

YANKTON COUNTY COMMISSION MEETING

July 7, 2020

The regular meeting of the Yankton County Commission was called to order by Chair Cheri Loest at 6:00 p.m. on Tuesday, July 7, 2020.

Roll call was taken with the following Commissioners present: Gary Swensen, Don Kettering (via phone), Dan Klimisch, Joseph Healy and Cheri Loest.

There were no conflicts of interest reported by Commissioners.

Action 20261C: A motion was made by Klimisch and seconded by Swensen to approve the meeting agenda. All present voted aye; motion carried.

There was no public comment.

Chair Loest closed public comment.

Action 20262C: A motion was made by Klimisch and seconded by Healy to approve the minutes of the June 16, 2020 meeting. All present voted aye; motion carried.

Action 20263C: A motion was made by Healy and seconded by Kettering to approve the minutes of July 1, 2020 meeting. Healy, Kettering, Klimisch and Loest voted aye; Swensen voted nay; motion carried, 4-1.

Action 20264C: A motion was made by Klimisch and seconded by Healy to approve the following claims; on the condition invoice 7366 for Pheasantland industries is not duplicate; **Non-Departmental:** Department of Revenue & Regulations (2020 Malt Beverage License) \$300.00; **Commissioners:** Wellmark Blue Cross & Blue Shield (HAS Fees) \$480.00, Miller Consulting LLC (Maintenance) \$457.50, Yankton County Observer (Publishing's) \$273.37, One Office Solution (Supplies) \$325.81; **Court:** Avera Sacred Heart Hospital (Professional Services) \$444.00, Juror Fees (\$50.00x6) \$300.00, Juror Mileage (\$0.84x2) \$1.68, Juror Mileage (\$4.20x1) \$4.20, Juror Mileage (\$5.04x1) \$5.04, Juror Mileage (\$8.40x1) \$8.40, Horn Law Office LLC (Delinquent/Minor) \$874.00, Horn Law Office LLC (Neglected) \$1,311.00, Horn Law Office LLC (Professional Services) \$6,108.50, Kennedy Pier Loftus & Reynolds (Delinquent/Minor) \$5,050.90, Dean Schaefer (Professional Services) \$586.00, Dixon County Sheriff (Professional Services) \$55.61; **Auditor:** Bound Tree Medical LLC (Supplies) \$72.99, McLeod's Printing & Office Supplies (Supplies) \$108.90, Qualified Presort Services (Supplies) \$65.85, One Office Solutions (Supplies) \$177.49, One Office Solution (Maintenance) \$444.98; **Treasurer:** Bound Tree Medical LLC (Supplies) \$72.99, Qualified Presort Services (Supplies) \$173.82; **Data Processing:** Miller Consulting LLC (Maintenance) \$2,140.00; **States Attorney:** Bound Tree Medical LLC (Supplies) \$72.99, Hansen Locksmith Inc. (Professional Services) \$245.00, Miller Consulting LLC (Maintenance) \$620.00, Qualified Presort Services (Supplies) \$26.54, Lisa Ven Osdel (Supplies) \$15.05; **Government Center Building:**

Bomgaars (Supplies) \$94.44, Bound Tree Medical (Supplies) \$72.99, City of Yankton (Utilities) \$1,734.22, Echo Group (Maintenance) \$170.40, Janssen's Garbage Services (Utilities) \$240.00, Johnson Controls INC (Maintenance) \$444.56, JCL Solutions (Supplies) \$318.47, Menards (Supplies) \$51.62, Northwestern Energy (Utilities) \$3,002.45, Olson's Pest Technicians (Maintenance) \$82.00; **Director of Equalization:** Miller Consulting LLC (Maintenance) \$120.00, Qualified Presort Services (Supplies) \$36.06, Verizon (Maintenance) \$164.26, One Office Solution (Supplies) \$136.59; **Register of Deeds:** Bound Tree Medical LLC (Supplies) \$72.99, Brian Hunhoff (Supplies) \$178.84, Miller Consulting LLC (Maintenance) \$175.00, Qualified Presort Services (Supplies) \$56.55; **VA:** Qualified Presort Services (Supplies) \$6.15; **Safety Center Building:** Kopetsky's Ace Hardware (Maintenance) \$25.76, Bomgaars (Supplies) \$27.80, City of Yankton (Utilities) \$630.31, Cole Paper Inc. (Supplies) \$488.01, Johnson Controls Inc. (Maintenance) \$653.36, Menards (Supplies) \$43.40, Menards (Maintenance) \$8.38, MidAmerican Energy (Utilities) \$389.10, Northwestern Energy (Utilities) \$7,818.05, Olson's Pest Technicians (Maintenance) \$110.00; **Sheriff:** Golden West Telecommunications (Utilities) \$145.00, Bound Tree Medical LLC (Supplies) \$72.99, Intek Cleaning & Restoration (Maintenance) \$165.00, Cardmember Services (Law Enforcement Equipment) \$74.00, The Collision Center (Maintenance) \$86.74, Tred-Mark Communication (Utilities) \$301.73, Auto Value Yankton (Maintenance) \$53.98, Leaf (Maintenance Contracts) \$195.80, Midcontinent Communications (Utilities) \$115.00, Northtown Automotive (Maintenance) \$59.50, Qualified Presort Services (Maintenance Contracts) \$106.16, Security Shredding Services (Maintenance Contracts) \$35.00, One Office Solution (Supplies) \$132.40; **County Jail:** Charm-Tex (Supplies) \$328.20, Cardmember Services 43.01, Diamond Drugs (Professional Services) \$204.02, Detco (Supplies) \$731.94, Summit Food Services, LLC (Food Services) \$5,374.94, Jacks Uniforms & Equipment (Uniforms) \$199.84, JCL Solutions (Supplies) \$1,657.72, Menards (Supplies) \$56.95, Phoenix Supply (Supplies) \$539.83, Sherwin Williams Company (Supplies) \$61.24, Jerold Sorbel (Professional Services) \$202.50, One Office Solution (Supplies) \$313.56, One Office Solution (Maintenance Contracts) \$45.52; **Coroner:** Sanford Health (Professional Services) \$7,218.39; **Juvenile Detention:** Minnehaha County Juvenile Detention Center (Rentals) \$18,004.40; **Yankton Area Search & Rescue:** Kopetsky's Ace Hardware (Supplies) \$43.93, Bomgaars (Maintenance) \$37.98, Battery Exchange (Maintenance) \$219.75, Glen Zupfer (Travel) \$150.03, Frontier Precision, Inc. (Supplies) \$128.00; **Care for the Poor:** Wintz & Ray Funeral Home (Professional Services) \$1,250.00, Qualified Presort Services (Supplies) \$133.62; **Public Health Nurse:** Qualified Presort Services (Supplies) \$66.49, Office of Child & Family Services (3rd QTR 2020) \$2,671.05; **Ambulance:** Kopetsky's Ace Hardware (Supplies) \$19.46, Sacred Heart Health Services (Professional Services) \$1,500.00, AT&T (Utilities) \$36.05, Bomgaars (Supplies) \$36.27, Bomgaars (Supplies) \$76.93, BNSF Railway Company (Rentals) \$1,782.21, Vast Business (Utilities) \$184.43, City of Yankton (Utilities) \$336.95, Credit Collection Services (Professional Services) \$228.14, Cintas (Supplies) \$68.13, Carrie Steinberg (Travel) \$150.00, Disaster Management Systems (Supplies) \$2,169.40, Echo Group (Supplies) \$751.20, Change Healthcare (Professional Services) \$155.83, Graham Tire Yankton (Supplies) \$80.25, Leaf (Rentals) \$89.57, Menards (Supplies) \$46.59, MidAmerican Energy (Utilities) \$22.87, Northwestern Energy (Utilities) \$941.41, Olson's Pest Technicians (Maintenance) \$114.00, Qualified Presort Services (Supplies) \$45.69, M.T. & R.C. Smith

(Insurance) \$70.00, Verizon (Utilities) \$315.94, One Office Solution (Supplies) \$590.18, Yankton Daily P & D (Publishing's) \$133.09; **Mental Health Centers:** Ability Building Services (2nd Half 2020 Budget Allotment) \$11,192.50; **Mental Illness Board:** Darcy Lockwood (Hearings) \$100.50, Denise M Cody (Hearings) \$12.00, Kerri Cook-Huber (Hearings) \$40.00, Ver Beek Law Prof LLC (Hearings) \$275.48, Mark Katterhagen (Hearings) \$88.50, Lincoln County Treasurer (Hearings) \$1,023.50, Lucille M Lewno (Hearings) \$1,554.50; **Extension:** SDSU Extension (Travel) \$27.30, FP Mailing Solutions (Rentals) \$74.85, City of Yankton (Utilities) \$59.75, Leaf (Rentals) \$191.75, MidAmerican Energy (Utilities) \$10.66, Northwestern Energy (Utilities) \$810.72; **Weed:** Bomgaars (Supplies) \$23.94, Agterra Technologies (Supplies) \$115.00, Graham Tire Yankton (Maintenance) \$731.84, Yankton County Observer (Publishing's) \$240.00, Van Diest Supply co (Chemicals) \$9,642.10; **Planning & Zoning:** Leaf (Rentals) \$104.86, Miller Consulting LLC (Maintenance) \$497.50, Pheasantland Industries (Supplies) \$136.48, Qualified Presort Services (Supplies) \$27.50, Verizon (Utilities) \$44.23, One Office Solution (Supplies) \$189.99, One Office Solution (Maintenance) \$213.25; **Road & Bridge:** Appeara (Supplies) \$115.37, C & B Operations LLC (Rentals) \$6,205.00, Bomgaars (Supplies) \$17.99, Barco Municipal Product (Supplies) \$674.06, Battery Exchange (Maintenance) \$175.00, Butler Machinery Co (Supplies) \$653.27, Presto-X (Maintenance) \$105.00, City of Yankton (Utilities) \$134.66, City of Yankton (Bridges) \$46.74, Cox Auto Supply, Inc. (Supplies) \$350.12, Concrete Materials (Supplies) \$56,122.47, Concrete Materials (Bridges) \$830.28, Kogel Archaeological Consulting Services (Bridges) \$3,315.00, Calibration Technologies (Maintenance) \$2,150.00, Direct TV (Utilities) \$83.99, Larsen Asphalt Repair Equipment LLC (Supplies) \$128.33, D-P Tools (Supplies) \$259.03, Francotyp-Postalia INC (Supplies) \$68.85, Hollaway Construction Co INC (Bridges) \$193,678.26, Jebro INC (Supplies) \$20,344.20, J & W Diesel & Truck Services (Maintenance) \$2,768.49, Kaiser Appliance & Refrigeration (Maintenance) \$85.48, Kimball Midwest (Supplies) \$345.52, Lyle Signs Inc. (Supplies) \$2,697.50, Longs Propane Inc. (Fuel) \$68.00, Marks Machinery (Maintenance) \$211.00, Miller Consulting LLC (Professional Services) \$140.00, Menards (Supplies) \$551.76, Northwestern Energy (Utilities) \$768.13, Yankton County Observer (Publishing's) \$10.76, O'Reilly Auto Parts (Supplies) \$3.62, Overhead Door Company of Sioux City INC (Supplies) \$160.00, Transource (Supplies) \$563.00, SD Department of Transportation (Annual Projects) \$7,767.16, Southwestern Electric (Utilities) \$33.78, Slowey Construction Inc. (Supplies) \$1,676.00, Truck Trailer Sales Services Inc. (Supplies) \$90.75, Verizon (Utilities) \$90.72, Vermillion Yankton Joint Solid Waste (Utilities) \$275.28, One Office Solution (Supplies) \$16.48, B-Y Electric (Utilities) \$65.96; **Emergency 911 Fund:** CenturyLink (Utilities) \$71.58, Justice Fire & Safety (Maintenance) \$200.00; **Emergency Management:** Kopetsky's Ace Hardware (Supplies) \$213.28, Bomgaars (Supplies) \$46.37, Bomgaars (Disaster Plan) \$51.94, Battery Exchange (Maintenance) \$119.95, Hanson Briggs Specialty (Disaster Plan) \$52.88, Hanson Briggs Specialty (Maintenance) \$520.10, TIAA Commercial Finance (Rentals) \$193.15, Bound Tree Medical LLC (Supplies) \$72.99, Creative Product Source (Education) \$934.17, Midcontinent Communication (Utilities) \$182.22, Menards (Supplies) \$15.48, MidAmerican Energy (Utilities) \$8.00, Pack & Ship (Professional Services) \$5,325.00, Racom Corporation (Utilities) \$36.06, Truck Trailer Sales Services (Maintenance) \$333.93, Verizon (Utilities) \$735.53, One Office Solution (Supplies) \$382.40, One Office Solution (Minor Equipment) \$398.00, One Office

Solution (Maintenance) \$101.34; **County Law Library:** Thomson Reuters (Law Library) \$857.46; **Clearing Fund:** Kristin Schenk (Refund-Cam Daily Fee) \$18.00; General Fund \$117,358.13, Road & Bridge \$303,847.01, Emergency Management, \$9,722.79. All present voted aye; motion carried.

Action 20265C: A motion was made by Healy and seconded by Klimisch to approve the **June, 2020 Gross Payroll: Commissioners:** \$5,762.23; **Court:** \$0.00; **Election:** \$573.94; Auditor: \$15,330.81; **Treasurer:** \$17,840.33; **States Attorney:** \$35,609.48; **Government Buildings:** \$6,861.87; **Director of Equalization:** \$25,536.98; **Register of Deeds:** \$13,026.28; **Veterans Service:** \$3,682.07; **Courthouse & Safety Center:** \$6,122.75; **Sheriff:** \$74,645.69; **County Jail:** \$77,788.28; **Coroner:** \$1,425.00; **Juvenile:** \$90.31; **Nurse:** \$3,122.44; **Ambulance:** \$57,790.89; **WIC :** \$1,741.72; **Extension:** \$5,708.56; **Soil Conservation:** \$3,1113.25; **Weed:** \$8,379.11; **Planning & Zoning:** \$9,666.27; **Road & Bridge:** \$76,417.87; **E911:** \$57.32; **OEM:** \$8,874.72; **24-7 Program:** \$970.14. First Dakota National Bank \$36,838.27 (Withholding), First Dakota National Bank \$55,337.72 (FICA) First Dakota National Bank \$12,941.76 (Medicare), South Dakota Retirement System \$33,965.80 (Other Employees), South Dakota Retirement System \$19,449.38 (Sheriff), South Dakota Retirement System (Spouse Opt) \$221.60, South Dakota Retirement System (Supplemental) \$5,566.66, American Family Life Assurance Company (AFLAC) \$5,557.49, Legalshield \$25.90, Office of Child Support \$578.00, Nationwide Retirement Solutions \$69.44, Accounts Management \$50.00, Boston Mutual Life Insurance \$341.43, Colonial Life & Accident \$1,290.40, Optilegra \$472.46, Wellmark BC Health Insurance \$67,958.20, United Way of Greater Yankton \$47.50, Delta Dental \$1,253.00, VSP Vision \$196.10, WageWorks \$3,309.72. Gross Payroll \$460,234.31, Net Payroll \$340,528.22. All present voted aye; motion carried.

Action 20266C: A motion was made by Klimisch and seconded by Healy to approve a Malt Beverage & SD Farm Wine & License for Lewis & Clark Resort. All present voted aye; motion carried.

Action 20267C: A motion was made by Healy and seconded by Klimisch to approve a Malt Beverage License for Tiger Tooth Fireworks. Healy, Klimisch, Kettering and Loest voted aye; Swensen voted nay; motion carried. 4-1

Action 20268C: A motion was made by Healy and seconded by Klimisch to approve a Wine and Cider License for Tiger Tooth Fireworks. Healy, Klimisch, Kettering and Loest voted aye; Swensen voted nay; motion carried. 4-1

Action 20269Hwy: A motion was made by Klimisch and seconded by Healy to approve the Right of Way application from SDN Communications in Township 96-54. All present voted aye; motion carried.

Action 20270Hwy: A motion was made by Healy and seconded by Klimisch to approve the Right of Way application from Robert Pechous in Township 93-57. All present voted aye; motion carried.

Action 20271Hwy: A motion was made by Klimisch and seconded by Swensen to seek clarification of the Entrance application from Steve Kotalik in Township 95-56 at the next commission meeting. All present voted aye; motion carried.

Action 20272Hwy: A motion was made by Healy and seconded by Kettering to approve Entrance application from David Kline in Township 93-56. All present voted aye; motion carried.

Covid Recovery Fund: Resolution 2020-8 for the COVID-19 Public Health Crisis and the Reimbursement Agreement were presented for board approval. The county has been allocated \$1,507,088 from the State of South Dakota of which they received from the Federal Government from the COVID Recovery Fund. These items have to be approved before the County can start receiving the allocated dollars.

Action 20273C: A motion was made by Kettering and seconded by Healy to approve the following resolution. Roll call vote was taken with Kettering, Healy, Klimisch, Swensen and Loest voting aye; motion carried. 5-0

Yankton County Resolution Number 2020-8

A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the “CARES Act”), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, Yankton County acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, Yankton County acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds Act on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, Yankton County seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, Yankton County acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for Yankton County most recently approved as of March 27, 2020; and

WHEREAS, Yankton County acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

NOW, THEREFORE BE IT RESOLVED by the County Commission of Yankton County that the chairman of the Yankton County Commission may execute any and all documents as required by the State in order to receive CARES Act funds.

It is further:

RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the County budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

It is further

RESOLVED that the County will not request reimbursement from the State under the CARES Act for costs for which the County previously received reimbursement, or for which the County has a reimbursement request pending before another source.

Approved and adopted this day of July 7, 2020.

Yankton County Chairperson, Cheri Loest /s/

ATTEST: Patty Hojem, Yankton County Auditor /s/

Action 20274C: A motion was made by Klimisch and seconded Healy to approve the COVID Recovery Fund Reimbursement Agreement. Roll call vote was taken with Klimisch, Healy, Swensen, Klimisch and Loest voting aye; motion carried, 5-0.

Kevin Bender from Welfl Construction Corp. appeared to discuss with the board liquidated damages for the Women's Jail project. Commissioner Kettering talked with Sheriff Jim Vlahakis and Jim Schramm (Schramm Architects LLC) on the fee charged for the project not being completed on time.

Action 20275C: A motion was made by Healy and seconded by Klimisch to waive the liquidated damage fee for Welfl Construction in the amount of \$9,500. Healy, Klimisch, Kettering and Loest voted aye; Swensen voted nay; motion carried, 4-1.

Action 20276C: A motion was made by Swensen and seconded by Healy to recess the regular session and convene as Board of Adjustment. All present voted aye; motion carried.

CUP Public Hearing: This was the time and place for a public hearing for a Conditional Use Permit application from Kevin and Robin Teichroew. Applicants requested a permit for a swimming pool in a Moderate Density Residential District. Said property is legally described as Lot 27 Baycliffe Estates, S18-T93N-R56W, hereinafter referred to as Utica North Township, County of Yankton, State of South Dakota. The Planning Commission recommended approval 6-0.

Applicant Robin Teichroew spoke on the CUP request.

Action 20277Z: A motion was made by Kettering and seconded by Healy, to approve based on Findings of Fact from the June 9, 2020 Yankton County Planning Commission meeting the Conditional Use Permit as presented, pursuant to Article 19, Section 1907 of the Yankton County Zoning Ordinance. Roll call vote was taken with Kettering, Healy, Klimisch, Swensen and Loest voting aye; motion carried, 5-0.

Variance Public Hearing: This was the time and place for a public hearing for a Variance of application from Mark Schramm. Variance from 20 acres to 1.70+/- acres and a Variance of the Minimum Lot Width from 500 to 339.64 on the south and 342.50 on the north in Yankton County. Said property is legally described as Tract 1, Keystone Addition in the S1/2 of Government Lot 1 in the SW1/4, S18-T95N-R55W, hereinafter referred to as Walshtown Township, County of Yankton, State of South Dakota. The Planning Commission recommended approval 7-0.

Applicant Mark Schramm spoke on the request.

Action 20278Z: A motion was made by Klimisch and seconded by Swensen, to approve the variance application based on Findings of Fact from the June 9, 2020 Yankton County Planning Commission meeting the Variance as presented, pursuant to Article 19, Section 1907 of the Yankton County Zoning Ordinance. Roll call vote was taken with Klimisch, Swensen, Healy, Kettering and Loest voting Aye; Motion carried, 5-0.

Action 20279Z: A motion was made by Klimisch and seconded by Swensen to adopt the following resolution: Whereas it appears, Mark Schramm, owner of record, has caused a plat to be made of the following real property: Tract 1 Keystone Addition S1/2 Government Lot 1, S18-T95N-R55W, hereinafter referred to as Walshtown Township, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same. Roll call vote was taken with Klimisch, Swensen, Kettering, Healy and Loest voting Aye; Motion carried, 5-0.

Action 20280C: A motion was made by Swensen and seconded by Healy to recess the Board of Adjustment and reconvene in regular session. All present voted aye; motion carried.

Drainage Commission: Planning and Zoning Administrator Gary Vetter presented applicants for 3 positions open on the Drainage Commission. The applicants are: Daniel Grant, John Gunderson, Paul Dummer, Craig Hansen, Jim Kulish and Dylan Tacke.

Action 20281DR: A motion was made by Klimisch and seconded by Swensen to appoint Daniel Grant, Craig Hansen and Dylan Tacke to 3-year terms on the Drainage Board. All present voted aye; motion carried.

Historical Society: Crystal Nelson, representing the Yankton County Historical Society, appeared to request support from the County in securing a Transportation Alternatives Grant for the moving and restoration of transportation related structures owned by the museum.

Action 20282C: A motion was made by Swensen and seconded by Healy to approve the letter of support for the SD Transportation Alternative Grant. All present voted aye; motion carried.

Action 20283D: A motion was made by Swensen and seconded by Healy to recess the regular session and convene as Ditch Board. All present voted aye; motion carried.

Commissioner Healy presented a bid from Wieman Construction, LLC in the amount of \$22,500.00 for work to be done along the east side of the Clay Ditch to the Volin Lateral Ditch. The bid will be for removal of trees and the trees will be piled on the edge of the lateral. Commissioner Klimisch said he would like to have some kind of contract drawn up on the liability of the county.

Action 20284D: A motion was made by Healy and seconded by Kettering to approve the bid from Wieman Construction, LLC in the amount of \$22,500.00. Roll call vote was taken with Healy, Kettering and Loest voting aye; Klimisch and Swensen voting nay. Motion carried, 3-2.

Action 20285C: A motion was made by Swensen and seconded by Healy to recess the Ditch Board and reconvene in regular session. All present voted aye; motion carried.

Dana Schmidt from Yankton Community Library appeared (via zoom) to update the board on statistics from the 2019 annual report as well as how the COVID-19 has affected the normal operations of the library.

Employee Handbook: The board discussed employee holidays, part-time compensation, FMLA and adding maternity leave for employees who wish to donate their sick leave. They approved adding maternity leave to the handbook for donation of sick leave.

Action 20286C: A motion was made by Healy to give New Year's Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Good Friday, Thanksgiving Day and the day after Thanksgiving, Christmas Day and Veterans Day; motion died for lack of second.

Action 20287C: A motion was made by Kettering and seconded by Healy to give New Year's Day, Martin Luther King Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and the day after Thanksgiving, Christmas Day

and Good Friday. Roll call vote was taken with Kettering, Healy and Loest voting aye; Klimisch and Swensen voting nay. Motion carried, 3-2.

Action 20288C: A motion was made by Kettering and seconded by Healy to adopt the FMLA guidelines outlined in the appendix. Roll call vote was taken with Kettering, Healy, Klimisch and Loest voting aye; Swensen voting nay. Motion carried, 4-1.

There were no public comments.

Chair Loest closed public comment.

Commissioner updates: Commissioner Swensen said he has a conference call with individuals concerning COVID-19 on July 8, 2020.

Action 20289C: A motion was made by Swensen and seconded by Healy to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, July 21, 2020 at 6:00 p.m.

Cheri Loest, Chair
Yankton County Commission

ATTEST:
Patty Hojem, County Auditor