

## YANKTON COUNTY COMMISSION MEETING

March 18, 2025

The regular meeting of the Yankton County Commission was called to order by Chairman John Marquardt at 6:00 p.m. on Tuesday, March 18, 2025.

Roll call was taken with the following Commissioners present: Ryan Heine, Dan Klimisch, Don Kettering, Wanda Howey-Fox and John Marquardt.

There were no conflicts reported by members of the board.

**Action 2583C:** A motion was made by Fox and seconded by Klimisch to approve the meeting agenda. All present voted aye; motion carried, 5-0.

There was no public comment. Chairman Marquardt closed public comment.

County Treasurer Patty Vavra appeared to inform the board that Garland Pearson is requesting a Tax Freeze of his 2024 real estate taxes. Vavra said Mr. Pearson missed the deadline to apply for the Tax Freeze Program. Vavra said Mr. Pearson received the tax freeze for several years and would have qualified again if he had submitted the form in time. Pearson placed the application form in a file but forgot to submit it due to health issues.

**Action 2584C:** A motion was made by Klimisch and seconded by Heine to approve the Tax Freeze Abatement for Garland Pearson. All present voted aye; motion carried, 5-0.

Emergency Management Director Paul Scherschligt presented reports on LEPC and LEMPG grants received and different cost saving programs that are available. Scherschligt said his department will be changing cell phone equipment from Verizon to T-Mobile. He said the Verizon bill keeps getting more expensive. Scherschligt also said the county was recognized as a StormReady Community by the National Weather Service (NWS). The board approved the change in vendors.

**Action 2585C:** A motion was made by Fox and seconded by Kettering to approve the March 4, 2025 meeting minutes. Voting aye: Fox, Klimisch, Kettering and Marquardt. Heine abstained. Motion carried, 4-0.

**Action 2586C:** A motion was made by Fox and seconded by Klimisch to approve the following claims: **Commission:** Clarity Telecom, LLC (Utilities) \$50.50; Alternative HR, LLC (Prof Services) \$1,135.01; South Dakota Public Assurance Alliance (Liability Insurance) \$2,058.79; Yankton County Observer (Publishing) \$380.64; Yankton Daily Press & Dakotan (Publishing) \$458.72; IRS (Other) \$41.32; **Elections:** Qualified Presort Service (Supplies) \$74.88; **Court:** Avera Sacred Heart Hospital (Lab) \$1,164.00; Blackburn & Stevens Prof. LLC (Prof Services) \$977.42; Certified Languages International (Prof Services) \$112.20; Grand Jury (Fees) \$529.06; Physicians Laboratory, PC (Prof Services) \$3,174.00; Megan Reeves

(Prof Services) \$142.10; Kennedy Pier Loftus & Reynolds, LLP (Prof Services) \$4,011.50; Koletzky Law Office, Prof. LLC (Prof Services) \$4,013.00; Department of Health (Lab) \$1,225.00; Dean Schaefer (Prof Services) \$1,038.00; Thomson Reuters-West (Supplies) \$1,236.13; **Auditor:** Clarity Telecom, LLC (Utilities) \$121.15; South Dakota Public Assurance Alliance (Liability Insurance) \$1,017.52; First Bankcard (Travel) \$436.58; LEAF (Rentals) \$183.35; Qualified Presort Service (Supplies) \$238.44; SDACES (Travel) \$15.00; One Office Solution (Maintenance) \$205.76; Thomson Reuters-West (Prof Services) \$186.13; **Treasurer:** Andersen Telecom, LLC (Maintenance) \$250.00; Clarity Telecom, LLC (Utilities) \$197.20; South Dakota Public Assurance Alliance (Liability Insurance) \$1,017.52; LEAF (Rentals) \$133.60; Qualified Presort Service (Supplies) \$151.89; SDACES (Travel) \$15.00; **Data:** Andersen Telecom, LLC (Maintenance) \$891.98; Clarity Telecom, LLC (Utilities) \$851.54; First Bankcard (Maintenance) \$3,081.61; **States Attorney:** Andersen Telecom, LLC (Maintenance) \$375.00; South Dakota Public Assurance Alliance (Liability Insurance) \$1,217.22; Qualified Presort Service (Supplies) \$91.85; One Office Solution (Supplies) \$246.19; Thomson Reuters-West (Supplies) \$222.24; **Government Center:** Clarity Telecom, LLC (Utilities) \$25.25; Culligan (Supplies) \$242.69; Mid-American Research Chemical (Supplies) \$204.37; South Dakota Public Assurance Alliance (Liability Insurance) \$32,264.04; First Bankcard (Supplies) \$3.80; Larry's Heating & Cooling (Maintenance) \$105.14; MidAmerican Energy (Utilities) \$991.10; Olson's Pest Technicians (Maintenance) \$84.00; Yankton Winnelson Co. (Maintenance) \$86.70; **Director of Equalization:** Andersen Telecom, LLC (Maintenance) \$75.00; Clarity Telecom, LLC (Utilities) \$193.50; South Dakota Public Assurance Alliance (Liability Insurance) \$2,218.95; First Bankcard (Supplies) \$62.58; First Bankcard (Education) \$765.00; Michelle Goeken (Travel) \$52.00; Microfilm Imaging Systems (Maintenance) \$120.00; Qualified Presort Service (Supplies) \$7,326.09; SDACES (Travel) \$15.00; One Office Solution (Maintenance) \$150.54; **Register of Deeds:** Clarity Telecom, LLC (Utilities) \$171.50; Executive Management Finance (Supplies) \$51.00; South Dakota Public Assurance Alliance (Liability Insurance) \$1,017.52; Qualified Presort Service (Supplies) \$49.33; SDACES (Travel) \$15.00; **Veterans Service Office:** Clarity Telecom, LLC (Utilities) \$25.25; South Dakota Public Assurance Alliance (Liability Insurance) \$476.85; LEAF (Rentals) \$59.76; One Office Solution (Maintenance) \$10.36; **Safety Center Building:** Clarity Telecom, LLC (Utilities) \$82.99; Horwath Equipment (Maintenance) \$141.23; Bow Creek Metal, Inc. (Maintenance) \$300.00; City of Yankton (Utilities) \$160.00; South Dakota Public Assurance Alliance (Liability Insurance) \$31,693.74; First Bankcard (Maintenance) \$92.50; Johnson Controls, Inc. (Maintenance) \$1,146.28; Menards (Maintenance) \$446.95; MidAmerican Energy (Utilities) \$3,428.52; United Laboratories, Inc. (Supplies) \$918.22; **Sheriff:** Kopetsky's Ace Hardware (Supplies) \$12.99; Andersen Telecom, LLC (Computer Services) \$200.00; City of Yankton (Fuel) \$3,659.39; Guardian Alliance Technologies, Inc. (Maintenance Contract) \$625.00; South Dakota Public Assurance Alliance (Liability Insurance) \$28,409.17; Tedder Industries, LLC (Law Enforcement Equipment) \$149.70; FedEx (Prof Services) \$22.22; Qualified Presort Services (Maintenance Contract) \$156.16; Lewis & Clark Ford (Maintenance) \$661.94; Tire Muffler Alignment (Maintenance) \$982.53; One Office Solution (Maintenance Contract) \$215.33; Yankton Daily Press & Dakotan (Publishing) \$50.00; **County Jail:** Avera Sacred Heart Hospital (Prof Services) \$2,360.23; Andersen Telecom, LLC (Security Maintenance) \$225.00; ICS Jail Supplies, Inc. (Supplies) \$682.89;

Avera Medical Group-Willcockson Eye Associates (Prof Services) \$157.76; Avera Medical Group-Radiology (Prof Services) \$25.38; Sapphire Health, LLC (Prof Services) \$550.00; Whitney Delforge (Prof Services) \$2,112.50; South Dakota Public Alliance Assurance (Liability Insurance) \$18,557.80; JCL Solutions (Supplies) \$1,754.54; Olson's Pest Technicians (Maintenance) \$155.00; Phoenix Supply (Supplies) \$738.78; Yankton Rexall Drug Co. (Prof Services) \$619.17; **Coroner:** One Office Solution (Supplies) \$667.91; **Juvenile Detention:** Minnehaha County Juvenile Detention Center (Rentals) \$23,749.12; **Poor Relief:** Qualified Presort Service (Supplies) \$115.39; **Public Health Nurse:** South Dakota Public Assurance Alliance (Liability Insurance) \$199.70; **Ambulance:** Clarity Telecom, LLC (Utilities) \$87.99; Bound Tree Medical, LLC (Supplies) \$850.37; City of Yankton (Supplies) \$1,287.07; South Dakota Public Assurance Alliance (Liability Insurance) \$5,075.80; Sacred Heart Health Services (Supplies) \$5.50; First Bankcard (Supplies) \$337.01; First Bankcard (Travel) \$727.61; First Bankcard (Prof Services) \$32.00; LEAF (Rentals) \$170.08; Menards (Supplies) \$157.77; Olson's Pest Technicians (Maintenance) \$119.00; O'Reilly Auto Parts (Maintenance) \$10.99; **Mentally Handicapped:** SD Achieve dba Lifescape (Monthly Allotment) \$120.00; **Mental Illness Board:** Val Larson (Hearings) \$48.00; Koletzky Law Office, Prof. LLC (Hearings) \$360.00; Mark Katterhagen (Hearings) \$48.00; Lewis & Clark Behavioral Health Services (Hearings) \$1,125.00; Lincoln County Treasurer (Hearings) \$3,829.74; Luci Lewno (Hearings) \$985.46; **Extension:** South Dakota Public Assurance Alliance (Liability Insurance) \$2,190.97; MidAmerican Energy (Utilities) \$181.67; Northwestern Energy (Utilities) \$191.64; **Soil Conservation:** South Dakota Public Assurance Alliance (Liability Insurance) \$197.96; **Weed:** Bomgaars (Supplies) \$27.98; Amazon Capital Services (Supplies) \$9.79; South Dakota Public Assurance Alliance (Liability Insurance) \$2,046.31; First Bankcard (Travel) \$67.55; One Office Solution (Supplies) \$24.87; **Planning and Zoning:** Clarity Telecom, LLC (Utilities) \$50.50; ESRI (Maintenance) \$2,100.00; South Dakota Public Assurance Alliance (Liability Insurance) \$1,418.00; First Bankcard (Supplies) \$23.00; First Bankcard (Maintenance) \$62.38; Microfilm Imaging System (Maintenance) \$70.00; Yankton Daily Press & Dakotan (Publishing) \$79.50; **Highway:** Bomgaars (Maintenance) \$99.98; Bomgaars (Supplies) \$25.94; B-Y Water District (Utilities) \$86.75; Barco Municipal Products, Inc. (Supplies) \$5,795.96; Butler Machinery Co. (Maintenance) \$8,596.88; NAPA Auto Parts of Yankton (Maintenance) \$100.97; NAPA Auto Parts of Yankton (Supplies) \$13.74; CenturyLink (Utilities) \$79.31; IMEG Corp. (Bridges) \$6,618.40; Dakotaland Autoglass, Inc. (Maintenance) \$16.95; ECHO Electric Supply (Supplies) \$19.60; ESRI (Maintenance) \$1,050.00; New Century FS (Highway Fuel) \$1,799.84; TLC Propane (Supplies) \$635.04; South Dakota Public Assurance Alliance (Liability Insurance) \$62,370.66; K & M Tire (Supplies) \$8,731.39; B's Enterprises, Inc. (Supplies) \$31,752.00; Fejfar Plumbing & Heating (Maintenance) \$569.80; First Bankcard (Prof Services) \$1,312.50; First Bankcard (Maintenance) \$661.77; Fastenal Industrial & Construction Supply (Supplies) \$91.38; Auto Value (Maintenance) \$1,457.67; Auto Value (Supplies) \$18.58; I State Truck Center (Maintenance) \$1,332.66; I State Truck Center (Supplies) \$607.50; Janssen's Garbage Service (Utilities) \$60.00; Menards (Maintenance) \$53.54; Menards (Supplies) \$122.30; MidAmerican Energy (Utilities) \$1,190.62; Yankton County Observer (Publishing) \$14.06; SD Department of Transportation (Bridges) \$1,554.64; Southeastern Electric Company (Utilities) \$212.12; Truck Trailer Sales & Service (Maintenance) \$1,641.50; One Office Solution (Supplies) \$141.08; Yankton Daily

Press & Dakotan (Publishing) \$44.06; **E911:** Goldenwest Telecommunications (Utilities) \$147.21; **OEM:** Andersen Telecom, LLC (Maintenance) \$82.00; B-Y Electric (Utilities) \$65.00; NAPA Auto Parts of Yankton (Maintenance) \$52.98; ESRI (Maintenance) \$2,100.00; First Bankcard (Supplies) \$813.24; First Bankcard (Prof Services) \$705.62; First Bankcard (Maintenance) \$46.20; LEAF (Rentals) \$134.13; Midcontinent Communications (Utilities) \$179.96; Tabor Lumber Coop. (Supplies) \$227.47; **County Buildings:** Automatic Building Controls (Maintenance) \$2,891.00; Kaiser Heating & Cooling (Maintenance) \$1,002.65; **24/7:** Precision Kiosk Technologies (Prof Services) \$1,500.00; **M & PR Fund:** One Office Solution (Supplies) \$61.01; **Non-Departmental:** Yankton County Observer (Yankton County Ditch) \$4.08; Yankton Daily Press & Dakotan (Yankton County Ditch) \$6.24; Satellite Tracking of People (Jail Tracking Monitors) \$6.50; SuperCom Inc. (Jail Tracking Monitors) \$123.50; Byron Nogelmeier (CAM Daily Fees) \$2,907.00; Byron Nogelmeier (State Participation Fees) \$1,324.00; Southeast Public Transportation (Diversion Expense) \$260.00; First Bankcard (Diversion Expense) \$82.46; DetectaChem, Inc. (Opioid Funding) \$1,843.50; Intoximeters, Inc. (Opioid Funding) \$16,240.00; South Dakota Department of Revenue (Motor Vehicle Fees) \$368,259.43; South Dakota Department of Revenue (Waste Fees) \$6,364.25; South Dakota Department of Revenue (ROD Fees) \$1,680.00; South Dakota Department of Revenue (HSC Services) \$5,114.64; South Dakota Department of Revenue (Redfield Services) \$120.00; SDACO (M & PR Funds) \$342.00. General Fund \$235,745.00; Road & Bridge \$138,879.19; Emergency Management \$4,406.60.. All present voted aye; motion carried, 5-0.

**Action 2587Z:** A motion was made by Klimisch and seconded by Heine to adopt the following resolution: Whereas it appears Janette Kaddatz and Todd A. Cichos, owners of record, have caused a replat to be made of the following real property: Kaddatz Addition, W1/2, SW1/4, Section 3-95N-56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision, erosion and sediment control and same is hereby approved. County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same. All present voted aye; motion carried, 5-0.

The board discussed the possibility of changing or eliminating step raises for employees. Commissioner Klimisch said because of Yankton County's current financial situation, moving employees more than one step should be reconsidered. Commissioner Fox was also concerned with the step increases. Commissioner Marquardt suggested eliminating the step matrix and having a performance incentive cap of 1.25 percent over the CPI. Commissioner Kettering suggested allowing the financial planning task force, which consists of three department heads and two commissioners, to review the matter and come up with a recommendation. Register of Deeds Brian Hunhoff and County Treasurer Patty Vavra also spoke during the discussion.

**Action 2588Z:** A motion was made by Kettering and seconded by Heine to temporarily limit employee anniversary raises to one step.

**Action 2589C:** A motion was made by Fox and seconded by Heine to recess the regular session and convene in executive session to discuss a legal matter with States Attorney Tyler Larsen. All present voted aye; motion carried, 5-0.

**Action 2590C:** A motion was made by Fox and seconded by Klimisch to adjourn executive session and reconvene in regular session. All present voted aye; motion carried, 5-0.

Commissioner Kettering withdrew his motion.

**Action 2591C:** A motion was made by Heine and seconded by Klimisch to require justification from department heads for any employee step raises going forward. All present voted aye; motion carried, 5-0.

The board discussed solutions to 4-H Extension Building issues. Commissioner Heine suggested they follow the adopted budget this year and work with 4-H leaders to seek compatible solutions. 4-H Leaders Randy Freng and Mary Fiedler also spoke during the discussion.

Commissioner Kettering gave a report on the initial meetings and goals of the newly formed Yankton County financial planning task force.

**Action 2592AUD:** A motion was made by Fox and seconded by Heine to approve the Auditor's Monthly Settlement with the Treasurer and Pooled Cash Report as of February 2025 showing Total Cash of \$9,736,179.10. The General Fund was \$5,432,150.65; Special Funds were \$2,336,207.82; and Trust and Agency Funds were \$1,967,820.63 adding to a Grand Total of General Ledger Cash and Investments of \$9,736,179.10. A detailed report is on file with the County Auditor. All present voted aye; motion carried, 5-0.

**Action 2593AUD:** A motion was made by Fox and seconded by Heine to approve the 2024 4<sup>th</sup> Quarter MI Report. All present voted aye; motion carried, 5-0.

**Action 2594C:** A motion was made by Klimisch and seconded by Heine to approve a property tax abatement of \$2,038.51. All present voted aye; motion carried, 5-0.

The board discussed using Clear. Gov program for budget preparation. No action was taken.

There was no public comment. Chairman Marquardt closed public comment.

**Commissioner updates:** The Rock-a-thon fundraiser for Meals on Wheels was a great success with several county officials participating. Board of Equalization hearings are scheduled for April 22 2025 at 9:30 a.m. Commissioner Fox commented on possibility of using ankle bracelets for juvenile offenders as an alternative to building a new county juvenile detention center. Commissioner Heine noted the potential economic effects of county restrictions on hog facilities.

**Action 2595C:** A motion was made by Fox and seconded by Klimisch to recess the regular session at 7:55 p.m. and convene in executive session to discuss a personnel issue pursuant to SDCL 1-25-2(1). All present voted aye motion carried, 5-0.

**Action 2596C:** A motion was made by Fox and seconded by Klimisch to adjourn executive session at 8:30 p.m. and reconvene in regular session. All present voted aye; motion carried, 5-0.

**Action 2597C:** A motion was made by Fox and seconded by Heine to terminate a county employee because of misconduct. All present voted aye; motion carried, 5-0.

**Action 2598C:** A motion was made by Fox and seconded by Klimisch to adjourn. All present voted aye; motion carried, 5-0.

The next regular meeting will be Tuesday, April 1, 2025 at 6:00 p.m.

**John Marquardt**, Chairman  
Yankton County Commission

ATTEST:

**Patty Hojem**, Yankton County Auditor