

## YANKTON COUNTY COMMISSION MEETING

June 15, 2021

The regular meeting of the Yankton County Commission was called to order by Chair Cheri Loest at 6:00 p.m. on Tuesday, June 15, 2021.

Roll call was taken with the following Commissioners present: Joseph Healy, Dan Klimisch, Wanda Howey-Fox, Don Kettering (via Zoom) and Cheri Loest.

There were no conflicts of interest reported by Commissioners.

**Action 21283C:** A motion was made by Fox and seconded by Healy to approve the regular meeting agenda with the following change: Executive session for personnel issue will be moved to item 4A. All present voted aye; motion carried, 5-0.

There was one public comment from Charlie Gross. Mr. Gross said Larry Ness had found a Railroad Bond the County had issued in 1883 and redeemed in 1892. Gross said he framed the document and would like to give it to the County.

Chair Loest closed public comment.

**Action 21284C:** A motion was made by Healy and seconded by Fox to recess the regular session at 6:05 p.m. and convene in executive session to discuss personnel issues SDCL 1-25-2(1). All present voted aye; motion carried, 5-0.

**Action 21285C:** A motion was made by Healy and seconded by Fox to adjourn the executive session at 6:30 p.m. and reconvene in regular session. All present voted aye; motion carried, 5-0.

Matt Archer read a statement that he was resigning his position as Director of Equalization.

**Action 21286C:** A motion was made by Healy and seconded by Fox to accept Director of Equalization Matt Archer's resignation. All present voted aye; motion carried, 5-0.

**Action 21287C:** A motion was made by Healy and seconded by Fox to appoint Jeff Puthoff as temporary Director of Equalization. All present voted aye; motion carried, 5-0.

**Action 21288C:** A motion was made by Fox and seconded by Klimisch to advertise the Director of Equalization position. All present voted aye; motion carried, 5-0.

**Action 21289C:** A motion was made by Klimisch and seconded by Healy to approve the June 1, 2021 meeting minutes with the following correction: Action 21264Z did not have deed restrictions. All present voted aye; motion carried, 5-0.

**Action 21290C:** A motion was made by Fox and seconded by Klimisch to approve the June 1, 2021 Joint Planning/County Commission meeting minutes. All present voted aye; motion carried, 5-0.

**Action 21291C:** A motion was made by Kettering and seconded by Healy to approve the following claims: **Commissioners:** Vast Business (Utilities) \$52.50, First Bankcard (Supplies) \$53.25, Yankton County Observer (Publishing's) \$278.41, Yankton Daily P & D (Publishing's) \$389.34; **Elections:** KnowInk LLC (Rentals) \$6,107.85, Qualified Presort Services (Supplies) \$30.52; **Court:** Avera Sacred Heart Hospital (Lab) \$1,170.00, Certified Languages International (Professional Services) \$41.25, Gary Mikelson (Professional Services) \$2,318.00, Larson & Nipe Attorneys at Law (Professional Services) \$3,464.72, Kennedy Pier Loftus & Reynolds (Professional Services) \$1,548.20, LaCroix Law Office (Neglected) \$1,085.50, Department of Health (Lab-May 2021) \$905.00, Thomson Reuters (Supplies) \$273.32; **Auditor:** Vast Business (Utilities) \$175.15, Culligan (Supplies) \$21.75, Leaf (Rentals) \$159.00, Qualified Presort Services LLC (Supplies) \$215.48, One Office Solution (Supplies) \$192.99, One Office Solution (Maintenance) \$156.55; **Treasurer:** Vast Business (Utilities) \$209.34, Culligan (Supplies) \$35.75, Qualified Presort Services LLC (Supplies) \$132.67; **Data Processing:** Vast Business (Utilities) \$832.83, First Bankcard (Maintenance) \$57.46; **States Attorney:** Century Business Products (Rentals) \$457.69; **Government Building:** Vast Business (Utilities) \$26.25, MidAmerican Energy (Utilities) \$601.64, Carrot-Top Industries (Supplies) \$161.24, Echo Group (Maintenance) \$195.10, JCL Solutions (Supplies) \$82.68, Midwest Radiator & Exhaust (Maintenance) \$226.99; **Director of Equalization:** Vast Business (Utilities) \$229.50, Jessica Atkinson (Travel) \$446.40, First Bankcard (Supplies) \$105.44, JJ Benji (Supplies) \$180.00, Microfilm Imaging Systems (Maintenance) \$70.00, Jeffrey Puthoff (Travel) \$446.40, Qualified Presort Services (Supplies) \$13.20; **Register of Deeds:** Vast Business (Utilities) \$177.50, Microfilm Imaging Systems (Rentals) \$336.00, Qualified Presort Services (Supplies) \$36.93, One Office Solution (Maintenance) \$30.50, One Office Solution (Supplies) \$122.31; **VA:** Vast Business (Utilities) \$26.25, Qualified Presort Services (Supplies) \$5.59, One Office Solution (Supplies) \$3.99; **Safety Center Building:** Vast Business (Utilities) \$803.38, City of Yankton (Dumpster Fees) \$136.00, Cole Paper Inc. (Supplies) \$201.44, MidAmerican Energy (Utilities) \$2,127.90, Yankton Winnelson Co (Maintenance) \$236.34; **Sheriff:** City of Yankton (Fuel) \$2,579.93, The Collision Center (Auto Equipment) \$339.63, Two Way Solutions (Auto Equipment) \$3,960.69, Tire Muffler Alignment (Maintenance) \$33.15 One Office Solution (Supplies) \$15.68; **County Jail:** Avera Medical Group (Professional Services) \$2,902.00, Scott Family Dentistry (Professional Services) \$126.00, Jerry Sorbel (Professional Services) \$270.00, Culligan (Food Services) \$27.75, Southern Folger Detention Equipment (Security Maintenance) \$135.01, Industrial Chem Labs (Supplies) \$719.40, Trinity Services Group (Food Services) \$7,381.45, Datatek Services Inc. (Supplies) \$380.00, Jacks Uniforms & Equipment (Uniforms) \$75.94, Correctional Risk Services (Inmate Liab Ins) \$910.47, One Office Solution (Supplies) \$130.14; **Yankton Area Search & Rescue:** City of Yankton (Supplies) \$89.88; **Care of Poor:** Qualified Presort Services LLC (Supplies) \$89.24, Thomson Reuters (Supplies) \$79.57, Wintz & Ray Funeral Home (Professional Services) \$1,250.00; **Public Health Nurse:** TIAA Bank (Rentals) \$58.67, Vast Business (Utilities) \$243.91, Qualified Presort Services (Supplies)

\$37.20; **Ambulance:** AT & T (Utilities) \$36.05, Bound Tree Medical LLC (Supplies) \$1,087.83, City of Yankton (Fuel) \$725.36, Cintas (Supplies) \$72.43, Berkley Motors (Supplies) \$450.00, Fire Safety USA (Supplies) \$150.00, First Bankcard (Fuel) \$363.78, First Bankcard (Supplies) \$61.82, First Bankcard (Travel) \$125.00, Leaf (Rentals) \$89.57, Matheson Tri-Gas Inc. (Supplies) \$296.80, Matheson Tri-Gas Inc. (Rentals) \$88.59, MidAmerican Energy (Utilities) \$154.78, Northwestern Energy (Utilities) \$839.67, Northtown Automotive (Supplies) \$843.07, Verizon (Utilities) \$305.04, One Office Solution (Supplies) \$96.89; **Mental Handicapped:** SD Achieve dba Lifescape (Care MI May 2021) \$240.00; **Mental Illness Board:** Lincoln County Treasurer (Hearings) \$3,058.43, Jacinta Labrake (Hearings) \$736.00; **Weed:** NAPA Auto Parts of Yankton (Supplies) \$2.29, First Bankcard (Supplies) \$268.32, Northtown Automotive (Maintenance) \$388.80, Yankton County Observer (Publishing's) \$96.00, Yankton Daily P & D (Publishing's) \$245.28; **Planning & Zoning:** Vast Business (Utilities) \$62.50, Arizona Planning Association (Travel) \$355.00, Leaf (Rentals) \$104.86, Microfilm Imaging Systems (Rentals) \$70.00, Qualified Presort Services, LLC (Supplies) \$21.42, Verizon (Utilities) \$42.05, One Office Solution (Supplies) \$192.51, One Office Solution (Maintenance) \$208.89, Yankton Daily P & D (Publishing's) \$725.77; **Road & Bridge:** Kopetsky's Ace Hardware (Supplies) \$28.10, MidAmerican Energy (Utilities) \$80.69, B-Y Electric (Utilities) \$61.13, B-Y Water District (Utilities) \$96.75, Battery Exchange (Maintenance) \$259.90, Buildings Sprinkler (Maintenance) \$265.00, Butler Machinery (Maintenance) \$6,970.53, Butler Machinery (Supplies) \$68.30, Vast Business (Utilities) \$228.20, Tyndall Motors (Supplies) \$53.34, Brock White Company (Supplies) \$8,064.00, Terry Schramm (Supplies) \$64,500.00, Terry Schramm (Bridges) \$7,488.00, City of Yankton (Utilities) \$11.00, Napa Auto Parts of Yankton (Supplies) \$78.70, CHS Inc. (Supplies) \$40.10, Growmark FS (Professional Services) \$560.00, Growmark FS (Fuel) 15,460.04, Growmark FS (Supplies) \$8.00, Hollaway Construction Co (Bridges) \$84,341.92, I State Truck Center (Maintenance) \$677.08, I State Truck Center (Supplies) \$91.35, Janssen's Garbage Service (Utilities) \$45.00, Longs Propane Inc. (Fuel) \$43.20, Spencer Quarries Inc. (Bridges) \$5,744.84, Southeastern Electrical Co (Utilities) \$33.91, Verizon (Utilities) \$86.96, One Office Solution (Supplies) \$165.99, Yankton Redi Mix (Supplies) \$6,732.00; **Emergency 911 Fund:** Golden West Telecommunications (Utilities) \$147.18; **Emergency Management:** Allegiant Emergency Services (Supplies) \$802.77, B-Y Electric (Utilities) \$53.42, Sunset Plaza Mall Office (Pod Expense) \$3,293.13, Masters Telecom LLC (Equipment Grant) \$2,723.89, First Bankcard (Supplies) \$906.94, Great American Financial (Rentals) \$193.94, Leaf (Rentals) \$90.00, Midcontinent Communications (Utilities) \$9.23, Midcontinent Communications (POD Expense) \$177.47, Truck Trailer Sales Services (Supplies) \$56.00, Tabor Lumber Cooperative (Supplies) \$75.24, Verizon (Utilities) \$945.27; **County Buildings:** First Bankcard (Supplies) \$289.99; **Fire-Road District:** Woodward & Huff Marlow (Refund) \$124.07, Yankton County Observer (Publishing's) \$15.30, Yankton Daily P & D (Publishing's) \$41.49; **Non-Departmental:** Satellite Tracking of People (Tracking Monitors) \$640.25, Byron Nogelmeier (Cam Daily May Fee) \$2,325.00, Byron Nogelmeier (State Participation May 2021) \$20.00, SD Department of Revenue (HSC) \$4,988.16, SD Department of Revenue (Redfield Services) \$120.00, SD Department of Revenue (Motor Vehicle Fees) \$518,457.17, SD Department of Revenue (Waste Fees) \$6,733.75,

SD Department of Revenue (ROD Fees) \$2,020.00, SDACO (M & PR Fund) \$786.00; General Fund \$61,834.00, Road & Bridge, \$202,284.03, Emergency Management, \$9,327.30. All present voted aye; motion carried. 5-0.

**Action 21292AUD:** A motion was made by Healy and seconded by Fox to approve the Auditor's Monthly Settlement with the Treasurer and Pooled Cash Report as of May 31, 2021 which showed Total Cash of \$14,684,318.89. The General Fund was \$8,164,815.00; Special Funds were \$3,881,550.29; and Trust and Agency Funds were \$2,637,953.60 adding to a Grand Total of General Ledger Cash and Investments of \$14,684,318.89. A detailed report is on file with the County Auditor. All present voted aye; motion carried, 5-0.

**Action 21293AUD:** A motion was made by Healy and seconded by Fox to approve the budgeted cash transfer of \$150,000.00 from the General Fund to Emergency Management Services. All present voted aye; motion carried, 5-0.

**Action 21294Hwy:** A motion was made by Healy and seconded by Klimisch to approve the Right of Way application from Midcontinent Communications in Township 93-56. All present voted aye; motion carried, 5-0.

Chair Loest informed the board that the county had received \$2,215,676.00 for the American Rescue Plan.

**Ambulance:** Yankton County Ambulance Director Steve Hawkins appeared before the board for approval of the addendum from the original agreement for billing agreement for credit card merchant fees.

**Action 21295Amb:** A motion was made by Healy and seconded by Klimisch to approve the Addendum to Billing Agreement for Credit Card Merchant Fees. All present voted aye; motion carried, 5-0.

No report was presented from the Director of Equalization.

The second reading was held for Ordinance #21-ZN-04 for Medical Cannabis. There were no public comments.

**Action 21296Z:** A motion was made by Fox and seconded by Klimisch to approve Ordinance #21-ZN-04. Roll call vote was taken with Fox, Klimisch, Kettering, Healy and Loest voting aye; motion carried, 5-0.

**Action 21297Z:** A motion was made by Klimisch and seconded by Healy to adopt the following resolution: Whereas it appears, Grant Reade, owner of record, has caused a plat to be made of the following real property: Tract 1, Reade Addition, SE1/4, NE1/4, S10-T93N-R55W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved

that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same. All present voted aye; motion carried, 5-0.

**Article 5:** The board had some discussion on Article 5 but decided to discuss it at the formally advertised meetings July 6<sup>th</sup> and July 20<sup>th</sup>.

**VSO:** Acting Veterans Service Officer Cody Mangold appeared before the board to request purchase of a laptop. Mangold said the laptop would assist veterans and families and will be more mobile.

**Action 21298Z:** A motion was made by Kettering and seconded by Klimisch to approve the purchase of laptop at \$950, Docking Station \$350 and \$250 for installation. All present voted aye; motion carried, 5-0.

**Drainage Commission:** Planning and Zoning Administrator Gary Vetter presented applicants for three positions open on the Drainage Commission. The applicants are: Thomas Bixler, Frank Kralicek Jr., and Casey Kruse.

**Action 21299DR:** A motion was made by Fox and seconded by Klimisch to appoint the three applicants to three-year terms on the Drainage Board. All present voted aye; motion carried, 5-0.

The board discussed adding Domestic Partnership under the County's Health Insurance Coverage.

**Action 21300C:** A motion was made by Kettering and seconded by Healy to add Domestic Partnership to the Yankton County Employee Handbook. All present voted aye; motion carried, 5-0.

**Rural Transitional Housing:** Planning and Zoning Administrator Gary Vetter appeared before the board to give an update on Rural Transitional Housing.

There were public comments from Sandy Williams, Jay Cutts, Jim Petrik, Zane Williams, Dennis Michael and Louis Johnson.

Chair Loest closed public comment.

**Action 21301C:** A motion was made by Fox and seconded by Healy to recess the regular session at 7:30 p.m. and convene in executive session to discuss Poor Relief Issues SDCL 1-25-2 & 28-13. All present voted aye; motion carried, 5-0.

**Action 21302C:** A motion was made by Fox and seconded by Klimisch to adjourn the executive session at 7:45 p.m. and reconvene in regular session. All present voted aye; motion carried, 5-0.

**Action 21303C:** A motion was made by Healy and seconded by Fox to pend the files of poor relief case CW21-036 through CW 21-048 based on the following SDCLs: 28-13-1.3(1); 28-13-34.2; 28-13-33-2. All present voted aye; motion carried, 5-0.

**Action 21304C:** A motion was made by Healy and seconded by Fox to adjourn. All present voted aye; motion carried, 5-0.

The next regular meeting will be Tuesday, July 6, 2021 at 6:00 p.m.

**Cheri Loest**, Chair  
Yankton County Commission

ATTEST:  
**Patty Hojem**, County Auditor