0.

There were no public comments. Chairman Marquardt closed public comment.

Action 25338C: A motion was made by Fox and seconded by Heine to approve the first set of claims: **Commission:** Alternative HR, LLC (Prof Services) \$123.75; Health Equity (Group Insurance) \$54.00; **Elections:** Alyssa Lange (Travel) \$68.00; Qualified Presort Service, LLC (Supplies) \$101.45; Verizon (Rentals) \$200.05; Kasi Foss (Travel) \$376.10; **Court:** Avera Sacred Heart Hospital (Lab) \$500.00; Blackburn & Stevens, Prof. LLC (Prof Services) \$793.56; Youngberg Law, Prof. LLC (Prof Services) \$2,883.21; Grand Jury (Fees) \$985.80; Horn Law Office, LLC (Prof Services) \$20,500.00; Koletzky Law Office Prof. LLC (Prof Services) \$2,090.50; Stephanie Moen (Prof Services) \$59.50; Dean Schaefer (Prof Services) \$579.00; Yankton Medical Clinic (Hearings) \$2,200.00; **Auditor:** Qualified Presort Service, LLC (Supplies) \$226.21; **Treasurer:** Qualified Presort Service, LLC (Supplies) \$340.78; **Data Processing:** CSI, LLC (Maintenance) \$4,235.00; **States Attorney:** Tyler Larsen (Travel) \$130.79; Qualified Presort Service, LLC (Prof Services) \$53.12; **Government Center:** City of Yankton (Utilities) \$2,676.97; Zimco Supply Co. (Supplies) \$60.00; Menards (Supplies) \$58.04; Northwestern Energy (Utilities) \$3,275.24; Olson's Pest Technicians (Maintenance) \$84.00; Uline (Supplies) \$674.71; **Director of Equalization:** Qualified Presort Service, LLC (Supplies) \$119.01; Uline (Supplies) \$51.00; **Register of Deeds:** Qualified Presort Service, LLC (Supplies) \$56.14; **Veterans Service Office:** LEAF (Rentals) \$126.88; Qualified Presort Service, LLC (Supplies) \$15.75; Verizon (Rentals) \$40.01; **Safety Center Building:** City of Yankton (Utilities) \$998.55; Midcontinent Communications (Utilities) \$948.57; Menards (Supplies) \$99.94; MidAmerican Energy (Utilities) \$110.48; Northwestern Energy (Utilities) \$9,874.24; Uline (Supplies) \$823.99; **Sheriff:** Xtreme Car Wash (Maintenance) \$291.60;

Cardmember Services (Travel) \$313.91; Cardmember Services (Supplies) \$54.24; Cardmember Services (Minor Equipment) \$353.96; Cardmember Services (Maintenance) \$56.04; AT & T Mobility (Maintenance Contract) \$1,422.87; Avera Health (Prof Services) \$70.00; Pennington County Jail (Travel) \$1,097.26; Qualified Presort Service, LLC (Maintenance Contract) \$224.04; **County Jail:** Bob Barker Company, Inc. (Supplies) \$1,645.44; Cardmember Services (Travel) \$162.34; Cardmember Services (Capital Improvement) \$639.16; Trinity Services Group (Food Services) \$10,964.77; AT & T Mobility (Maintenance Contract) \$200.18; Assusen Prof. LLC (Prof Services) \$2,596.05; JCL Solutions (Supplies) \$268.92; Olson's Pest Technicians (Maintenance) \$155.00; **Poor Relief:** Qualified Presort Service, LLC (Supplies) \$131.37; **Ambulance:** Sacred Heart Health Services (Prof Services) \$1,500.00; City of Yankton (Utilities) \$187.13; Amazon Capital Services (Supplies) \$108.46; Avera Health (Supplies) \$315.00; Menards (Supplies) \$71.43; Northwestern Energy (Utilities) \$837.83; Olson's Pest Technicians (Maintenance) \$119.00; Verizon (Utilities) \$395.34; **Mental Illness Board:** Youngberg Law, Prof. LLC (Hearings) \$264.00; Val Larson (Hearings) \$20.00; Fox Law Firm, PLLC (Hearings) \$375.50; Mark Katterhagen (Hearings) \$20.00; Luci Lewno (Hearings) \$338.73; **Extension:** Clarity Telecom, LLC (Utilities) \$622.32; City of Yankton (Utilities) \$79.21; Great America Financial Services (Rentals) \$319.48; MidAmerican Energy (Utilities) \$9.83; Olson's Pest Technicians (Maintenance) \$75.00; **Weed:** Bomgaars (Supplies) \$123.88; Best Western Hotel (Travel) \$112.00; Christensen Radiator & Exhaust (Maintenance) \$77.00; Verizon (Utilities) \$20.04; One Office Solution (Supplies) \$69.02; **Planning and Zoning:** Qualified Presort Service, LLC (Supplies) \$53.79; **Highway:** Bomgaars (Supplies) \$52.99; B-Y Electric (Utilities) \$90.26; Butler Machinery Co. (Maintenance) \$483.96; City of Yankton (Utilities) \$146.15; NAPA Auto Parts of Yankton (Maintenance) \$335.96; NAPA Auto Parts of Yankton (Supplies) \$196.23; New Tec, Inc. (Highway Fuel) \$1,112.08; New Century FS (Highway Fuel) \$677.39; Contech Engineered Solutions (Bridges) \$146,900.00; Hollaway Construction Co. (Bridges) \$70,030.79; I State Truck Center (Maintenance) \$101.68; Kimball Midwest (Supplies) \$344.28; LEAF (Prof Services) \$18.98; Menards (Supplies) \$4.99; MidAmerican Energy (Utilities) \$60.04; Northwestern Energy (Utilities) \$822.54; Yankton County Observer (Publishing) \$45.00; O'Reilly Auto Parts (Supplies) \$59.92; One Office Solution (Supplies) \$69.03; **E911:** Clarity Telecom, LLC (Utilities) \$1,544.84; CenturyLink (Utilities) \$83.20; Midcontinent Communications (Utilities) \$160.39; TriTech Software System (Utilities) \$545.46; **OEM:** Xtreme Car Wash (Maintenance) \$32.00; AT & T Mobility (Utilities) \$122.37; Auto Mastery (Maintenance) \$91.49; Great America Financial Services (Rentals) \$210.58; Midcontinent Communications (Utilities) \$171.04; Verizon (Utilities) \$386.71; **Government Buildings:** Green King, LLC (Maintenance) \$345.15; Menards (Supplies) \$449.18; **Non-Departmental:** BOKF, NA (Debt Service) \$279,525.00. General Fund \$83,355.48; Road & Bridge \$221,552.27; Emergency Management \$1,014.19. All present voted aye; motion carried, 5-0.

Action25339C: A motion was made by Heine and seconded by Klimisch approve the second set of claims: **Court:** Harmelink & Fox (Prof Services) \$6,163.55. Voting aye: Heine, Klimisch, Kettering and Marquardt. Fox abstained. Motion carried, 4-0.

Action 25340C: A motion was made by Fox and seconded by Kettering to approve the **October, 2025 Gross Payroll: Commissioners:** \$6,640.96; **Election:** \$0.00; **Auditor:** \$18,039.52; **Treasurer:** \$23,282.97; **States Attorney:** \$44,494.40; **Government Buildings:** \$6,067.28; **Director of Equalization:** \$25,220.82; **Register of Deeds:** \$21,065.61; **Veterans Service:** \$4,082.19; **Courthouse & Safety Center:** \$10,072.69; **Sheriff:** \$90,282.19; **County Jail:** \$100,615.35; **Coroner:** \$1,250.00; **Juvenile:** \$0.00; **Nurse:** \$3,791.47; **Ambulance:** \$67,872.05; **WIC:** \$766.08; **Extension:** \$0.00; **Soil Conservation:** \$0.00; **Weed:** \$9,649.60; **Planning & Zoning:** \$13,086.15; **Road & Bridge:** \$74,589.23; **OEM:** \$12,611.81; **24-7 Program:** \$3,502.73. First Dakota National Bank \$38,245.12 (Withholding), First Dakota National Bank \$64,354.36 (FICA) First Dakota National Bank \$15,050.66 (Medicare), South Dakota Retirement System \$32,810.00 (Other Employees), South Dakota Retirement System \$35,760.48 (Sheriff/Jail/EMS), South Dakota Retirement System (Spouse Opt) \$204.72, South Dakota Retirement System (Supplemental) \$5,118.00, American Family Life Assurance Company (AFLAC) \$2,818.57, Nationwide Retirement Solutions \$69.44, Boston Mutual Life Insurance \$290.69, Colonial Life & Accident \$2,680.92, AVERA Health Insurance \$65,938.35, Delta Dental \$1,421.28, VSP Vision \$679.95, HealthEquity \$4,054.00. IBC TPA \$8,996.50, Reliance Life Insurance \$1,347.85. Reliance Dental \$349.47, MASA \$67.00, Aflac Dental \$1,876.44, Gross Payroll \$537,028.10, Net Payroll \$396,678.62 All present voted aye; motion carried, 5-0.

Action 25340AUD: A motion was made by Fox and seconded by Klimisch to approve the Auditor's Monthly Settlement with the Treasurer and Pooled Cash Report as of September 31, 2025 showing Total Cash of \$10,126,852.57. The General Fund was \$4,324,987.81; Special Funds were \$3,279,645.38; and Fiduciary Funds were \$2,522,219.38 adding to a Grand Total of General Ledger Cash and Investments of \$10,126,852.57. A detailed report is on file with the County Auditor. All present voted aye; motion carried, 5-0.

Action 25341C: A motion was made by Klimisch and seconded by Heine to approve the following abatements in the amounts of \$218.18, \$1,344.42 and \$1,683.76. All present voted aye; motion carried, 5-0.

Action 25342AUD: A motion was made by Fox and seconded by Klimisch to approve the 2025 3rd Quarter Mental Illness Report. All present voted aye; motion carried, 5-0.

Action 25343C: A motion was made by Fox and seconded by Heine to approve the October 21, 2025 meeting minutes. All present voted aye; motion carried, 5-0.

Brian Hunhoff appeared before the board to present the Register of Deeds third quarter report for 2025.

Action 25344ROD: A motion was made by Klimisch and seconded by Heine to accept the 2025 third quarter report from the Register of Deeds Office. A detailed report is on file with the County Auditor. All present voted aye; motion carried, 5-0.

Gary Vetter appeared to present a request from Mayer Signs for the board to revisit the county sign ordinance with more details in the wording. The board agreed there is no need to address the ordinance at this time.

The Auditor presented the yearly renewal of the annual Liquor Licenses for 2026.

There was no comment on the renewals. Chairman Marquardt closed public comment.

Action 25345C: A motion was made by Klimisch and seconded by Heine to approve the applications for renewal of retail (on-sale) liquor licenses: Mayfield Bar and Grill; Donlin Marine, LLC dba Marina Grill; Riverside Roadhouse; Captain Norm's, LLC dba Captain Norm's; SAT Enterprises LLC dba TJ's Mini Mart; Glenridge Golf Course, Inc dba Glenridge Golf Course; Pioneer Spirit, LLC; Shipwreck, Inc dba The Cottonwood; Fire and House; Mazing Acres Pumpkin Patch; Dollar General Store. All present voted aye; motion carried, 5-0. Yankton County Sheriff Preston Crissey spoke about the commission approving the final payment on the Yankton County Courthouse, Safety Center and Jail renovation and expansion. The \$8 million project was approved by county voters in November 2005. Crissey said county officials at that time built a jail that may have seemed larger than needed in 2005, but their foresight paid dividends. Those additional jail beds have since generated millions of dollars in county revenue by holding prisoners from other agencies, such as the U.S. Marshalls Service.

Several current and former county officials spoke about the successful project, including former Sheriff Dave Hunhoff, former Commissioner Brian Hunhoff and current Commissioners Dan Klimisch and John Marquardt.

Commissioner updates: VFW soup kitchen was held, open 4-H position was advertised, 8-County meeting will be held Dec. 4, and discussion of a task force for financial analysis.

Action 25346C: A motion was made by Klimisch and seconded by Fox to recess the regular session and convene as Board of Adjustment. All present voted aye; motion carried, 5-0.

CUP Public Hearing: This was the time and place for a public hearing for a Conditional Use Permit application from Daniel Leber. Applicant is requesting a Conditional Use Permit in a Agriculture District for a campground per Article 5 Section 509, Number 4, Article 18 Section 1805, and Article 19 Section 1905. Applicant wishes to maintain a 13 unit campground. Said property is legally described as Lot A, SE4, SE4, Section Thirty Four (34), Township Ninety-six (96) North, Range Fifty-five (55) West of the 5th P.M., Yankton County, South Dakota. E911 address is 44398 S Hwy 46, Irene, South Dakota.

No one spoke on the permit request.

Action 25347Z: A motion was made by Heine and seconded by Kettering, to approve the Conditional Use Permit for Daniel Leber with the maximum of 26 camper units, based on

Findings of Fact from the October 14, 2025 Yankton County Planning Commission meeting as presented, pursuant to Article 19, Section 1907 of the Yankton County Zoning Ordinance. All present voted aye; motion carried, 5-0.

Action 25348C: A motion was made by Fox and seconded by Heine to recess Board of Adjustment and reconvene in regular session. All present voted aye; motion carried, 5-0.

There was no public comment. Chairman Marquardt closed public comment.

Action 25349C: A motion was made by Klimisch and seconded by Fox to recess the regular session at 6:25 p.m. and convene in executive session to discuss Poor Relief Issues Pursuant to SDCL 1-25-2 & 28-13 and 28-13-1.3, and the added Personnel item. All present voted aye; motion carried, 5-0.

Action 25350C: A motion was made by Klimisch and seconded by Fox to adjourn executive session at 7:10 p.m. and reconvene in regular session. All present voted aye; motion carried, 5-0.

Action 25351C: A motion was made by Fox and seconded by Heine to approve county welfare 21-02-0037 which was a settlement to resolve litigation 66CIV25-000321 in the amount of \$7,827.47 of which the county will pay \$111.01 and a third party will pay the balance to the county. Fox, Heine and Marquardt voted aye; Klimisch and Kettering voting nay; motion carried, 3-2,

No action was taken on personnel matters.

Action 25352C: A motion was made by Klimisch and seconded by Heine to adjourn. All present voted aye; motion carried, 5-0.

The next regular meeting will be held Tuesday, November 18, 2025 at 6 p.m.

John Marquardt, Chairman
Yankton County Commission

ATTEST:

Patty Hojem, Yankton County Auditor