

## YANKTON COUNTY COMMISSION MEETING

November 1, 2022

The regular meeting of the Yankton County Commission was called to order by Chairman Joe Healy at 6:00 p.m. on Tuesday, November 1, 2022.

Roll call was taken with the following Commissioners present: Don Kettering, Wanda Howey-Fox, Dan Klimisch, Cheri Loest and Joe Healy.

Commissioner Fox wanted it noted that a claim for Harmelink and Fox was in the body of the claims for October 18<sup>th</sup> and should have been separated because she cannot vote on a claim from her firm. There were no conflicts of interest by the rest of the board.

**Action 22425C:** A motion was made by Loest and seconded by Fox to approve the meeting agenda with removal of WIC Clerical Contract. All present voted aye; motion carried, 5-0.

There was one public comment from Kristen Kozak. Chairman Healy closed public comment.

**County Health Insurance:** Julie Auch appeared before the board to discuss health insurance quotes for Yankton County. Auch also submitted a quote from Medica Healthcare.

**Action 22426C:** A motion was made by Loest and seconded by Fox to choose Medica Healthcare with county paying \$725.00 per month for employee coverage and 50 percent of the cost of employee family plans. Roll call vote was taken with Loest, Fox, Kettering, Klimisch and Healy voting aye; motion carried, 5-0.

Highway Superintendent Mike Sedlacek appeared for approval of the gravel bid submitted from Daniel Kubal for \$8.41 per ton.

**Action 22427Hwy:** A motion was made by Klimisch and seconded by Kettering to approve the bid as submitted. All present voted aye; motion carried, 5-0.

The county discussed renewal of the Yankton County retail (on-sale) liquor licenses. Dale Hebda spoke on his license. Chairman Healy closed public comment.

**Action 22428C:** A motion was made by Kettering and seconded by Klimisch to approve the following applications for renewal of retail (on-sale) liquor licenses: Mayfield Bar and Grill; Donlin Marine, LLC dba Marina Grill; Hebda Family Produce dba Hebda Family Produce; Riverside Roadhouse; Captain Norm's, LLC dba Captain Norm's; SAT Enterprises LLC dba TJ's Mini Mart; Glenridge Golf Course, Inc dba Glenridge Golf Course; Pioneer Spirit, LLC; Shipwreck, Inc dba The Cottonwood. All present voted aye; motion carried, 5-0.

**Action 22429C:** A motion was made by Loest and seconded by Fox to recess the regular session and convene as Board of Adjustment. All present voted aye; motion carried.

**CUP Public Hearing:** This was the time and place for a public hearing for a Conditional Use Permit application from Grant Reade. Applicant wishes to add to an accessory structure that is 3,072 square feet in a Moderate Density Residential District. Said property is legally described as Tract one, Reade Addition, SE 1/4, NE1/4, S10-T93-R55, hereinafter referred to as Mission Hill South Township, County of Yankton, State of South Dakota.

There was no comment on the CUP request. Commissioner Healy closed public comment.

**Action 22430Z:** A motion was made by Klimisch and seconded by Kettering, to approve the Conditional Use Permit, based on Findings of Fact from the October 11, 2022 Yankton County Planning Commission meeting as presented, pursuant to Article 19, Section 1907 of the Yankton County Zoning Ordinance. Roll call vote was taken with Klimisch, Kettering, Loest, Fox and Healy voting aye; motion carried, 5-0.

**Action 22431Z:** A motion was made by Klimisch and seconded by Loest to recess Board of Adjustment and reconvene in regular session. All present voted aye; motion carried.

**Action 22432C:** A motion was made by Fox and seconded by Loest to approve the October 18, 2022 meeting minutes. Voting aye: Fox, Loest, Kettering and Klimisch; Healy abstained. Motion carried 4-0.

**Action 22433C:** A motion was made by Loest and seconded by Fox to approve the October 2022 gross payroll: **Commissioners:** \$5,759.14; **Court:** \$0.00; **Election:** \$1,769.09; **Auditor:** \$15,374.98; **Treasurer:** \$18,609.11; **States Attorney:** \$32,250.54; **Government Buildings:** \$8,248.20; **Director of Equalization:** \$15,020.87; **Register of Deeds:** \$15,259.46; **Veterans Service:** \$3,589.74; **Courthouse & Safety Center:** \$7,889.07; **Sheriff:** \$58,120.44; **County Jail:** \$81,751.72; **Coroner:** \$1,500.00; **Juvenile:** \$0.00; **Nurse:** \$3,098.37; **Ambulance:** \$62,115.72; **WIC:** \$1,402.77; **Extension:** \$7,653.80; **Soil Conservation:** \$2,681.12; **Weed:** \$8,740.67; **Planning & Zoning:** \$10,741.72; **Road & Bridge:** \$75,253.04; **E911:** \$0.00; **OEM:** \$10,127.16; **24-7 Program:** \$1,575.99. First Dakota National Bank \$34,777.19 (Withholding), First Dakota National Bank \$54,005.38 (FICA) First Dakota National Bank \$12,630.46 (Medicare), South Dakota Retirement System \$34,319.98 (Other Employees), South Dakota Retirement System \$18,460.90 (Sheriff), South Dakota Retirement System (Spouse Opt) \$179.55, South Dakota Retirement System (Supplemental) \$6,540.00, American Family Life Assurance Company (AFLAC) \$4,789.43, Legalshield \$25.90, Nationwide Retirement Solutions \$69.44, Boston Mutual Life Insurance \$290.69, Colonial Life & Accident \$783.96, Wellmark Blue Cross/Blue Shield \$61,338.96, Optilegra \$281.89, Delta Dental \$1,848.56, VSP Vision \$510.05, HealthEquity \$1,950.00. Gross Payroll \$448,595.72, Net Payroll \$333,223.61. All present voted aye; motion carried, 5-0.

**Action 22434C:** A motion was made by Loest and seconded by Fox to approve the following claims: **Commissioners:** Intuvio Solutions (Prof Services) \$149.85; Dan Klimisch (Travel) \$150.22; Vision Real Estate (Prof Services) \$900.00; Qualified Presort Services (Supplies) \$2.14; **Elections:** Qualified Presort Services (Supplies) \$353.52; Verizon (Utilities) \$280.07; Lisa VenOsdel (Salary) \$1,438.40; One Office Solution (Supplies) \$54.40; **Court:** Avera Sacred Heart Hospital (Lab) \$500.00; Certified Languages International (Prof Services) \$127.05; Youngberg Law, Prof. LLC (Prof Services) \$2,500.00; Youngberg Law, Prof. LLC (Prof Services) \$555.50; Dan Fox, Fox Law Firm Prof. LLC (Prof Services) \$2,500.00; Dan Fox, Fox Law Firm Prof. LLC (Prof Services) \$727.20; Tschetter & Adams Law Office P.C. (Prof Services) \$797.92; Horn Law Office LLC (Prof Services) \$12,500.00; Department of Health (Lab) \$80.00; Dean Schaefer (Prof Services) \$1,260.00; **Auditor:** LEAF (Rentals) \$492.77; Qualified Presort Services (Supplies) \$106.93; One Office Solutions (Supplies) \$378.60; **Treasurer:** Qualified Presort Services (Supplies) \$155.74; Patty Vavra (Supplies) \$617.38; Yankton County Treasurer (Supplies) \$75.63; **States Attorney:** Riverside Technologies, Inc. (Minor Equipment) \$1,923.00; Staples Credit Plan (Supplies) \$254.38; TriTech Software Systems (Prof Services) \$555.68; Verizon (Utilities) \$41.87; **Government Buildings:** Bomgaars (Supplies) \$52.13; City of Yankton (Utilities) \$2,820.09; TruGreen (Maintenance) \$111.83; JCL Solutions (Supplies) \$102.86; Menards (Supplies) \$154.47; Northwestern Energy (Utilities) \$2,568.89; Olson's Pest Technicians (Maintenance) \$82.00; **Director of Equalization:** IAAO (Travel) \$720.00; Qualified Presort Services (Supplies) \$25.71; **Register of Deeds:** Executive Management Finance Office (Supplies) \$36.25; Qualified Presort Services (Supplies) \$42.51; **Veteran's Service Office:** LEAF (Rentals) \$58.60; Qualified Presort Services (Supplies) \$12.07; Verizon (Rentals) \$40.01; Verizon (Utilities) \$41.87; **Safety Center Building:** Bomgaars (Maintenance) \$35.52; City of Yankton (Maintenance) \$5.50; City of Yankton (Utilities) \$982.37; Cole Papers, Inc. (Supplies) \$551.40; TruGreen (Maintenance) \$88.40; Northwestern Energy (Utilities) \$9,391.66; O'Connor Company (Supplies) \$1,140.07; **Sheriff:** Cardmember Services (Travel) \$809.13; Cardmember Services (Fuel) \$286.26; Les Drake (Travel) \$140.00; Jim Vlahakis (Travel) \$120.00; MidContinent Communications (Utilities) \$115.39; Northtown Automotive (Maintenance) \$386.15; Qualified Presort Services (Maintenance Contract) \$111.01; Lewis & Clark Ford (Auto Equipment) \$10,984.93; South Dakota Sheriff's Association (Travel) \$345.00; One Office Solution (Maintenance Contract) \$159.49; One Office Solutions (Supplies) \$66.88; **County Jail:** Avera Sacred Heart Hospital (Prof Services) \$2,281.28; Scott Family Dentistry, Inc. (Prof Services) \$1,069.00; Mark Payer (Travel) \$120.00; Cardmember Services (Supplies) \$17.30; Cardmember Services (Food Service) \$70.67; Trinity Services Group (Food Service) \$20,579.76; Precision Kiosk Technologies (Prof Services) \$1,350.00; EX Duz It Laundry (Supplies) \$80.00; Cas Rabe (Travel) \$80.00; Tonna Poppe (Travel) \$80.00; Hy-Vee (Prof Services) \$126.49; JCL Solutions (Supplies) \$2,132.72; Olson's Pest Technicians (Maintenance) \$115.00; One Office Solution (Supplies) \$230.50; One Office Solutions (Supplies) \$230.50; **Coroner:** Sanford Health (Prof Services) \$456.00; One Office Solution (Supplies) \$150.31; **Juvenile Detention:** Minnehaha County Juvenile Detention Center (Rentals) \$5,911.00; **Yankton Search and Rescue:**

Hanson Briggs Specialty Advertising, Inc. (Supplies) \$36.24; **Care of Poor:** Goglin Funeral Home (Prof Services) \$1,250.00; Qualified Presort Services (Supplies) \$59.48; **Public Health Nurse:** Qualified Presort Services (Supplies) \$11.18; **Ambulance:** Avera Health dba Avera Education & Staffing (Supplies) \$290.00; Avera Sacred Heart Hospital (Supplies) \$137.80; Sacred Heart Health Services (Prof Services) \$1,500.00; Arrow Manufacturing (Maintenance) \$212.98; Bluepeak (Utilities) \$292.70; City of Yankton (Utilities) \$191.28; Credit Collection Services (Prof Services) \$129.00; Cintas (Maintenance) \$113.45; Quick Med Claims (Prof Services) \$2,880.88; Amazon Capital Services (Supplies) \$412.94; Thomas EMS (Supplies) \$725.00; LEAF (Rentals) \$89.57; Menards (Supplies) \$19.97; MidAmerican Energy (Utilities) \$61.14; Northwestern Energy (Utilities) \$2,046.87; Northtown Automotive (Maintenance) \$158.27; Olson's Pest Technicians (Maintenance) \$119.00; Roger's Family Pharmacy (Supplies) \$166.36; Tire Muffler Alignment (Maintenance) \$135.37; Verizon (Utilities) \$304.14; Lisa VenOsdel (Prof Services) \$502.58; One Office Solution (Maintenance) \$34.74; **Mentally Handicapped:** Avera Sacred Heart Hospital (Prof Services) \$8,000.00; **Mental Illness Board:** Darcy Lockwood (Hearings) \$21.00; Val Larson (Hearings) \$21.00; Luci Lewno (Hearings) \$466.57; **County Extension:** Buhl's Cleaners (Supplies) \$37.82; Bluepeak (Utilities) \$389.11; SDSU Extension (Travel) \$31.83; City of Yankton (Utilities) \$73.38; Katie Doty (Travel) \$10.08; Hy-Vee (Other/4-H) \$24.06; Menards (Maintenance) \$44.76; MidAmerican Energy (Utilities) \$8.52; Northwestern Energy (Utilities) \$298.05; National 4-H Council (Other/4-H) \$185.53; Olson's Pest Technicians (Maintenance) \$150.00; **Weed:** Verizon (Utilities) \$24.70; VanDiest Supply Co. (Chemicals) \$2,287.60; **Planning and Zoning:** Qualified Presort Services (Supplies) \$14.56; Verizon (Utilities) \$41.87; One Office Solution (Supplies) \$57.50; **Highway:** Bomgaars (Maintenance) \$53.57; Butler Machinery Co. (Maintenance) \$10,173.33; City of Yankton (Utilities) \$95.22; NAPA Auto Parts of Yankton (Supplies) \$199.21; IMEG, Corp. (Prof Services) \$35,844.38; Calibration Technologies (Maintenance) \$2,693.00; DirecTV (Utilities) \$93.99; Denker Tool Service (Supplies) \$69.98; Dakota Battery LLC (Supplies) \$467.90; Astech Corp. (Asphalt Road) \$472,467.91; Farm & Home Publishers, LTD (Publishing) \$60.00; I State Truck Center (Maintenance) \$165.33; Jebro Inc. (Supplies) \$100.00; Jebro Inc. (Asphalt Road) \$24,859.78; Kimball Midwest (Supplies) \$34.25; Northwestern Energy (Utilities) \$678.65; Riverside Hydraulics & Labs (Maintenance) \$129.01; SD Special Pay Plan (Salary) \$9,969.47; SD Special Pay Plan (Retirement) \$45.00; M.T. & R.T. Smith Insurance (Insurance) \$362.00; Truck Trailer Sales Service Inc. (Maintenance) \$446.58; Verizon (Utilities) \$61.91; One Office Solution (Supplies) \$40.94; Yankton Janitorial Supplies (Supplies) \$344.15; **Local Emergency Planning:** Bluepeak (Utilities) \$1,100.36; CenturyLink (Utilities) \$72.36; **Emergency Management:** Johns Service (Maintenance) \$75.00; ECHO Group (Maintenance) \$1,050.00; Discount Cell, Inc. (Other) \$661.10; ESRI (Prof Services) \$200.00; ESRI (LEPC) \$200.00; Hansen Locksmithing Inc. (Maintenance) \$204.00; Great America Financial Services (Rentals) 112.58; Midwest Card & ID Solutions LLC (Prof Services) \$729.00; MidAmerican Energy (Utilities) \$13.11; Verizon (Utilities) \$915.09; **24/7:** PharmChem, Inc. (Supplies) \$4,021.70; **Non-Departmental:** Premium Fire Refund (Misc.) \$104,377.01; Secretary of State (Election Copies) \$100.00; Contact (Misc.- 2022 Allotment) \$25,000.00. General Fund \$149,814.64;

Road & Bridge \$559,455.56; Emergency Management \$4,159.88. All present voted aye; motion carried, 5-0.

**Action 22435AUD:** A motion was made by Loest and seconded by Kettering to approve the budgeted cash transfer of \$2,000,000.00 from the General Fund to County Highway Department. All present voted aye; motion carried, 5-0.

The board discussed a proposal from Minnehaha County for a new Juvenile Detention Center with Yankton County's share for construction of the building estimated at \$250,000. The payment is based on usage of the facility.

Commissioner Loest presented information concerning the commission and other county Facebook pages. It was the suggestion of Deputy States Attorney Deb Lillie to cancel the two current commission pages on Facebook and certify a Yankton County Commission Facebook page. Commissioner Loest said she would try to submit a draft policy at the next commission meeting.

The board discussed the code of conduct policy in the county handbook. Deputy States Attorney Lillie presented a sample of a proposed new policy. There will be a proposed policy at the next commission meeting.

**Action 22436C:** A motion was made by Fox and seconded by Klimisch to amend the county handbook as set forth in section 606 of the handbook with addition of days off named by the President or Governor, beginning January 1, 2023. All present voted aye; motion carried, 5-0.

Commissioner Klimisch and Commissioner Loest met with residents from Kaiser Road to discuss concerns on the road conditions. Klimisch suggested reducing the speed limit and said he would have a resolution for the next commission meeting. Mindy Schweitzer also spoke on the issue. Schweitzer was concerned with dust control and wash boarding. She would like to see enforcement of the speed limit change.

The board discussed limiting executive sessions.

There were no public comments. Chairman Healy closed public comment.

Commissioner updates included operation greenlight, and hand counting of ballots

**Action 22437C:** A motion was made by Loest and seconded by Fox to adjourn. All present voted aye; motion carried, 5-0.

The next regular meeting will be Tuesday, November 15, 2022 at 6:00 p.m.

**Joe Healy**, Chairman

Yankton County Commission

ATTEST:

**Patty Hojem**, County Auditor