

YANKTON COUNTY COMMISSION MEETING

January 4, 2022

The regular meeting of the Yankton County Commission was called to order by Chair Cheri Loest at 6:00 p.m. on Tuesday, January 4, 2022.

Roll call was taken with the following Commissioners present: Dan Klimisch, Wanda Howey-Fox, Don Kettering, Joseph Healy and Cheri Loest.

There were no conflicts of interest reported by Commissioners.

Action 21564C: A motion was made by Healy and seconded by Klimisch to approve the meeting agenda with the following changes: Item 8A Approve Minnehaha Juvenile Detention Center Agreement, Item 7A move claims after reorganization, and postpone rezone for Dallas Keller. All present voted aye; motion carried, 5-0.

There was a public comment from Matt Evans. Chair Loest closed public comment.

Action 21565C: A motion was made by Klimisch and seconded by Fox to approve the December 21, 2021 meeting minutes with the following correction: Action 21538HWY motion was made by Klimisch, not Kettering. All present voted aye; motion carried, 5-0.

Action 21566C: A motion was made by Fox and seconded by Klimisch to approve the December 28, 2021 meeting minutes. Voting aye: Fox, Klimisch, Healy and Loest. Kettering abstained. Motion carried, 4-0.

Action 21567C: A motion was made by Healy and seconded by Kettering to approve the December, 2020 gross payroll: **Commissioners:** \$5,966.52; **Court:** \$0.00; **Election:** \$0.00; **Auditor:** \$15,990.07; **Treasurer:** \$18,384.86; **States Attorney:** \$30,818.00; **Government Buildings:** \$5,483.25; **Director of Equalization:** \$23,701.20; **Register of Deeds:** \$13,843.64; **Veterans Service:** \$3,373.50; **Courthouse & Safety Center:** \$7,642.45; **Sheriff:** \$67,435.16; **County Jail:** \$77,094.18; **Coroner:** \$2,000.00; **Juvenile:** \$176.04; **Nurse:** \$2,551.36; **Ambulance:** \$64,240.52; **WIC:** \$450.24; **Extension:** \$7,740.81; **Soil Conservation:** \$2,597.38; **Weed:** \$0.00; **Planning & Zoning:** \$10,868.75; **Road & Bridge:** \$76,081.20; **E911:** \$0.00; **OEM:** \$8,965.27; **24-7 Program:** \$1,171.28. First Dakota National Bank \$34,209.45 (Withholding), First Dakota National Bank \$53,790.50 (FICA) First Dakota National Bank \$12,580.00 (Medicare), South Dakota Retirement System \$33,197.48 (Other Employees), South Dakota Retirement System \$19,336.92 (Sheriff), South Dakota Retirement System (Spouse Opt) \$174.55, South Dakota Retirement System (Supplemental) \$8,256.66, American Family Life Assurance Company (AFLAC) \$5,526.84, Legalshield \$25.90, Office of Child Support \$578.00, Nationwide Retirement Solutions \$69.44, Boston Mutual Life Insurance \$341.43, Colonial Life & Accident \$1,288.74, Wellmark Blue Cross/Blue Shield \$63,598.20, Optilegra \$332.85, United Way of Greater Yankton 10.00, Delta Dental \$1,435.44, VSP Vision \$321.81, HealthEquity \$2,788.80.

Gross Payroll \$445,199.28, Net Payroll \$328,753.58. All present voted aye; motion carried, 5-0.

Holiday Party will be postponed to a later date.

Action 21568C: A motion was made by Healy and seconded by Fox to adjourn sine die. All present voted aye; motion carried, 5-0.

The board proceeded to reorganize for 2022 with the following Commissioners present: Wanda Howey-Fox, Joseph Healy, Don Kettering, Dan Klimisch and Cheri Loest.

The Auditor called for nominations from the floor for Chairperson of the County Commission for the year 2022.

Action 2201C: A motion was made by Loest to nominate Joe Healy as Chair and that nominations cease, seconded by Fox. All present voted aye; motion carried, 5-0.

Action 2202: A motion was made by Kettering to nominate Cheri Loest as Vice Chair, seconded by Fox. All present voted aye; motion carried, 5-0.

Action 2203C: A motion was made by Healy and seconded by Kettering to approve the following claims: **Commissioners:** Qualified Presort Services (Supplies) \$6.11; SD Association of County Commissioners (2022 Dues) \$3,997.00; SD Association of County Commissioners (2022 Dues) \$28.05; **Elections:** Kansas State Bank (Lease Agreement) \$284.57; Qualified Presort Services (Supplies) \$26.90; Verizon (Rentals) \$280.07; **Court:** Avera Sacred Heart Hospital (Lab) \$1,000.00; Juror Fees: \$409.64; Fox & Youngberg PC (Professional Services) \$15,000.00; Dean Schaefer (Professional Services) \$444.00; **Auditor:** Kansas State Bank (Lease Agreement) \$596.59; Qualified Presort Services (Supplies) \$98.85; SD Association of County Commissioners (2022 Dues) \$28.13; SD Association of County Officials (2022 SDACO Dues) \$721.00; Security Shredding Services (Maintenance) \$105.00; One Office Solution (Supplies) \$115.49; **Treasurer:** J.D. Power (Supplies) \$285.00; Kansas State Bank (Lease Agreement) \$1,076.05; Qualified Presort Services (Supplies) \$136.35; SD Association of County Commissioners (2022 Dues) \$28.13; SD Association of County Officials (2022 SDACO Dues) \$721.00; Security Shredding Services (Maintenance) \$87.50; **Data Processing:** Kansas State Bank (Lease Agreement) \$1,242.92; **State's Attorney:** Robert Klimisch (Supplies) \$136.00; Kansas State Bank (Lease Agreement) \$1,029.39; Verizon (Utilities) \$95.63; **Government Buildings:** JCL Solutions (Supplies) \$128.51; Northwestern Energy (Utilities) \$2,347.55; **Director of Equalization:** JJ Benji (Supplies) \$141.00; Kansas State Bank (Lease Agreement) \$1,117.18; Qualified Presort Services (Supplies) \$30.33; SD Association of County Commissioners (2022 Dues) \$28.13; Security Shredding Services (Maintenance) \$35.00; **Register of Deeds:** Qualified Presort Services (Supplies) \$46.16; SD Association of County Commissioners (2022 Dues) \$28.13; SD Association of County Officials (2022 SDACO Dues) \$721.00; **Veteran's Service Office:** Kansas State Bank (Lease Agreement) \$149.15; Qualified Presort Services (Supplies) \$6.12;

SD Association of County Commissioners (2022 Dues) \$28.13; Tyler Technologies (Maintenance) \$449.00; Verizon (Utilities) \$41.95; Verizon (Rentals) \$40.01; **Safety Center Building:** Cole Papers Inc. (Supplies) \$363.26; Growmark FS (Supplies) \$491.21; JCL Solutions (Supplies) \$58.09; **Sheriff:** Hanson Briggs Specialty Advertising, Inc. (Supplies) \$327.64; Hanson Briggs Specialty Advertising, Inc. (Supplies) \$122.22; Concrete Materials (Supplies) \$1,793.14; SD Association of County Commissioners (2022 Dues) \$28.13; One Office Solutions (Supplies) \$2.85; **County Jail:** Avera Medical Group (Professional Services) \$882.00; Boller Printing Co. (Supplies) \$284.00; Scott Family Dentistry (Professional Services) \$98.00; Trinity Services Group (Food Service) \$3,666.20; JCL Solutions (Supplies) \$1,191.09; Strachan Sales, Inc. (Food Service) \$260.25; **Coroner:** SD Association of County Commissioners (2022 Dues) \$28.13; **Yankton Area Search and Rescue:** Danko Emergency Equipment (Supplies) \$1,030.00; Frontier Precision, Inc. (Supplies) \$1,910.00; Emergency Services Marketing Corp., Inc. (Professional Services) \$300.00; **Care of Poor:** Kansas State Bank (Lease Agreement) \$393.04; Qualified Presort Services (Supplies) \$78.04; SD Association of County Commissioners (2022 Dues) \$28.13; Wintz & Ray Funeral Home (Professional Services) \$1,676.00; **Public Health Nurse:** Qualified Presort Services (Supplies) \$13.62; SD Association of County Commissioners (2022 Dues) \$28.13; **Ambulance:** Avera Health dba Avera Education and Staffing (Supplies) \$20.00; Sacred Heart Health Services (Professional Services) \$1,500.00; Arrow Manufacturing (Supplies) \$24.50; Bomgaars (Supplies) \$59.94; Emergency Services Marketing Corp., Inc (Professional Services) \$300.00; Investigative Services (Professional Services) \$161.50; Investigative Services (Professional Services) \$264.00; Kansas State Bank (Lease Agreement) \$653.08; Motorola Solutions Inc. (Supplies) \$199.50; Motorola Solutions Inc. (Supplies) \$114.00; MidAmerican Energy (Utilities) \$1,077.21; Northwestern Energy (Utilities) \$176.39; Roger's Family Pharmacy (Supplies) \$163.24; SD Association of County Commissioners (2022 Dues) \$28.13; Tire Muffler Alignment (Maintenance) \$19.72; Verizon (Utilities) \$304.54; Yankton Janitorial Supply (Supplies) \$230.00; **Mental Illness Board:** Darcy Lockwood (Hearings) \$43.50; Marv Ekeren (Hearings) \$33.00; Mark Ketterhagen (Hearings) \$76.50; Lucille M. Lewno (Hearings) \$1,276.87; **County Extension:** Kansas State Bank (Lease Agreement) \$484.17; SD Association of County Commissioners (2022 Dues) \$28.13; **Weed:** SD Association of County Commissioners (2022 Dues) \$28.13; Verizon (Utilities) \$24.79; Weed and Pest Conference (Travel) \$450.00; **Planning & Zoning:** Kansas State Bank (Lease Agreement) \$173.82; Leaf (Rentals) \$104.86; Planning & Development District III (Professional Services) \$28,486.00; Qualified Presort Services (Supplies) \$31.71; SD Association of County Commissioners (2022 Dues) \$28.13; Verizon (Utilities) \$41.95; One Office Solution (Supplies) \$58.51; **Highway:** Bomgaars (Supplies) \$125.93; Butler Machinery Co. (Maintenance) \$365.11; Napa Auto Parts of Yankton (Maintenance) \$393.95; Napa Auto Parts of Yankton (Supplies) \$174.46; Prather Tools, LLC (Supplies) \$68.45; Calibration Technologies (Maintenance) \$2,415.00; Direct TV (Maintenance) \$120.00; Direct TV (Utilities) \$88.99; D-P Tools (Supplies) \$321.29; Blackstrap, Inc. (Supplies) \$1,778.74; Growmark FS (Fuel) \$626.98; Francotyp-Postalia, Inc. (Supplies) \$68.85; Fastenal Industrial & Construction Supply (Supplies) \$13.13; Kansas State Bank (Lease Agreement) \$537.60; Marks Machinery (Maintenance) \$223.11; Menards (Supplies) \$43.34; Northwestern Energy (Utilities) \$1,078.46; SD Association of County Commissioners (2022 Dues) \$28.13;

Transource (Maintenance) \$710.67; Southeastern Electric Cooperative Inc. (Utilities) \$78.89; Truck Trailer Sales Service (Maintenance) \$656.00; Town of Lesterville (Utilities) \$384.00; Verizon (Utilities) \$61.99; Williams Septic Service (Maintenance) \$313.50; **Local Emergency Planning:** Powerphone, Inc. (Travel) \$329.00; **Emergency Management:** Bomgaars (Supplies) \$126.70; The Response Group (Professional Services) \$2,900.00; Emergency Services Marketing Corp., Inc. (Professional Services) \$2,410.00; Kaiser Heating & Cooling (Maintenance) \$150.15; Kansas State Bank (Lease Agreement) \$581.57; Midcontinent Communications (Utilities) \$167.47; Motorola Solutions Inc. (Equipment Grant) \$313.50; Motorola Solutions Inc. (Equipment Grant) \$5,392.96; MidAmerican Energy (Utilities) \$43.73; SD Association of County Commissioners (2022 Dues) \$28.13; Verizon (Utilities) \$814.76; One Office Solution (Supplies) \$89.02; **Government Buildings:** Automatic Building Controls (Maintenance) \$2,277.00; **M & PR Fund:** Kansas State Bank (Lease Agreement) \$737.56; Miller Consulting LLC (M&PR Fund) \$4,280.00; General Fund \$85,035.71, Road & Bridge \$10,676.57, Emergency Management, \$13,017.99. All present voted aye; motion carried, 5-0.

Jim Vlahakis, Yankton County Sheriff, discussed increasing daily jail fees for out of county inmates. The current jail fee is \$80.00.

Action 2204S: A motion was made by Loest and seconded by Fox to increase the jail fee for out of county inmates to \$85.00. All present voted aye; motion carried, 5-0.

Action 2205AUD: A Motion was made by Kettering and seconded by Fox to approve the Juvenile Detention Center agreement with Minnehaha County for 2022. All present voted aye; motion carried, 5-0.

Bill Conkling from the Zoning office appeared for board approval of the permit flood plain acknowledgment. The document verifies the applicant is aware that their project is in the flood plain.

Action 2206C: A motion was made by Fox and seconded by Loest to approve the Building Permit Flood Plain Acknowledgement. All present voted aye; motion carried, 5-0.

Action 2207: A motion was made by Loest and seconded by Fox to adopt the following Board committee assignments for 2022. All present voted aye; motion carried, 5-0.

Ambulance Liaison: Cheri Loest
Chamber Governmental Affairs: Don Kettering
Chamber of Commerce Board of Directors: Wanda Howey-Fox
Community Health Nurse Liaison: Joe Healy
County Planning Commission/Yankton City-County Planning Committee: Don Kettering
District III Board: Dan Klimisch
Director of Equalization Liaison: Cheri Loest
Drainage Board: Cheri Loest

E911 Committee: Joe Healy and Wanda Howey-Fox
Emergency Contact Commissioner: Joe Healy
Emergency Contact Staff Member: Patty Hojem
Emergency Management Liaison/Homeland Security/Local Emergency Planning: Joe Healy
Extension Board/4-H Liaison: Joe Healy
Federal Prison Camp Community Relations Board: Don Kettering
Historical Society Board: Dan Klimisch
Human Services Center Board: Don Kettering
Information Technology: Dan Klimisch
Joint Powers Committee: Cheri Loest
Library Board: Dan Klimisch
Mental Health Board: Don Kettering
Napa Railroad Authority Board: Wanda Howey-Fox
Physical Plant Supervisor/Grounds Maintenance: Dan Klimisch
Road Committee/Highway Liaison: Cheri Loest & Joe Healy
Safety Center Committee: Includes two county commissioners (Wanda Howey-Fox and Cheri Loest), county auditor (Patty Hojem), county sheriff (Jim Vlahakis), two city commissioners, city police chief, and city manager.
The Center Board: Dan Klimisch
Veteran's Liaison: Don Kettering
Weed Board: Cheri Loest
Yankton Area Progressive Growth: Wanda Howey-Fox and Don Kettering
Yankton City-County Planning Committee: Howey-Fox and Dan Klimisch
Yankton County Conservation District: Joe Healy
Yankton County Rail Authority: Wanda Howey-Fox and Joe Healy

Action 2208Aud: A motion was made by Loest and seconded by Fox to approve the following 2022 Vote Centers. All present voted aye; motion carried.

YANKTON COUNTY VOTING CENTERS

**YANKTON CITY HALL – 416 WALNUT STREET, YANKTON;
YANKTON FIRE STATION #2 – 201 W. 23rd ST., YANKTON;
GAYVILLE COMMUNITY CENTER - 404 WASHINGTON STREET, GAYVILLE;
MAYFIELD STORE - 44398 SD HWY 46, IRENE;
LESTERVILLE FIRE HALL - LESTERVILLE;
LEWIS & CLARK RECREATION AREA - 43349 SD HWY 52, RURAL YANKTON**

Action 2209C: A motion was made by Loest and seconded by Kettering to name Yankton Daily Press & Dakotan and Yankton County Observer as official newspapers for the County. All present voted aye; motion carried.

Rezone: There was a first reading on the request from Ryan Heine to rezone a Rural Transitional District (RT) to an Agriculture (AG) District. The second reading of the rezone request will be at the next commission meeting on January 18, 2022.

Ryan Heine spoke on the rezone. Matt Evan commented on the request.

Dallas Keller rezone was rescheduled.

Rezone: There was a first reading on the request from Doug Marquardt to rezone a Rural Transitional District (RT) to a Commercial District (C). The second reading of the rezone request will be at the next commission meeting on January 18, 2022.

Ryan Heine asked a question on the rezone request.

Rezone: There was a first reading on the request from Delmar Nelson to rezone a Rural Transitional District (RT) to a Moderate Density Residential District (R2). The second reading of the rezone request will be at the next commission meeting on January 18, 2022.

Doug Jones commented on the rezone request.

Rezone: There was a first reading on the request from Rose Ann Schwarz to rezone a Rural Transitional District (RT) to a Moderate Density Residential District (R2). The second reading of the rezone request will be at the next commission meeting on January 18, 2022.

Rose Ann Schwarz spoke on the rezone. There were no public comments.

Rezone: There was a first reading on the request from Bruce Schwarz to rezone a Rural Transitional District (RT) to a Moderate Density Residential District (R2). The second reading of the rezone request will be at the next commission meeting on January 18, 2022.

Bruce Schwarz spoke on the rezone. There were no public comments.

Rezone: There was a first reading on the request from Maureen Steffen to rezone a Rural Transitional District (RT) to a Moderate Density Residential District (R2). The second reading of the rezone request will be at the next commission meeting on January 18, 2022.

There were no public comments.

Rezone: There was a first reading on the request from Dale Wieseler to rezone a Rural Transitional District (RT) to a Moderate Density Residential District (R2). The second reading of the rezone request will be at the next commission meeting on January 18, 2022.

Dale Wieseler spoke on the rezone. There were no public comments.

The board discussed the 2022 salary matrix, amending matrix position for the Extension Deputy Clerk, and an employee stipend for 2022.

Action 2210C: A motion was made by Kettering and seconded by Loest to adopt the 2022 salary matrix wages. All present voted Aye; motion carried, 5-0.

Action 2211C: A motion was made by Loest and seconded by Fox to give Yankton County Employee a stipend of \$1,040.00 to full time employees and .50 cents per hour to part-time employees which will be paid quarterly with the funds being taken out of the American Rescue Plan Act (ARPA). All present voted aye; motion carried, 5-0.

Action 2212C: A motion was made by Klimisch and seconded by Loest to increase Danielle McFarland's salary matrix grade from grade 4 to grade 5. Klimisch, Loest, Fox and Healy voted aye; Kettering voted nay; motion carried, 4-1.

Job descriptions were presented for board review and will be approved at a later date.

There was a public comment from Matt Evans. Chairman Healy closed public comment.

Commissioner Updates: Commissioner Loest said she will meet with the West 11th group on Thursday. Commissioner Klimisch mentioned a Veterans Conference in Colorado.

Action 2213C: A motion was made by Loest and seconded by Kettering to recess the regular session at 7:45 p.m. and convene in executive session to discuss Poor Relief Issues SDCL 1-25-2 & 28-13. All present voted aye; motion carried.

Action 2214C: A motion was made by Loest and seconded by Fox to adjourn the executive session at 8:05 p.m. and reconvene in regular session. All present voted aye; motion carried.

Action 2215C: A motion was made by Loest and seconded by Fox to pay files CW 22-002/21-097 based on SDCLs 28-13-1.1. All present voted aye; motion carried, 5-0.

Action 2216C: A motion was made by Loest and seconded by Fox to pend files of poor relief case CW 22-001 through CW 22-001 excluding 22-002 based on the following SDCLs: 28-13-34(2); 28-13-33(2); 28-13-3; 28-13-1.3(1); 28-13-1; 28-13-27(6) (a). All present voted aye; motion carried.

Action 2217C: A motion was made by Fox and seconded by Fox to adjourn. All present voted Aye; motion carried.

The next regular meeting will be Tuesday, January 18, 2022 at 6:00 p.m.

Joe Healy, Chairman
Yankton County Commission

ATTEST:
Patty Hojem, County Auditor