

YANKTON COUNTY COMMISSION MEETING

March 5, 2024

The regular meeting of the Yankton County Commission was called to order by John Marquardt at 6:00 p.m. on Tuesday, March 5th, 2024.

Roll call was taken with the following Commissioners present: Wanda Howey-Fox, Ryan Heine, Dan Klimisch, Don Kettering and John Marquardt.

There were no conflicts of interest reported by Commissioners.

Action 2471C: A motion was made by Fox and seconded by Heine to approve the meeting agenda, adding strategic planning discussion. All present voted aye; motion carried, 5-0.

There were no public comments. Chairman Marquardt closed public comment.

Action 2472C: A motion was made by Klimisch and seconded by Fox to place emergency response team volunteers on Yankton County Workman's Comp. All present voted aye; motion carried, 5-0.

Action 2473C: A motion was made by Klimisch and seconded by Fox to approve the following resolution. All present voted aye; motion carried, 5-0.

RESOLUTION #2024-4 County Rangeland Fire Protection

WHEREAS the County has not established a Rangeland Fire Protection Plan;

BE IT HEREBY RESOLVED, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the County of Yankton as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effect until terminated or modified by resolution of the County of Yankton Board of Commissioners.

County Fire Assistance Authorization list:			
Effective Date: March 5, 2024			
Name of Individual	Position	Daytime Phone	Emergency or Cell Phone
Paul Scherschligt	Emg. Mgmt. Dir.	605-661-4289	605-661-4289
Erin Hacecky	Emg. Mgmt.	605-660-9851	605-660-9851
Preston Crissey	Sheriff	605-857-9460	605-351-82795

BE IT HEREBY RESOLVED, that Paul Scherschligt, Emergency Management Director, is appointed County Rural Fire Coordinator for the County of Yankton. The County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of the County of Yankton, in dealing with administrative matters such as burn bans, billings, or questions about this Rangeland Fire Agreement specific to the County. This authority shall continue in full force and effect until terminated or modified by resolution of the County of Yankton Board of Commissioners.

Dated this 5th day of March, 2024.
Yankton County Commission Chairman, John Marquardt /s/
ATTEST: Patty Hojem, Yankton County Auditor /s/

Highway Superintendent Mike Sedlacek appeared for approval of bids from Asphalt Surfacing Company, ASTECH Corp. and Missouri Petroleum Product Company for Micro Surface and to declare items for surplus.

Action 2474HWY: A motion was made by Kettering and seconded by Klimisch to approve the bid from Asphalt Surfacing Company in the amount of \$1,207,580.50. All present voted aye; motion carried, 5-0.

Action 2475HWY: A motion was made by Fox and seconded by Heine to approve items for surplus as presented. All present voted aye; motion carried, 5-0.

Action 2476C: A motion was made by Fox and seconded by Kettering to approve the February 20, 2024 minutes with corrections: Action 2465C vote should be 4-0 and Action 2448HWY agreement should have read between Yankton County and Dakota Traffic Services. All present voted aye; motion carried, 5-0.

Action 2477A: A motion was made by Klimisch and seconded by Heine to approve the claims: **Commissioners:** Dan Klimisch (Travel) \$348.60; AP Triton, LLC (Prof Services) \$23,803.00; Doug Sall (Other) \$380.23; Yankton County Observer (Publishing) \$150.84; Qualified Presort Services (Supplies) \$15.71; **Elections:** Qualified Presort Services (Supplies) \$248.59; Verizon (Rentals) \$280.07; **Court:** Blackburn & Stevens Prof. LLC (Minor) \$1,482.40; Youngberg Law, Prof. LLC (Prof Services) \$2,650.00; Grand Jury (Fees) \$393.86; Horn Law Office, LLC (Prof Services) \$13,250.00; Horn Law Office, LLC (Prof Services) \$4,312.10; Clovia Dee (Prof Services) \$1,413.15; Kennedy Pier Loftus Reynolds, LLP (Prof Services) \$1,900.60; Kennedy Pier Loftus Reynolds, LLP (Minor) \$585.50; Department of Health (Lab) \$400.00; Dean Schaefer (Prof Services) \$648.00; **Auditor:** Andersen Telecom, LLC (Prof Services) \$550.00; Ramkota Hotel & Conference Center (Travel) \$114.00; Karen Faerber (Prof Services) \$599.00; Patty Hojem (Travel) \$281.74; Qualified Presort Services (Supplies) \$124.29; **Treasurer:** Andersen Telecom, LLC (Maintenance) \$50.00; Qualified Presort Services (Supplies) \$519.55; **Data Processing:** Andersen Telecom, LLC (Maintenance) \$213.78; **States Attorney:** Andersen Telecom, LLC (Maintenance) \$250.00; Karpel Solutions (Prof Services) \$6,225.00; Qualified Presort Services (Supplies) \$74.12; Verizon (Utilities) \$85.50; Yankton Title Company (Prof Services) \$849.60; **CLERP:** SDACC (1st Quarter) \$1,673.00; **Government Center:** Bomgaars (Supplies) \$1.98; Bomgaars (Maintenance) \$34.14; City of Yankton (Utilities) \$1,808.33; JCL Solutions (Supplies) \$445.54; Northwestern Energy (Utilities) \$2,647.14; Olson's Pest Technicians (Maintenance) \$155.00; O'Connor Company (Maintenance) \$1,129.55; OTIS Elevator Company (Maintenance) \$988.95; **Director of Equalization:** Andersen Telecom, LLC (Maintenance) \$50.00; Qualified Presort Services (Supplies) \$46.18; **Register of Deeds:** Qualified Presort Services (Supplies) \$48.60; **Veterans Service Office:** Qualified Presort Services (Supplies) \$29.23; Verizon (Rentals) \$40.01; Verizon (Utilities) \$43.38; **Safety Center Building:**

Bomgaars (Maintenance) \$7.90; City of Yankton (Utilities) \$586.78; COLE Papers, Inc. (Supplies) \$616.85; ECHO Group (Maintenance) \$267.22; Crescent Electric Supply (Maintenance) \$360.38; Midcontinent Communications (Utilities) \$937.13; Menards (Supplies) \$276.27; MidAmerican Energy (Utilities) \$2,128.66; Northwestern Energy (Utilities) \$6,106.30; **Sheriff:** AT & T Mobility (Maintenance) \$411.17; JJ Benji (Supplies) \$715.00; Jack's Uniforms & Equipment (Uniforms) \$75.00; Northtown Automotive (Maintenance) \$118.37; Yankton County Observer (Publishing) \$32.21; Qualified Presort Services (Maintenance Contract) \$252.00; Two Way Solutions, Inc. (Minor Equipment) \$2,177.24; Yankton Daily Press & Dakotan (Maintenance Contract) \$68.36; **County Jail:** Avera Sacred Heart Hospital (Prof Services) \$1,143.44; Andersen Telecom, LLC (Security Maintenance) \$450.00; Bob Barker Company, Inc. (Supplies) \$398.88; AARMS (Prof Services) \$175.00; Charm-Tex (Supplies) \$172.66; Cooks Correctional (Supplies) \$94.97; Diamond Drugs (Prof Services) \$2,666.02; Trinity Services Group (Food Services) \$14,837.77; AT & T Mobility (Maintenance Contract) \$165.26; Avera Medical Group Radiology (Prof Services) \$529.10; Beadle County Sheriff's Office (Prof Services) \$190.00; TTK Electronics (Minor Equipment) \$9,242.00; Horizon Health Care, Inc. (Prof Services) \$255.61; JCL Solutions (Supplies) \$2,114.66; PharmChem, Inc. (Supplies) \$4,383.25; Siouxland Oral & Maxillofacial Surgery (Prof Services) \$1,129.65; **Coroner:** Sanford Health (Prof Services) \$4,770.00; **Care of Poor:** Andersen Telecom, LLC (Prof Services) \$150.00; Qualified Presort Services (Supplies) \$71.90; **Public Health Nurse:** Qualified Presort Services (Supplies) \$24.14; **Ambulance:** Avera Health dba Avera Staffing Solutions (Prof Services) \$660.00; Sacred Heart Health Services (Prof Services) \$1,500.00; Andersen Telecom, LLC (Maintenance) \$1,300.00; Clarity Telecom, LLC (Utilities) \$139.57; City of Yankton (Utilities) \$164.60; Amazon Capital Services (Supplies) \$51.75; Complete Wireless Technologies (Prof Services) \$198.87; MidAmerican Energy (Utilities) \$741.62; Northwestern Energy (Utilities) \$442.15; Verizon (Utilities) \$557.48; **Mentally Handicapped:** Lewis & Clark Behavioral Health Services (1st Quarter Allotment) \$24,512.74; Lewis & Clark Behavioral Health Services (2nd Quarter Allotment) \$24,512.74; **Mental Illness Board:** Blackburn & Stevens Prof. LLC (Hearings) \$230.68; Val Larson (Hearings) \$42.00; Fox Law Firm, PLLC (Hearings) \$628.90; Bill Schaefer (Hearings) \$12.00; Mark Katterhagen (Hearings) \$54.00; Lincoln County Treasurer (Hearings) \$275.00; Luci Lewno (Hearings) \$321.89; **County Extension:** Bomgaars (4H) \$13.76; Clarity Telecom, LLC (Utilities) \$373.91; City of Yankton (Utilities) \$72.90; Hy-Vee (4H) \$5.96; Great America Financial Services (Rentals) \$283.55; MidAmerican Energy (Utilities) \$158.26; **Soil Conservation:** Rynne Stickney (Travel) \$151.70; **Weed:** Jim Liebsch (Travel) \$60.03; Verizon (Utilities) \$26.15; **Planning and Zoning:** Andersen Telecom, LLC (Prof Services) \$75.00; Pheasantland Industries (E911 Signs) \$27.13; Verizon (Utilities) \$43.38; **Highway:** Sanitation Products, Inc. (Supplies) \$3,769.11; Avera Medical Group – Avera Occupational Medicine-SF (Prof Services) \$102.50; Andersen Telecom, LLC (Prof Services) \$100.00; Bomgaars (Supplies) \$241.92; Butler Machinery Co. (Supplies) \$9,861.80; City of Yankton (Utilities) \$64.64; NAPA Auto Parts of Yankton (Supplies) \$125.45; CenturyLink (Utilities) \$70.64; Nelson Repair (Supplies) \$999.00; Blackstrap, Inc. (Supplies) \$5,368.39; CM Tools, LLC (Supplies) \$496.80; Dakota Battery, LLC (Supplies) \$309.90; City of Yankton-Landfill (Supplies) \$5.50; City of Yankton-Landfill (Utilities) \$15.13; Fastenal Industrial & Construction Supply (Supply) \$159.32; Grainger (Supplies) \$5,120.66; Graham Tire-Yankton (Supplies)

\$1,926.40; Holiday Inn Hotel & Conference Center (Travel) \$598.92; I State Truck Center (Supplies) \$121.18; Janssen's Garbage Service (Utilities) \$60.00; Kimball Midwest (Supplies) \$517.09; LEAF (Supplies) \$124.98; Northwestern Energy (Utilities) \$1,080.59; Yankton County Observer (Publishing) \$117.64; O'Reilly Auto Parts (Supplies) \$19.99; Riverside Hydraulics (Supplies) \$201.94; SD Department of Transportation (Bridges) \$835.02; Verizon (Utilities) \$61.35; Vermillion Yankton Joint Solid Waste (Utilities) \$284.35; Yankton Janitorial Supply (Supplies) \$280.90; **E911:** Clarity Telecom, LLC (Utilities) \$1,100.36; CenturyLink (Utilities) \$170.53; Language Line Services (Prof Services) \$282.94; Midcontinent Communications (Utilities) \$120.39; **Emergency Management:** ECHO Group (Maintenance) \$235.00; Great America Financial Services (Rentals) \$169.63; Midcontinent Communications (Utilities) \$177.84; MidAmerican Energy (Utilities) \$34.98; Verizon (Utilities) \$946.03; **County Buildings:** ECHO Group (Misc.) \$514.54; General Fund \$187,179.13; Road & Bridge \$113,507.11; Emergency Management \$1,563.48. All present voted aye; motion carried, 5-0.

Action 2478A: A motion was made by Fox, seconded by Klimisch to approve January 2024 Gross Payroll: **FEBRUARY 2024 Gross Payroll: Commissioners:** \$6,373.29; **Election:** \$0.00; **Auditor:** \$16,953.40; **Treasurer:** \$21,469.72; **States Attorney:** \$40,328.40; **Government Buildings:** \$6,528.41; **Director of Equalization:** \$24,429.15; **Register of Deeds:** \$17,092.98; **Veterans Service:** \$4,152.19; **Courthouse & Safety Center:** \$11,031.91; **Sheriff:** \$76,394.92; **County Jail:** \$95,914.43; **Coroner:** \$2,300.00; **Juvenile:** \$672.28; **Nurse:** \$3,497.36; **Ambulance:** \$66,871.74; **WIC:** \$290.25; **Extension:** \$8,946.26; **Soil Conservation:** \$2,013.90; **Weed:** \$1,824.32; **Planning & Zoning:** \$12,398.85; **Road & Bridge:** \$82,148.46; **OEM:** \$10,734.23; **24-7 Program:** \$2,104.30. First Dakota National Bank \$37,037.40 (Withholding), First Dakota National Bank \$61,766.80 (FICA) First Dakota National Bank \$14,445.60 (Medicare), South Dakota Retirement \$33,914.96 (Other Employees), South Dakota Retirement \$30,488.56 (Sheriff/Jail/EMS), South Dakota Retirement (Spouse Opt) \$195.89, South Dakota Retirement System (Supplemental) \$4,810.65, American Family Life Assurance Company (AFLAC) \$4,650.34 Nationwide Retirement Solutions \$69.44, Boston Mutual Life Insurance \$290.69, Colonial Life & Accident \$605.25, Medica Health Insurance \$77,918.63, Optilegra \$293.84, Delta Dental \$2,424.76, VSP Vision \$481.82, HealthEquity \$3,256.00. Gross Payroll \$514,572.75, Net Payroll \$384,203.51. All present voted aye; motion carried, 5-0.

Planning and Zoning Administrator Gary Vetter appeared before the board to inform them he will advertise for two positions that will be open on the zoning board.

Action 2479Z: A motion was made by Klimisch and seconded by Fox to approve the Zoning Administrator advertising for the open positions. All present voted aye; motion carried, 5-0.

Commission updates: Zoning forms on the site, 5-Star Communications, legislative update, juvenile detention task force, and introduction of Gay Ravellette from 5-Star Communication who will be live streaming commission meetings.

The board discussed having Alternative HR conduct review of the county employee matrix.

Action 2480C: A motion was made by Kettering and seconded by Heine to have Alternative HR conduct an analysis of the Yankton County employee wage matrix.

Action 2481C: A motion was made by Heine to amend previous motion to include a cap of \$10,000.00 for the Alternative HR wage analysis. Heine, Kettering, Klimisch and Marquardt voted aye; Fox voted nay, motion carried, 4-1.

There were no public comments. Chairman Marquardt closed public comment.

Rezone: There was a first reading on the request from Bill Maibaum to rezone a lot in a Moderate Density Rural Residential District (R2) to a Low Density Rural Residential District (R1). The second reading of the rezone request will be at the next commission meeting on March 19, 2024.

There were no public comments on the rezone. Chairman Marquardt closed public comment.

Commission Kettering had talked with Eric Ambrosen from District III and has asked for assistance in developing a strategic plan. It was suggested to start on the plan before the budgeting processing starts.

Action 2482C: A motion was made by Fox and seconded by Kettering to recess the regular session at 6:45 p.m. and convene in executive session to discuss Poor Relief Issues Pursuant to SDCL 1-25-2 & 28-13 and 28-13-1.3. All present voted aye; motion carried, 5-0.

Action 2483C: A motion was made by Klimisch and seconded by Fox to adjourn executive session at 6:55 p.m. and reconvene in regular session. All present voted aye; motion carried, 5-0.

Action 2484C: A motion was made by Fox and seconded by Kettering to approve CW.MI.24-01-002 \$500.00, CW.M.24-1-003 \$500.00, CW.MI.24-1-004 \$500.00 and CW.MI.24-01-005 for \$500.00 for a total payment \$2,000.00. All present voted aye; motion carried, 5-0.

Action 2485C: A motion was made by Fox and seconded by Heine to adjourn. All present voted aye; motion carried, 5-0.

The next regular meeting will be Tuesday, March 19, 2024 at 6:00 p.m.

John Marquardt, Chairman
Yankton County Commission

ATTEST:

Patty Hojem
Yankton County Auditor